

2023

ANNUAL REPORT

I ♥ Charlestown

CHARLESTOWN,  
NEW HAMPSHIRE

The Charlestown Selectboard has dedicated this year's Annual Report to three exceptional members of our community. In recognition of unwavering dedication and selfless service, we extend our deepest gratitude to Joyce, Mike and Regina. These individuals have exemplified the spirit of compassion, resilience, and leadership, enriching the lives of those around them.



**Joyce Higgins**

Joyce Higgins was an invaluable member of the Heritage Commission and Historical Society. She knew more about the people and events of Charlestown than most put together. Preserving the history of the area was extremely important to her. One of her greatest projects was finding the Civil War soldiers from Charlestown and whose names were missing from cemetery records and monuments. Her historical input is greatly missed by all.



**Michael Burnham**

Mike served as the Charlestown Police Chief and Firefighter for many years. It was a pleasure to work with him. He was a model of professionalism and courage. He made a lasting impact with his unwavering commitment to duty. It is with great gratitude that we thank Mike for the countless hours he put into making our community a safer place.



**Regina Borden**

Regina was incredibly kind, dedicated and cheerful. She worked behind the scenes as the recording secretary for the Selectboard and Cemetery Department for many years. Regina provided excellent services to various boards as well as assistance in the Town Offices since 2000. Her diligence and work ethic came through in all of her tasks and the Town is fortunate to have benefitted from her abilities over the years.

# ANNUAL REPORTS

Of the Selectboard And  
Other Town Officers

## CHARLESTOWN, N.H.



For the Year Ending  
December 31, 2023

"The Town of Charlestown prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) The Town of Charlestown is an equal opportunity provider and employer."

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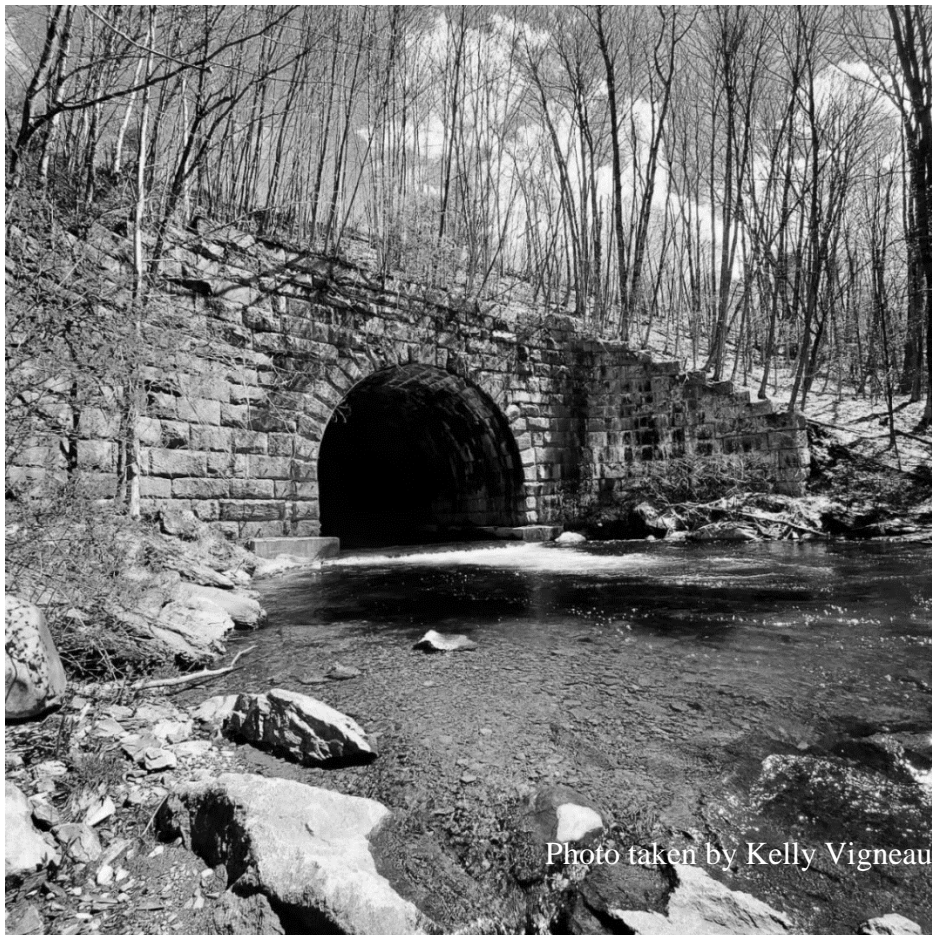


Photo taken by Kelly Vigneau

## SELECTBOARD

The Selectboard's year was marked by significant accomplishments and initiatives. The completion of the water interconnect stands out as a major milestone, enhancing the community's water infrastructure. Thank you to all the previous board members, Dave Duquette and support staff for beginning this project. We are proud to be serving on the Board as this project finishes.

We approved improvements to the reuse hut because we understand the importance of sustainability and resource efficiency. We hope the addition of a new loft will be just what the hut needs to continue its success.

The Board established a new committee; the Charlestown Power Committee. As a result, the Town has joined the Community Power Coalition of New Hampshire which provides a reduction in energy costs to the citizens of Charlestown. We brought back the Solid Waste Committee per the Master Plan to reduce waste and its costs. This committee reflects on proactive engagement in critical areas such as recycling and construction demolition waste.

Additionally, policy updates and efficient staffing changes reflect a dedication to governance effectiveness. The Selectboard would like to thank the office staff for stepping up and filling in voids as we navigated through the year.

The previous successful securing of FEMA funding underscores the board's proactive approach to addressing community needs and ensuring resilience in the face of challenges. The Town has again applied for FEMA funding for infrastructure repairs completed due to the July flooding.

Since the Town voted in a 5-year old age limit for manufactured housing units, there have been 7 homes installed with an assessed value average of \$115,000. This age requirement reflects the positive change in meeting the break-even analysis, which states that homes need to have a value of \$111,692 or greater in order to cover cost of community services.

Overall, the Selectboard's actions reflect a dedication to community development, resilience, and strategic governance.

Sincerely Yours,

Jeremy Wood   Shelly Andrus   William Rescsanski   Nancy Houghton   Trish Patrick

# OFFICIAL OFFICE HOURS/MEETING DATES

## **SELECTBOARDS'S OFFICE**

Monday & Wednesday: 7:00 A.M. – 4:00 P.M.

Tel. 826-4400

Tuesday, Thursday & : 8 A.M. – 4 P.M.

Fax 826-3709

Friday: 7:00 A.M. – 12:00 P.M.

**MEETINGS:** First and Third Wednesday, 6:30 P.M. (Community Room)

## **TOWN CLERK/TAX COLLECTOR'S OFFICE**

Monday & Wednesday: 7:00 A.M. – 4:00 P.M.

Tel. 826-5821

Tuesday, Thursday & : 8:00 A.M. – 4:00 P.M.

Fax 826-5181

Friday: 7:00 A.M. – 12:00 P.M.

Second and last Saturday of the Month: 9:00 A.M. – 12:00 P.M. except holidays

## **BUILDING DEPARTMENT**

By Appointment Only

Tel. 826-4400

## **HEALTH AND HUMAN SERVICES**

Tuesday and Thursday: 9:00 A.M. to 2:00 P.M.

Tel. 826-5266

Other days on-call – to make appointment

Tel. 826-4400

## **PLANNING BOARD OFFICE**

Monday - Thursday: 8:00 A.M. – 4:00 P.M.

Tel. 826-4400

Friday: 8:00 A.M. – 12:00 P.M.

**MEETINGS:** First and third Tuesday, 7:00 P.M. (Community Room)

## **TRANSFER STATION**

Tuesday and Friday: 1:00 P.M. to 4:30 P.M.

Tel. 826-3201

Wednesday: 1:00 P.M. to 6:00 P.M.

Saturday: 8:00 A.M. – 4:30 P.M.

## **CONSERVATION COMMISSION**

**MEETINGS:** Third Monday of each month: 7:00 P.M. (Community Room)

## **RECREATION COMMITTEE (Town Offices, 233 Main Street)**

**MEETINGS:** First Tuesday of each month: 6:00 P.M.

## **EMERGENCY PHONE NUMBERS**

Police, Ambulance and Fire – 911

(Police Department – non-emergency – 826-5747)

## **2024 HOLIDAY SCHEDULE**

January 2, 2024 – New Year's Day Observed

November 11, 2024 Veteran's Day

May 27, 2024 – Memorial Day

November 28, 2024 – Thanksgiving

July 4, 2024 – Independence Day

November 29, 2024 – Day after Thanksgiving

September 2, 2024 – Labor Day

December 25, 2024 – Christmas Day

## TOWN OFFICERS AND COMMITTEES

*Boards, committees and commissions are designed to give citizens a voice in their government and provide a means of influencing decisions that shape the quality of life for residents. Participation on a board or commission is one of the most effective steps citizens can take in having an active voice in their government.*

|  |           |                                      |           |
|--|-----------|--------------------------------------|-----------|
| <b>Selectboard</b>                             |           | <b>Treasurer</b>                     |           |
| Jeremy Wood, Chair                             | 2024      | Linda Stewart                        | 2026      |
| William Rescsanski                             | 2024      |                                      |           |
| Shelly Andrus                                  | 2024      | <b>Deputy Treasurer</b>              |           |
| Nancy Houghton                                 | 2026      | Tara Anderson                        | Appointed |
| Trish Patrick                                  | 2025      |                                      |           |
|  |           | <b>Trustees of Trust Funds</b>       |           |
| <b>Administrative Assistant to Selectboard</b> |           | Patricia Royce                       | 2024      |
| Vacant   |           | William Sullivan                     | 2025      |
|  |           | Barbara Hewes                        | 2026      |
| <b>Town Clerk/Tax Collector</b>                |           | <b>Cemetery Sexton</b>               |           |
| Patricia Chaffee                               | 2026      | Stacy Hassett                        | Appointed |
| <b>Highway/Transfer Station Superintendent</b> |           | <b>Cemetery Trustees</b>             |           |
| Keith Weed                                     | Appointed | Mary Holmes                          | 2025      |
|  |           | Diane Town                           | 2026      |
| <b>Chief of Police</b>                         |           | Dennis Piper                         | 2024      |
| Patrick Connors                                | Appointed | Alternate: Jerry Kilyk               |           |
|  |           | <b>Moderator</b>                     |           |
| <b>Health &amp; Human Services</b>             |           | Gabriel St. Pierre                   | 2025      |
| Kathleen Ferranti                              | Appointed |                                      |           |
| <b>Health Officer</b>                          |           | <b>Supervisors of Checklist</b>      |           |
| Kathleen Ferranti                              | Appointed | Sheila Putnam                        | 2024      |
|  |           | Emily St. Pierre                     | 2026      |
| <b>Deputy Health Officer</b>                   |           | Linda Stewart                        | 2028      |
| Liz Emerson                                    | Appointed |                                      |           |
| <b>Building Inspector</b>                      |           | <b>Emergency Management Director</b> |           |
| Jon LeClair                                    | Appointed | Charlie Baraly                       | Appointed |
| <b>Deputy Building Inspector</b>               |           | <b>Heritage Commission</b>           |           |
| Vacant   |           | Duane Wetherby                       | Appointed |
|  |           | Tamara Golden                        | Appointed |
| <b>Water/Wastewater Superintendent</b>         |           | Philip Turner                        | Appointed |
| Ken Vandenburg, Licensed Operator              |           | Joanne Hipp                          | Appointed |
|  |           | Paul Beliveau                        | Appointed |
|  |           | Evelyn Beliveau                      | Appointed |
| <b>Fire Chief</b>                              |           |                                      |           |
| Mark LaFlam                                    | Appointed |                                      |           |



|  |            |                                |           |
|--|------------|--------------------------------|-----------|
| <b>Recreation Director</b>                 |            | <b>Conservation Commission</b> | 2026      |
| Kelly Vigneau                              | Appointed  | Richard Holmes                 | 2024      |
|  |            | Sue Forcier                    | 2025      |
| <b>Recreation Committee</b>                |            | James Fowler                   |           |
| Heather Carter                             | 2024       | Dick Lincourt                  | 2024      |
| Michelle Herrington                        | 2024       | Dean Bascom                    | 2026      |
| Patrick Guierre                            | 2024       | Gabe Bailey                    | 2025      |
|  |            | Alternates: Donna Bascom       | 2026      |
| <b>Planning &amp; Zoning Administrator</b> |            | <b>Librarian</b>               |           |
| Liz Emerson                                | Appointed  | Jennifer Haynes                | Appointed |
| <b>Planning Board</b>                      |            | <b>Assistant Librarian</b>     |           |
| Alan Putnam                                | 2026       | Sandra Perron & Kelly Vigneau  | Appointed |
| Alissa Bascom                              | 2024       | <b>Library Trustees</b>        |           |
| Patricia Chaffee                           | 2024       | Judy Baraly                    | 2024      |
| Keith Weed                                 | 2025       | Maureen Spilsbury              | 2025      |
| Richard Carter                             | 2025       | Karen Haskell                  | 2025      |
| Stacy Hassett                              | 2026       | Meg Lambert                    | 2024      |
| William Rescsanski                         | Ex-Officio | Clifford Stark                 | 2026      |
| Alternate: Leonard                         | 2025       | Kathleen Eames                 | 2026      |
| Ostasiewski                                |            | James Lupolt                   | 2024      |
| <b>Zoning Board of Adjustment</b>          |            | <b>Finance Committee</b>       |           |
| Andrew Jellie                              | Appointed  | David Richardson               | 2024      |
| Terri Fisk                                 | Appointed  | Lenny Ostasiewski              | 2024      |
| Nancy Houghton                             | Appointed  | Steve Neill                    | 2024      |
| Matthew Baran                              | Appointed  | Robert Davis                   | 2026      |
| Robert Davis                               | Appointed  | Keith Weed                     | 2025      |
|  |            | Sara Davis                     | 2025      |
|  |            | Trina Royce                    | 2026      |
|  |            | Adam Choquette                 | 2026      |
|  |            | Richard Carter                 | 2026      |

Our sincere gratitude goes out to all the citizens who volunteer their time on various boards and committees. There can be no doubt that our volunteers play a vital role in keeping Charlestown moving forward. Valuable improvements have been made to Charlestown as a result of their input and ideas. We are very fortunate to have them as they are extremely dedicated and provide a lot of support to the Town.

We are always seeking residents interested in serving on Town boards and committees. Some committees are actively seeking new members now, or in other cases you could be placed on a reserve list for future vacancies. If you would like to apply please drop into the Town Office and see what's available. The Volunteer Interest Form can be found on the following page.



**TOWN OF CHARLESTOWN NH  
VOLUNTEER INTEREST FORM for TOWN COMMITTEES**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Street Address (if different): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

1. Committee on which you would like to serve: \_\_\_\_\_
2. Please describe your experience, education or training that makes you a good candidate for appointment to this Committee:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Serving on a Committee is a commitment that requires both attendance at meetings and work outside of meetings. Have you investigated the time commitment required of the Committee that you are seeking appointment to and agree that you can fulfill that commitment?

Yes \_\_\_\_\_ No \_\_\_\_\_ Not sure \_\_\_\_\_

**Appointed Board/Positions**

**\* Planning Board \* Recreation \* Zoning \* Finance \* Capital Improvements \*  
\* Community Power \* Solid Waste \***

STATE OF NEW HAMPSHIRE  
TOWN OF CHARLESTOWN WARRANT

2024 ANNUAL TOWN MEETING WARRANT

The inhabitants of the Town of Charlestown in the County of Sullivan in the state of New Hampshire qualified to vote in Town affairs are hereby notified that the Annual Town Meeting will be held as follows:

**First Session of Annual Meeting (Deliberative Session)**

Date: February 3, 2024

Time: 10:00am

Location: Town Hall, 19 Summer Street

Details:

**Second Session of Annual Meeting (Official Ballot Voting)**

Date: March 12, 2024

Time: 8am - 7pm

Location: Charlestown Senior Ctr, 223 Springfield Rd

Details:

**GOVERNING BODY CERTIFICATION**

We certify and attest that on or before January 29, 2024, a true and attested copy of this document was posted at the place of meeting and at Town Office and that an original was delivered to Town Clerk.

**Article 01 Election of Town Officers**

To elect the necessary Town Officers for their respective terms.

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**Article 02 Sign Ordinance Amendment**

Are you in favor of the adoption of the Zoning Ordinance amendment to the existing Town of Charlestown Zoning Ordinance as proposed by the Planning Board: Amend the sign regulations to remove content-based regulations.

The Planning Board recommends approval of this amendment.

Copies of the full text of the proposed amendments are on file and available for public inspection during regular business hours in the Office of the Town Clerk and will be available at the Deliberative Session and at the polls.

**Article 03      New Fire Station**

To see if the Town will raise and appropriate the sum of \$3,500,000 for the construction of a new public safety building to house the Fire Department; \$3,500,000 of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq, as amended; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, with the intention of the Selectmen to seek and obtain such grant and/or other funding such as through the USDA Rural Development program and other funding sources in order to reduce the amount necessary for bonding; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes to determine the rate of interest thereon and the maturity of the other terms thereof; and to authorize the Selectmen to take any actions or pass any vote relative thereto. This is a petition article. 3/5 ballot vote required.

The Selectboard does not recommend this appropriation.  
The Finance Committee does not recommend this appropriation.

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**Article 04      Operating Budget**

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$6,659,150. This amount represents \$5,612,881 for the Town Operating budget, \$604,781 for the Water Fund operating budget and \$441,488 for the Sewer Fund operating budget. Should this article be defeated, the default budget shall be \$6,439,793, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

\*The default budget represents \$5,409,154 for the Town operating budget \$595,578 for the Water Fund operating budget, and \$435,061 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in any other warrant article.

The Selectboard recommends this appropriation.  
The Finance Committee recommends this appropriation.

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**Article 05      Community Power Plan**

Shall the Town adopt the Charlestown Community Power plan, to authorize the Selectboard to implement the plan, and to take all action in furtherance thereof,

pursuant to RSA 53-E. The Charlestown Community Power plan is an opt-out program that offers more flexible electricity procurement. The plan will initially provide lower electricity rates for residents, or will not launch. Initial participation in the plan can be declined, after which enrollment becomes voluntary. This article has no tax impact.

The Selectboard recommends this article.

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**Article 06      Establish Transfer Station Equipment CRF**

To see if the Town will vote to establish a Transfer Station Equipment Capital Reserve Fund under the provisions of RSA 35:1 for the purchase and maintenance of Transfer Station Equipment and to raise and appropriate the sum of \$5,000 to be placed in this fund. Further, to name the Selectboard as agents to expend from said fund. Recommendations Required (Majority Vote Required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

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**Article 07      Add Funds to Bridge Capital Reserve Fund**

To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$24,652.00 to be added to the Bridge Capital Reserve Fund, previously established under Article 06 at the 2022 Annual Town Meeting for the purpose of maintenance, construction or reconstruction of municipal bridges, with this amount to come from unassigned fund balance. No amount to be raised by taxation. (Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

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**Article 08      Lease/Purchase of Transfer Station Roll Off Truck**

To see if the Town will vote to authorize the Selectboard to enter into a five (5) year lease/purchase agreement in the amount of \$200,000, to finance the purchase of a Roll Off Truck for the Transfer Station and to raise and appropriate the sum of \$44,784.00 for the first year's payment under the lease/purchase agreement. The annual payments under the lease shall be \$44,784.00. This lease/purchase agreement contains an escape clause. (Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

**Article 09 To Discontinue Spur of Borough Road**

To see if the Town will vote pursuant to RSA 231:43 to discontinue, completely and absolutely, the so-called Borough Road Spur, with a beginning at its intersection with the main Borough Road located at the northernmost point of Parcel #220-012 and proceeding south-easterly therefrom.

Meaning and intending to completely and absolutely discontinue the section of the Borough Road Spur not previously discontinued by vote of the 1898 town meeting “to discontinue the road leading from E.M. Megrath’s in an easterly direction to Acworth town line.”

The Selectboard recommends this article.

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**Article 10 Add Funds to Emergency Comms. CRF**

To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$3,000 to be added to the Emergency Communications Improvements Capital Reserve Fund previously established under Article 11 at the 2016 Annual Town Meeting for the purpose of acquiring, replacing or repairing emergency services communications equipment or improvements. (Majority vote required.)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

---

**Article 11 Discontinue Silsby Library Masonry CRF**

To see if the town will vote to discontinue the Silsby Library/Municipal Masonry Restoration and Preservation Capital Reserve Fund created in 2012. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

---

**Article 12 Transfer of Funds to the Silsby Library Trustees**

To see if the town will vote to raise and appropriate the sum of \$1331.00 for the purpose of building maintenance for the Silsby Library. This appropriation is to be funded from the Town's unassigned fund balance. No amount to be raised by taxation. This article shall be null and void if the Town does not vote to approve Article 11 concerning the discontinuance of the Silsby Library Masonry Project Capital Reserve Fund. (Majority vote required)

---

**Article 13 Authorize Sale of Town Property**

To see if the Town will vote to adopt RSA 41:14-a, to allow the selectmen to acquire or sell land, buildings or both; provided, however, they shall first submit any such proposed acquisition or sale to the planning board and to the conservation

commission for review and recommendation by those bodies. This article will remain in effect until rescinded by majority vote. (Majority vote required)

The Selectboard recommends this article.

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**Article 14 To Support the Charlestown Senior Center**

To see if the town will vote to raise and appropriate the sum of \$2,000 in 2024 in addition to the annual budget allocation and a total of \$7,000 each consecutive year for the purpose of supporting the Charlestown Senior Center (This is a Petition Article)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

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**Article 15 Any all other Business**

To transact any other business that may legally come before the meeting.

Given under our hands and seal this 29<sup>th</sup> day of January 2024.

**Charlestown Selectboard**

Jeremy Wood, Chair

Shelly Andrus

William Rescsanski

Nancy Houghton

Trish Patrick



## BUDGET COMPARISON 2023 & 2024

| Account Number                       | Account Name                        | 2023 Budget         | 2023 Actual         | 2024 Budget         |
|--------------------------------------|-------------------------------------|---------------------|---------------------|---------------------|
| <b>GENERAL GOVERNMENT</b>            |                                     |                     |                     |                     |
| 4130.10                              | Total EXECUTIVE                     | 266,709.00          | 200,813.32          | 231,791.00          |
| <b>ELECTION, REGISTRATION, VITAL</b> |                                     |                     |                     |                     |
| 4140.10                              | Total ELECTION, REGISTRATION, VITAL | 6,355.00            | 3,719.95            | 17,431.00           |
| <b>FINANCIAL ADMINISTRATION</b>      |                                     |                     |                     |                     |
| 4150.10                              | Total FINANCIAL ADMINISTRATION      | 438,243.00          | 407,178.19          | 428,320.00          |
| 4153.10                              | LEGAL EXPENSE                       | 40,000.00           | 40,855.86           | 40,000.00           |
| 4191.10                              | PLANNING & ZONING                   | 96,223.00           | 97,014.08           | 103,663.00          |
| 4194.10                              | GENERAL GOVERNMENT                  | 294,902.00          | 298,052.12          | 286,298.00          |
| 4195.10                              | CEMETERIES                          | 158,996.00          | 142,975.59          | 127,110.00          |
| 4196.10                              | INSURANCE                           | 100,156.00          | 101,574.32          | 112,560.00          |
|                                      | <b>Total GENERAL GOVERNMENT</b>     | <b>1,401,584.00</b> | <b>1,292,183.43</b> | <b>1,347,173.00</b> |
| <b>PUBLIC SAFETY</b>                 |                                     |                     |                     |                     |
| 4210.10                              | Total PUBLIC SAFETY                 | 809,588.00          | 765,136.61          | 849,983.00          |
| <b>COMMUNICATIONS/DISPATCH</b>       |                                     |                     |                     |                     |
| 4212.10                              | Total COMMUNICATIONS/DISPATCHING    | 314,812.00          | 314,447.66          | 303,420.00          |
| 4215.20                              | Total AMBULANCE                     | 70,125.00           | 67,465.02           | 71,625.00           |
| <b>PUBLIC SAFETY</b>                 |                                     |                     |                     |                     |
| 4216.10                              | EMS                                 | 29,289.00           | 19,922.43           | 28,128.00           |
| 4220.10                              | FIRE DEPARTMENT                     | 159,358.00          | 146,540.33          | 215,260.00          |
| 4240.10                              | CODE ENFORCEMENT                    | 7,328.00            | 5,791.76            | 5,932.00            |
| 4290.10                              | EMERGENCY MANAGEMENT                | 450.00              | 91.00               | 450.00              |
|                                      | <b>Total PUBLIC SAFETY</b>          | <b>196,425.00</b>   | <b>172,345.52</b>   | <b>249,770.00</b>   |
| <b>SPECIAL ROAD PROJECTS</b>         |                                     |                     |                     |                     |
| 4312.10                              | Total SPECIAL ROAD PROJECTS         | 385,000.00          | 3,772.50            | 465,000.00          |
| <b>HIGHWAY OPERATING BUDGET</b>      |                                     |                     |                     |                     |
| 4312.20                              | Total HIGHWAY OPERATING BUDGET      | 961,112.00          | 777,252.53          | 1,003,643.00        |
| 4316.10                              | Total STREET LIGHTING               | 25,000.00           | 25,588.98           | 26,000.00           |
| 4319.10                              | Total TREE MAINTENANCE              | 4,000.00            | 1,406.00            | 2,000.00            |
| <b>TRANSFER STATION</b>              |                                     |                     |                     |                     |
| 4323.10                              | Total TRANSFER STATION              | 333,355.00          | 318,740.57          | 325,490.00          |
| 4414.10                              | Total ANIMAL CONTROL                | 900.00              | 1,118.00            | 1,700.00            |
| <b>HEALTH AGENCIES</b>               |                                     |                     |                     |                     |
| 4415.20                              | Total HEALTH AGENCIES               | 64,966.00           | 62,454.11           | 63,204.00           |
| <b>GENERAL ASSISTANCE</b>            |                                     |                     |                     |                     |
| 4441.10                              | Total GENERAL ASSISTANCE            | 61,017.00           | 87,764.68           | 66,836.00           |
| <b>PARKS &amp; RECREATION</b>        |                                     |                     |                     |                     |
| 4520.10                              | Total PARKS & RECREATION            | 64,276.00           | 58,991.77           | 64,331.00           |
| 4550.20                              | Total LIBRARY                       | 165,899.00          | 156,775.80          | 172,718.00          |
| 4589.10                              | Total HERITAGE COMMISSION           | 8,600.00            | 8,302.45            | 9,500.00            |
| <b>DEBT SERVICE</b>                  |                                     |                     |                     |                     |
| 4711.20                              | Total DEBT SERVICE                  | 138,983.00          | 131,982.50          | 137,198.00          |
| 4800.10                              | Total SPECIAL ARTICLES              | 136,870.00          | 125,069.36          | 78,767.00           |
| <b>CAPITAL OUTLAY</b>                |                                     |                     |                     |                     |
| 4902.10                              | Total CAPITAL OUTLAY                | 429,290.00          | 331,832.78          | 453,290.00          |
| 4911.10                              | Total ABATEMENTS/REFUNDS            | 0.00                | 4,607.90            | 0.00                |
|                                      |                                     | <b>5,571,802.00</b> | <b>4,707,233.12</b> | <b>5,691,648.00</b> |



# 2024 TOWN MEETING DELIBERATIVE SESSION MINUTES



## Town of Charlestown

TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN, NEW HAMPSHIRE who are qualified to vote in Town affairs,

TAKE NOTICE AND BE WARNED that the First and Second Sessions of the Annual Town Meeting of the town of

Charlestown, New Hampshire, will be held on Saturday, February 3, 2024 commencing at 10:00 AM in the Town Hall, 19 Summer Street and on Tuesday, March 12, 2024 commencing at 8:00 AM at the Charlestown Senior Center, 223 Old Springfield Road, Charlestown, NH. At the second session, voting on all warrant articles will be by Official Ballot commencing at 8:00 AM and concluding at 7:00 PM unless the Town Meeting votes to keep the polls open to a later time.

Moderator, Gabriel St. Pierre, opened the meeting AT 10:02 AM. He then made announcements recognizing the members of the Selectboard, Town Clerk/Tax Collector, and Supervisors of the Checklist. Mr. St. Pierre then read his rules of the of the meeting.

---

### Article 01 Election of Town Officers

To elect the necessary Town Officers for their respective terms.

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### Article 02 Sign Ordinance Amendment

Are you in favor of the adoption of the Zoning Ordinance amendment to the existing Town of Charlestown Zoning Ordinance as proposed by the Planning Board: Amend the sign regulations to remove content-based regulations.

The Planning Board recommends approval of this amendment.

Copies of the full text of the proposed amendments are on file and available for public inspection during regular business hours in the Office of the Town Clerk and will be available at the Deliberative Session and at the polls.

**Presented and seconded as read.**

---

### Article 03 New Fire Station

To see if the Town will raise and appropriate the sum of \$3,500,000 for the construction of a new public safety building to house the Fire Department; \$3,500,000 of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq, as amended; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, with the intention of the Selectmen to seek and obtain such grant and/or other funding such as through the USDA Rural Development program and other funding sources in order to reduce the amount necessary for bonding; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes to determine the rate of interest thereon and the maturity of the other terms thereof; and to authorize the Selectmen to take any actions or pass any vote relative thereto. This is a petition article. 3/5 ballot vote required.

The Selectboard does not recommend this appropriation.

The Finance Committee does not recommend this appropriation.

**No action taken**

---



## Town of Charlestown

### **Article 04 Operating Budget**

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$6,659,150. This amount represents \$5,612,881 for the Town Operating budget, \$604,781 for the Water Fund operating budget and \$441,488 for the Sewer Fund operating budget. Should this article be defeated, the default budget shall be \$6,439,793, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

\*The default budget represents \$5,409,154 for the Town operating budget \$595,578 for the Water Fund operating budget, and \$435,061 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in any other warrant article.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

**Presented and seconded as read.**

### **Article 05 Community Power Plan**

Shall the Town adopt the Charlestown Community Power plan, to authorize the Selectboard to implement the plan, and to take all action in furtherance thereof, pursuant to RSA 53-E. The Charlestown Community Power plan is an opt-out program that offers more flexible electricity procurement. The plan will initially provide lower electricity rates for residents, or will not launch. Initial participation in the plan can be declined, after which enrollment becomes voluntary. This article has no tax impact.

The Selectboard recommends this article.

**Presented and seconded as read.**

---

### **Article 06 Establish Transfer Station Equipment CRF**

To see if the Town will vote to establish a Transfer Station Equipment Capital Reserve Fund under the provisions of RSA 35:1 for the purchase and maintenance of Transfer Station Equipment and to raise and appropriate the sum of \$5,000 to be placed in this fund. Further, to name the Selectboard as agents to expend from said fund. Recommendations Required (Majority Vote Required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

**Presented and seconded as read.**

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## Town of Charlestown

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### Article 07 Add Funds to Bridge Capital Reserve Fund

To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$24,652.00 to be added to the Bridge Capital Reserve Fund, previously established under Article 06 at the 2022 Annual Town Meeting for the purpose of maintenance, construction or reconstruction of municipal bridges, with this amount to come from unassigned fund balance. No amount to be raised by taxation. (Majority vote required)

The Selectboard recommends this appropriation.  
The Finance Committee recommends this appropriation.

**Presented and seconded as read.**

---

### Article 08 Lease/Purchase of Transfer Station Roll Off Truck

To see if the Town will vote to authorize the Selectboard to enter into a five (5) year lease/purchase agreement in the amount of \$200,000, to finance the purchase of a Roll Off Truck for the Transfer Station and to raise and appropriate the sum of \$44,784.00 for the first year's payment under the lease/purchase agreement. The annual payments under the lease shall be \$44,784.00. This lease/purchase agreement contains an escape clause. (Majority vote required)

The Selectboard recommends this appropriation.  
The Finance Committee recommends this appropriation.

**Presented and seconded as read.**

---

### Article 09 To Discontinue Spur of Borough Road

To see if the Town will vote pursuant to RSA 231:43 to discontinue, completely and absolutely, the so-called Borough Road Spur, with a beginning at its intersection with the main Borough Road located at the northernmost point of Parcel #220-012 and proceeding south-easterly therefrom. Meaning and intending to completely and absolutely discontinue the section of the Borough Road Spur not previously discontinued by vote of the 1898 town meeting "to discontinue the road leading from E.M. Mcgrath's in an easterly direction to Acworth town line." The Selectboard recommends this article.

**Presented and seconded as read. Ms. Sharon Francis made a motion to the amend the article as follows:** *To see if the Town will authorize a study to determine the costs and the benefits of a proposed action to discontinue the so-called Borough Road Spur, with a beginning at its intersection with the main Borough Road, located at the northernmost point of Parcel #220-012 and proceeding south-easterly therefrom until it joins the old roadway discontinued by vote of the 1898 Town meeting "to discontinue the road leading from E.M. McGrath's in an easterly direction to Acworth town line."* **Ms. Bonnie Remick seconded the motion. Motion to amend did not pass.**

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### Article 10 Add Funds to Emergency Comms. CRF

To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$3,000 to be added to the Emergency Communications Improvements Capital Reserve Fund previously established under Article 11 at the 2016 Annual Town Meeting for the purpose of acquiring, replacing or repairing emergency services communications equipment or improvements. (Majority vote required.)



## Town of Charlestown

The Selectboard recommends this appropriation.  
The Finance Committee recommends this appropriation.

**Presented and seconded as read.**

---

**Article 11 Discontinue Silsby Library Masonry CRF**

To see if the town will vote to discontinue the Silsby Library/Municipal Masonry Restoration and Preservation Capital Reserve Fund created in 2012. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

**Presented and seconded as read.**

---

**Article 12 Transfer of Funds to the Silsby Library Trustees**

To see if the town will vote to raise and appropriate the sum of \$1331.00 for the purpose of building maintenance for the Silsby Library. This appropriation is to be funded from the Town's unassigned fund balance. No amount to be raised by taxation. This article shall be null and void if the Town does not vote to approve Article 11 concerning the discontinuance of the Silsby Library Masonry Project Capital Reserve Fund. (Majority vote required)

**Presented and seconded as read.**

---

**Article 13 Authorize Sale of Town Property**

To see if the Town will vote to adopt RSA 41:14-a, to allow the selectmen to acquire or sell land, buildings or both; provided, however, they shall first submit any such proposed acquisition or sale to the planning board and to the conservation commission for review and recommendation by those bodies. This article will remain in effect until rescinded by majority vote. (Majority vote required)

The Selectboard recommends this article.

**Presented and seconded as read. Mrs. Judy Baraly made a motion to amend the article as follows:** *To see if the Town will vote not to adopt RSA 41:14-a, to allow the selectmen to acquire or sell land, buildings or both; provided, however, they shall first submit any such proposed acquisition or sale to the planning board and to the conservation commission for review and recommendation by those bodies. This article will remain in effect until rescinded by majority vote. (Majority vote required).* **Mr. Adam Choquette seconded the motion. Motion to amend did not pass.**

**Mr. Adam Choquette made a motion to amend as follows:** *To see if the Town will vote to adopt RSA 41:14-a, to allow the selectmen to acquire or sell land, buildings or both and to demolish or otherwise dispose of buildings; provided, however, they shall first submit any such proposed acquisition or sale to the planning board and to the conservation commission for review and recommendation by those bodies. This article will remain in effect until rescinded by majority vote. (Majority vote required)* **Motion was seconded by Mrs. Baraly. Motion to amend passed.**

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## Town of Charlestown

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### Article 14 To Support the Charlestown Senior Center

To see if the town will vote to raise and appropriate the sum of \$2,000 in 2024 in addition to the annual budget allocation and a total of \$7,000 each consecutive year for the purpose of supporting the Charlestown Senior Center (This is a Petition Article)

The Selectboard recommends this appropriation.  
The Finance Committee recommends this appropriation.

**Presented and seconded as read. Mr. Phil Turner made a motion to amend the article as follows:** *To see if the town will vote to raise and appropriate the sum of \$2,000 in 2024 in addition to the annual budget of \$5,000 for the purpose of supporting the Charlestown Senior Center (This is a Petition Article)* **Ms. Carol Clark seconded the motion. Motion to amend passed.**

---

### Article 15 Any all other Business

To transact any other business that may legally come before the meeting.

Respectively Submitted,



Patricia Chaffee, Town Clerk

Sworn and attested true copy



# 2023 TOWN MEETING RESULTS



**ABSENTEE  
OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
CHARLESTOWN, NEW HAMPSHIRE  
MARCH 14, 2023**

BALLOT 1 OF 2

*Robert L. Davis*  
TOWN CLERK

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this:
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

|   |  |  |
|---|--|--|
| <p><b>SELECTBOARD MEMBER</b></p> <p style="text-align: center;">Vote for not<br/>For Three Years more than Two</p> <p>TRISH PATRICK 399 <input type="radio"/></p> <p>NANCY HOUGHTON 485 <input type="radio"/></p> <p style="text-align: center;">20 <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p>   | <p><b>LIBRARY TRUSTEE</b></p> <p style="text-align: center;">Vote for not<br/>For One Year more than One</p> <p>JAMES RANDALL LUPOLT 101 <input type="radio"/></p> <p>MEG LAMBERT 445 <input type="radio"/></p> <p style="text-align: center;">6 <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p>   | <p><b>FINANCE COMMITTEE</b></p> <p style="text-align: center;">Vote for not<br/>For Three Years more than Three</p> <p>ADAM JAMES CHOQUETTE 400 <input type="radio"/></p> <p>SARAH ANNE DAVIS 448 <input type="radio"/></p> <p>TRINA ROYCE 444 <input type="radio"/></p> <p style="text-align: center;">10 <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p> |
| <p><b>TOWN CLERK /<br/>TAX COLLECTOR</b></p> <p style="text-align: center;">Vote for not<br/>For Three Years more than One</p> <p>PEGGY JELLIE 255 <input type="radio"/></p> <p>PATRICIA CHAFFEE 421 <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p>  | <p><b>CEMETERY TRUSTEE</b></p> <p style="text-align: center;">Vote for not<br/>For Three Years more than One</p> <p>DIANE TOWN 314 <input type="radio"/></p> <p>ROBERT L. DAVIS 309 <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p>  | <p><b>FINANCE COMMITTEE</b></p> <p style="text-align: center;">Vote for not<br/>For Two Years more than One</p> <p>ROBERT L. DAVIS 537 <input type="radio"/></p> <p style="text-align: center;">7 <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p>  |
| <p><b>TRUSTEE OF<br/>TRUST FUNDS</b></p> <p style="text-align: center;">Vote for not<br/>For Three Years more than One</p> <p>BARBARA K. HEWES 560 <input type="radio"/></p> <p style="text-align: center;">1 <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p>   | <p><b>TREASURER</b></p> <p style="text-align: center;">Vote for NOT<br/>For One Year MORE THAN ONE</p> <p>LINDA A. STEWART 549 <input type="radio"/></p> <p style="text-align: center;">5 <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p>  | <p><b>FINANCE COMMITTEE</b></p> <p style="text-align: center;">Vote for not<br/>For One Year more than One</p> <p>STEVEN A. NEILL 468 <input type="radio"/></p> <p style="text-align: center;">24 <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p>  |
| <p><b>LIBRARY TRUSTEE</b></p> <p style="text-align: center;">Vote for not<br/>For Three Years more than Three</p> <p>CLIFFORD J. STARK 482 <input type="radio"/></p> <p>MILINDA J. SCOTT 519 <input type="radio"/></p> <p style="text-align: center;">7 <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p> | <p><b>PLANNING BOARD</b></p> <p style="text-align: center;">Vote for not<br/>For Three Years more than Two</p> <p>STACY A. HASSETT 353 <input type="radio"/></p> <p>ALAN D. PUTNAM 459 <input type="radio"/></p> <p>BILL RESCSANSKI 239 <input type="radio"/></p> <p style="text-align: center;">4 <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p> <p style="text-align: center;">(Write-in) <input type="radio"/></p> |  |

**ARTICLES**

**Article 02  
Building Code Amendment**

Are you in favor of the adoption of the Zoning Ordinance amendment to the existing Town of Charlestown Zoning Ordinance as proposed by the Planning Board: Amend Section 8.4.12 General Provisions to prohibit new manufactured housing parks in Charlestown. (The Planning Board recommends approval of this amendment.) 423

YES

Copies of the full text of the proposed amendments are on file and available for public inspection during regular business hours in the Office of the Town Clerk and will be available at the Deliberative Session and at the polls. 157

NO

**TURN BALLOT OVER AND CONTINUE VOTING**

**ARTICLES CONTINUED**

**Article 03  
Planning & Zoning Regulations Amendment**

Are you in favor of the adoption of the Zoning Ordinance amendment to the existing Town of Charlestown Zoning Ordinances as proposed by the Planning Board: to amend Section 8 (Permitted Uses), Part 8.5.6 (Zone D-Watershed Protection Area) and Part 8.5.7 (Zone E- Mixed Uses) to specify that multifamily housing is a permitted use by Special Exception in Zone D and is a permitted use in Zone E. (The Planning Board recommends approval of this amendment.)

273  
YES   
NO   
362

Copies of the full text of the proposed amendments are on file and available for public inspection during regular business hours in the Office of the Town Clerk and will be available at the Deliberative Session and at the polls.

**Article 04**

561

Shall the Town adopt the provisions of NH RSA 79-E, Community Revitalization Tax Relief Incentives?

YES   
97 NO

**Article 05  
Operating Budget**

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$6,415,201. This amount represents \$5,434,932 for the Town Operating budget, \$550,761 for the Water fund operating budget and \$429,508 for the Sewer fund operating budget. Should this article be defeated, the default budget shall be \$6,224,082 which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. \*The default budget represents \$5,350,327 for the Town operating budget \$445,977 for the Water Fund operating budget, and \$427,778 for the Sewer Fund operating budget.

411  
YES   
NO   
233

NOTE: This warrant article (operating budgets) does not include appropriations in any other warrant article.

The Selectboard recommends this appropriation.  
The Finance Committee recommends this appropriation.

**Article 06  
Establish a Bridge Capital Reserve Fund**

508

To see if the Town will vote to establish a Bridge Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of maintenance, construction or reconstruction of municipally owned bridges and to raise and appropriate \$94,232 to be put into the fund, with this amount to come from unassigned fund balance; further to name the Selectboard and Highway Superintendent as agents to expend from said fund. No amount to be raised by taxation. (Majority vote required)

YES   
NO   
138

The Selectboard recommends this appropriation.  
The Finance Committee recommends this appropriation.

**Article 07  
Acworth Road Culvert Project**

497

To see if the Town will vote to raise and appropriate the sum of \$22,500 for the purpose of replacing a culvert on a town property accessed via a right of way from 1110 Acworth Road to allow better access to the Town Forest. Funds shall come from the unassigned fund balance. No amount is to be raised from taxation. (Majority vote required)

YES   
NO   
137

The Board of Selectmen recommends this appropriation.  
The Finance Committee recommends this appropriation.

**Article 08  
Modify All and Optional Veteran's Tax Credit**

571

Shall the Town approve the readoption of the All Veterans' Tax Credit and Optional Veteran's Tax Credit, in accordance with (RSA 72:28b) and (RSA 72:2811), of \$500 with expanded eligibility for armed forces service members that are currently serving and have not yet been honorably discharge from their service in the armed forces. Note: The readoption of the All Veteran's Tax Credit and Optional Veteran's Tax Credit, if approved would continue to offer a \$500 tax credit to all honorably discharged Veteran's that qualify under the current requirements of (RSA 72:28b) but as of April 1, 2023, eligibility would also expand to include those armed forces service members that have not yet been discharged from active service. Note: If this article does not pass, the readoption of the All Veterans' Tax Credit and the Optional Veteran's Tax Credit will fail for all eligible recipients and the Standard Veterans' Tax Credit of \$50 under RSA 72:28-1 will take effect as of April 1, 2023. (Majority vote required)

YES   
NO   
74

The Selectboard recommends this appropriation.  
The Finance Committee recommends this appropriation.

**GO TO NEXT BALLOT AND CONTINUE VOTING**



**ABSENTEE  
OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
CHARLESTOWN, NEW HAMPSHIRE  
MARCH 14, 2023**

BALLOT 2 OF 2

*Patricia Duffer*  
TOWN CLERK

**ARTICLES CONTINUED**

**Article 09**

**Emergency Communications Improvements CIR Fund**

544

To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$3,000 to be added to the Emergency Communications Improvements Capital Reserve Fund previously established under Article 11 at the 2016 Annual Town Meeting for the purpose of acquiring, replacing or repairing emergency services communications equipment or improvements. (Majority vote required.)

YES

NO

124

The Selectboard recommends this appropriation.  
The Finance Committee recommends this appropriation.

**Article 10**

**Establishment of Fees**

389

To see if the Town will authorize, per RSA 41:9a, the Selectboard may establish or amend fees or charges for the purposes for the issuance of licenses, or permits, or for the use or occupancy of any public revenue-producing facility described in RSA 41 :9-a, II. Such a vote shall continue in effect until rescinded. (Majority vote required.)

YES

NO

260

The Selectboard recommends this appropriation.  
The Finance Committee recommends this appropriation.

**Article 11**

**Silsby Library Masonry Project**

567

To see if the town will vote to appropriate, by special warrant article, the sum of \$12,138 or the total remaining capital fund balance, whichever is greater, for the purpose of building masonry and restoration work at the Silsby Library, and to authorize the withdrawal of the \$12,138 or current balance from the Silsby Library/Municipal Building Masonry Restoration and Preservation Capital Reserve Fund established under article 8 at the 2012 Annual Town Meeting. This special article is a special warrant article per RSA 32:3, VI (d) and RSA 32:7, V. No part of this appropriation is to be raised by taxation. (Majority vote required).

YES

NO

106

The Selectboard recommends this appropriation.  
The Finance Committee recommends this appropriation.

**Article 12**

**Elected Fire Chief**

290

Shall the Town vote to make the position of Fire Chief an elected position pursuant to the provisions of RSA 154:1 paragraph III, with the Fire Chief being elected by the membership of the firefighters of the Charlestown Fire Department. Firefighters shall be appointed by the Fire Chief. If approved, this article shall take affect (1) year from the date of the vote pursuant to the provisions of RSA 154:1, IV. (Majority vote required) (By Petition)

YES

NO

364

The Selectboard does not recommend this appropriation.

**Article 13**

**Decrease Selectboard to Three members**

324

Are you in favor of decreasing the Board of Selectmen to 3 members? (Majority ballot vote required) (By Petition)

YES

NO

347

The Selectboard does not recommend this appropriation.

**Article 14**

**Fort #4**

524

To see if the Town will vote to raise and appropriate the sum of \$5,000 to help support the Fort at No. 4, a non-profit organization, in their endeavors to bring history alive in Charlestown. (Majority vote required). (By Petition)

YES

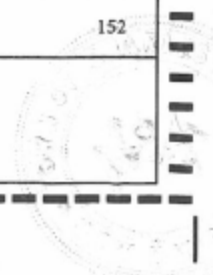
NO

152

The Selectboard recommends this appropriation.  
The Finance Committee recommends this appropriation..

**YOU HAVE NOW COMPLETE VOTING THIS BALLOT**

*True & Attested* *[Signature]*







## 2023 TAX RATE CALCULATION BREAKDOWN

| Municipal Tax Rate Calculation |                     |               |                |
|--------------------------------|---------------------|---------------|----------------|
| Jurisdiction                   | Tax Effort          | Valuation     | Tax Rate       |
| Municipal                      | \$3,094,069         | \$343,977,276 | <b>\$8.99</b>  |
| County                         | \$946,880           | \$343,977,276 | <b>\$2.75</b>  |
| Local Education                | \$7,197,757         | \$343,977,276 | <b>\$20.93</b> |
| State Education                | \$532,334           | \$325,184,376 | <b>\$1.64</b>  |
| <b>Total</b>                   | <b>\$11,771,040</b> |               | <b>\$34.31</b> |

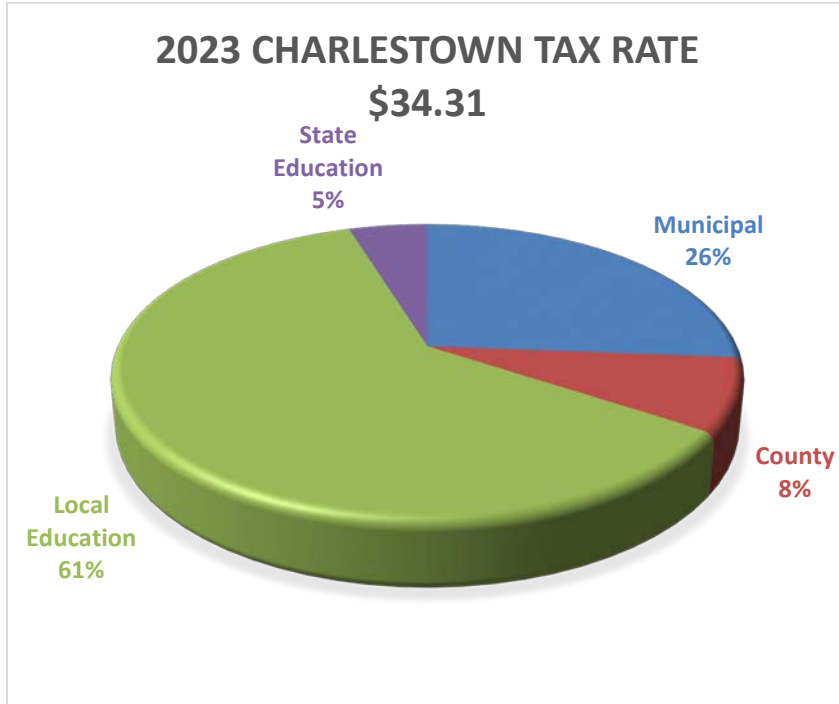
### Appropriations and Revenues

| Municipal Accounting Overview             |                    |               |
|---|--------------------|---------------|
| Description                               | Appropriation      | Revenue       |
| Total Appropriation                       | \$6,552,071        |               |
| Net Revenues (Not Including Fund Balance) |                    | (\$3,411,782) |
| Fund Balance Voted Surplus                |                    | (\$116,732)   |
| Fund Balance to Reduce Taxes              |                    | (\$110,074)   |
| War Service Credits                       | \$128,700          |               |
| Special Adjustment                        | \$0                |               |
| Actual Overlay Used                       | \$51,886           |               |
| <b>Net Required Local Tax Effort</b>      | <b>\$3,094,069</b> |               |

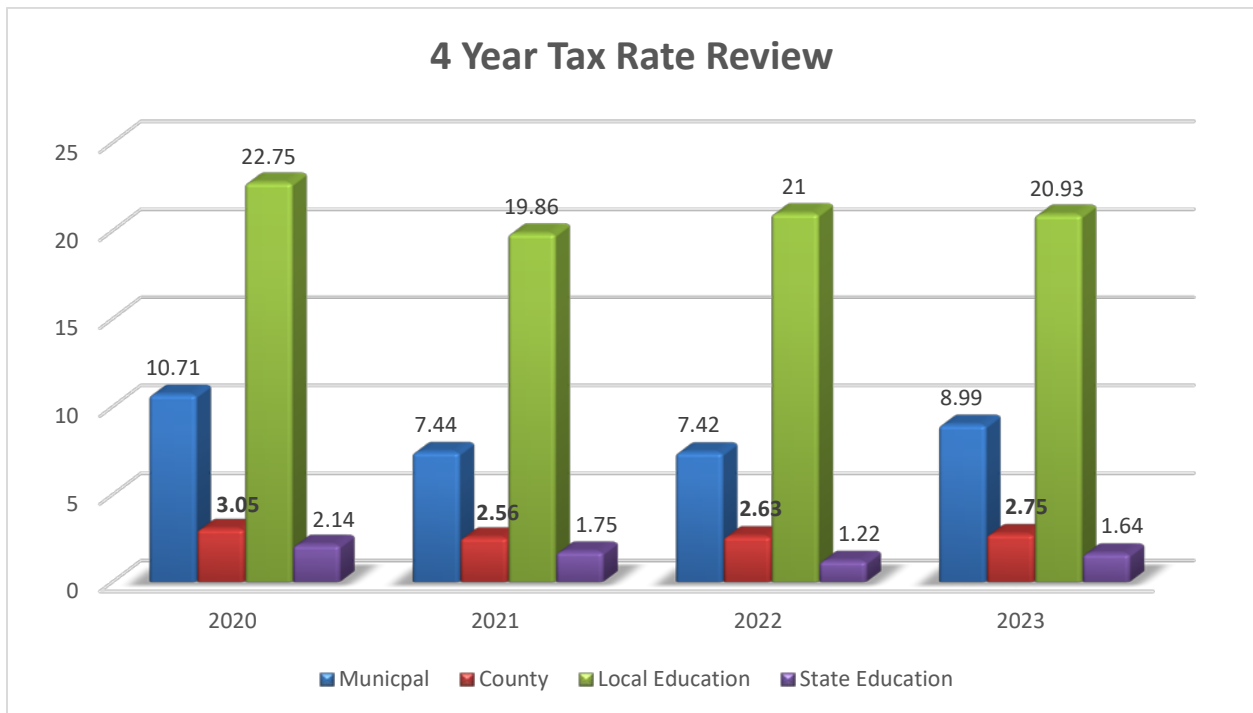
| County Apportionment                  |                  |         |
|---------------------------------------|------------------|---------|
| Description                           | Appropriation    | Revenue |
| Net County Apportionment              | \$946,880        |         |
| <b>Net Required County Tax Effort</b> | <b>\$946,880</b> |         |

| Education                                      |                    |               |
|--|--------------------|---------------|
| Description                                    | Appropriation      | Revenue       |
| Net Local School Appropriations                | \$0                |               |
| Net Cooperative School Appropriations          | \$13,348,778       |               |
| Net Education Grant                            |                    | (\$5,618,687) |
| Locally Retained State Education Tax           |                    | (\$532,334)   |
| <b>Net Required Local Education Tax Effort</b> | <b>\$7,197,757</b> |               |
| State Education Tax                            | \$532,334          |               |
| State Education Tax Not Retained               | \$0                |               |
| <b>Net Required State Education Tax Effort</b> | <b>\$532,334</b>   |               |

# TAX RATE REVIEW



The Local Education tax rate of \$20.93 is 61% of the total tax rate for 2023. The other 39% is collectively the State Education at \$1.64, Municipal at \$8.99 and County \$2.75.

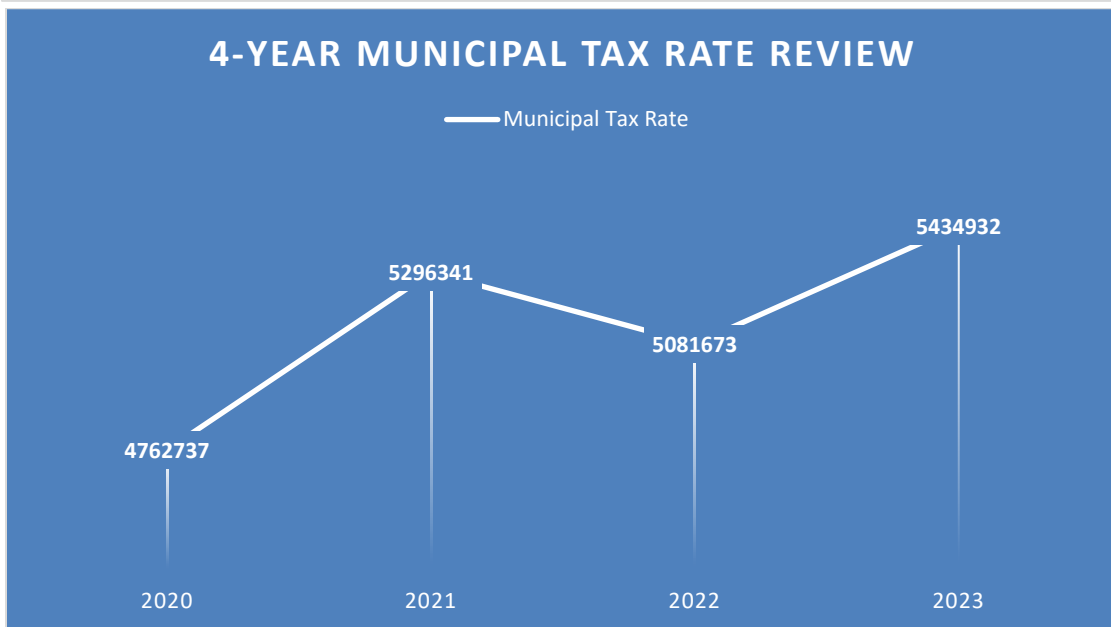
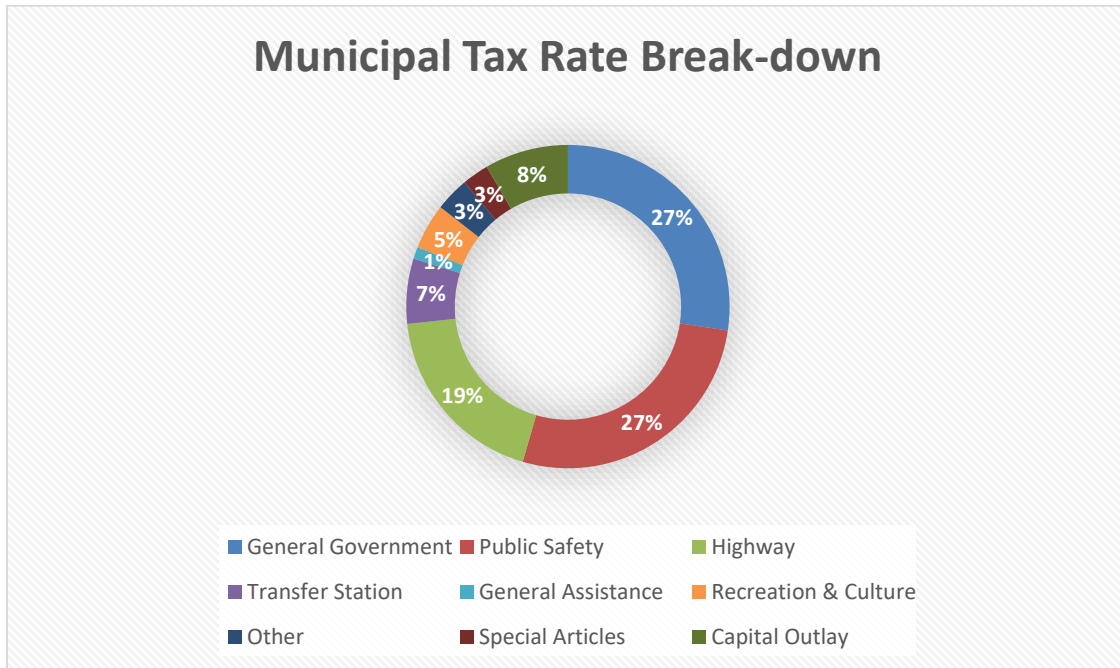


Departments have been combined in the following graph of the Municipal Tax Rate. Listed below are the departments that have been merged.

**General Government:** Executive, Election & Registration, Financial Administration, Legal Expenses, Planning & Zoning, General Gov. Buildings, Cemetery and Advertising & Regional Planning

**Public Safety:** Police Department, Communications/Dispatching Services, EMS, Fire Department, Code Enforcement & Emergency Management

**Other:** Street Lighting, Tree Maintenance, Animal Control, Conservation & Debt Services



# 2023 BALANCE SHEET

## GENERAL FUND

as of December 31, 2023

|   | <u>Beginning of Year</u> | <u>* End of Year</u> |
|---|--------------------------|----------------------|
| <b><u>Current Assets</u></b>                |                          |                      |
| Cash and equivalents                        | \$ 1,548,062             | \$ 851,449           |
| Investments                                 | 349,746                  | 349,746              |
| Taxes receivable                            | 4,554,291                | 5,814,118            |
| Accounts receivable                         | 10,062                   | 5,005                |
| Interfund receivable                        | 6,053                    | 322,745              |
| Prepaid Items                               | 80,991                   | 80,991               |
| Tax Deeded property held for resale         | 48,537                   | 48,537               |
| <b>Total Assets</b>                         | <b>\$ 6,597,742</b>      | <b>\$ 7,472,591</b>  |
| <b><u>Current Liabilities</u></b>           |                          |                      |
| Accounts payable                            | \$ 483,300               | 385,502              |
| Accrued salaries and benefits               | 39,086                   | 9,648                |
| Intergovernmental-payable                   | 3,058,933                | 3,797,549            |
| Escrow and performance deposits             | 21,157                   | 21,157               |
| <b>Total Liabilities</b>                    | <b>\$ 3,602,476</b>      | <b>\$ 4,213,856</b>  |
| <b>Deferred Inflows of Resources</b>        |                          |                      |
| Unavailable revenue - Property taxes        | \$ 1,447,602             | 1,485,809            |
| <b><u>Fund Balance</u></b>                  |                          |                      |
| Non-spendable                               | 129,528                  | 129,528              |
| Restricted                                  | 65,056                   | 17,490               |
| Committed                                   | 300,648                  | 280,741              |
| Assigned                                    | 79,511                   | 22,500               |
| Unassigned                                  | 972,921                  | 1,322,667            |
| <b>Total Fund Balances</b>                  | <b>\$ 1,547,664</b>      | <b>\$ 1,772,926</b>  |
| <b>Total Liabilities &amp; Fund Balance</b> | <b>\$ 6,597,742</b>      | <b>\$ 7,472,591</b>  |

\* These figures subject to audit

## 2023 SUMMARY INVENTORY (MS-1)

| <b>Land Value Only</b> |                                      | <b>Acres</b>     | <b>Valuation</b>    |
|------------------------|--------------------------------------|------------------|---------------------|
| 1A                     | Current Use RSA 79-A                 | 14,515.60        | \$1,410,888         |
| 1B                     | Conservation Restriction Assessment  | 0.00             | \$0                 |
| 1D                     | Discretionary Preservation Easements | 0.38             | \$300               |
| 1F                     | Residential Land                     | 9,805.31         | \$61,925,678        |
| 1G                     | Commercial/Industrial Land           | 1,293.72         | \$7,937,376         |
| <b>1H</b>              | <b>Total of Taxable Land</b>         | <b>25,615.01</b> | <b>\$71,274,242</b> |
| 1I                     | Tax Exempt and Non-Taxable Land      | 2,407.86         | \$7,381,900         |

| <b>Buildings Value Only</b> |                                      | <b>Structures</b> | <b>Valuation</b>     |
|-----------------------------|--------------------------------------|-------------------|----------------------|
| 2A                          | Residential                          | 0                 | \$181,491,566        |
| 2B                          | Manufactured Housing RSA 674:31      | 0                 | \$27,221,300         |
| 2C                          | Commercial/Industrial                | 0                 | \$46,622,834         |
| 2D                          | Discretionary Preservation Easements | 8                 | \$52,600             |
| <b>2F</b>                   | <b>Total of Taxable Buildings</b>    | <b>0</b>          | <b>\$255,388,300</b> |
| 2G                          | Tax Exempt and Non-Taxable Buildings | 0                 | \$26,906,100         |

| <b>Utilities &amp; Timber</b> |           | <b>Valuation</b> |
|-------------------------------|-----------|------------------|
| 3A                            | Utilities | \$18,792,900     |

|          |                                   |                      |
|----------|-----------------------------------|----------------------|
| <b>5</b> | <b>Valuation before Exemption</b> | <b>\$345,455,442</b> |
|----------|-----------------------------------|----------------------|

| <b>Optional Exemptions</b> |                                    | <b>Amount</b> | <b>Total</b> | <b>Valuation</b> |
|----------------------------|------------------------------------|---------------|--------------|------------------|
| 12                         | Blind Exemption RSA 72:37          | \$15,000      | 1            | \$15,000         |
| 13                         | Elderly Exemption RSA 72:39-a.b    | \$0           | 41           | \$1,214,666      |
| 15                         | Disabled Exemption RSA 72:37-b     | \$10,000      | 17           | \$165,000        |
| 17                         | Solar Energy Systems Exemption RSA | \$0           | 7            | \$83,500         |

|            |  |                      |
|------------|--|----------------------|
| <b>20</b>  | <b>Total Dollar Amount of Exemptions</b> | <b>\$1,478,166</b>   |
| <b>21A</b> | <b>Net Valuation</b>                     | <b>\$343,977,276</b> |
| <b>22</b>  | <b>Less Utilities</b>                    | <b>\$18,792,900</b>  |
| <b>23A</b> | <b>Net Valuation without Utilities</b>   | <b>\$325,184,376</b> |

# 2023 DETAILED STATEMENT OF APPROPRIATIONS

## EXPENDITURES

| <u>Account Name</u>                                  | <u>2023 Budget</u> | <u>2023 Actual</u> |
|--|--------------------|--------------------|
| <b>GENERAL GOVERNMENT</b>                            |                    |                    |
| EX Human Resources FT                                | 55,245.00          | 53,271.14          |
| EX Secretary F/T                                     | 0.00               | 10,848.00          |
| EX Secretary P/T                                     | 5,500.00           | 3,700.00           |
| EX Salaries - Selectmen                              | 37,215.00          | 37,215.00          |
| EX Health Insurance                                  | 29,198.00          | 29,709.63          |
| EX Life/Disability Insurance                         | 270.00             | 321.99             |
| EX FICA  | 6,074.00           | 5,691.82           |
| EX Medicare  | 1,420.00           | 1,331.17           |
| EX NH Retirement System                              | 7,618.00           | 6,743.37           |
| EX Unemployment Tax                                  | 0.00               | 0.00               |
| EX Worker's Compensation                             | 232.00             | 323.80             |
| EX Dental Insurance                                  | 250.00             | 119.71             |
| EX Telephone   | 2,300.00           | 1,704.91           |
| EX Printing, Ads                                     | 5,000.00           | 8,146.26           |
| EX Dues, Subsc, Education                            | 1,000.00           | 3,781.28           |
| EX Office Supplies                                   | 2,500.00           | 3,338.35           |
| EX Office Equipment                                  | 2,500.00           | 1,506.49           |
| EX Miscellaneous                                     | 2,900.00           | 4,496.32           |
| AA Administrative Asst Salary                        | 66,900.00          | 20,253.59          |
| AA Secretary F/T                                     | 0.00               | 0.00               |
| AA Secretary P/T                                     | 0.00               | 0.00               |
| AA Health Insurance                                  | 21,627.00          | 1,779.22           |
| AA Life/Disability Insurance                         | 270.00             | 69.00              |
| AA FICA  | 4,148.00           | 1,183.78           |
| AA Medicare  | 970.00             | 276.80             |
| AA NH Retirement System                              | 9,227.00           | 4,227.60           |
| AA Training & Seminars                               | 550.00             | 0.00               |
| AA Unemployment Tax                                  | 0.00               | 0.00               |
| AA Workers Compensation                              | 250.00             | 0.00               |
| AA Dental Insurance                                  | 100.00             | 105.19             |
| AA Admin Asst Telephone                              | 545.00             | 372.38             |
| AA Dues, Subscr, Mileage                             | 300.00             | 183.81             |
| AA Copier  | 2,000.00           | 86.51              |
| AA Computer, Software                                | 500.00             | 0.00               |
| AA Books, Periodicals, Misc                          | 100.00             | 26.20              |
| <b>Total Executive</b>                               | <b>266,709.00</b>  | <b>200,813.32</b>  |
| <b>Election, Registration &amp; Vital Statistics</b> |                    |                    |
| EL Moderator Salary                                  | 150.00             | 150.00             |
| EL Moderator FICA                                    | 9.00               | 9.30               |
| EL Moderator Medicare                                | 2.00               | 2.18               |
| EL Salaries - Ballot Clerks                          | 500.00             | 0.00               |
| EL Salaries - Supervisors                            | 2,100.00           | 588.25             |
| EL FICA  | 198.00             | 0.00               |
| EL Medicare  | 46.00              | 0.00               |
| EL Computer Software/Support                         | 1,500.00           | 1,439.00           |
| EL Printing & Supplies                               | 1,750.00           | 1,517.28           |
| EL Postage   | 100.00             | 13.94              |
| <b>Total Elections</b>                               | <b>6,355.00</b>    | <b>3,719.95</b>    |

| <u>Account Name</u>             | <u>2023 Budget</u> | <u>2023 Actual</u> |
|---------------------------------|--------------------|--------------------|
| <b>FINANCIAL ADMINISTRATION</b> |                    |                    |
| FA Salary Bookkeeper            | 49,708.00          | 56,489.91          |
| FA Part time                    | 1,200.00           | 1,100.00           |
| FA Health Insurance             | 29,197.00          | 12,165.55          |
| FA Life/Disability Insurance    | 264.00             | 380.50             |
| FA FICA                         | 3,157.00           | 3,430.40           |
| FA Medicare                     | 738.00             | 802.28             |
| FA NH Retirement                | 6,856.00           | 5,473.89           |
| FA Unemployment                 | 0.00               | 0.00               |
| FA Worker's Compensation        | 209.00             | 444.21             |
| FA Dental Insurance             | 200.00             | 0.00               |
| FA Auditing Services            | 12,450.00          | 11,990.00          |
| FA Fixed Assets Management      | 0.00               | 0.00               |
| FA Printing Town Report         | 1,800.00           | 1,928.00           |
| FA Education, Training          | 1,000.00           | 105.00             |
| FA Office Equipment             | 500.00             | 226.62             |
| FA Postage                      | 12,000.00          | 8,881.19           |
| FA Tax Sale Expenses            | 7,000.00           | 780.80             |
| TTF Part Time                   | 0.00               | 0.00               |
| TTF Salary                      | 2,020.00           | 2,020.00           |
| TTF FICA                        | 125.00             | 250.48             |
| TTF Medicare                    | 29.00              | 58.60              |
| TTF Trust Fund Fees             | 300.00             | 300.00             |
| TTF Miscellaneous               | 206.00             | 123.74             |
| AS Assessing Clerk F/T          | 0.00               | 0.00               |
| AS Health Insurance             | 0.00               | 0.00               |
| AS Life/Disability Insurance    | 0.00               | 0.00               |
| AS FICA                         | 0.00               | 0.00               |
| AS Medicare                     | 0.00               | 0.00               |
| AS NH Retirement                | 0.00               | 0.00               |
| AS Unemployment                 | 0.00               | 0.00               |
| AS Worker's Compensation        | 0.00               | 0.00               |
| AS Dental Insurance             | 0.00               | 0.00               |
| AS Assessing Services           | 40,000.00          | 41,186.39          |
| AS Education/Training           | 0.00               | 70.00              |
| TC-TX F/T                       | 46,800.00          | 44,242.00          |
| TC-TX P/T                       | 26,352.00          | 26,565.00          |
| TX Salary - Collector           | 53,143.00          | 53,343.07          |
| TC-TX Overtime                  | 0.00               | 0.00               |
| TX Health Insurance             | 18,925.00          | 18,023.20          |
| TX-TC Life/Disability Insurance | 792.00             | 680.26             |
| TC-TX FICA                      | 7,830.00           | 8,117.26           |
| TX Medicare                     | 1,831.00           | 1,898.37           |
| TX NH Retirement                | 13,787.00          | 11,605.92          |
| TX Unemployment Tax             | 0.00               | 0.00               |
| TX Worker's Compensation        | 560.00             | 562.96             |
| TC-TX Dental Insurance          | 200.00             | 0.00               |
| TC-TX Telephone                 | 600.00             | 400.21             |
| TC-TX Education                 | 3,800.00           | 3,885.07           |
| TX Dues & Subscriptions         | 120.00             | 40.00              |
| TX General Expense              | 1,000.00           | 1,372.65           |
| TC-TX Office Supplies           | 3,500.00           | 2,968.70           |
| TC-TX Office Equipment          | 1,000.00           | 198.25             |
| TC-TX Mortgage Search           | 7,500.00           | 6,608.56           |
| TC-TX MV Agent Fees             | 10,676.00          | 10,676.00          |
| TC-TX Lien Recording &          | 1,500.00           | 677.13             |

| <u>Account Name</u>                | <u>2023 Budget</u> | <u>2023 Actual</u> |
|------------------------------------|--------------------|--------------------|
| T Salary - Treasurer               | 9,000.00           | 9,000.00           |
| T Deputy Treasurer                 | 3,000.00           | 3,000.00           |
| T FICA                             | 744.00             | 744.00             |
| T Medicare                         | 174.00             | 174.08             |
| T Bank Fees                        | 200.00             | 0.00               |
| T Office Supplies                  | 250.00             | 274.64             |
| DP Software Support                | 52,000.00          | 52,099.38          |
| DP Supplies                        | 0.00               | 0.00               |
| DP Hardware Upgrades               | 4,000.00           | 1,813.92           |
| <b>Total Financial Admin</b>       | <b>438,243.00</b>  | <b>407,178.19</b>  |
| <b>LEGAL EXPENSES</b>              |                    |                    |
| LE Town Attorney                   | 40,000.00          | 40,855.86          |
| LE Other Legal Expenses            | 0.00               | 0.00               |
| <b>Total Legal</b>                 | <b>40,000.00</b>   | <b>40,855.86</b>   |
| <b>PLANNING &amp; ZONING</b>       |                    |                    |
| PB Planning Director               | 65,880.00          | 67,243.91          |
| PB Secretary F/T                   | 0.00               | 0.00               |
| PB Secretary P/T                   | 1,500.00           | 1,900.00           |
| PB Health Insurance                | 10,814.00          | 10,813.92          |
| PB Life/Disability Insurance       | 318.00             | 276.00             |
| PB FICA                            | 4,278.00           | 4,111.75           |
| PB Medicare                        | 955.00             | 961.56             |
| PB NH Retirement System            | 9,167.00           | 8,225.16           |
| PB Unemployment Tax                | 0.00               | 0.00               |
| PB Worker's Compensation           | 286.00             | 281.27             |
| PB Dental Insurance                | 100.00             | 579.18             |
| PB Telephone                       | 400.00             | 236.11             |
| PB Publication/Expenses            | 900.00             | 909.00             |
| PB Education, Mileage Reimb        | 200.00             | 193.41             |
| PB Dues, Resource Mats,            | 300.00             | 251.99             |
| PB Copier Expense                  | 300.00             | 4.55               |
| PB Computer, Software              | 0.00               | 0.00               |
| PB Postage                         | 500.00             | 709.22             |
| PB Master Plan Services            | 0.00               | 0.00               |
| ZBA Publication Expenses           | 100.00             | 93.50              |
| ZBA Education, Mileage Reimb       | 150.00             | 133.55             |
| ZBA General Supplies               | 25.00              | 0.00               |
| ZBA Postage                        | 50.00              | 90.00              |
| <b>Total Planning &amp; Zoning</b> | <b>96,223.00</b>   | <b>97,014.08</b>   |
| <b>GENERAL BUILDINGS</b>           |                    |                    |
| GB Custodian F/T                   | 42,752.00          | 46,772.92          |
| GB Custodian P/T                   | 0.00               | 0.00               |
| GB Health Insurance                | 10,814.00          | 10,813.92          |
| GB Disability Ins                  | 239.00             | 276.00             |
| GB FICA                            | 2,650.00           | 2,780.06           |
| GB Medicare                        | 620.00             | 650.07             |
| GB NH Retirement System            | 5,895.00           | 5,703.33           |
| GB Unemployment Insurance          | 0.00               | 0.00               |
| GB Workers Compensation            | 3,554.00           | 3,273.99           |
| GB Dental Insurance                | 250.00             | 0.00               |
| GB Municipal Bldg Mowing           | 8,744.00           | 7,237.77           |
| GB Municipal Bldg Phone            | 225.00             | 312.17             |
| GB Municipal Bldg Electricity      | 6,300.00           | 7,483.71           |



| <u>Account Name</u>               | <u>2023 Budget</u> | <u>2023 Actual</u> |
|-----------------------------------|--------------------|--------------------|
| GB Municipal Bldg Heating oil     | 10,000.00          | 9,667.97           |
| GB Municipal Bldg                 | 500.00             | 597.20             |
| GB Municipal Bldg Maint &         | 6,000.00           | 10,954.02          |
| GB Supplies, Tools &              | 500.00             | 472.15             |
| GB Vehicle Fuel                   | 1,000.00           | 1,432.83           |
| GB Vehicle Maint & Repair         | 3,500.00           | 2,236.21           |
| GB AEDs                           | 1,124.00           | 1,026.06           |
| GB Uniforms                       | 0.00               | 0.00               |
| GB Bank Bldg Electricity          | 5,000.00           | 4,337.50           |
| GB Bank Bldg Heating Oil          | 5,000.00           | 2,795.11           |
| GB Bank Bldg Water/Sewer          | 625.00             | 691.02             |
| GB Bank Bldg Maint & Repair       | 5,000.00           | 7,524.94           |
| GB Town Hall Electricity          | 3,750.00           | 3,600.15           |
| GB Town Hall Heating Oil          | 14,000.00          | 15,830.14          |
| GB Town Hall Water/Sewer          | 375.00             | 446.00             |
| GB Town Hall Maint & Repair       | 15,000.00          | 10,495.23          |
| GB Town Hall Alarm Monitoring     | 624.00             | 1,272.59           |
| GB Police Mowing                  | 4,333.00           | 4,050.00           |
| GB Police Electricity             | 4,800.00           | 5,122.43           |
| GB Police Heat                    | 3,500.00           | 1,770.93           |
| GB Police Water/Sewer             | 2,000.00           | 698.00             |
| GB Police Maintenance &           | 5,000.00           | 3,639.65           |
| GB Ambulance Mowing               | 0.00               | 0.00               |
| GB Cemetery Electricity           | 1,000.00           | 1,185.57           |
| GB Cemetery Heat                  | 1,650.00           | 1,721.21           |
| GB Cemetery Water/Sewer           | 400.00             | 643.26             |
| GB Cemetery Maint & Repair        | 1,600.00           | 1,187.01           |
| GB Fire Mowing                    | 0.00               | 0.00               |
| GB Fire Electricity               | 4,500.00           | 3,999.53           |
| GB Fire Heating Oil               | 5,100.00           | 7,584.12           |
| GB Fire Water/Sewer               | 700.00             | 648.00             |
| GB Fire Maintenance & Repair      | 5,000.00           | 6,685.18           |
| GB Highway Electricity            | 3,800.00           | 4,084.13           |
| GB Highway Heating Oil            | 7,500.00           | 8,858.32           |
| GB Highway Water/Sewer            | 575.00             | 513.20             |
| GB Highway Bldg Maint &           | 3,000.00           | 1,547.16           |
| GB Transfer Station Mowing        | 14,337.00          | 14,175.04          |
| GB Transfer Station Elec/Heat     | 5,000.00           | 5,466.63           |
| GB Transfer St Water/Sewer        | 432.00             | 404.00             |
| GB Tr St Maint & Repair           | 2,000.00           | 3,157.93           |
| GB Rec Fac Mowing                 | 21,687.00          | 22,049.76          |
| GB Rec Fac Electricity            | 600.00             | 682.03             |
| GB Rec Patch Pk Water/Sewer       | 320.00             | 320.00             |
| GB Rec Fac Maint & Repair         | 2,000.00           | 1,615.04           |
| GB Rec Fac Swim Pool Electric     | 1,600.00           | 745.73             |
| GB Swim Pool Water/Sewer          | 4,000.00           | 1,502.40           |
| GB Bakery Bldg Heat               | 4,000.00           | 3,748.14           |
| GB Bakery Bldg Water/Sewer        | 400.00             | 546.80             |
| GB Bakery Bldg Maintenance        | 1,000.00           | 1,525.65           |
| GB Main Street Mowing             | 27,777.00          | 28,574.88          |
| GB Building Engineering           | 0.00               | 0.00               |
| GB Community Bulletin Bd-Elec     | 0.00               | 0.00               |
| GB Cem Electricity                | 450.00             | 461.29             |
| <b>Total Government Buildings</b> | <b>294,102.00</b>  | <b>297,596.08</b>  |

| <u>Account Name</u>                          | <u>2023 Budget</u> | <u>2023 Actual</u> |
|--|--------------------|--------------------|
| <b>CEMETERY</b>                              |                    |                    |
| Cemetery Water/Sewer                         | 800.00             | 456.04             |
| CEM Sexton                                   | 47,120.00          | 47,056.75          |
| CEM Salaries P/T                             | 23,780.00          | 19,478.75          |
| CEM Clerical P/T                             | 600.00             | 50.00              |
| CEM Overtime                                 | 1,000.00           | 1,521.01           |
| CEM Health Insurance                         | 29,198.00          | 29,197.32          |
| CEM Disability Insurance                     | 282.00             | 276.00             |
| CEM FICA                                     | 4,500.00           | 3,903.17           |
| CEM Medicare                                 | 1,052.00           | 912.89             |
| CEM Retirement                               | 6,500.00           | 5,911.90           |
| CEM Unemployment                             | 0.00               | 0.00               |
| CEM Workers Compensation                     | 5,184.00           | 7,567.78           |
| CEM Dental Insurance                         | 200.00             | 0.00               |
| CEM Computer Support                         | 1,130.00           | 850.33             |
| CEM Telephone                                | 2,300.00           | 2,965.32           |
| CEM Equipment & Repair                       | 3,000.00           | 3,260.74           |
| CEM Office Supplies                          | 600.00             | 196.73             |
| CEM Miscellaneous                            | 500.00             | 603.24             |
| CEM Equipment Rental                         | 0.00               | 0.00               |
| CEM Gasoline                                 | 4,000.00           | 3,044.08           |
| CEM Monument Repairs                         | 7,000.00           | 7,000.00           |
| CEM Road Repairs                             | 8,500.00           | 0.00               |
| CEM Loam, Seed, Etc                          | 800.00             | 621.07             |
| CEM Fence Maintenance                        | 1,000.00           | 149.90             |
| CEM Gate Maintenance                         | 0.00               | 0.00               |
| CEM Surveying                                | 0.00               | 0.00               |
| CEM Vehicle Repair                           | 2,500.00           | 1,200.75           |
| CEM Uniforms                                 | 750.00             | 531.62             |
| CEM Trees                                    | 4,000.00           | 5,075.00           |
| CEM Improvements                             | 3,500.00           | 1,601.24           |
| <b>Total</b>                                 | <b>159,796.00</b>  | <b>143,431.63</b>  |
| <b>INSURANCE</b>                             |                    |                    |
| INS Property Liability, Vehicle              | 79,060.00          | 87,366.63          |
| <b>Total Insurance</b>                       | <b>79,060.00</b>   | <b>87,366.63</b>   |
| <b>ADVERTISING &amp; REGIONAL PLANNING</b>   |                    |                    |
| RA NHMA Dues                                 | 3,713.00           | 3,713.00           |
| RA Upper Valley-Lake Sunapee                 | 7,383.00           | 7,382.02           |
| RA Meeting Waters YMCA                       | 1,500.00           | 0.00               |
| RA Old Home Day                              | 1,000.00           | 1,000.00           |
| RA Web Site Coordinator P/T                  | 0.00               | 0.00               |
| RA FICA                                      | 0.00               | 0.00               |
| RA Medicare                                  | 0.00               | 0.00               |
| RA Web Site Support                          | 2,500.00           | 2,112.67           |
| RA Fort # 4                                  | 5,000.00           | 0.00               |
| <b>Total Advertis. &amp; Regional Plann.</b> | <b>21,096.00</b>   | <b>14,207.69</b>   |
| <b>POLICE DEPARTMENT</b>                     |                    |                    |
| PD Salary Police Chief                       | 93,925.00          | 94,417.66          |
| PD Salaries - F/T                            | 273,296.00         | 249,208.53         |
| PD Salaries - P/T                            | 12,000.00          | 1,228.72           |
| PD Overtime                                  | 22,000.00          | 39,626.79          |
| PD Health Insurance                          | 138,417.00         | 109,331.12         |

| <u>Account Name</u>             | <u>2023 Budget</u> | <u>2023 Actual</u> |
|---------------------------------|--------------------|--------------------|
| PD Life/Disability Insurance    | 1,585.00           | 1,380.00           |
| PD FICA                         | 744.00             | 48.57              |
| PD Medicare                     | 6,124.00           | 5,271.83           |
| PD NH Retirement                | 118,906.00         | 113,953.54         |
| PD Unemployment Insurance       | 0.00               | 0.00               |
| PD Worker's Compensation        | 16,596.00          | 13,976.32          |
| PD Dental Insurance             | 2,110.00           | 1,614.68           |
| PD Software Support             | 7,500.00           | 8,188.46           |
| PD Telephone/FAX                | 4,620.00           | 4,502.98           |
| PD Contracted Prosecutor        | 29,000.00          | 29,000.00          |
| PD Subscriptions/Journals       | 800.00             | 431.99             |
| PD Alarm Monitoring             | 800.00             | 528.00             |
| PD Ammunition                   | 4,900.00           | 3,192.51           |
| PD Office Supplies              | 400.00             | 335.57             |
| PD Office Equipment             | 7,000.00           | 9,710.96           |
| PD Conference/Trade Seminar     | 250.00             | 0.00               |
| PD Postage                      | 300.00             | 500.61             |
| PD General Expenses             | 2,500.00           | 1,860.09           |
| PD Training                     | 1,500.00           | 569.45             |
| PD Gasoline                     | 15,000.00          | 18,028.85          |
| PD Vehicle Maint & Repair       | 11,000.00          | 31,436.78          |
| PD Radio Communications         | 2,500.00           | 2,496.70           |
| PD Uniforms                     | 2,800.00           | 2,238.50           |
| PD Grant (seed money)           | 2,500.00           | 0.00               |
| PD Drug Task Force Contribution | 5,000.00           | 5,000.00           |
| PD Contracts                    | 9,750.00           | 10,593.44          |
| PD Special Details              | 5,000.00           | 2,839.35           |
| PD Spec Detail (Reimbursable)   | 10,000.00          | 3,530.25           |
| PD Spec Detail FICA             | 620.00             | 5.92               |
| PD Spec Detail Medicare         | 145.00             | 88.44              |
| <b>Total Police</b>             | <b>809,588.00</b>  | <b>765,136.61</b>  |
| <b>COMMUNICATIONS</b>           |                    |                    |
| COMM Salaries - F/T             | 171,860.00         | 177,957.07         |
| COMM Salaries - P/T             | 23,000.00          | 13,780.44          |
| COMM Overtime                   | 22,000.00          | 21,835.50          |
| COMM Health Insurance           | 32,442.00          | 32,441.64          |
| COMM Life/Disability Insurance  | 1,126.00           | 1,079.04           |
| COMM FICA                       | 10,655.00          | 12,742.84          |
| COMM Medicare                   | 2,492.00           | 2,980.15           |
| COMM NH Retirement              | 23,726.00          | 24,629.65          |
| COMM Unemployment               | 0.00               | 0.00               |
| COMM Worker's Compensation      | 901.00             | 714.76             |
| COMM Dental Insurance           | 960.00             | 691.63             |
| COMM Software Support           | 7,500.00           | 8,394.11           |
| COMM Telephone/FAX              | 3,400.00           | 3,965.32           |
| COMM Dispatch Tower             | 2,500.00           | 2,500.00           |
| COMM Subscriptions/Journals     | 400.00             | 92.56              |
| COMM Office Supplies            | 600.00             | 1,143.28           |
| COMM Office Equipment           | 2,000.00           | 2,777.68           |
| COMM Conference/Trade           | 250.00             | 0.00               |
| COMM General Expenses           | 750.00             | 51.17              |
| COMM Training                   | 750.00             | 809.87             |
| COMM Radio Communications       | 2,500.00           | 5,473.39           |
| COMM Uniforms                   | 500.00             | 312.56             |

| <u>Account Name</u>               | <u>2023 Budget</u> | <u>2023 Actual</u> |
|-----------------------------------|--------------------|--------------------|
| COMM Contracts                    | 4,500.00           | 75.00              |
| <b>Total Communications</b>       | <b>314,812.00</b>  | <b>314,447.66</b>  |
| <b>AMBULANCE</b>                  |                    |                    |
| AMB Medic Intercept               | 70,125.00          | 67,500.00          |
| AMB Vehicle Maintenance           | 0.00               | 34.98              |
| <b>Total Ambulance</b>            | <b>70,125.00</b>   | <b>67,534.98</b>   |
| <b>EMERGENCY MEDICAL SERVICES</b> |                    |                    |
| EMS Salaries P/T                  | 26,000.00          | 16,437.00          |
| EMS Admin Asst                    | 0.00               | 0.00               |
| EMS FICA                          | 1,612.00           | 1,015.96           |
| EMS Medicare                      | 377.00             | 238.26             |
| EMS Workers Compensation          | 300.00             | 0.00               |
| EMS Medical Expense               | 0.00               | 1,593.06           |
| EMS Telephone/Fax/Internet        | 0.00               | 0.00               |
| EMS Miscellaneous Expense         | 1,000.00           | 638.15             |
| EMS Dispatching Services          | 0.00               | 0.00               |
| EMS Computer Support              | 0.00               | 0.00               |
| <b>Total EMS</b>                  | <b>29,289.00</b>   | <b>19,922.43</b>   |
| <b>FIRE DEPARTMENT</b>            |                    |                    |
| FD Assistant Chief                | 4,800.00           | 5,762.50           |
| FD Salaries - P/T                 | 36,000.00          | 46,709.57          |
| FD Salary - P/T Inspector         | 0.00               | 0.00               |
| FD Salaries - P/T Fire Wardens    | 2,000.00           | 725.66             |
| FD Salaries - P/T Training        | 14,000.00          | 14,886.50          |
| FD Salaries - Captains/Lieuten    | 4,800.00           | 5,258.43           |
| FD Salary - Fire Chief            | 10,000.00          | 11,133.29          |
| FD FICA                           | 3,633.00           | 5,205.37           |
| FD Medicare                       | 850.00             | 1,224.70           |
| FD NH Retirement                  | 0.00               | 0.00               |
| FD Unemployment                   | 0.00               | 0.00               |
| FD Worker's Compensation          | 12,825.00          | 10,881.76          |
| FD Computer Support               | 3,650.00           | 850.32             |
| FD Medical Expenses               | 2,000.00           | 96.76              |
| FD Telephone                      | 4,300.00           | 3,498.83           |
| FD Dispatching Services           | 3,000.00           | 3,000.00           |
| FD Equipment Maintenance          | 3,000.00           | 243.38             |
| FD Equipment                      | 5,000.00           | 4,206.80           |
| FD Dues & Subscriptions           | 2,500.00           | 1,707.90           |
| FD Fire Prevention Education      | 1,000.00           | 246.51             |
| FD Training                       | 3,000.00           | 901.74             |
| FD Vehicle Fuel                   | 4,000.00           | 4,834.76           |
| FD Vehicle Repair                 | 10,000.00          | 9,376.81           |
| FD Radio Communications           | 10,000.00          | 3,838.56           |
| FD Uniforms                       | 4,000.00           | 3,221.57           |
| FD General Expense                | 3,000.00           | 2,259.65           |
| FD Personal Equipment             | 4,000.00           | 2,914.96           |
| FD SCBA Maintenance               | 6,000.00           | 3,554.00           |
| FD Forest Fire Mutual Assistan    | 2,000.00           | 0.00               |
| <b>Total Fire</b>                 | <b>159,358.00</b>  | <b>146,540.33</b>  |
| <b>CODE ENFORCEMENT</b>           |                    |                    |
| CE Building Inspector P/T         | 5,748.00           | 4,741.20           |
| CE FICA                           | 357.00             | 293.93             |

| <u>Account Name</u>           | <u>2023 Budget</u> | <u>2023 Actual</u> |
|-------------------------------|--------------------|--------------------|
| CE Medicare                   | 84.00              | 68.74              |
| CE Unemployment               | 0.00               | 0.00               |
| CE Workers Compensation       | 489.00             | 467.83             |
| CE Education                  | 300.00             | 175.00             |
| CE Mileage Reimbursement      | 350.00             | 45.06              |
| <b>Total Code Enforcement</b> | <b>7,328.00</b>    | <b>5,791.76</b>    |

#### **EMERGENCY MANAGEMENT**

|                                   |               |              |
|-----------------------------------|---------------|--------------|
| EM Telephone                      | 0.00          | 0.00         |
| EM EOC Equipment                  | 100.00        | 0.00         |
| EM Office Supplies                | 50.00         | 0.00         |
| EM Training                       | 50.00         | 0.00         |
| EM Gasoline Reimbursements        | 100.00        | 0.00         |
| EM General Expenses               | 150.00        | 91.00        |
| <b>Total Emergency Management</b> | <b>450.00</b> | <b>91.00</b> |

#### **HIGHWAY**

|                                |            |            |
|--------------------------------|------------|------------|
| HW Curbs, Drains, Sidewalks    | 15,000.00  | 3,772.50   |
| HW Paving & Construction Proj  | 370,000.00 | 0.00       |
| HW Public Works                | 83,899.00  | 81,447.80  |
| HW Salaries - F/T              | 249,476.00 | 191,321.82 |
| HW Salaries - P/T              | 10,000.00  | 24,137.91  |
| HW Overtime                    | 30,000.00  | 16,098.00  |
| HW Health Insurance            | 97,325.00  | 80,959.80  |
| HW Life/Disability Insurance   | 1,558.00   | 1,196.00   |
| HW FICA                        | 20,732.00  | 18,816.71  |
| HW Medicare                    | 4,849.00   | 4,400.64   |
| HW NH Retirement System        | 46,272.00  | 37,511.97  |
| HW Unemployment Insurance      | 0.00       | 0.00       |
| HW Worker's Compensation       | 27,896.00  | 26,109.46  |
| HW Dental Insurance            | 700.00     | 179.41     |
| HW Mowing                      | 0.00       | 0.00       |
| HW Roadside Mowing             | 0.00       | 0.00       |
| HW Computer Support            | 1,130.00   | 850.32     |
| HW Telephone                   | 2,100.00   | 2,063.66   |
| HW Engineering & Mapping       | 10,000.00  | 123.00     |
| HW Educational Programs        | 500.00     | 441.70     |
| HW Signs                       | 2,000.00   | 1,266.94   |
| HW General Expenses            | 1,000.00   | 582.83     |
| HW Office Supplies             | 300.00     | 252.97     |
| HW                             | 500.00     | 459.98     |
| HW Reconstruction General      | 15,000.00  | 9,021.48   |
| HW Crack/Chip Sealing          | 80,000.00  | 73,660.00  |
| HW Safety Striping             | 2,000.00   | 0.00       |
| HW Calcium Chloride            | 10,000.00  | 0.00       |
| HW Vehicle Gas/Diesel          | 30,000.00  | 41,127.87  |
| HW Hazardous Waste Removal     | 50.00      | 0.00       |
| HW Street Sweeping             | 10,500.00  | 4,741.45   |
| HW Oil/Grease                  | 3,500.00   | 2,351.98   |
| HW Vehicle Maint & Repair      | 50,000.00  | 32,617.95  |
| HW Tires, Tubes, Chains, Batt. | 15,000.00  | 14,925.76  |
| HW Uniforms                    | 12,000.00  | 8,258.87   |
| HW Culverts                    | 8,000.00   | 7,671.60   |
| HW Sand & Gravel               | 25,000.00  | 19,664.31  |
| HW Equipment Rental            | 7,500.00   | 4,095.00   |
| HW Supplies, Tools &           | 9,000.00   | 8,874.76   |

| <u>Account Name</u>             | <u>2023 Budget</u>  | <u>2023 Actual</u> |
|---------------------------------|---------------------|--------------------|
| HW Dispatching Services         | 825.00              | 825.00             |
| HW SN Snow & Ice Supplies       | 85,000.00           | 57,707.58          |
| HW Sidewalk-Winter              | 3,500.00            | 3,488.00           |
| HW Hoyt Trustee Trust Fund      | 0.00                | 0.00               |
| HW Trees                        | 4,000.00            | 0.00               |
| <b>Total Highway</b>            | <b>1,346,112.00</b> | <b>781,025.03</b>  |
| <b>STREET LIGHTING</b>          |                     |                    |
| SL Street Lighting ML           | 25,000.00           | 25,588.98          |
| <b>Total Street Lighting</b>    | <b>25,000.00</b>    | <b>25,588.98</b>   |
| <b>TREE MAINTENANCE</b>         |                     |                    |
| TREE MAINTENANCE                | 2,000.00            | 1,406.00           |
| TM Improvements Hoyt Trustee    | 2,000.00            | 0.00               |
| <b>Total Tree Maintenance</b>   | <b>4,000.00</b>     | <b>1,406.00</b>    |
| <b>TRANSFER STATION</b>         |                     |                    |
| TS Public Works Administration  | 9,044.00            | 11,635.40          |
| TS Salaries - F/T               | 0.00                | 14,815.52          |
| TS Salaries - P/T               | 121,473.00          | 91,114.12          |
| TS OVERTIME                     | 500.00              | 189.90             |
| TS Health Insurance             | 2,163.00            | 1,946.52           |
| TS Life/Disability Insurance    | 985.00              | 494.62             |
| TS FICA                         | 8,122.00            | 7,196.58           |
| TS Medicare                     | 1,901.00            | 1,683.16           |
| TS NH Retirement                | 1,286.00            | 1,416.32           |
| TS Unemployment Tax             | 0.00                | 0.00               |
| TS Worker's Compensation        | 8,680.00            | 8,276.81           |
| TS Dental Ins                   | 0.00                | 0.00               |
| TS Telephone                    | 2,120.00            | 2,468.70           |
| TS Equipment                    | 500.00              | 20.87              |
| TS Facility Improvements        | 500.00              | 14.48              |
| TS Dues, Subs, Lics, Educ       | 2,500.00            | 1,192.32           |
| TS Supplies & Misc              | 2,000.00            | 1,869.90           |
| TS Reference Material, Software | 0.00                | 3.45               |
| TS Office Supplies              | 500.00              | 371.44             |
| TS Diesel/Gas                   | 19,000.00           | 22,565.14          |
| TS Vehicle Expense              | 15,000.00           | 13,155.96          |
| TS Scale Maintenance            | 1,800.00            | 12,372.80          |
| TS Uniforms                     | 900.00              | 2,008.70           |
| TS Recycling                    | 15,000.00           | 9,486.53           |
| TS Demo                         | 36,000.00           | 35,306.82          |
| TS Trash Disposal               | 79,000.00           | 74,696.65          |
| TR Landfill Clos Monitoring     | 4,381.00            | 4,437.86           |
| <b>Total Transfer Station</b>   | <b>333,355.00</b>   | <b>318,740.57</b>  |
| <b>ANIMAL CONTROL</b>           |                     |                    |
| AC Veterinary Services          | 300.00              | 500.00             |
| AC Damage by Dogs               | 0.00                | 0.00               |
| AC Ads, Printing, Postage, Food | 600.00              | 618.00             |
| <b>Total Animal Control</b>     | <b>900.00</b>       | <b>1,118.00</b>    |
| <b>HEALTH AGENCIES</b>          |                     |                    |
| HA Home Health Care             | 24,500.00           | 24,500.00          |

| <u>Account Name</u>             | <u>2023 Budget</u> | <u>2023 Actual</u> |
|---------------------------------|--------------------|--------------------|
| HA Sullivan Nutrition           | 6,252.00           | 6,252.00           |
| HA Connecticut Valley Home      | 0.00               | 0.00               |
| HA Community Alliance-Family    | 0.00               | 0.00               |
| HA Southwestern Comm            | 10,000.00          | 10,000.00          |
| HA Hundred Nights Inc.          | 0.00               | 0.00               |
| HA West Central Behavioral      | 6,275.00           | 6,275.00           |
| HA SCS - Transportation         | 5,750.00           | 5,750.00           |
| HA Fall Mtn Food Shelf          | 0.00               | 0.00               |
| HA Congregate Meals             | 5,000.00           | 2,672.02           |
| HA Charlestown Senior Center    | 5,000.00           | 5,000.00           |
| HA Salary Health Officer        | 1,600.00           | 1,679.53           |
| HA FICA                         | 100.00             | 104.09             |
| HA Medicare                     | 24.00              | 24.31              |
| HA Workers Compensation         | 140.00             | 157.16             |
| HA Mileage Reimbursement        | 175.00             | 0.00               |
| HA Miscellaneous                | 150.00             | 40.00              |
| <b>Total Health Agencies</b>    | <b>64,966.00</b>   | <b>62,454.11</b>   |
| <b>GENERAL ASSISTANCE</b>       |                    |                    |
| GA Welfare Officer              | 8,500.00           | 7,547.50           |
| GA FICA                         | 527.00             | 467.95             |
| GA MEDICARE                     | 124.00             | 109.45             |
| GA Unemployment Tax             | 0.00               | 0.00               |
| GA Workers Compensation         | 32.00              | 59.49              |
| GA GAP Software                 | 1,500.00           | 1,189.75           |
| GA Telephone                    | 1,350.00           | 400.20             |
| GA Community Alliance           | 0.00               | 0.00               |
| GA Trainings                    | 100.00             | 282.44             |
| GA Office Supplies              | 100.00             | 85.25              |
| GA Miscellaneous                | 50.00              | 112.53             |
| GA Telephone - Clients          | 750.00             | 0.00               |
| GA Medical - Clients            | 500.00             | 0.00               |
| GA Electricity Clients          | 5,000.00           | 29,603.23          |
| GA Transportation - Clients     | 500.00             | 0.00               |
| GA FOOD - Clients               | 1,200.00           | 0.00               |
| GA Rent - Clients               | 20,000.00          | 35,504.32          |
| GA Fuel - Clients               | 10,000.00          | 8,002.24           |
| GA Other Expenses - Clients     | 5,000.00           | 3,190.33           |
| GA Homeless Shelter             | 5,784.00           | 1,210.00           |
| <b>Total General Assistance</b> | <b>61,017.00</b>   | <b>87,764.68</b>   |
| <b>PARKS &amp; RECREATION</b>   |                    |                    |
| REC F/T Director                | 0.00               | 0.00               |
| REC P/T - Director              | 22,360.00          | 20,270.24          |
| REC                             | 0.00               | 0.00               |
| REC Health Insurance            | 0.00               | 0.00               |
| REC Life/Disability Insurance   | 0.00               | 0.00               |
| REC FICA                        | 1,386.00           | 1,256.77           |
| REC Medicare                    | 325.00             | 293.91             |
| REC NH Retirement               | 0.00               | 0.00               |
| REC Unemployment                | 0.00               | 0.00               |
| REC Worker's Compensation       | 678.00             | 1,013.80           |
| REC Dental Insurance            | 0.00               | 0.00               |
| REC Computer Support            | 1,000.00           | 850.32             |
| REC Director Telephone          | 9.00               | 8.25               |
| REC Director Expenses           | 500.00             | 350.00             |

| <u>Account Name</u>                 | <u>2023 Budget</u> | <u>2023 Actual</u> |
|-------------------------------------|--------------------|--------------------|
| REC Background checks               | 1,000.00           | 51.00              |
| REC UTV/Gator Fuel                  | 300.00             | 80.01              |
| REC Program Supplies                | 6,000.00           | 6,220.99           |
| REC Patch Park Telephone            | 0.00               | 0.00               |
| REC Parks Maintenance               | 6,000.00           | 2,531.57           |
| REC Equip Maint                     | 500.00             | 0.00               |
| REC Swim Pool Guards P/T            | 12,500.00          | 14,304.75          |
| REC Swim Pool Overtime              | 0.00               | 0.00               |
| REC Swim Pool FICA                  | 775.00             | 886.93             |
| REC Swim Pool Medicare              | 182.00             | 207.43             |
| REC Swim Pool Unemloy               | 0.00               | 0.00               |
| REC Swim Pool Workers Comp          | 961.00             | 617.05             |
| REC Swim Pool Telephone             | 300.00             | 992.96             |
| REC Swim Pool Expense               | 8,000.00           | 8,236.64           |
| REC Swim Team/Guard                 | 500.00             | 466.24             |
| REC Adult Programs                  | 1,000.00           | 352.91             |
| <b>Total Parks &amp; Recreation</b> | <b>64,276.00</b>   | <b>58,991.77</b>   |
| <b>LIBRARY</b>                      |                    |                    |
| LIB Librarian                       | 42,614.00          | 44,328.33          |
| LIB Assistant Librarian             | 34,431.00          | 32,986.04          |
| LIB Salaries P/T                    | 34,430.00          | 26,587.25          |
| LIB Health Insurance                | 10,814.00          | 10,813.92          |
| LIB Life/Disability Insurance       | 405.00             | 439.43             |
| LIB FICA                            | 6,912.00           | 6,321.99           |
| LIB Medicare                        | 1,617.00           | 1,478.58           |
| LIB NH Retirement                   | 5,879.00           | 5,412.95           |
| LIB Unemployment                    | 0.00               | 0.00               |
| LIB Workers Compensation            | 507.00             | 505.22             |
| LIB Dental                          | 100.00             | 0.00               |
| LIB Database Services               | 1,130.00           | 1,296.62           |
| LIB Telephone/Internet              | 1,950.00           | 2,022.89           |
| LIB Supplies                        | 1,800.00           | 3,463.53           |
| LIB Computer Expenses               | 1,600.00           | 850.32             |
| LIB Adult Programs                  | 3,000.00           | 3,087.83           |
| LIB Postage                         | 100.00             | 36.87              |
| LIB Equipment                       | 100.00             | 77.93              |
| LIB Dues & Subscriptions            | 1,800.00           | 1,830.40           |
| LIB Miscellaneous                   | 100.00             | 118.18             |
| LIB Education/Workshops             | 300.00             | 200.00             |
| LIB Travel                          | 300.00             | 41.92              |
| LIB Conservation                    | 10.00              | 0.00               |
| LIB Programs & Displays             | 0.00               | 38.36              |
| LIB Literacy Program                | 3,000.00           | 2,966.98           |
| LIB Books/EBooks/Audio/Video        | 6,000.00           | 5,218.51           |
| LIB Transfer to Lib Tech Tr Fd      | 1,000.00           | 1,000.00           |
| LIB Books Trustees Trust Fd         | 6,000.00           | 5,651.75           |
| <b>Total Library</b>                | <b>165,899.00</b>  | <b>156,775.80</b>  |
| <b>HERITAGE COMMISSION</b>          |                    |                    |
| CUL Heritage Commission             | 3,000.00           | 3,000.00           |
| <b>Total Heritage Commission</b>    | <b>3,000.00</b>    | <b>3,000.00</b>    |



| <u>Account Name</u>             | <u>2023 Budget</u>  | <u>2023 Actual</u>  |
|---------------------------------|---------------------|---------------------|
| <b>CONSERVATION COMMISSION</b>  |                     |                     |
| CON Conservation Comm           | 1,500.00            | 1,500.00            |
| BEAU Main Street Beautification | 4,100.00            | 3,802.45            |
| <b>Total Conservation</b>       | <b>5,600.00</b>     | <b>5,302.45</b>     |
| <b>DEBT SERVICES</b>            |                     |                     |
| DS Debt Service - Principal     | 85,000.00           | 85,000.00           |
| DS Debt Service - Interest      | 46,983.00           | 46,982.50           |
| DS TAN Interest                 | 7,000.00            | 0.00                |
| <b>Total Debt Services</b>      | <b>138,983.00</b>   | <b>131,982.50</b>   |
| <b>SPECIAL ARTICLES</b>         |                     |                     |
| SPEC ART Acworth Road           | 22,500.00           | 10,699.36           |
| SPEC ART Fort at #4             | 5,000.00            | 5,000.00            |
| SPEC ART C/R Silsby Masonry     | 12,138.00           | 12,138.00           |
| SPEC ART C/R                    | 3,000.00            | 3,000.00            |
| SPEC ART CR Bridge Fund         | 94,232.00           | 94,232.00           |
| <b>Total Special Article</b>    | <b>136,870.00</b>   | <b>125,069.36</b>   |
| <b>CAPITAL OUTLAY</b>           |                     |                     |
| CO Lease Purchase               | 156,300.00          | 156,289.43          |
| CO Cemetery Building Roof       | 16,500.00           | 12,000.00           |
| Hope Hill Cemetery Fountain     | 10,000.00           | 0.00                |
| CO Tr St Waste Oil Furnace      | 16,000.00           | 15,770.00           |
| CO Highway Truck                | 120,000.00          | 42,912.00           |
| CO Fire Turn-out Gear           | 16,500.00           | 12,735.88           |
| CO Fire SCBA Purchase           | 17,800.00           | 18,090.00           |
| CO Police Vehicle               | 44,000.00           | 44,480.00           |
| CO Police Body Armor            | 3,400.00            | 1,015.00            |
| CO Police Mobile Data           | 13,790.00           | 13,790.47           |
| CO Miscellaneous                | 10,000.00           | 9,750.00            |
| CO Perambulation                | 5,000.00            | 5,000.00            |
| <b>Total Capital Outlay</b>     | <b>429,290.00</b>   | <b>331,832.78</b>   |
| <b>Total</b>                    | <b>5,571,802.00</b> | <b>4,707,313.18</b> |



Source: EXP Realty

# TAX COLLECTOR'S WORKSHEET --- MS-61

| <u>Uncollected Taxes Beginning</u>    | 2023                 | 2022                | 2021            | 2020             |
|---------------------------------------|----------------------|---------------------|-----------------|------------------|
| Betterment                            | 0.00                 | 0.00                | 0.00            | 0.00             |
| Current Use                           | 0.00                 | 0.00                | 0.00            | 0.00             |
| Deed                                  | 0.00                 | 0.00                | 0.00            | 0.00             |
| Excavation                            | 0.00                 | 0.00                | 0.00            | 0.00             |
| Miscellaneous                         | 0.00                 | 0.00                | 0.00            | 0.00             |
| Other                                 | 0.00                 | 0.00                | 0.00            | 0.00             |
| Prepayment                            | 0.00                 | -3,123.40           | 0.00            | -472.96          |
| Sewer                                 | 0.00                 | 0.00                | 0.00            | 0.00             |
| Tax                                   | 0.00                 | 4,144,256.44        | 2,480.28        | 9,985.02         |
| Water                                 | 0.00                 | 0.00                | 0.00            | 0.00             |
| Yield                                 | 0.00                 | 8,271.89            | 0.00            | 0.00             |
| <br><b><u>Committed This Year</u></b> |                      |                     |                 |                  |
| Betterment                            | 0.00                 | 0.00                |                 |                  |
| Current Use                           | 18,060.00            | 0.00                |                 |                  |
| Deed                                  | 0.00                 | 0.00                |                 |                  |
| Excavation                            | 0.00                 | 0.00                |                 |                  |
| Miscellaneous                         | 0.00                 | 0.00                |                 |                  |
| Other                                 | 0.00                 | 0.00                |                 |                  |
| Prepayment                            | 0.00                 | 0.00                |                 |                  |
| Sewer                                 | 0.00                 | 0.00                |                 |                  |
| Tax                                   | 11,648,497.06        | 0.00                |                 |                  |
| Water                                 | 0.00                 | 0.00                |                 |                  |
| Yield                                 | 28,100.53            | 0.00                |                 |                  |
| <br><b><u>Overpayment Refunds</u></b> |                      |                     |                 |                  |
| Betterment                            | 0.00                 | 0.00                | 0.00            | 0.00             |
| Current Use                           | 0.00                 | 0.00                | 0.00            | 0.00             |
| Deed                                  | 0.00                 | 0.00                | 0.00            | 0.00             |
| Excavation                            | 0.00                 | 0.00                | 0.00            | 0.00             |
| Miscellaneous                         | 0.00                 | 0.00                | 0.00            | 0.00             |
| Other                                 | 0.00                 | 0.00                | 0.00            | 0.00             |
| Prepayment                            | 0.00                 | 0.00                | 0.00            | 0.00             |
| Sewer                                 | 0.00                 | 0.00                | 0.00            | 0.00             |
| Tax                                   | 2,275.74             | 0.00                | 0.00            | 0.00             |
| Water                                 | 0.00                 | 0.00                | 0.00            | 0.00             |
| Yield                                 | 0.00                 | 0.00                | 0.00            | 0.00             |
| Interest, Costs & Penalties           | 3,584.24             | 40,959.79           | 94.80           | 1,097.12         |
| <b><u>Total Debits</u></b>            | <b>11,700,517.57</b> | <b>4,190,364.72</b> | <b>2,575.08</b> | <b>10,609.18</b> |

**Remitted to Treasurer**

|                             |              |              |          |          |
|-----------------------------|--------------|--------------|----------|----------|
| Betterment                  | 0.00         | 0.00         | 0.00     | 0.00     |
| Current Use                 | 18,060.00    | 0.00         | 0.00     | 0.00     |
| Deed                        | 0.00         | 0.00         | 0.00     | 0.00     |
| Excavation                  | 0.00         | 0.00         | 0.00     | 0.00     |
| Miscellaneous               | 0.00         | 0.00         | 0.00     | 0.00     |
| Other                       | 0.00         | 0.00         | 0.00     | 0.00     |
| Prepayment                  | 0.00         | 0.00         | 0.00     | 0.00     |
| Sewer                       | 0.00         | 0.00         | 0.00     | 0.00     |
| Tax                         | 6,218,770.06 | 4,140,043.04 | 2,478.33 | 4,949.98 |
| Water                       | 0.00         | 0.00         | 0.00     | 0.00     |
| Yield                       | 22,716.29    | 3,183.37     | 0.00     | 0.00     |
| Interest, Costs & Penalties | 3,584.24     | 40,959.79    | 94.80    | 1,097.12 |

**Abatements Made**

|               |          |          |      |      |
|---------------|----------|----------|------|------|
| Betterment    | 0.00     | 0.00     | 0.00 | 0.00 |
| Current Use   | 0.00     | 0.00     | 0.00 | 0.00 |
| Deed          | 0.00     | 0.00     | 0.00 | 0.00 |
| Excavation    | 0.00     | 0.00     | 0.00 | 0.00 |
| Miscellaneous | 0.00     | 0.00     | 0.00 | 0.00 |
| Other         | 0.00     | 0.00     | 0.00 | 0.00 |
| Prepayment    | 0.00     | 0.00     | 0.00 | 0.00 |
| Sewer         | 0.00     | 0.00     | 0.00 | 0.00 |
| Tax           | 3,343.58 | 0.00     | 0.00 | 0.00 |
| Water         | 0.00     | 0.00     | 0.00 | 0.00 |
| Yield         | 3,099.00 | 5,088.52 | 0.00 | 0.00 |

**Uncollected Taxes End of Year**

|                 |              |          |      |          |
|-----------------|--------------|----------|------|----------|
| Betterment      | 0.00         | 0.00     | 0.00 | 0.00     |
| Current Use     | 0.00         | 0.00     | 0.00 | 0.00     |
| Deed            | 0.00         | 0.00     | 0.00 | 0.00     |
| Excavation      | 0.00         | 0.00     | 0.00 | 0.00     |
| Miscellaneous   | 0.00         | 0.00     | 0.00 | 0.00     |
| Other           | 0.00         | 0.00     | 0.00 | 0.00     |
| Prepayment      | 0.00         | 0.00     | 0.00 | 0.00     |
| Sewer           | 0.00         | 0.00     | 0.00 | 0.00     |
| Tax             | 5,449,472.15 | 1,090.00 | 1.95 | 5,035.04 |
| Water           | 0.00         | 0.00     | 0.00 | 0.00     |
| Yield           | 2,285.24     | 0.00     | 0.00 | 0.00     |
| Credit Balances | -20,812.99   | 0.00     | 0.00 | -472.96  |

**Total Credits**

|                      |                     |                 |                  |
|----------------------|---------------------|-----------------|------------------|
| <b>11,700,517.57</b> | <b>4,190,364.72</b> | <b>2,575.08</b> | <b>10,609.18</b> |
|----------------------|---------------------|-----------------|------------------|

**Liens**

|                                      |             |                   |                   |                   |
|--------------------------------------|-------------|-------------------|-------------------|-------------------|
| Unredeemed Liens Balance - Beginning | 0.00        | 0.00              | 293,868.72        | 248,238.41        |
| Credit Balances                      | 0.00        | 0.00              | 0.00              | -8,578.36         |
| Liens Executed During Fiscal Year    | 0.00        | 389,599.11        | 0.00              | 0.00              |
| Overpayment Refunds                  | 0.00        | 0.00              | 0.00              | 0.00              |
| Interest and Costs Collected         | 0.00        | 3,956.76          | 16,702.48         | 57,184.70         |
| <b>Total Debits</b>                  | <b>0.00</b> | <b>393,555.87</b> | <b>310,571.20</b> | <b>296,844.75</b> |
|                                      |             |                   |                   |                   |
| Lien Redemptions                     | 0.00        | 110,816.49        | 134,494.59        | 181,333.64        |
| Interest and Costs Collected         | 0.00        | 3,956.76          | 16,702.48         | 57,184.70         |
| Abatements of Unredeemed Liens       | 0.00        | 0.00              | 80.17             | 968.13            |
| Liens Deeded to Municipality         | 0.00        | 0.00              | 0.00              | 0.00              |
| Unredeemed Liens Balance             | 0.00        | 278,782.62        | 159,293.96        | 65,299.18         |
| Credit Balances                      | 0.00        | 0.00              | 0.00              | -7,940.90         |
| <b>Total Credits</b>                 | <b>0.00</b> | <b>393,555.87</b> | <b>310,571.20</b> | <b>296,844.75</b> |



Photo taken by Rhiannon Ramsey

# ABATEMENTS OF TAX COLLECTOR

JANUARY 1, 2022 – DECEMBER 31, 2022

## REAL ESTATE

|                           |                   |
|---------------------------|-------------------|
| Bethany LeClair           | \$1,133.02        |
| Romaine Bacon             | \$1,626.30        |
| Town of Charlestown       | \$584.26          |
| Total Abatements for 2023 | <b>\$3,343.58</b> |

## SEWER

|                              |                   |
|------------------------------|-------------------|
| Dussault Property Management | \$1,996.64        |
| Calvin & Rita Croll          | \$70.18           |
| Tammi Davis                  | \$304.93          |
| Total Abatements for 2023    | <b>\$2,371.75</b> |
| <b>TOTAL</b>                 | <b>\$5,715.33</b> |

# ABATEMENTS OF THE SELECTMEN'S OFFICE

JANUARY 1, 2023 – DECEMBER 31, 2023

## REAL ESTATE

|  |                   |
|--|-------------------|
| Consolidated Communications – Year of 2021 | \$1,216.16        |
| Total abatements for 2021                  | <b>\$1,216.16</b> |

## REAL ESTATE

|                             |                   |
|-----------------------------|-------------------|
| SBA Towers II, LLC          | \$3,281.48        |
| Town of Charlestown         | \$584.26          |
| Consolidated Communications | \$1,116.00        |
| Total Abatements for 2022   | <b>\$4,981.74</b> |

## TIMBER

|                           |                   |
|---------------------------|-------------------|
| Thomas Adams              | \$5,336.12        |
| Total Abatements for 2022 | <b>\$5,336.12</b> |

## EXCAVATION

|                           |                    |
|---------------------------|--------------------|
| St. Pierre Inc            | \$640.00           |
| St. Pierre Inc            | \$707.00           |
| St. Pierre Inc            | \$1,752.00         |
| Total Abatements for 2022 | <b>\$3,099.00</b>  |
| <b>TOTAL</b>              | <b>\$14,633.02</b> |

**TOWN CLERK REPORT**  
JANUARY 1, 2023 – DECEMBER 31, 2023

**MOTOR VEHICLES &  
BOATS**

|                           |                       |
|---------------------------|-----------------------|
| Registrations/Titles/Fees | 1,051,433.86          |
|                           | <u>\$1,051,433.86</u> |

**OHRV**

|                    |                    |
|--------------------|--------------------|
| Registrations/Fees | 10,119.50          |
|                    | <u>\$10,119.50</u> |

**DOGS**

|            |                   |
|------------|-------------------|
| State Fees | 1,236.00          |
| Town Fees  | 3,802.50          |
| Town Fines | 95.00             |
|            | <u>\$5,133.50</u> |

**MARRIAGE**

|            |                   |
|------------|-------------------|
| State Fees | 1,032.00          |
| Town Fees  | 168.00            |
|            | <u>\$1,200.00</u> |

**VITAL RECORDS**

|            |                   |
|------------|-------------------|
| State Fees | 2,417.00          |
| Town Fees  | 2,168.00          |
|            | <u>\$4,585.00</u> |

**FILING FEES**

|                    |                   |
|--------------------|-------------------|
| UCC/ Misc. Filings | 1,713.53          |
|                    | <u>\$1,713.53</u> |

**OTHER INCOME**

|                     |                 |
|---------------------|-----------------|
| Income - other Dept | 563.40          |
| Check Lis Fee       | 408.00          |
|                     | <u>\$971.40</u> |

**REMITTED TO  
TREASURER**

**\$1,075,156.79**

# TREASURER'S REPORT

JANUARY 1, 2023 – DECEMBER 31, 2023

## GENERAL FUND

**BEGINNING BALANCE 1/01/23** **\$948,609.28**

**Receipts:**

|                         |                     |                 |
|-------------------------|---------------------|-----------------|
| Tax Collector's Office  |                     | \$10,629,468.70 |
| Town Clerk's Office     | \$1,415,688.31      |                 |
| Less State Registration | <u>(340,845.23)</u> |                 |
| Town Clerk Total        | \$1,074,843.08      | \$1,074,843.08  |
| Selectboard's Office    |                     | \$1,653,049.45  |
| Interest –Sweep Account |                     | \$119,676.63    |

**Total Income:** **\$14,425,647.14**

**Expenses:**

|                            |                  |
|----------------------------|------------------|
| Payment to Sullivan County | (\$946,880.00)   |
| Payments to FMRSD          | (\$7,340,092.80) |
| Town Payables              | (\$3,435,288.30) |
| Payroll - Gross            | (\$1,942,757.63) |

**Total Expenses** **(\$13,665,018.73)**

**ENDING BALANCE 12/31/23** **\$760,628.41**

## WATER DEPARTMENT

**BEGINNING BALANCE 1/01/23** **\$656,189.12**

**Receipts:**

|                           |              |
|---------------------------|--------------|
| Rents & Interest          | \$617,593.97 |
| Meters & parts            |              |
| Water on/off/Hookups      |              |
| Liens                     | \$53,264.55  |
| Other- Water Project etc. | \$836,160.22 |
| Interest - Sweep Account  | \$36,591.28  |

**Total Income:** **\$1,543,610.02**

**Expenses:**

|                                      |                |
|--------------------------------------|----------------|
| Payroll - Reimbursed to General Fund | (\$138,189.87) |
| Payables                             | (\$974,149.59) |

**Total Expenses:** **(\$1,112,339.46)**

**ENDING BALANCE 12/31/23** **\$1,087,459.68**

**SEWER DEPARTMENT**

|                                      |                |                       |
|--------------------------------------|----------------|-----------------------|
| <b>BEGINNING BALANCE 1/01/23</b>     |                | <b>\$614,248.37</b>   |
| <b>Receipts:</b>                     |                |                       |
| Rents & Interest                     | \$406,577.00   |                       |
| Liens                                | \$38,772.76    |                       |
| Interest – Sweep Account             | \$22,256.80    |                       |
| Other                                | \$10,189.15    |                       |
| <b>Total Income:</b>                 |                | <b>\$477,795.71</b>   |
| <b>Expenses:</b>                     |                |                       |
| Payroll - Reimbursed to General Fund | (\$133,883.15) |                       |
| Payables                             | (\$311,550.85) |                       |
| <b>Total Expenses:</b>               |                | <b>(\$445,434.00)</b> |
| <b>ENDING BALANCE 12/31/23</b>       |                | <b>\$646,610.08</b>   |

**ADDITIONAL ACCOUNTS HELD BY THE TREASURER**

|  |             |
|--|-------------|
| Charlestown Heritage Commission                | \$3,004.19  |
| Charlestown Recreation Special Revenue Account | \$14,967.04 |
| Conservation Commission Money Market Account   | \$88,695.32 |
| Conservation Commission CD                     | \$14,395.18 |
| Charlestown Police Gun Permit Account          | \$69.15     |
| Bond Midas Account                             | \$21,178.53 |

**Treasurer's Notes:**

The County payment and the FMRSD payments are non-negotiable and need to be paid by the due date. At times throughout the year as cash flow determines, we need to borrow funds to fulfill our financial obligations in anticipation of receipt of tax monies. In November 2023 we borrowed a Tax Anticipation Loan of \$1,100,000. As of December 31, 2023, there was no advance of loan proceeds from this loan.

Respectfully Submitted,  
Linda A. Stewart, Treasurer



# TRUSTEES OF TRUST FUNDS

New Cemetery Accounts -2023

FH (Forest Hill), HH (Hope Hill), PC (Pinecrest),  
SC (St. Catherine) G (Graves)

| DATE         | NAME                            | AMOUNT        | CEM | SEC/LOT        | G         |
|--------------|---------------------------------|---------------|-----|----------------|-----------|
| Jan 26       | Fuller, Heidi<br>Frizzell, Mark | \$2000        | PC  | Sec 00 315 A-H | 8         |
| July 5       | Kazak, James A.                 | \$250         | SC  | Sec LC, Lot 12 | 1         |
| July 5       | Metcalf, Eric & Judy            | \$250         | SC  | Sec LL, 7D     | 1         |
| July 24      | Mann, Richard                   | \$250         | PC  | Sec 11, 1242C  | 1         |
| August 30    | Kinney, Lawrence                | \$250         | PC  | Sec 7, 490D    | 1         |
| September 26 | Hannan, David & Lynn            | \$250         | HH  | Sec 11-12, 79A | 1         |
| December 20  | Hennion, Lynne & Charles<br>W.  | \$250         | HH  | Sec 11-12, 80B | 1         |
|              | <b>TOTAL</b>                    | <b>\$3500</b> |     | <b>TOTAL</b>   | <b>14</b> |

Patricia J. Royce, Treasurer  
Trustees of Trust Funds



When you purchase a cemetery plot, part of the funding is used for perpetual care. This is a fund put together to help maintain cemetery grounds, graves, crypts, mausoleums, etc. Families of people buried in the cemetery grounds contribute towards these funds to ensure the place is clean, well-maintained, and secure. Above is a perfect example of the funding put into action with a complete restoration of Henry Graves' stone dated October 14, 1866.

**FORM MS-9 REPORT OF THE COMMON AND RETAINED INCOME FUNDS**

| FUND NAME                          | HOW INVESTED      | PRINCIPAL           |                   |                     |                  | BALANCE<br>12/31/2023 | BOOK<br>VALUE    | INCOME           |                  | BALANCE<br>12/31/2023 | PRINCIPAL<br>& INCOME | TOTAL<br>UNREALIZED<br>GAIN/LOSS | BALANCE<br>12/31/2023 |
|------------------------------------|-------------------|---------------------|-------------------|---------------------|------------------|-----------------------|------------------|------------------|------------------|-----------------------|-----------------------|----------------------------------|-----------------------|
|                                    |                   | BALANCE<br>1/1/2023 | NEW<br>FUNDS      | GAINS/LOSS<br>SALES | WITHDRAWALS      |                       |                  | INCOME<br>EARNED |                  |                       |                       |                                  |                       |
| SILSBY LIBRARY TECHNOLOGY FUND     | COMMON INVESTMENT | 2,352.38            | 1,000.00          | (0.33)              | -                | 3,352.05              | 540.26           | 116.08           | 656.34           | 4,008.38              | (193.60)              | 3,814.79                         |                       |
| SWIMMING POOL REHABILITATION       | COMMON INVESTMENT | 59,902.50           | -                 | (5.39)              | -                | 59,897.11             | 2,869.99         | 1,936.99         | 4,806.98         | 64,704.09             | (3,122.97)            | 61,581.12                        |                       |
| TOWN HISTORY CAPITAL RESERVE       | COMMON INVESTMENT | -                   | -                 | -                   | -                | 0.00                  | 0.00             | 0.00             | 0.00             | 0.00                  | 0.00                  | 0.00                             |                       |
| TRANSFER STATION ROLL OFF TRUCK    | COMMON INVESTMENT | 60,862.36           | -                 | (5.34)              | -                | 60,857.01             | 1,428.45         | 1,922.13         | 3,350.58         | 64,207.59             | (3,099.01)            | 61,108.58                        |                       |
| TOWN REVALUATION                   | COMMON INVESTMENT | 130,187.18          | -                 | (11.30)             | -                | 130,175.88            | 1,553.86         | 4,065.17         | 5,619.03         | 135,794.91            | (6,554.21)            | 129,240.70                       |                       |
| HIGHWAY HEAVY EQUIPMENT            | COMMON INVESTMENT | 51.04               | -                 | (0.37)              | -                | 50.67                 | 4,274.47         | 133.47           | 4,407.94         | 4,458.61              | (215.20)              | 4,243.42                         |                       |
| LIBRARY/MUNICIPAL BUILDING MASONRY | COMMON INVESTMENT | 13,470.66           | -                 | (1.23)              | 12,138.00        | 1,331.43              | 128.64           | 315.13           | 443.77           | 1,775.20              | (83.54)               | 1,691.65                         |                       |
| WATER FUND CAPITAL RESERVE         | COMMON INVESTMENT | 201,260.08          | 105,844.97        | (26.43)             | -                | 307,078.62            | 1,084.03         | 9,117.23         | 10,201.25        | 317,279.87            | (15,322.63)           | 301,957.24                       |                       |
| WASTEWATER FUND CAPITAL RESERVE    | COMMON INVESTMENT | 24,595.70           | -                 | (2.21)              | -                | 24,593.49             | 1,106.69         | 793.11           | 1,899.79         | 26,493.28             | (1,278.71)            | 25,214.57                        |                       |
| FIRE/RESCUE EQUIPMENT FUND         | COMMON INVESTMENT | 22,988.55           | -                 | (1.34)              | 7,715.75         | 15,271.46             | 302.10           | 491.47           | 793.57           | 16,065.04             | (774.86)              | 15,290.17                        |                       |
| EMERGENCY COMM. IMPROVEMENT        | COMMON INVESTMENT | 20,975.32           | 3,000.00          | (2.14)              | -                | 23,973.18             | 925.17           | 744.41           | 1,669.57         | 25,642.75             | (1,238.01)            | 24,404.75                        |                       |
| BRIDGES CAPITAL RESERVE            | COMMON INVESTMENT | -                   | 94,232.00         | (8.04)              | -                | 94,223.96             | 0.00             | 2155.26          | 2,155.26         | 96,379.22             | (4,662.70)            | 91,716.52                        |                       |
|                                    |                   | <b>536,645.77</b>   | <b>204,076.97</b> | <b>(64.12)</b>      | <b>19,853.75</b> | <b>720,804.86</b>     | <b>14,213.66</b> | <b>21,790.45</b> | <b>36,004.08</b> | <b>756,808.94</b>     | <b>(36,545.44)</b>    | <b>720,263.51</b>                |                       |

| TRUST FUND                      | PURPOSE                        | HOW INVESTED      | PRINCIPAL           |              |                     |             | BALANCE<br>12/31/2023 | INCOME              |                  |                    | PRINCIPAL &<br>INCOME | TOTAL<br>UNREALIZED<br>GAIN/LOSS | BALANCE<br>12/31/2023 |
|---------------------------------|--------------------------------|-------------------|---------------------|--------------|---------------------|-------------|-----------------------|---------------------|------------------|--------------------|-----------------------|----------------------------------|-----------------------|
|                                 |                                |                   | BALANCE<br>1/1/2023 | NEW<br>FUNDS | GAINS/LOSS<br>SALES | WITHDRAWALS |                       | BALANCE<br>1/1/2023 | INCOME<br>EARNED | EXPENDED<br>INCOME |                       |                                  |                       |
| M PROUTY FUND                   | POOR/INDIGENT                  | COMMON INVESTMENT | 34,506.46           | -            | 1,203.82            | 35,710.28   | 18,674.30             | 1,767.39            | 3,150.00         | 17,291.69          | 53,001.98             | 14,958.97                        | 67,960.95             |
| PORTER FUND                     | POOR/INDIGENT                  | COMMON INVESTMENT | 94,863.76           | -            | 3,309.50            | 98,173.26   | 4,920.24              | 2,482.50            | 1,800.00         | 5,602.74           | 103,776.00            | 20,900.34                        | 124,676.34            |
| M PROUTY-LIBRARY                | LIBRARY                        | COMMON INVESTMENT | 51,740.53           | -            | 1,796.80            | 53,537.33   | 2,098.32              | 1,225.18            | 2,098.47         | 1,225.02           | 54,762.36             | 10,287.37                        | 65,049.73             |
| SAYCE-LIBRARY                   | LIBRARY                        | COMMON INVESTMENT | 2,568.73            | -            | 89.20               | 2,657.93    | 104.18                | 60.83               | 104.19           | 60.82              | 2,718.75              | 510.73                           | 3,229.48              |
| CARE/NORTH CHARLESTOWN GENERAL  | CEMETERY PERPETUAL CEMETERY    | COMMON INVESTMENT | 15,240.61           | -            | 562.05              | 15,802.66   | 15,060.72             | 1,105.30            | -                | 16,166.02          | 31,968.68             | 9,368.22                         | 41,336.90             |
| MAINTENANCE METCALF FOUNTAIN TR | PERPETUAL MAINTENANCE & REPAIR | COMMON INVESTMENT | 164,077.00          | 5,150.00     | 5,768.19            | 174,995.19  | 4,171.81              | 3,982.82            | 4,168.80         | 3,985.83           | 178,981.02            | 33,623.28                        | 212,604.30            |
|                                 |                                |                   | 602.43              | -            | 22.22               | 624.65      | 2,968.03              | 165.16              | -                | 3,133.18           | 3,757.83              | 1,404.08                         | 5,161.91              |

|   |  |  |                     |                 |                  |                     |                   |                  |                  |                   |                     |                   |                     |
|---|--|--|---------------------|-----------------|------------------|---------------------|-------------------|------------------|------------------|-------------------|---------------------|-------------------|---------------------|
| PERPETUAL CARE<br>1881-1995<br>HOYT-MAUSOLEUM | CEMETERY<br>PERPETUAL<br>MAINTENANCE &<br>REPAIR | COMMON<br>INVESTMENT<br>COMMON<br>INVESTMENT | 498,189.12          | -               | 17,300.45        | 515,489.57          | 12,751.54         | 11,789.80        | 12,752.95        | 11,788.39         | 527,277.96          | 99,051.71         | 626,329.68          |
| EMMA HUNT                                     | BEAUTIFICATION                                   | COMMON<br>INVESTMENT                         | 24,282.17           | -               | 863.65           | 25,145.82           | 9,298.59          | 1,018.82         | 300.00           | 10,017.41         | 35,163.23           | 8,609.19          | 43,772.41           |
| SILSBY-LIBRARY                                | MAINTENANCE &<br>REPAIR                          | COMMON<br>INVESTMENT                         | 7,403.24            | -               | 273.02           | 7,676.26            | 6,706.30          | 505.70           | -                | 7,212.01          | 14,888.27           | 4,285.11          | 19,173.38           |
| PATCH PARK                                    | PARKS/RECREATION                                 | COMMON<br>INVESTMENT                         | 244,627.19          | -               | 8,713.37         | 253,340.56          | 6,290.98          | 5,932.09         | -                | 12,223.07         | 265,563.63          | 49,887.41         | 315,451.05          |
| SAYCE SWIMMING<br>POOL                        | MAINTENANCE &<br>REPAIR                          | COMMON<br>INVESTMENT                         | 2,009.06            | -               | 74.09            | 2,083.15            | 571.95            | 73.35            | -                | 645.30            | 2,728.45            | 619.14            | 3,347.59            |
| C HOYT  | MAINTENANCE &<br>REPAIR                          | COMMON<br>INVESTMENT                         | 2,564.52            | -               | 94.58            | 2,659.10            | 3,077.67          | 213.81           | -                | 3,291.48          | 5,950.58            | 1,813.15          | 7,763.73            |
| J HEARNE                                      | MAINTENANCE &<br>REPAIR                          | COMMON<br>INVESTMENT                         | 67,186.86           | -               | 2,385.91         | 69,572.77           | 70,747.03         | 5,168.34         | -                | 75,915.37         | 145,488.14          | 43,822.12         | 189,310.26          |
| D SAYCE                                       | BEAUTIFICATION                                   | COMMON<br>INVESTMENT                         | 3,317.66            | -               | 122.35           | 3,440.01            | 1,920.92          | 171.11           | -                | 2,092.02          | 5,532.03            | 1,447.83          | 6,979.86            |
| M A SHERWOOD                                  | BEAUTIFICATION                                   | COMMON<br>INVESTMENT                         | 6,057.76            | -               | 223.40           | 6,281.16            | 4,452.46          | 360.81           | -                | 4,813.26          | 11,094.43           | 3,055.36          | 14,149.79           |
| MAIN ST LAMP POST                             | MAINTENANCE &<br>REPAIR                          | COMMON<br>INVESTMENT                         | 4,310.00            | -               | 158.95           | 4,468.95            | 3,061.91          | 251.28           | -                | 3,313.19          | 7,782.14            | 2,127.68          | 9,909.82            |
|   |  |  | 1,713.10            | -               | 63.18            | 1,776.28            | 227.86            | 49.24            | -                | 277.10            | 2,053.38            | 414.73            | 2,468.10            |
|   |  |  | <b>1,225,260.21</b> | <b>5,150.00</b> | <b>43,024.73</b> | <b>1,273,434.93</b> | <b>167,104.80</b> | <b>36,323.53</b> | <b>24,374.41</b> | <b>179,053.91</b> | <b>1,452,488.86</b> | <b>306,186.42</b> | <b>1,758,675.28</b> |

### SCHOOL FUNDS

| TRUST FUND                          | PURPOSE                 | HOW<br>INVESTED      | PRINCIPAL  |              |                     |                       | INCOME              |                  |                    |                       | TOTAL                 |                         |                       |
|-------------------------------------|-------------------------|----------------------|--|--------------|---------------------|-----------------------|---------------------|------------------|--------------------|-----------------------|-----------------------|-------------------------|-----------------------|
|                                     |                         |                      | BALANCE<br>1/1/2023  | NEW<br>FUNDS | GAINS/LOSS<br>SALES | BALANCE<br>12/31/2023 | BALANCE<br>1/1/2023 | INCOME<br>EARNED | EXPENDED<br>INCOME | BALANCE<br>12/31/2023 | PRINCIPAL &<br>INCOME | UNREALIZED<br>GAIN/LOSS | BALANCE<br>12/31/2023 |
| BCBS HEALTHY<br>FD SELF-<br>INSURED | EDUCATIONAL<br>PURPOSES | COMMON<br>INVESTMENT | 711,876.57   | 0            | (507.51)            | 711,369.06            | 53,238.80           | 15,314.84        | 0.00               | 68,553.64             | 779,922.70            | (54,248.60)             | 725,674.10            |
| LEGAL RESERVE                       | EDUCATIONAL<br>PURPOSES | COMMON<br>INVESTMENT | 293,876.10   | 0            | (209.56)            | 293,666.54            | 22,052.14           | 6,323.74         | 0.00               | 28,375.88             | 322,042.42            | (22,400.11)             | 299,642.31            |
|                                     |                         |                      | <b>1,005,752.67</b>  | <b>0</b>     | <b>(717.07)</b>     | <b>1,005,035.60</b>   | <b>75,290.94</b>    | <b>21,638.58</b> | <b>0.00</b>        | <b>96,929.52</b>      | <b>1,101,965.12</b>   | <b>(76,648.71)</b>      | <b>1,025,316.41</b>   |
|                                     |                         |                      | *\$1,666.25 loss reflects Federal Home Loan Bank adjustment of shares called in 2022 |              |                     |                       |                     |                  |                    |                       |                       |                         |                       |

**SCHOOL SCHOLARSHIP FUND**

| NAME OF FUND                            | PURPOSE     | PRINCIPAL           |               |                   |                 |                       | INCOME              |                  |                    |                       | TOTAL                 |                         |                       |
|---|-------------|---------------------|---------------|-------------------|-----------------|-----------------------|---------------------|------------------|--------------------|-----------------------|-----------------------|-------------------------|-----------------------|
|   |             | BALANCE<br>1/1/2023 | NEW<br>FUNDS  | EXPENDED          | WITHDRAWALS     | BALANCE<br>12/31/2023 | BALANCE<br>1/1/2023 | INCOME<br>EARNED | EXPENDED<br>INCOME | BALANCE<br>12/31/2023 | PRINCIPAL<br>& INCOME | UNREALIZED<br>GAIN/LOSS | BALANCE<br>12/31/2023 |
| THEO & MARTHA MCD<br>FRIZZELL<br>SANTAW | SCHOLARSHIP | 45,283.27           | 0.00          | (449.30)          | -               | 44,833.98             | 1,284.66            | 1,562.66         | 1,200.00           | 1,647.32              | 46,481.30             | 10,416.18               | 56,897.48             |
| JASON S KMIEC FUND                      | SCHOLARSHIP | 19,195.41           | 0.00          | (200.15)          | -               | 18,995.26             | 1,518.26            | 695.70           | 500.00             | 1,713.97              | 20,709.22             | 4,640.81                | 25,350.04             |
| PALLARINIO                              | SCHOLARSHIP | 8,290.05            | 0.00          | (90.53)           | -               | 8,199.52              | 872.42              | 311.82           | -                  | 1,184.24              | 9,383.76              | 2,102.85                | 11,486.61             |
| GALLOWAY                                | SCHOLARSHIP | 31,290.65           | 0.00          | (326.12)          | -               | 30,964.53             | 1,716.28            | 1,123.30         | -                  | 2,839.58              | 33,804.11             | 7,575.30                | 41,379.41             |
| MATES-SCHOLARSHIP                       | SCHOLARSHIP | 2,055.62            | 0.00          | (20.43)           | -               | 2,035.19              | 89.53               | 71.50            | 85.00              | 76.03                 | 2,111.22              | 473.11                  | 2,584.33              |
| O & I MAKINEN<br>COMMUNITY SERVICE      | SCHOLARSHIP | 42,731.06           | 0.00          | (445.79)          | -               | 42,285.27             | 2,388.49            | 1,535.52         | -                  | 3,924.01              | 46,209.28             | 10,355.22               | 56,564.50             |
| AMITY REBEKAH<br>LODGE #7               | SCHOLARSHIP | 39,499.53           | 500.00        | (396.49)          | -               | 39,603.04             | 1,084.87            | 1,372.43         | 1,000.00           | 1,457.30              | 41,060.34             | 9,201.38                | 50,261.72             |
| PAUL S CRAY<br>SCHOLARSHIP              | SCHOLARSHIP | 6,137.84            | 0.00          | (58.78)           | 140.82          | 5,938.24              | 267.32              | 208.75           | 359.18             | 116.90                | 6,055.13              | 1,356.89                | 7,412.02              |
| ERNEST A BIXBY<br>SCHOLARSHIP           | SCHOLARSHIP | 9,156.24            | 0.00          | (73.85)           | 1,788.27        | 7,294.12              | 142.96              | 277.62           | 211.73             | 208.85                | 7,502.96              | 1,681.37                | 9,184.33              |
| PRIDE IN<br>CHARLESTOWN                 | SCHOLARSHIP | 132,733.89          | 0.00          | (1,310.35)        | -               | 131,423.54            | 4,969.88            | 4,574.97         | 5,500.00           | 4,044.85              | 135,468.39            | 30,357.66               | 165,826.05            |
| SAYCE SCHOLARSHIP                       | SCHOLARSHIP | 25,130.92           | 0.00          | (258.31)          | -               | 24,872.61             | 1,958.75            | 898.33           | 1,000.00           | 1,857.08              | 26,729.69             | 5,989.96                | 32,719.66             |
| SWAN SCHOLARSHIP                        | SCHOLARSHIP | 1,826.37            | 0.00          | (25.74)           | -               | 1,800.63              | 778.71              | 88.66            | -                  | 867.36                | 2,667.99              | 597.88                  | 3,265.88              |
|   |             | 3,400.27            | 0.00          | (47.92)           | -               | 3,352.35              | 1,449.55            | 165.05           | -                  | 1,614.60              | 4,966.95              | 1,113.06                | 6,080.01              |
| <b>GRAND<br/>TOTAL</b>                  |             | <b>366,731.11</b>   | <b>500.00</b> | <b>(3,703.76)</b> | <b>1,929.09</b> | <b>361,598.27</b>     | <b>18,521.69</b>    | <b>12,886.31</b> | <b>9,855.91</b>    | <b>21,552.09</b>      | <b>383,150.36</b>     | <b>85,861.68</b>        | <b>469,012.04</b>     |

**SCHOOL CAPITAL RESERVE**

| NAME OF FUND                        | HOW<br>INVESTED      | PRINCIPAL           |                   |                     |                  |                       | INCOME              |                  |                    |                       | TOTAL                 |                         |                       |
|-------------------------------------|----------------------|---------------------|-------------------|---------------------|------------------|-----------------------|---------------------|------------------|--------------------|-----------------------|-----------------------|-------------------------|-----------------------|
|                                     |                      | BALANCE<br>1/1/2023 | NEW<br>FUNDS      | GAINS/LOSS<br>SALES | WITHDRAWALS      | BALANCE<br>12/31/2023 | BALANCE<br>1/1/2023 | INCOME<br>EARNED | EXPENDED<br>INCOME | BALANCE<br>12/31/2023 | PRINCIPAL<br>& INCOME | UNREALIZED<br>GAIN/LOSS | BALANCE<br>12/31/2023 |
| HIGH SCHOOL CAPITAL<br>RESERVE FUND | COMMON<br>INVESTMENT | 646,884.84          | -                 | (163.92)            | -                | 646,720.92            | 6,932.23            | 14,012.17        | -                  | 20,944.40             | 667,665.32            | (42,347.79)             | 625,317.53            |
| SPEC EDUCATION<br>RESERVE FUND      | COMMON<br>INVESTMENT | 360,677.01          | -                 | (96.22)             | -                | 360,580.79            | 23,094.58           | 8,224.73         | -                  | 31,319.31             | 391,900.10            | (24,856.92)             | 367,043.19            |
| FUELS AND UTILITIES<br>EXPENDABLE   | COMMON<br>INVESTMENT | 25,978.86           | -                 | (7.13)              | -                | 25,971.73             | 2,449.05            | 609.25           | -                  | 3,058.29              | 29,030.02             | (1,841.28)              | 27,188.75             |
| CHARLESTOWN<br>ELEMENTARY SCHOOL    | COMMON<br>INVESTMENT | 206,033.24          | 218,200.00        | (96.86)             | 52,999.99        | 371,136.40            | 2,207.05            | 8,509.59         | -                  | 10,716.64             | 381,853.04            | (24,216.91)             | 357,636.13            |
| DISTRICT SHARED<br>BUILDINGS        | COMMON<br>INVESTMENT | 100,629.29          | -                 | (26.81)             | -                | 100,602.48            | 6,314.64            | 2,291.95         | -                  | 8,606.59              | 109,209.07            | (6,926.77)              | 102,282.30            |
|                                     |                      | <b>1,340,203.24</b> | <b>218,200.00</b> | <b>(390.94)</b>     | <b>52,999.99</b> | <b>1,505,012.32</b>   | <b>40,997.55</b>    | <b>33,647.69</b> | <b>-</b>           | <b>74,645.24</b>      | <b>1,579,657.55</b>   | <b>(100,189.67)</b>     | <b>1,479,467.90</b>   |

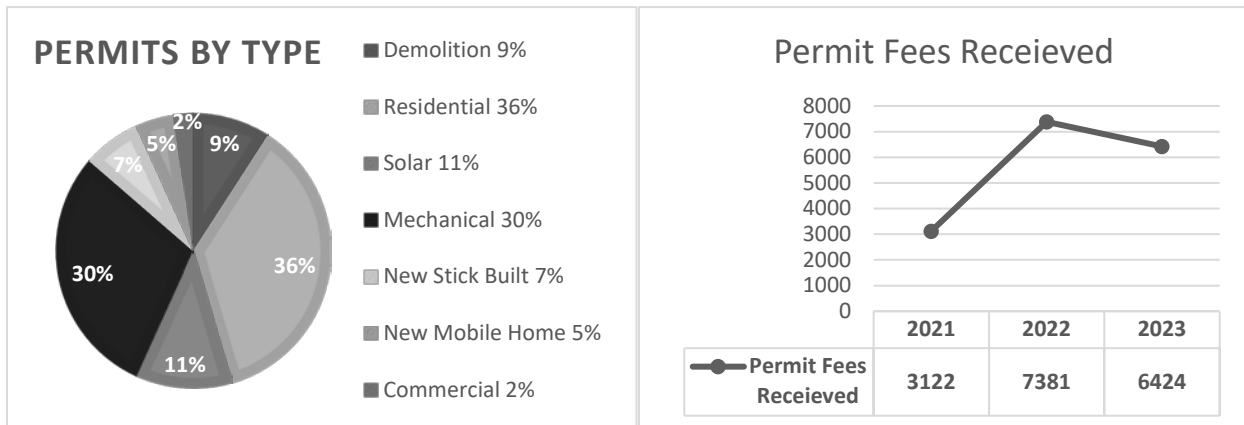
## BUILDING / FIRE INSPECTOR

Looking back at the 2023 year, I find that construction has remained at a steady pace with permit totals on par from last year, despite the cost of construction being higher. It seems the most difficult aspect of new construction, alterations, or rehabilitation of buildings is finding contractors to do the work. Most quality contractors are booked out from months to a year for large projects.

My overall goal is to ensure that current and future structures are built and repaired safely, and to the standards of the current building codes. As of January 1, 2023, the State of New Hampshire officially adopted the 2018 Building Code and the 2020 Electrical Code. The biggest change implements the use of new technology, which leads to more energy efficient structures and to be less dependent on fossil fuels. In doing so, over time, the higher cost of construction should be offset by the savings of the energy efficiency.

The following graph shows the history of the last three years of building permit fees taken in. Although we received less in fees, there were an additional 13 permits approved this year over last. From a personal point of view, it is a pleasure for me to work with the citizens of Charlestown. On a unique level I get to see Charlestown grow and change over time.

In 2023 there were 88 permits issued, for various projects ranging from demolition, additions, a new stick-built house, replacement doors and windows, etc. The table below shows the types of projects permits were applied for.



If you are thinking of adding on, altering, demoing or renovating a space in your home please obtain the necessary permits before you begin with the work. When you complete the work and create a new area or a change of use of a space you may need a Certificate of Occupancy. If you add any oil, wood, outdoor wood, pellet or propane burning elements you need to apply for that specific permit. There are State and local regulations that instill life and safety codes in many aspects. Please call the Town with any questions of what's needed to start and complete a project.

Respectfully submitted  
 Jon B. LeClair  
 Building/Fire Inspector

## HIGHWAY DEPARTMENT

This past year, the Highway Department operated with 3 full time employees. We are responsible for maintaining approximately 87 miles of Charlestown roads. We balance our efforts between immediate needs, daily maintenance, and long-term preservation of the roadways. Our constant attention to the equipment improves the life span of the trucks, plows, grader etc.

Our annual maintenance never ends. All year long the Department is repairing, maintaining and enhancing existing infrastructure. In the Spring the road maintenance begins with debris removal, culvert-cross-drain inspections, ditch clearing and stabilization, reconstructive grading and Calcium Chloride treatment. Much of this continues through the Summer and fall with maintenance of culverts, turn-outs and cross-drains pothole patching and ditch clearing. In the Winter we focus on removing snow and ice buildup through plowing, salting and sanding. In 2023 there were 18 snow events that required the department's attention.

New Hampshire saw a summer's worth of rainfall in July alone. This in turn caused severe flooding, damaging over 17 roads in Town. The Department worked endlessly to repair the extreme damages to both dirt and asphalt roads. Thanks to the entire crew, volunteers and local businesses; there was only one road that was closed for repairs. We are working with FEMA to recover some of the costs associated to the flood damages.

In September we began the work on Acworth Road, maintaining road side ditches and replacing 16 culverts in preparation for the 2024 paving season.

This year we battled with water. We had complications on Acworth Road due to beavers damming up a culvert. After weeks of trying to clear out the debris and building a cage onto the end of the culvert, it is now clear. Sullivan Street was another area where water became an issue. This situation also took a few weeks to rectify. With the installation of a new culvert the water is no longer backing up.

The Highway Department Staff deserve recognition for not only completing the annual maintenance of roads and equipment, but also resolving problems that emerge along the way.

Sincerely,

Keith Weed

## CEMETERY DEPARTMENT

A little history; since the early days both Charlestown and North Charlestown had their own cemeteries. The oldest cemetery is Forest Hill. According to the Third History of Charlestown, the earliest headstone dates back to 1751. The most unique feature of Charlestown cemeteries is that women's maiden names were used on the headstones rather than married names. The next oldest is Hubbard Hill Cemetery. The earliest headstone found dates back to 1792. The Hubbard family was involved with the improvements to the cemetery and many members of the Hubbard family are buried there. Hope Hill Cemetery is next in line with the oldest headstone dated 1853. The land was sold to the Town from Horace Metcalf and his brother for \$15. Many abutters followed suit and sold pieces of their land to the Town to expand the cemetery. The most prominent feature of Hope Hill is the fountain. It was originally purchased in 1871. After falling into disrepair, the Rotary Club restored it in 2008 in memory of Laurie Hasset. This year, the fountain has once again been taken apart for restoration work. St. Catherine's Cemetery began in the early 1880s after being purchased by a group of Irish residents. St. Catherine's Catholic Church still owns the land, sells the plots and maintains the stones, but the Town mows and trims the grass. The last cemetery in Charlestown was Pine Crest Cemetery. Originally purchased in 1919, it wasn't open for burials until 1951.

Today the Charlestown Cemetery Department maintains these 5 cemeteries. Above the daily mowing, trimming and raking the Department hires a company to refurbish old stones.

Along with the upkeep of the cemeteries, the Cemetery Sexton is responsible for assisting and helping the public and funeral homes with new burials, selling plots, marking out the areas for headstone installation, opening/closing of graves for cremation burials, filing records, preparing deeds, submitting bills and helping those who are looking for gravesite information.

Pinecrest and Hope Hill Cemeteries have plots available. If you are a resident in Town, the plots are \$302.50 if you are from out of Town the plots are \$602.50.

For available plots, please reach out to the Cemetery Sexton between April 1<sup>st</sup> and November 1<sup>st</sup> at (603) 826-9751.



# CHARLESTOWN HISTORICAL SOCIETY

President: Charles Baraly  
Treasurer: Lynne Fisk  
Secretary: Karen Proctor

Archivist: Marge Reed  
PR/Memberships: Sue Weeks  
At Large: Carmina Stewart & David Schumann

We had an active year with our monthly programs. Some of our programs included a taste-testing from local cookbooks, local musicians, local artists art show hosted by the Silsby Free Library, and our annual August picnic and open house at the Little Red Schoolhouse. We continue a series on our town churches. Our year ended with an open house at the Archives in December sharing holiday goodies and stories of our memorable winters and Christmas/holidays.

The Historical Society worked closely with two teachers from the Charlestown Middle School. A grade 7/8 social studies educator at the school has utilized our archives to teach his students local history throughout the school year. He has visited our Archives with his students. Last April the art educator photographed paintings by local artists who painted historic buildings. Her students chose one to paint.

We had numerous visitors at our Archives at 216 Main Street this year, including many requests by telephone and email. Our visitors came from Alaska, California, Texas, northern Midwest states, and numerous states along the eastern coast. They were researching genealogy, properties, maps, roads, deeds, soldiers at Fort at No. 4, past businesses and organizations, and other information and artifacts. We had many requests for research for information via emails and telephone.

We have had four people requesting information who were writing and publishing books. These included revolutionary war soldiers and the railroad, Springfield Terminal, and trollies. Another author wrote a book on the Hubbard family with family members relocating out west for the gold rush. This author presented a program of his book in March and a book was donated to our Archives.

Our main annual fundraisers were the Town-wide Yard Sale Day and our annual calendar. This year's 2024 calendar is of "Then and Now" buildings.

We received a grant from the Claremont Savings Bank Foundation in June. We purchased a specialized scanner capable of scanning large documents. We are digitizing extremely old scrapbooks, maps, and other documents.

The Little Red School House at 1581 Acworth Road continues to be owned and maintained by the Historical Society through donations and membership dues. It is a 1774 schoolhouse made available for programs and to school groups for an excellent source of living history. It is open from May through October.

The Historical Society is located at the Bakery Building, 216 Main Street. We are open on Mondays and Fridays from Noon to 3 PM and by appointment. We have a Facebook page, "Charlestown Historical Society" and an email [charlestownnhhistoricalsociety@gmail.com](mailto:charlestownnhhistoricalsociety@gmail.com).



## CHARLESTOWN POWER COMMITTEE

The Charlestown Power Committee is pleased to announce that we have found a way to help the town's residents and businesses benefit from the competitive market for power generation. After considerable research, the committee recommends that our town joins Community Power Coalition of New Hampshire (CPCNH). By joining CPCNH, the electric customers pool their buying power to save money and support local control of innovative and clean energy choices. Twenty-six towns across New Hampshire have already joined and Charlestown has the opportunity to gain their increasing economies of scale by approving an upcoming Warrant Article at the Town Vote on March 12, 2024. No taxpayer funds are used to cover program expenses. More information regarding this exciting prospect will be available at the Public Hearing on January 15<sup>th</sup> and at the Deliberative Hearing.

Respectfully Submitted,

Charlestown Power Committee

## TOWN HALL COMMITTEE

During 2023; the Food Shelf continued to provide food to the community through the able management of Dick Westney and his volunteers. Dick resigned his duties on December 31<sup>st</sup> and the position was assumed by Evelyn Belliveau. The Rotary Club continued to meet twice a month and the River Theater accomplished a major clean-up of the upstairs hall.

The stairway banisters and railing will be raised to a safer height by Griffin Construction and should be completed in January 2024. There is \$2333 in our bank account which includes a restricted fund of \$300 designated for holiday lighting.

We encourage volunteers interested in our mission to maintain and protect the Town Hall to contact any of the representatives listed below:

**River Theater Company:** Theresa Norman, Chair, Heidi Fagan, alternate

**Town of Charlestown:** Selectboard, Nancy Houghton, Liz Emerson

**Heritage Commission:** Duane Wetherby

**Historical Society:** Charles Baraly, President, Lynne Fisk, Judi Baraly, alternates

**Charlestown Rotary Club:** Mark Frizzell, President, Richard Carter, alternate

**Food Shelf:** Evelyn Beliveau, Director, Charles Baraly, alternate

## CONSERVATION COMMISSION

The Charlestown Conservation Commission meets on the third Monday of the month at 7:00 PM in the Community Room. The public is invited to attend.

As in past years the Commission has been very active in maintaining the town's hiking trails. Our thanks go to John Lambert for his donations of time and materials in making signage and repairing bridges and trail heads. Also, to Wes Van Velsor for mowing the Great Meadow trail.

One of the big accomplishments of the year was the printing of an updated edition of the Trails Map for Charlestown. This updates the addition of the Crown Point Trail and the trail complex at the Up-on-the Hill area in North Charlestown.

Many thanks to Dick Lincourt for his countless hours given to this project. Maps are available in the library and town office.

With the appropriation from town meeting a new culvert was installed on the 1110 Acworth Road access ROW to the Sams Hill Town Forest and ditch work was also done on the ROW. Finish grading is awaiting completion due to weather conditions.

The town also has a signed contract for a timber sale in the Sams Hill Town Forest which has been started and has also been halted pending more favorable weather.

The Commission is also involved in a rain barrel project with the Silsby Library which will be a demonstration project of capturing rain water and storing it to water the raised beds and other plantings behind the library. Here again we thank John Lambert for proposing this project and doing the research and ground work to get us started. This should be fully operational this coming Summer and the public is invited to come to the library to view this project.

Annual projects this year included a semi-annual Adopt-a-Highway clean-up of Rt 12 in South Charlestown from the town line to Bowen Crossing Road and sponsoring the town wide Green Up Day the first Saturday in May. Our thanks to those who contributed food and ice cream to feed the volunteers.

The annual monitoring of the Land and Community Investment Properties (LCIP) was accomplished this Spring with a visit from personnel from the Conservation Land Stewardship Program (CLSP).

All three properties in this program were inspected.

Respectfully submitted,  
Richard Holmes  
Chairman

## HEALTH OFFICER

Local health officials play a critical role in effective local and regional environmental and public health systems and are responsible for three critical functions. The first is to enforce applicable New Hampshire laws and administrative rules (i.e. regulations), as well as local ordinances and regulations enacted by your community. The second critical function is to serve as a liaison between state officials, local elected officials, and your community on issues concerning local environmental and public health. The third is to be a leader and active participant in efforts to develop regional environmental and public health capacities. These roles have become more important than ever as our state faces continuing outbreaks of disease and demands greater emphasis on public health emergency preparedness.

### **Some examples of local Health Official's roles and responsibilities are:**

- **Emergency Response:** Health officers should contact their local Emergency management Director, to both participate in the development of local Emergency Operations Plans, and discuss their role within the community's existing plan. Health officers also act as liaisons to local citizens by linking them to state, local and federal resources and by distributing educational materials from the state and federal agencies during the response to, and recovery from, an emergency. Health officers should also participate in regional public health planning initiatives.
- **Public Health Nuisances:** Health officers may conduct sanitary investigations into complaints and nuisances that may endanger public health. These may include garbage, insects, unsanitary living conditions, rodents, and safe drinking water inspections.
- **Rental Housing (RSA 48A):** Health officer may enforce minimum standards for rental housing, including: safe drinking water, availability of hot water, garbage control, properly functioning septic systems, vermin control, adequate heat, and that walls and roofs do not leak.
- **Childcare/Foster Homes:** Health officers inspect\approve facilities used to provide childcare and the homes of people serving as foster parents to assure they meet local health codes. Many times, these inspections are done in conjunction with representatives from local fire and zoning departments.
- **Drinking Water:** Health officers may test any public\private water supply suspected of being unsafe, per directives from the Department of Environmental Services.

The Charlestown Health Officer can be contacted through the Town Office **Tuesday & Thursday 9AM-2PM**

Respectfully submitted,

Kathleen Ferranti, Health Officer

## FIRE DEPARTMENT

Here we are closing out another year. It was a very busy year for calls. We responded to 496 calls for service. That put us at about 500 calls, that equates to about 100 more calls than last year. This is with us only responding to the more serious medical calls. If we were to respond to all medical calls the call volume would easily jump to 600 to 700 total calls.

As busy as we were the department was able to cover all but 4 or 5 medical calls and all fire calls. This is due to the dedication of the members of the department. Without the pride and dedication from the men and women on the roster this would not be possible. Sadly, we had two members retire this year, the first was James Carter with 50 years of service to the Town of Charlestown. James worked his way through the ranks all the way up to the rank of Captain of the department. The other retiree James Snide with 35 years of service. In his time on the department James rose to the rank of Assistant Chief. I would like to thank both men for their many years of service and wish them the best in their retirement. We were also glad to add two people to our roster keeping our total number of people the same.

The time is fast approaching to start planning for a new firehouse. The current station was built around 1976 and was planned to be a 25-year building. Over the years the department has slowly outgrown the building and continues to grow with new apparatus and equipment. The next piece of equipment that needs to be replaced is the mini pumper. The current mini pumper is a two-man cab. The federal recommendation for structural firefighting apparatus is at least a four-man cab to comply with the two in, two out rule. While researching a replacement truck we found that none of the trucks we looked at would fit into the station.

We are also looking to hold an open house in the spring. Along with the open house, the Firehouse members would like to hold some public trainings, such as fire extinguisher training. They would also like to have some demonstrations on hose, of hose extinguishment and how it works. So, if you have ever thought of joining the department or if you have ever wondered what we do, be sure to watch for the announcement of the date and be sure to stop by.

Along with our regularly scheduled bi-monthly trainings we were able through hard work from our Captain Joey Carter to put together two live burn trainings. With these trainings we were able to invite several local towns to train with us to help build camaraderie with fellow firefighters in the region. One of these burns was a structure fire of a house donated by Brandon Jones. The second was a wild land fire drill on land that was graciously donated by The Putnam Farms.

Respectfully Submitted by Chief Mark A. LaFlam

## HEALTH & HUMAN SERVICES

New Hampshire's RSA 165:1 basic premise is that each municipality in New Hampshire must provide for those who are unable to provide for themselves. This law is locally funded and administered. It is one of New Hampshire's oldest statutes, originating in England's Poor Laws of 1601. And it has been law throughout New Hampshire's existence, including the Great Depression, and always upheld as law.

2023 began with the end of many Covid-19 related programs that helped with rent, fuel, food programs and housing expenses. 51 residents, some elderly, some young, some with families, some who are alone, were helped by the Town of Charlestown's Health and Human Services Department. Requests for help with evictions and electric shut offs far outnumbered all other requests.

All residents requesting help are required to fill out an application. Eligibility for General Assistance is determined according to whether or not allowed expenses exceed income. The information on the application is then reviewed. Documentation of income, expenses, bank statements, employment and other factors are verified for eligibility. Applicants are also given other resources for assistance. Southwestern Community Services provides help with fuel, electric and housing help. Programs such as SNAP and WIC help with food. The Department of Health & Human Services offers several programs for low income individuals and families. The website [nheasy.nh.gov](http://nheasy.nh.gov) is an excellent site to review all available programs.

2024 looks like it is going to be another challenging year for our residents who may need help with rent, electric, fuel and other necessities. The Health and Human Services Department is here to help those with their emergency needs. I would like to thank Patty Chaffee and Jeremy Wood for their support as I transitioned into the position of Welfare Administrator. **Office hours are Tuesdays and Thursday 9-2. Messages can be left at 603-826-5266.**

Respectfully submitted  
Kathleen Ferranti  
Welfare Administrator

# LIBRARIAN'S REPORT

## Circulation of:

|                     |       |                |        |
|---------------------|-------|----------------|--------|
| Adult Books         | 2,901 | Collection     | 19,965 |
| Children's Books    | 3,845 | Additions      | 528    |
| DVD's               | 249   | Library visits | N/A    |
| Museum passes       | 12    | Computer use   | 144    |
| Overdrive eBooks    | 1,206 | ILL borrowed   | 437    |
| Overdrive audios    | 2,560 | ILL loaned     | 598    |
| Overdrive magazines | 398   | Patrons added  | 148    |

The library had a great year, and it's impossible to contain it all in one, short, year-end report. Here are the highlights:

We had an 11% overall increase in circulating materials while maintaining level funding for the second year in a row.

### 2023 Adult Programs included:

- Monthly Adult Craft Nights Adult Coloring
- Guitar Jam Sessions Book Clubs
- Adult Summer Reading Program (Scavenger Hunt) NH Humanities, A Visit with Abraham Weekend
- NH Humanities, Margo Burns & the Capital Crime of Witchcraft Local Author Shauna Martzolf Book Talk
- Simon Brooks & Holidays Stories from Around the World Annual Tree Lighting Event

### 2023 Children's, Youth & Family Programs included:

- Weekly Story & Craft Hours
- Eric Carle Story Hour Movie Nights
- Baby Goat Yoga
- Book Bingo
- UNH Marine Docent Whales & Seals Juggler John Higby
- Grafton Nature Museum Summer Unplugged Family Fun Days
- Teen-Time/Tween-Time Monthly Activities and More...

It has been a great year, and the library has seen many improvements including; a bright, new, interior paint color, an updated, brick patio, new circulating material: adventure backpacks and puzzles, and a new water cooler, to name a few.

We have also been very fortunate to be able to partner with Turning Points Network and the TLC Family Resource Center in hosting informational and entertaining programming for children and families. Partnering with the recreation department and the historical society, enabled us to participate in more community activities including: festival events and art & historic programs.

We have purchased and donated hundreds of books to local children, both at school events and library events. The library has become a fun outing for young grades in the primary school. We welcome entire classrooms with a tour, fun crafts, engaging stories and books to keep.

The CMS 8th graders helped us cut costs this year by removing the patio, brick by brick, and stacking them neatly onto pallets, so that the original bricks could be re-laid by the contractor. It was a wonderful community project!

Lastly, our new motto: *All Are Welcome Here*, was given a fresh, new design by Charlestown native, Sydney McAllister. The design can be seen on our doors, brochures and more.

The library staff and trustees remain grateful for a wonderful, supportive community, and we are always looking for ways to provide new, interesting, cost effective programming. We are looking forward to the new year and all the opportunities and challenges it may bring.

Respectfully Submitted,  
Jennifer Haynes  
Library Director

## SILSBY FREE LIBRARY TRUSTEES

Monthly meetings were held during the year during which the trustees dealt with all matters that were presented by the Director and the Selectboard. All meetings are posted on the Town bulletin board and open to the public. In addition, suggestions, comments and concerns may be related to the Director and staff in person or through our website [silbyfpl.org](http://silbyfpl.org), Facebook page, or email [silby@charlestown-nh.gov](mailto:silby@charlestown-nh.gov).

In addition to maintaining the library building, our duties include promoting and protecting free public access to our considerable resources; books, reference resources, internet, copier and audio and DVDs. In 2023, we began offering language courses using Mango, an on-line language instruction for over 70 languages including English for those whom English is a second language. A self-paced application with remote access, Mango uses speaking, reading, and listening exercises and assistance with conversation and pronunciation to help with learning a new language. Residents of Charlestown may sign up at no charge using their library card number at <http://www.mangolanguages.com> or speak with a staff member.

Completion of the outdoor patio was accomplished during 2023 by the joint efforts of CMS student volunteers, Trustees and the wonderful crew from Johnson Construction of Newport. This project has eliminated the uneven bricks and produced an excellent venue for even more exciting programs and activities. We are always happy to praise our local volunteers for their contributions to keep our grounds safe and beautiful.

We are thrilled with the continuing success and diversity of programming for all ages by our Director, Jen Haynes and the library staff. Their combined skills at discovering available grants and stretching every budget dollar, allows our programs to remain free and accessible to the whole community. If you have not stopped in for a visit recently, we hope you will soon re-discover that a library consists of so much more than books!

## SILSBY FREE LIBRARY TREASURER

### Checking Account

|                   |           |
|-------------------|-----------|
| Balance Forwarded | \$4849.17 |
|-------------------|-----------|

### Income

|   |                    |
|---|--------------------|
| NH Humanities Council Program Grant     | \$300.00           |
| LCHIP Stewardship Grant                 | \$300.00           |
| Monadnock United Way Award              | \$500.00           |
| Claremont Savings Bank Foundation Grant | \$1,500.00         |
| Warrant Article Money to Close Account  | \$12,138.00        |
| NH Humanities Council                   | \$300.00           |
| <b>Total Income</b>                     | <b>\$15,038.00</b> |

### Expenses

|   |                    |
|---|--------------------|
| Rotary Book Order #2                          | \$299.80           |
| NH Humanities Program – Lincoln Re-enactor    | \$300.00           |
| Rotary Book Order #3                          | \$106.00           |
| Butterfly bench Refurbished (K. Hassett Fund) | \$59.09            |
| Bottle Filling Station (CSB Grant)            | \$1,357.28         |
| Story Walk Supplies (Monadnock Grant)         | \$113.28           |
| Bottle Filling Station Installation           | \$280.84           |
| Mulch for Butterfly Garden (K. Hassett Fund)  | \$21.00            |
| Artwork for Library                           | \$14.99            |
| NH Humanities Program – Witchcraft Presenter  | \$300.00           |
| Story Walk Supplies (Monadnock Grant)         | \$32.07            |
| Paving Project                                | \$2,296.00         |
| Steps Repaired                                | \$64.10            |
| Story Walk Boxes Built                        | \$325.00           |
| Discrepancy from 2022                         | \$.28              |
| <b>Total Expenses</b>                         | <b>\$5,569.73</b>  |
| <b>Balance on Hand</b>                        | <b>\$14,317.44</b> |



**Acquisitions Account**

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|                   |             |
|-------------------|-------------|
| Balance Forwarded | \$13,620.04 |
|-------------------|-------------|

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**Income**

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|                         |                   |
|-------------------------|-------------------|
| NH Common Trust Funds   | \$2,202.66        |
| Lost/Damaged Books      | \$77.99           |
| Book Sale Proceeds      | \$615.25          |
| Non-Resident Fees       | \$50.00           |
| Printer / Copier Income | \$91.24           |
| <b>Total Income</b>     | <b>\$3,037.14</b> |

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**Expenses**

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|  |                   |
|--|-------------------|
| Purchase of Books/Videos/Periodicals/Digital Materials/Circulating Materials | \$5,802.24        |
| Plywood for Shelving   | \$75.00           |
| Bank Check Purchase  | \$33.00           |
| Contest Prizes   | \$50.00           |
| Staff Barbeque   | \$17.22           |
| <b>Total Expenses</b>  | <b>\$5,977.46</b> |

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**Investment Accounts**

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|   |            |
|---|------------|
| Wesley & Rosie Hunt Trust Managed by Vanguard Wellesley Income Fund | \$7,595.10 |
| Edward Jones Investments, Britta-Blish Memorial Fund                | \$3,000.00 |
| Edward Jones Investments, Eloise Kinson Memorial Fund               | \$2,782.90 |
| Edward Jones Investments, Centennial Fund                           | \$1,300.00 |

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**Debit Card Amount**

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|                          |          |
|--------------------------|----------|
| Balance as of 12/31/2023 | \$957.59 |
|--------------------------|----------|

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Respectfully Submitted,  
Maureen Spilsbury

## PLANNING & ZONING

The Office of Planning & Zoning is where all the behind the scenes work happens. Our main focus is to make it easy for the everyday person to come in and leave with the answers they need for their project. We continually update and look over our regulations, making sure they align with State requirements, but are easy to follow.

If you have any questions please don't hesitate to contact us by email at [Planning@charlestown-nh.gov](mailto:Planning@charlestown-nh.gov) or call us at 603-826-4400. We are here to assist you.

If you need a planning or zoning application take a look at our website [Charlestown-nh.gov](http://Charlestown-nh.gov). In the search bar you can find any application you need.

### PLANNING BOARD

The Town of Charlestown Planning Board is made up of seven (7) regular members, elected by the legislative body and includes one (1) Selectboard, to act as ex-officio member with power to vote.

Currently, there are two (2) alternate memberships that have yet to be filled. Terms for alternate members are for three (3) years. The Board meets twice a month, on the first and third Tuesday of each month at 7PM in the Community Room.

The Planning Board is responsible for ensuring systematic growth and development of the municipality by reviewing site plan applications for non-residential and multi-family housing, as well as subdivisions. Stormwater drainage, landscaping, parking, traffic circulation, fire safety, and other similar issues are governed by Charlestown's site plan regulations. In addition to preparing and holding public hearings, the Planning Board is responsible for adopting or revising the zoning ordinance and amending the Master Plan.

The Planning Board reviewed 12 applications this year. They approved four subdivisions, two sign permit applications, three site plan applications, one conditional use permit and one scenic road tree trimming.

### ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment (ZBA) is a quasi-judicial body which hears and decides four types of zoning adjustment applications. The four types include Variances, Special Exceptions, Appeals from Administrative Decisions, and Equitable Waivers of Dimensional Requirements. New Hampshire's Revised Statutes Annotated (RSA) 672-677 the local zoning ordinance and zoning map provide the legal basis for the Board of Adjustment's jurisdiction.

The ZBA is a five-member board with up to five alternate members. The ZBA members serve three-year terms and are appointed by the local legislative body of the Town. The ZBA meets as needed at 6:00 pm in the Community Room.

This year the ZBA met once and approved a single-family home to be built on a lot smaller than the requirement.

Respectfully Submitted, Liz Emerson – Planning & Zoning Administrator

## POLICE DEPARTMENT

For the year 2023 The Charlestown Police Department Dispatch Center handled 9,666 calls for service. Of those calls, 676 were dispatched EMS calls, 492 were dispatched fire calls, and 8,498 were dispatched police calls. We also dispatched 53 police calls for the Town of Acworth. The police department has conducted 2,593 motor vehicle stops with 279 summons written. The officers of the Charlestown Police Department have made 150 arrests, have investigated 88 motor vehicle crashes, and executed 15 warrants.

The Charlestown Police Department was granted money through the New Hampshire Highway Safety Agency to conduct highway safety patrols such as speed enforcement and DWI patrol, distracted driving patrol, and child safety seat enforcement.

The Police Department was staffed in 2023 by five full time police officers, four part time police officers, four full time dispatchers, and five part time dispatchers.

During 2023 the staff of the Charlestown Police Department experienced many challenges such as short staff, increased call volume, and an increase in serious motor vehicle crashes. The police officers mitigated these challenges by increasing motor vehicle enforcement, extra patrols of our community, and continuing our community policing model. The Police Department would like to thank all our supporters, to include but not limited to, the Charlestown Fire Department, the Charlestown Highway Department, Golden Cross Ambulance, and our Selectboard to include the Selectboard office staff for their continued support. We recognize our neighboring police mutual aid partners; Claremont Police, Walpole Police, Springfield, VT Police, and the New Hampshire State Police for the continued mutual aid support that rural policing requires. Finally, the Charlestown Police Department would like to thank the Charlestown Community for their continued support and partnership as we work collectively to make Charlestown a safer community. We could not do it without your support.

Respectfully.

Chief Patrick Connors

## SOLID WASTE COMMITTEE

In 2023 the Selectboard created a Solid Waste Committee. The Mission of the Solid Waste Committee is to educate, inform, and lead the community on recycling, solid waste disposal, and other environmental initiatives and issues to improve the quality of life in Charlestown. As well as advise and assist the Selectboard/transfer station superintendent regarding Charlestown's solid waste management programs, with the primary goals of protecting the environment and minimizing hauling, disposal and pollution costs. Key program components are solid waste disposal, source reduction, reuse and recycling, composting, the reuse hut - create and define vision, pollution prevention, household hazardous waste management, and public education and communications.

The first change to the Transfer Station will be a change in hours effective March 1, 2024. The new hours the facility will be open to the public will be Tuesday, 1-4:30pm, Wednesday, 10-4:30pm, Friday, 1-4:30pm, and Saturday 8am – 4:30pm.

## RECREATION COMMITTEE

The Charlestown Recreation Department consists of a part time Recreation Director and volunteer members. Our dedicated members have the strenuous and fulfilling job of maintaining and running all of our youth sports programs, as well as our Annual Fall Festival, Winter Carnival, and creating and producing activities for all of our community members to enjoy.

I would like to thank our current committee members for all of their hard work this past year. Without any of them, we would not be able to offer all we do to this wonderful town.

Heather Carter  
Patrick Guerriere  
Shelly Andrus  
Michelle Herrington  
Kelly Vigneau, Director

We would also like to send a special thank you to all of our sponsors, businesses, coaches, umpires, referees, lifeguards, and volunteers. You are all so important to our success.

This year we saw both high and low participation in our youth sports programs. We worked together with all of the Fall Mountain School District towns to unify our Recreation Departments and set goals and standards for future generations. This set-in motion a less complicated understanding on how we, as Recreational Sports, can better serve our towns youth and bring back the love of the games. Our priority is to create a safe and positive learning experience while having fun. I am looking forward to seeing this idea grow in the years to come.

We had a wonderful and much anticipated Summer Soccer Camp. This is something we have not offered in many years and it was welcomed back with kids from all ages in all surrounding towns. We are looking forward to hosting this again.

This year, our town pool was open from June to August. We had a very wet and rainy summer, but that didn't stop many people from stopping by! We offered swim lessons, lifeguard certification classes, and an end of Summer party. We had some of the best staff this summer, including:

Bryson Martin  
Eli Royce  
Austin Guerriere  
Josh Town  
Lindsey Westney  
Ashlyn Carter  
Maddy Hawkins  
Azure Rheame

Lifeguards are in short supply everywhere and we were lucky enough to have a few of the best, willing to work more hours and longer days to allow for a summer of fun. If you are interested in joining us for the summer of 2024, please reach out! June of 2024, our town pool will be 50 years old. While it needs some rehab, we also know it has brought so much joy and memories to our beautiful little town these past years and we are looking forward to making many more.

Our awesome dock at Patch Park was almost washed away with the flooding we had. Luckily it survived and took minimal damage. We also added onto it this summer! This dock has been getting a lot of love and we are excited to see what new plans we have for that area this coming season. Keep your eyes on it!

Did you know, the Charlestown Recreation Department offers scholarships for families that may find it difficult to afford not only our sports but memberships for our town pool? All you need to do is ask and we will make sure every child that wants to play, can.

Lastly, we are always looking for volunteer coaches, refs, and umpires for all of our sports programs, and if you are interested, please reach out to us. This is a great way to be involved and give back to your community. Be sure to follow us on Facebook (Charlestown Recreation Department). Thank you, Charlestown for all of your involvement and support!

**“Practice, which some regard as a chore,  
should be approached as just about the most pleasant recreation ever devised”  
- Babe Didrikson Zaharias**



## CHARLESTOWN COMMUNITY TREE COMMITTEE

The Tree Committee was busy this year. The first thing we did was bring in our arborist to inoculate the rest of the elms. We will try to keep the elms alive. Reminder: the inoculation makes the elms Dutch Elm Disease resistant not immune. We have learned to inoculate the elms on a regular basis.

Over the years we and the Garden Club planted trees and shrubs in the Lower Landing Road triangle. Because it is lower than the street, the road salt settles around the root systems and kills the plants. Since most of the plantings have died they have been removed.

Members of the Tree Committee were busy this year with trimming. We trimmed the birches just south of the Middle School off the sidewalk and up off the ground. Also cleared the way for drivers to see south so cars can enter Main Street.

We also trimmed the root sprouts from some of the trees on both sides of Main Street. We trimmed branches of trees higher off the sidewalk and out of Main Street.

Members of the Tree Committee trimmed the rose bed garden in front of the Ice Cream Machine and the roses and arborvitae at the northwest of Main Street.

Members of the Tree Committee trimmed the bushes around the power boxes on the west side of Main Street so that the power meters are visible.

Members of the Tree Committee again planted the portable planters in front of Dan's Max Saver and the Ice Cream Machine.

The Raised Bed Garden in front of Dan's has been widely enjoyed and praised; however, it has developed some structural issues. We have tried to address those issues with no success. It appears the issues are larger than what we thought. In 2024 we will continue to address these issues.

Charlestown readers, if you love trees and appreciate our Main Street, please come help us. We need you. A few hours here or there, at your convenience, can make a difference.

Respectfully Submitted  
James Fowler

## EMERGENCY MANAGEMENT

The past four years we have seen power outages, road washouts and many trees down blocking roads. Overall, this is normal from winter storms and high wind damage and compared to other areas of NH and other states, we are very fortunate.

Power companies generally have crews on standby when severe weather is forecast and their goal is to restore power to the greatest number of affected households as quickly as possible. If you live in an area that has a recurring number of outages, you may want to invest in a generator. Be sure to use a licensed electrician and follow instructions for safe placement and operation. Details are available at [NH.gov/fire safety/generator safety](http://NH.gov/fire%20safety/generator%20safety).

Charlestown has a hard-working highway department and do a great job of reopening roads as well as trying to mitigate future problems. Patience is needed, however, and many times we are left on our own while they follow their priorities. Stay away from downed power lines and do not drive through flooded areas! You should have emergency supplies on hand well in advance of an impending storm. See the helpful information at [ReadyNH.gov](http://ReadyNH.gov). Keep yourself and loved ones safe, check on your neighbors and be confident that our Town will respond as needed to assist you.

Respectfully Submitted,  
Charles Baraly

## SCHEDULE OF TOWN OWNED PROPERTY

|      | <b>Description</b>                 | <b>Acreage</b> | <b>Map/Lot</b> | <b>Value</b> |
|------|------------------------------------|----------------|----------------|--------------|
| Land | Chase Circle                       | 2.48           | 103-021        | 48,500       |
| L/B  | Lovers Lane Well - Bull Run        | 16.56          | 105-001        | 90,500       |
| L/B  | 58 Michael Ave                     | 3.10           | 106-056        | 52,900       |
| L/B  | 33 Morway St                       | 0.23           | 110-055        | 26,500       |
| L/B  | Patch Park                         | 14.00          | 112-018        | 73,500       |
| L/B  | Cemetery Garage - Springfield Road | 0.34           | 113-014        | 219,700      |
| Land | Pinecrest Cemetery                 | 7.80           | 114-009        | 24,100       |
| Land | E/S Old Springfield Road           | 8.00           | 116-034        | 48,800       |
| L/B  | Transfer Station                   | 5.10           | 116-041        | 43,000       |
| L/B  | Claremont Road                     | 12.90          | 116-042        | 129,600      |
| L/B  | Police Station                     | 3.80           | 117-056        | 625,000      |
| L/B  | Fire Station                       | 0.47           | 117-057        | 441,900      |
| Land | South of Transfer Station          | 29.20          | 117-076        | 77,100       |
| L/B  | Highway Garage                     | 0.79           | 118-009        | 238,200      |
| L/B  | Library/Municipal Building         | 0.72           | 118-079        | 828,300      |
| L/B  | Bakery Building                    | 0.12           | 118-080        | 352,900      |

|          |                               |               |             |                   |
|----------|-------------------------------|---------------|-------------|-------------------|
| L/B      | Town Hall & Water Department  | 0.25          | 118-111     | 861,700           |
| L/B      | Forest Hill Cemetery          | 8.90          | 118-137     | 48,700            |
| Land     | Briggs Hill Road              | 0.51          | 118-148     | 28,500            |
| L/B      | East St. Tennis Court         | 0.44          | 118-198     | 50,600            |
| L/B      | 233 Main Street               | 2.40          | 118-213     | 237,400           |
| L/B      | East St. Swimming Pool        | 13.35         | 119-020     | 258,900           |
| Land     | Main Street                   | 0.11          | 119-031     | 1,900             |
| Land     | Lower Landing                 | 1.70          | 119-037     | 36,200            |
| L/B      | Hope Hill Cemetery            | 10.70         | 207-027     | 47,600            |
| Land     | Great Country Road            | 0.67          | 207-039     | 2,200             |
| Land     | Hubbard Hill Cemetery         | 0.46          | 208-001     | 1,700             |
| Land     | Morse Hill Road               | 0.91          | 209-013     | 21,500            |
| L/B      | North Charlestown Well        | 0.22          | 210-012     | 96,100            |
| Land     | Unity Stage Road              | 0.96          | 210-049     | 12,100            |
| Land     | Egypt Road                    | 0.07          | 210-057     | 1,100             |
| Land     | Wheeler Rand Road             | 2.40          | 210-063     | 2,700             |
| Land     | Claremont Road                | 0.37          | 213-001     | 1,900             |
| Building | 82 Salt Shed Road             | 0.00          | 213-019-001 | 1,700             |
| L/B      | Wheeler Rand Road             | 1.40          | 213-026     | 25,200            |
| Land     | Borough Road                  | 20.9          | 220-001     | 47,600            |
| Land     | Borough Road                  | 1.50          | 223-003     | 22,300            |
| Land     | Hall's Pond Road              | 19.00         | 223-007     | 79,600            |
| L/B      | Borough Road                  | 0.12          | 223-011     | 20,600            |
| Land     | Off North Hemlock Road        | 2.00          | 228-005     | 23,800            |
| L/B      | North Hemlock Road Well       | 5.60          | 228-006     | 3,724,400         |
| Land     | North Hemlock Road Reservoir  | 29.00         | 229-020     | 99,600            |
| Land     | North Hemlock Road Reservoir  | 165.00        | 229-021     | 289,600           |
| Land     | Off Hall's Pond Road          | 46.00         | 230-007     | 31,200            |
| Land     | Hall's Pond Road              | 121.00        | 230-008     | 68,700            |
| Building | 5 Breakneck Hill Road         | 0.00          | 233-051-001 | 1,700             |
| L/B      | Springfield Road Pump Station | 0.38          | 234-003     | 83,400            |
| L/B      | Wastewater Treatment Facility | 20.00         | 235-019     | 2,209,200         |
| Land     | Birch Drive                   | 0.11          | 236-002     | 11,800            |
| L/B      | 1110 Acworth Road             | 20.50         | 237-001     | 66,400            |
| Land     | 479 South Hemlock Road        | 53.00         | 242-002     | 121,600           |
| Land     | 955 Langdon Rd                | .37           | 258-012     | 20,200            |
|          | <b>TOTAL</b>                  | <b>655.91</b> |             | <b>11,979,900</b> |



# MUNICIPAL AUDITOR'S REPORT

## Roberts & Greene, PLLC

### INDEPENDENT AUDITOR'S REPORT

To the Members of the  
Board of Selectmen  
Town of Charlestown  
Charlestown, New Hampshire

We have audited in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Charlestown as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated December 27, 2023.

#### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses and significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2022-001 that we consider to be a significant deficiency.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Town's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Town of Charlestown's Response to Finding**

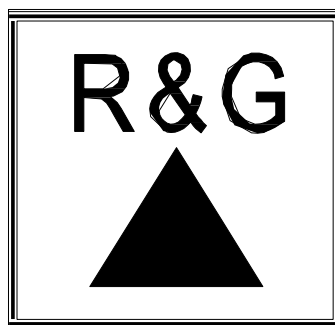
The Town's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The Town's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

December 27, 2023

– The full financial audit is available at the Selectboard's Office -



**Roberts & Greene, PLLC**  
PO Box 463  
Keene, NH 03431  
info@roberts-greene.com

## MARRIAGES of 2023

| <b>Person A's Name &amp; Residence</b>        | <b>Person B's Name &amp; Residence</b>       | <b>Town of Issuance</b> | <b>Place of Marriage</b> | <b>Date of Marriage</b> |
|---|--|-------------------------|--------------------------|-------------------------|
| CHOQUETTE, ADAM JAMES<br>CHARLESTOWN, NH      | BECKER, ALYSSA JOY<br>CHARLESTOWN, NH        | CHARLESTOWN             | CHARLESTOWN              | 2/11/2023               |
| WITHINGTON, EUGENE CHARLES<br>CHARLESTOWN, NH | BUSHWAY, SHERRIE MARIE<br>CHARLESTOWN, NH    | CHARLESTOWN             | CHARLESTOWN              | 03/09/2023              |
| FELLOWS, ROBIN EVE<br>CHARLESTOWN, NH         | BELDEN, MATTHEW BROOKS<br>CHARLESTOWN, NH    | CHARLESTOWN             | CHARLESTOWN              | 03/17/2023              |
| SYSLING JR, ROBERT EDWARD<br>CHARLESTOWN, NH  | SOUZA, KIMBERLY ANN CHARLESTOWN, NH          | CHARLESTOWN             | CHARLESTOWN              | 03/31/2023              |
| LAFLAM, ALYSHA MARIE<br>CHARLESTOWN, NH       | GREENSLIT, DAVID ALLEN CLAREMONT, NH         | CHARLESTOWN             | CHARLESTOWN              | 05/13/2023              |
| STONE, EDWARD A<br>CHARLESTOWN, NH            | BEAUDRY, VICTORIA M CHARLESTOWN, NH          | CHARLESTOWN             | SUNAPEE                  | 05/13/2023              |
| ZENO, KAYLA MARIE<br>CHARLESTOWN, NH          | JENKINS JR, LEONARD ERWIN<br>CHARLESTOWN, NH | CHARLESTOWN             | CHARLESTOWN              | 06/15/2023              |
| MEADOWS, JESSICA<br>CHARLESTOWN, NH           | DUQUETTE, JOESPH CHARLESTOWN, NH             | CHARLESTOWN             | CLAREMONT                | 07/08/2023              |
| CAYIA, JONATHAN MICHAEL<br>CHARLESTOWN, NH    | GREGORY, ANNA MARIE<br>CHARLESTOWN, NH       | UNITY                   | ALSTEAD                  | 08/27/2023              |
| LEMIEUX, LEON A<br>CHARLESTOWN, NH            | CLOW, JESSICA M CHARLESTOWN, NH              | CHARLESTOWN             | CHARLESTOWN              | 09/09/2023              |
| NIETERS, BRIAN G<br>CHARLESTOWN, NH           | LANGLOIS, SARAH A CHARLESTOWN, NH            | CHARLESTOWN             | CHARLESTOWN              | 09/17/2023              |
| TATA, MELANIE NICOLE<br>CHARLESTOWN, NH       | HOOVER, RYAN JOSEPH<br>CHARLESTOWN, NH       | CHARLESTOWN             | SUNAPEE                  | 10/14/2023              |
| DAVIS, LUKE ABRAM<br>CHARLESTOWN, NH          | BECKER, KIRSTEN ELIZABETH<br>CHARLESTOWN, NH | CHARLESTOWN             | DEERING                  | 11/18/2023              |
| BENOIT, ALAN EDWARD<br>CHARLESTOWN, NH        | BUNCE, LACEY KAY CHARLESTOWN, NH             | CHARLESTOWN             | CLAREMONT                | 11/24/2023              |

## DEATHS of 2023

| <b>Decedent's Name</b>         | <b>Death Date</b> | <b>Death Place</b> | <b>Father's/Parent's Name</b> | <b>Mother's/Parent's Name Prior to First Marriage/Civil Union</b> | <b>Military</b> |
|--------------------------------|-------------------|--------------------|-------------------------------|---|-----------------|
| ESDON, ROBERT ELWIN            | 01/11             | CHARLESTOWN        | ESDON, GEORGE                 | HILL, ADA   | Y               |
| ST AUBIN, BRETT HARDY          | 01/16             | CHARLESTOWN        | ST AUBIN,<br>THEODORE         | PIKE, IRENE   | N               |
| WOOD-BISHOP, DALE SUSAN        | 01/17             | CHARLESTOWN        | BENNETT, CARL                 | BASHAW, LEONA   | N               |
| GOKEY, SHERI ANN               | 01/27             | CHARLESTOWN        | JACKSON JR,<br>MAYNARD        | ABBOTT, SYLVIA  | N               |
| BELLIMER, SHERRY GRAY          | 02/03             | CHARLESTOWN        | GRAY, LYNWOOD                 | HILL, CLARA   | N               |
| MURRAY, JOHN EMMETT            | 02/14             | CLAREMONT          | MURRAY, EMMETT                | WALKER, EDITH   | Y               |
| JOHNSON JR, ROGER E            | 02/14             | PORTSMOUTH         | JOHNSON SR, ROGER             | BLAKE, JOANNE   | N               |
| REAVIS, ELIZABETH E            | 02/19             | CLAREMONT          | KINGSBURY, GEORGE             | TWITCHELL, RENA   | N               |
| HANDY, JOSEPH RAYMOND          | 02/28             | CLAREMONT          | HANDY, LYLE                   | MAGUIRE, LEILA  | N               |
| PEARSON, JOHN T                | 03/01             | CHARLESTOWN        | PEARSON, RICHARD              | MONE, LUCILE  | N               |
| SNEDEKER, CHERRY EDNA          | 03/03             | CLAREMONT          | HELIN, WAYNE                  | HARRINGTON, EDITH   | N               |
| AMATO, FRANCIS J               | 03/12             | CLAREMONT          | AMATO, FRANK                  | AHERN, CATHERINE  | N               |
| CUSHING, CAROLE LEE            | 03/15             | CHARLESTOWN        | PELILLO, MICHAEL              | MOSSEY, CHARLOTTE   | N               |
| MANN, DOROTHY ELIZABETH        | 03/19             | UNITY              | DEWARE,<br>RAINSFORD          | DAY, HELEN  | N               |
| FISK, JANET P                  | 03/20             | PORTSMOUTH         | PERRY, CLARENCE               | SAMPLE, EILEEN  | N               |
| HEMINGWAY, NANCY J             | 03/23             | LEBANON            | REYNOLDS, FRANK               | KESSLER, IRENE  | N               |
| GRENIER, GARY R                | 03/24             | LEBANON            | GRENIER, ROGER                | BEDORE, JOYCE   | N               |
| BELIVEAU, HAZEL MAE<br>FELLOWS | 04/07             | CHARLESTOWN        | FELLOWS, HAROLD               | HANCHETT, EDITH   | N               |
| MINICKIELLO, THOMAS LEON       | 04/13             | CLAREMONT          | MINICKIELLO,<br>ANTONIO       | LABRECQUE, DORIS  | Y               |
| HASTINGS, RAMONA M             | 04/13             | CHARLESTOWN        | HASTINGS, JOHN                | BERRY, MARY   | N               |
| BOYNTON, ELAINE MARIE          | 04/19             | CHARLESTOWN        | PEASE, BURDETT                | JONES, ELIZABETH  | N               |
| THOMPSON, BETTY ANN            | 04/22             | CHARLESTOWN        | SMITH, FRANK                  | GALUZZO, CATHERINE  | N               |
| FORT, SANDRA S                 | 05/12             | UNITY              | NELSON, ADRIAN                | MARKS, SUSAN  | N               |
| HOWARD, GRACE VIRGINIA         | 05/13             | CHARLESTOWN        | WATSON, DEWITT                | ANDERSON, DOROTHY   | N               |
| GAGLIARDI, MARYANN             | 05/19             | LEBANON            | HENNESSEY,<br>WILLIAM         | THROP, HELEN  | N               |
| WILSON, KATHLEEN M             | 05/20             | CHARLESTOWN        | WILSON, MELVIN                | NASH, SYLVIA  | N               |
| ATWOOD, JONATHAN LOWERY        | 05/23             | CHARLESTOWN        | ATWOOD, DAVID                 | LOWERY, DONNA   | N               |
| NEALE, JAMES COURTNEY          | 05/24             | CHARLESTOWN        | NEALE, JOHN                   | UNKNOWN, MARY   | N               |
| WORCESTER, JANE E              | 05/29             | LEBANON            | WORCESTER,<br>ROBERT          | FRY, CHRISTINE  | N               |
| FERLAND, DANIEL EDWARD         | 06/10             | LEBANON            | FERLAND, ALCIDE               | POULIN, ELSIE   | N               |
| PROVOST JR, WALTER CALVIN      | 06/13             | CHARLESTOWN        | PROVOST SR,<br>WALTER         | RIESTER, MILDRED  | N               |
| RUSSELL, JACOB CODY            | 06/26             | CHARLESTOWN        | RUSSELL JR, GARY              | REYNOLDS, ANGELA  | N               |

| <b>Decedent's Name</b>        | <b>Death Date</b> | <b>Death Place</b> | <b>Father's/Parent's Name</b> | <b>Mother's/Parent's Name Prior to First Marriage/Civil Union</b> | <b>Military</b> |
|-------------------------------|-------------------|--------------------|-------------------------------|---|-----------------|
| GAYWONT, CONRAD JOSEPH        | 07/09             | CHARLESTOWN        | GAYWONT, JOHN                 | CONRAD, ALICE   | Y               |
| ANDERS, JANET L               | 07/10             | CHARLESTOWN        | UNK, UNK                      | ETZCORN, MARION   | N               |
| GLEASON, BARBARA A            | 07/12             | UNITY              | SMART, ROGER                  | ELWELL, MURIEL  | N               |
| BROWN, HAZEL E                | 08/01             | CLAREMONT          | STODDARD, OTIS                | SWEET, EHTEL  | N               |
| PATTERSON, ANN ELAINE         | 08/16             | CHARLESTOWN        | CHASE, HAROLD                 | GERBER, ALICE   | N               |
| GADSON, FREDERICK             | 08/21             | MANCHESTER         | GADSON, LEEVESTER             | OWENS, IVORY  | N               |
| DUGUIE, BARRY NEIL            | 09/03             | CHARLESTOWN        | DUGUIE, OTIS                  | HAYWARD, NANCY  | N               |
| BAILEY, RUTH MARY             | 09/05             | LEBANON            | BLOMQUIST, URO                | CUTTING, FRANCES  | N               |
| COTHRAN, ROBERT EDWIN         | 09/13             | CHARLESTOWN        | COTHRAN, PERCY                | LINT, GERTRUDE  | Y               |
| SANDERS, DAVID A              | 09/16             | CHARLESTOWN        | SANDERS, CLARENCE             | TAFT, BARBARA   | Y               |
| KING, JEANETTE ANNA           | 09/22             | CHARLESTOWN        | MARTEL, FRED                  | DAVIS, ELSIE  | N               |
| WILSON, JACQUELINE ANNE       | 10/04             | CHARLESTOWN        | POTTER, ARCHIE                | SMITH, CLARA  | N               |
| BRANNON, CHRISTINE T          | 10/07             | LEBANON            | TEMPLE, FRANCIS               | COLT, ELIZABETH   | N               |
| GRATACOS, ANTOINETTE MAE      | 10/07             | LEBANON            | DAVIS, JACK                   | LAFLAMME, ROSELLA   | N               |
| LEDREW, KEITH ALLAN           | 10/14             | CHARLESTOWN        | LEDREW SR,<br>CARLETON        | NEILSEN, JEAN   | N               |
| VONBARGEN, DOROTHY ELLA       | 10/15             | UNITY              | VONBARGEN,<br>FREDRICK        | TOBIEN, ELLA  | N               |
| GAGNON, MARY LOUISE           | 10/18             | CHARLESTOWN        | DRAKE, CHARLES                | DUGUAY, CORANA  | N               |
| FITZGERALD JR, DONALD L       | 10/20             | CLAREMONT          | FITZGERALD SR,<br>DONALD      | SMITH, LULA   | N               |
| TENNEY, MICHAEL J             | 10/24             | CHARLESTOWN        | TENNEY, BERNICE               | HALEY, MARLYNE  | N               |
| BENWARE, HASKELL LEON         | 10/26             | UNITY              | BENWARE, HASKELL              | OSGOOD, SARAH   | Y               |
| RUSSO, ANTHONY PAUL           | 10/31             | CHARLESTOWN        | RUSSO, ANTHONY                | LENZL, MARY   | Y               |
| HENNION III, CHARLES WESLEY   | 10/31             | CLAREMONT          | HENNION JR,<br>CHARLES        | GORDON, MARION  | N               |
| SHERMAN SR, RAYMOND<br>WALTER | 11/14             | KEENE              | SHERMAN, WALTER               | GUINDON, FLORENCE   | Y               |
| BAKER, IRENE K                | 11/18             | CHARLESTOWN        | KINNEY, CLARENCE              | GILBERT, OLIVE  | N               |
| BUNNELL, IRENE MARIE          | 11/18             | CHARLESTOWN        | LESSARD, GEDEON               | SIMONEAU, ANNA  | N               |
| AIKEN, ALEXIS H               | 11/27             | CHARLESTOWN        | HOELZEL, NORMAN               | HAIGH, ALINE  | N               |
| BOUDRIEAU, DOROTHY MARIE      | 12/01             | CHARLESTOWN        | MONETTE, MAURICE              | GOLDON, MARIE   | N               |
| SIEGRIST, STACEY JO           | 12/13             | CHARLESTOWN        | COOK SR, ROSS                 | JAMES, CAROL  | N               |
| ROY, JEFFREY S                | 12/22             | LEBANON            | ROY, RUSSELL                  | BUZZELL, LINDA  | N               |
| FURMAN, JAMES EDWARD          | 12/27             | UNITY              | FURMAN, EDWARD                | JOHNSON, ESTHER   | Y               |
| AVERY, DAVID W                | 12/28             | LEBANON            | BARDIS, PETER                 | JASINOWSKY, VERA  | N               |
| PUTNAM, DANIEL                | 12/30             | CLAREMONT          | PUTNAM, HARVEY                | FOWLER, BARBARA   | N               |

## BIRTHS of 2023

| <b>Child's Name</b>         | <b>Birth Date</b> | <b>Father's/Parent's Name</b> | <b>Mother's/Parent's Name</b> |
|-----------------------------|-------------------|-------------------------------|-------------------------------|
| CORDERO, KAYCEN JAMES       | 1/2               | CORDERO, JOSHUA LUIS          | KEMP, DIAMONIQUE OCEANA       |
| DURRETT, CLARA JUNE         | 1/17              | DURRETT, JAMES CARROLL        | DURRETT, LEAH MARIE           |
| COLEMAN, BRAELYNN ROSE      | 1/22              | COLEMAN, MATTHEW DAVID        | COLEMAN, TAYLAH ALEXIS        |
| GARNEAU, JAXSON SCOTT       | 1/25              | GARNEAU, DAKOTA SCOTT         | HICKEY, JULIEANNA ROSE        |
| ALLARD, ADDISON RAE         | 2/5               | ALLARD, TYLER DAVID           | ALLARD, DANIELLE RAE          |
| BAKER, WILLOW GRACE         | 2/28              | BAKER, ZACKERY CHARLES        | BEST, LINDSEY ELIZABETH       |
| OUELLETTE, GAVIN STEPHEN    | 3/3               | OUELLETTE, TRAVIS JAMES       | OUELLETTE, SARA MARIE         |
| LIZOTTE, HARRISON KYLE      | 4/2               | LIZOTTE, KYLE STEVEN          | LIZOTTE, MONICA JUDITH        |
| SMITH, NIVEAH JANE          | 4/25              | SMITH, COREY GEORGE           | BASHAW, DARIEN JOZY           |
| BAILEY, LOGAN JAMES         | 5/9               | BAILEY, ISAAC GABRIEL         | BAILEY, CHEYANNE GABRIELA     |
| MIDDLETON, PERRY JOHN       | 5/17              | MIDDLETON, ADAM PERRY         | MIDDLETON, TORI ROACH         |
| GAIOTTI, SUTTON EILEEN      | 5/27              | GAIOTTI, ANDREW MICHAEL       | GAIOTTI, TARYN LEIGH          |
| PUKSTA, LUKE ANTHONY        | 5/30              | PUKSTA, MICHAEL STANLEY       | PUKSTA, BRIANNA LYNNE         |
| TRAFTON, LEVI EDWARD        | 7/3               | TRAFTON, KALEB PRESCOTT       | BELL, MEADOW ELAINE           |
| WESTCOT, TRUITT LEE         | 8/7               | WESTCOT, TYSON LEE            | PUTNAM, AJLYN MARIE           |
| GRENIER, BENNETT REED       | 8/14              | GRENIER, JOHN ROBERT          | GRENIER, COURTNEY MARIE       |
| STEBBINS, LIBERTY SAGE      | 08/25             | STEBBINS, KYLE ROBERT         | STEBBINS, MEGAN ELIZABETH     |
| HUDSON, LUKA ALAN           | 08/25             | HUDSON, CODY MARK             | CHRISTOPHER, SINIDU           |
| RICHERT, JOSIE GRACE        | 08/30             | RICHERT, STEPHEN              | DEBENEDETTO, MAYRA SOFIA      |
| HULSER, LUNA ELIZABETH-LYNN | 09/04             | HULSER, DRAVEN ARTHUR         | HULSER, SAMANTHA ANN          |
| GRASSO, OLIVER EUGENE-ALLEN | 09/05             | GRASSO, ANDREW DAVID          | CARPENTER, ELIZABETH ROSE     |
| HEAVISIDES, ELLIONNA JAYDE  | 09/14             | STEVENS, CARTER ANTHONY       | HEAVISIDES, BAYLIE MAE        |
| BROOKS, NOLAN SHAND         | 10/29             | BROOKS, MILO SHAND            | PLEISCH, BRIANNA ELIZABETH    |
| MITCHLER, HUDSON WALKER     | 10/30             | MITCHLER, CHRISTOPHER ROBERT  | WALKER, PEARL CORRINE SUSAN   |
| CHASSE, AVA JUNE LEE        | 11/03             | CHASSE, CHRISTOPHER THOMAS    | CHASSE, VICTORIA LEIGH        |
| LAMARCHE, LEILANI OAKLYNN   | 11/09             | LAMARCHE, JORDAN TYRESE       | KING, KAIYLA ELIZABETH        |
| CURRIER, SCARLETT DIANNE    | 11/17             | CURRIER, KYLE WADE            | CURRIER, CATHERINE ANN        |
| ST SAUVEUR, BRAYLON MICHAEL | 11/22             | ST SAUVEUR, SHANE MICHAEL     | ROBAR, JORDAN MARIE           |
| GIBBS, THOREN MICHAEL       | 11/22             | GIBBS, JONATHON STILLINGS     | CHAFFEE, VANESSA MARIE        |
| POLAND, DEVIN-LEE GRACE     | 12/01             | POLAND, MARC WILLIAM          | HALFENGER, HOLLIE ANNE        |
| JENKINS, THOMAS ANDREW      | 12/01             | JENKINS JR, LEONARD ERWIN     | JENKINS, KAYLA MARIE          |

## STATEMENT OF DEBTS

December 31, 2023 - Showing Annual Maturities of Outstanding and Long-Term Notes

### BROADBAND 2023

New Hampshire Municipal Bond Bank Original Amount: \$2,100,000.00

| <u>Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u>   |
|-------------|------------------|-----------------|----------------|
| 2024        | 90,000.00        | 45,197.50       | 135,197.50     |
| 2025        | 90,000.00        | 43,307.50       | 133,307.50     |
| 2026        | 90,000.00        | 40,517.50       | 130,517.50     |
| 2027        | 95,000.00        | 37,727.50       | 132,727.50     |
| 2028        | 100,000.00       | 34,782.50       | 134,782.50     |
| 2029        | 100,000.00       | 33,282.50       | 133,282.50     |
| 2030        | 100,000.00       | 31,532.50       | 131,532.50     |
| 2031-2040   | 1,265,000.00     | 194,262.50      | 1,459,262.50   |
|             | \$1,930,000.00   | \$460,610.00    | \$2,390,610.00 |

### WATER/WASTEWATER IMPROVEMENT 2002

New Hampshire Municipal Bond Bank Original Amount: \$1,000,000.00

| <u>Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|-------------|------------------|-----------------|--------------|
| 2024        | 41,000.00        | 15,035.00       | 56,035.00    |
| 2025        | 43,000.00        | 10,290.00       | 53,290.00    |
| 2026        | 45,000.00        | 7,954.00        | 52,954.00    |
| 2027        | 47,000.00        | 5,685.00        | 52,685.00    |
| 2028        | 49,000.00        | 3,835.00        | 52,835.00    |
| 2029        | 51,000.00        | 1,224.00        | 52,224.00    |
| 2030        | 54,000.00        | 292.00          | 54,292.00    |
|             | \$330,000.00     | \$44,315.00     | \$374,315.00 |

### WATER/WASTEWATER IMPROVEMENT 2003

New Hampshire Municipal Bond Bank Original Amount: \$1,000,000.00

| <u>Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|-------------|------------------|-----------------|--------------|
| 2024        | 39,000.00        | 16,725.00       | 55,725.00    |
| 2025        | 41,000.00        | 11,953.00       | 52,953.00    |
| 2026        | 44,000.00        | 9,663.00        | 53,663.00    |
| 2027        | 45,000.00        | 10,825.00       | 55,825.00    |
| 2028        | 47,000.00        | 5,807.00        | 52,807.00    |
| 2029        | 50,000.00        | 3,217.00        | 53,217.00    |
| 2030        | 52,000.00        | 72.00           | 52,072.00    |
| 2031        | 54,000.00        | -               | 54,000.00    |
|             | \$372,000.00     | \$58,262.00     | \$430,262.00 |

## WATER & WASTEWATER

### **Charlestown Water:**

We have two well sites in Charlestown: the first being Clay Brook Well and the other is Bull Run. Clay Brook Well produced 3,143,000 gallons in 2023, Bull Run Well produced 97,725,369 gallons of water in 2023. The two combined produced 100,868,369 gallons of water in 2023 for the Town of Charlestown.

Clay Brook can produce 370 gallons per minute or 530,000 gallons per day. Bull run can produce 500 gallons per minute or 720,000 gallons per day. Combined the Town of Charlestown can produce 1,250,000 gallons of water per day. Many of the duties performed by the department include but are not limited to are: new water and sewer connections, replace frozen water meters, water service leaks, main waterline leaks, water turn on and offs for customers for various reasons, customer requests, curb stop repairs, repair, replace, update water meters, maintain pump stations, flush hydrants, read water meters, maintain all testing and analysis required by State and Federal guidelines and inspections, maintain and report back to the backflow prevention and wellhead protection programs, maintained all State and Federal Permits.

In 2024, the interconnect project should be complete, thus allowing North Charlestown well to be decommissioned. This will alleviate the arsenic concerns that North Charlestown well causes. Currently North Charlestown water is being supplied by Charlestown and the interconnect project is almost complete.

### **North Charlestown Water:**

The North Charlestown Well produced 6,984,600 gallons of water in 2023. In North Charlestown we administer State required testing, flush hydrants, and read water meters. North Charlestown passed all State and Federal testing and guidelines in its permits. Currently and permanently North Charlestown well is deactivated.

### **Charlestown Wastewater:**

Operate and maintain the wastewater facility, and two wastewater pump stations. The wastewater facility collected 67,547,000 gallons of sewage. Once treated it is discharged into the Connecticut River. We discharged 46,569,000 gallons of clean treated water. Charlestown wastewater passed all State and Federal permit requirements. Among daily routines we respond to sewer issues for customers, sewer service line repairs, sewer line maintenance, and new sewer connections.

In closing I would like to thank all of the Towns departments for their assistance throughout the year. Working together helps achieve greater goals. Any further questions, comments, or queries, please feel free to call 1-603-826-5387. Thank You, Charlestown Water/Wastewater Department.

Respectfully Submitted  
Ken Vandenburg  
Superintendent



## 2023 DETAILED WATER EXPENDITURES

| <b>Account Name</b>             | <b>Expended</b> |
|---------------------------------|-----------------|
| WATER Public Works Admin        | 0.00            |
| WATER Salary Clerical F/T       | 8,758.02        |
| WATER Treasurer                 | 1,250.04        |
| WATER Commissioners             | 9,999.95        |
| WATER Collector                 | 8,922.95        |
| WATER ADM Health Ins            | 1,351.80        |
| WATER ADM Health Reimb          | 0.00            |
| WATER ADM Life/Disability Ins   | 34.56           |
| WATER ADM FICA                  | 1,757.66        |
| WATER ADM Medicare              | 410.99          |
| WATER ADM Retirement            | 1,621.08        |
| WATER ADM Dental                | 0.00            |
| WATER Software Support          | 3,418.33        |
| WATER Bank Fees                 | 0.00            |
| WATER Educational Programs      | 750.00          |
| WATER Office Supplies           | 861.38          |
| WATER Computer Equipment        | 0.00            |
| WATER Office Equipment          | 0.00            |
| WATER Postage                   | 2,163.26        |
| WATER Tests                     | 7,027.50        |
| WATER Laboratory Supplies       | 1,221.20        |
| WATER Laboratory Equipment      | 1,968.00        |
| WATER TAN Interest              | 0.00            |
| WATER Dispatching Services      | 0.00            |
| WATER Salaries F/T              | 89,579.34       |
| WATER Salaries P/T              | 2,107.50        |
| WATER Emergency Overtime        | 6,780.99        |
| WATER Health Insurance          | 13,967.98       |
| WATER Health Reimb              | 0.00            |
| WATER Disability Ins.           | 356.50          |
| WATER FICA                      | 6,227.00        |
| WATER Medicare                  | 1,456.32        |
| WATER NH Retirement             | 15,854.46       |
| WATER Unemployment              | 0.00            |
| WATER Workers                   | 3,663.49        |
| WATER Dental Insurance          | 0.00            |
| WATER Audit                     | 2,105.00        |
| WATER Mowing                    | 5,737.52        |
| WATER Telephone                 | 9,456.89        |
| WATER Contracted Services       | 5,949.25        |
| WATER Contracted Operator       | 10,150.00       |
| WATER Electricity-No Chas       | 5,108.12        |
| WATER Heating Oil No Chas       | 749.19          |
| WATER Bldg Maintenance          | 606.60          |
| WATER Property, Vehicle Ins     | 7,673.40        |
| WATER Dues/Fees/Courses         | 678.00          |
| WATER Equipment                 | 1,343.60        |
| WATER Construction              | 12.59           |
| WATER Gasoline                  | 7,586.57        |
| WATER Vehicle Maint &<br>Repair | 2,985.88        |
| WATER Mortgage Search           | 1,608.31        |
| WATER Uniforms                  | 2,018.19        |

|   |                   |
|---|-------------------|
| WATER General Expenses                            | 759.90            |
| WATER Safety Equipment PPE                        | 0.00              |
| WATER Arsenic Filtration System                   | 0.00              |
| WATER Generator Maint &                           | 0.00              |
| WATER Electricity Bull Run                        | 28,019.43         |
| WATER Heat Bull Run                               | 1,023.76          |
| WATER Electricity Main St                         | 470.48            |
| WATER Main St Fuel Oil                            | 1,516.87          |
| WATER Elec Claybrook                              | 0.00              |
| WATER Elec Claybrook Pump                         | 4,881.62          |
| OCR Pump Station Heat                             | 339.22            |
| OCR Pump Station Elec                             | 1,222.61          |
| WATER Heat Michael Ave                            | 656.95            |
| WATER Electricity Wheeler                         | 252.58            |
| WATER Heat Wheeler Rand Rd                        | 290.48            |
| WATER Electricity Salt Shed                       | 498.71            |
| WATER Heat Salt Shed Rd                           | 519.30            |
| WATER Electricity Stevens Stre                    | 1,636.64          |
| WATER Heat Stevens Street                         | 475.53            |
| WATER Meter Install & Repair                      | 28,835.67         |
| WATER Meter Equipment                             | 2,082.72          |
| WATER Electricity 58 Michael                      | 656.97            |
| WATER Electricity Summit Rd                       | 1,646.54          |
| WATER Heat Summit Rd                              | 448.02            |
| WATER Electricity No Hemlock                      | 4,583.35          |
| WATER Heat No Hemlock                             | 910.71            |
| WATER Line Inst & Repair                          | 6,430.74          |
| WATER Mower Rental                                | 0.00              |
| WATER TAN Interest                                | 0.00              |
| WATER Fire Hydrant                                | 6,062.00          |
| WATER Alarm Monitoring                            | 0.00              |
| WATER Plant Maint & Repair                        | 316.18            |
| WATER Chemicals                                   | 7,254.75          |
| WATER Reservoir Cleaning                          | 0.00              |
| WATER Booster Station M&R                         | 86.53             |
| WATER Dam Maintenance                             | 29.98             |
| WATER Dam Registration                            | 400.00            |
| WATER Debt Prin                                   | 37,240.00         |
| WATER Debt Interest                               | 14,838.67         |
| <b>**Total** WATER DISTRIBUTION AND TREATMENT</b> | <b>409,666.32</b> |
| WATER Capital Projects                            | 21,210.00         |
| WATER INTERCONNECT                                | 677,860.42        |
| <b>**Total** CAPITAL OUTLAY</b>                   | <b>699,070.42</b> |

## 2023 DETAILED WASTEWATER EXPENDITURES

| Account Name                 | Expended  |
|------------------------------|-----------|
| SEWER Public Works Admin     | 0.00      |
| SEWER Salaries F/T           | 88,380.28 |
| SEWER Salary Clerical F/T    | 8,758.02  |
| SEWER Salaries P/T           | 2,107.50  |
| SEWER Treasurer              | 1,250.04  |
| SEWER Commissioners          | 9,999.95  |
| SEWER Emergency Overtime     | 4,098.99  |
| SEWER Collector              | 8,922.95  |
| SEWER Health Insurance       | 15,319.66 |
| SEWER Health Reimb           | 0.00      |
| SEWER Disability Ins         | 391.06    |
| SEWER FICA                   | 8,056.30  |
| SEWER Medicare               | 1,857.52  |
| SEWER NH Retirement          | 15,850.51 |
| SEWER Unemployment Comp      | 0.00      |
| SEWER Workers                | 3,931.72  |
| SEWER Dental Insurance       | 0.00      |
| SEWER Audit                  | 2,105.00  |
| SEWER Mowing                 | 6,075.04  |
| SEWER Software Support       | 850.33    |
| SEWER Bank Fees              | 0.00      |
| SEWER Telephone              | 5,076.74  |
| SEWER Lab Fees               | 11,952.58 |
| SEWER Lab Supplies           | 957.74    |
| SEWER Lab Equipment          | 1,109.25  |
| SEWER Electricity Lower Lndg | 28,443.10 |
| SEWER Heating Oil            | 6,054.29  |
| Lower                        |           |
| SEWER Building Maintenance   | 2,615.27  |
| SEWER Property, Vehicle Ins  | 7,673.40  |
| SEWER Educational Programs   | 202.00    |
| SEWER Line Inst & M&R        | 1,575.18  |
| SEWER Alarm Monitoring       | 0.00      |
| SEWER Office Supplies        | 825.22    |
| SEWER Office Equipment       | 0.00      |
| SEWER Computer Equipment     | 0.00      |
| SEWER Postage                | 2,163.26  |
| SEWER Equipment              | 9,764.86  |
| SEWER Construction           | 2,705.67  |
| SEWER Gasoline               | 7,086.74  |
| SEWER Lagoon Maintenance     | 15,624.65 |
| SEWER Vehicle Maint & Repair | 2,985.90  |
| SEWER Mortgage Search        | 1,608.32  |
| SEWER Uniforms               | 1,869.51  |
| SEWER General Expenses       | 1,583.68  |
| SEWER Weed Kill              | 2,600.00  |
| SEWER Safety Equipment       | 183.68    |
| SEWER Generator              | 1,745.00  |
| Maint &                      |           |
| SEWER Debt Prin              | 38,760.00 |

|                             |                   |
|-----------------------------|-------------------|
| SEWER Debt Interest         | 15,444.33         |
| SEWER Mower Rental          | 0.00              |
| SEWER Electricity Spr Rd    | 5,245.26          |
| SEWER Fuel Spr Rd           | 7,352.41          |
| SEWER Dispatching Services  | 0.00              |
| SEWER Electricity Old CI Rd | 1,287.90          |
| SEWER Propane Old CL rd     | 0.00              |
| SEWER Contracted Services   | 5.50              |
| SEWER Contracted Operator   | 5,975.00          |
| SEWER Blower Maintenance    | 56.61             |
| SEWER Dam Registration      | 750.00            |
| SEWER Tests                 | 0.00              |
| SEWER                       | 8,641.00          |
| SEWER Chemicals             | 11,072.67         |
| SEWER TAN Interest          | 0.00              |
| SEWER Capital Projects      | 0.00              |
| SEWER                       | 0.00              |
| ABATEMENTS,                 |                   |
| SWR Unknown Variance        | 0.00              |
| SEWER Transfer to           | 0.00              |
| <b>Totals Budget</b>        | <b>388,951.59</b> |



Photo taken by Kelsey Barrett