

2019 ANNUAL REPORT



The SCA Trail

The Nature Trail

The Halls Pond Trail

CONNECTICUT RIVER
STATE FOREST

*The Connecticut River
State Forest Trail*

TRAIL INFORMATION
309
ACWORTH

TRAIL INFORMATION
322
CLAREMONT

*The Hubbard Hill
State Forest Trail*

The Great Meadow Trail

The Reservoir Lots Trail

Hiking Trails in Charlestown, NH

Town of Charlestown New Hampshire

OUR TOWN



With the dedication of many hard working volunteers over the years we would like to express our appreciation for the creators of *Our Town* newspaper. We would be remiss if we did not acknowledge those volunteers who have worked so diligently to keep the paper successful. Brenda Ferland, Pat Royce and Nancy Thibodeau have spent countless hours finding advertisers, designing the layout, writing articles and tracking down news worthy events.

In the early 1990's a sub-committee of the Charlestown Economic Development Association was looking for a way to promote the assets of Charlestown. The idea of a newsletter was pondered; the founders hoped a newsletter might help improve communication and community identity. The first issues of *Our Town* were printed on 8 ½ x 11 sheets of paper and included police reports, promoted new businesses, St. Luke's Church News and upcoming special events. Business advertisements helped cover the costs of printing; nonetheless originally the papers were 50 cents a piece at Ralph's Supermarket.

Our Town is now up to twenty pages and includes news from regular contributors, photos, advertisements, Church news from all denominations and Town news from various committees and Town Departments.

The Town of Charlestown is very fortunate to have such dedicated volunteers willing to go above and beyond for the Community! Thank you to all those who played a part in the development of *Our Town*; and a huge thank you to Brenda, Pat and Nancy.

ANNUAL REPORTS

Of the Selectboard
And
Other Town Officers

CHARLESTOWN, N.H.



For the Year Ending
December 31, 2019

"The Town of Charlestown prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) The Town of Charlestown is an equal opportunity provider and employer."

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SELECTBOARD

We are excited for the opportunities to come to our team of dedicated and devoted employees working for you. We have begun re-organizing the Town's Executive Office and appointed Jessica Dennis as the Town's Administrative Assistant. She is a courageous driven individual who leads by great example and will help the Town reach its goals. In addition, other new employees have joined us. Most recently Liz Emerson of Claremont was hired as our Planning and Zoning Administrator.

The effort put forth in the day to day operations allows for your Selectboard, Finance Committee, Planning Board and Department Heads the time needed to help solve the many issues facing our Town brought to our attention by the citizens.

We would be remiss if we did not mention and acknowledge the dedication of our employees across all Departments. First we would like to thank Keith Weed, our Highway Superintendent and his staff. Our roads are some of the best kept in Sullivan County because of their hard work.

Another individual we would like to acknowledge for her efforts is Patricia Chaffee. Patty serves as our Town Clerk, 'clerk of the works' and serves on numerous boards and committees. She has extended the office hours and expanded her team to serve our citizens. She is an individual who goes the extra mile for our Town.

The Charlestown Emergency personnel are crucial cogs in the wheel. We are incredibly lucky and thankful to Police Chief - Patrick Connors, Fire Chief - Charles Baraly and the Ambulance Dept. for their amazing commitment to citizen health and safety 24/7 365 days of the year.

Thank you to our Transfer Station and Water & Sewer Department teams. They play a vital role in the management of operational the systems in Town.

Our Library and Recreation Dept. continue to be focal areas and points of light that enhance all of our lives. Although we say goodbye to Holly Shaw and thank her for the countless years of service, we are very pleased with the Library Trustees appointment of Jennifer Haynes as our new Librarian.

We are grateful for the volunteers on the Conservation Commission, Heritage Commission and Beautification Committee who work hand-in-hand with the Selectboard in helping our Town shine bright.

We would like to extend our appreciation to our anonymous donors for donating time and money to go towards the revitalization of Charlestown. Your Selectboard is deeply grateful to all those, who so often go out of their way, and unselfishly lend a hand to someone or some cause in need.

Respectfully Submitted,

Steven Neill, Chair

Albert St. Pierre

Jeffrey Lessels

OFFICIAL OFFICE HOURS/MEETING DATES

SELECTMEN'S OFFICE

Monday & Wednesday: 8 A.M. – 6 P.M.

Tuesday, Thursday & Friday: 8 A.M. – 4 P.M. except holidays

MEETINGS: first and third Wednesday, 6:30 P.M.

Tel. 826-4400

Fax 826-3709

TOWN CLERK/TAX COLLECTOR'S OFFICE

Monday & Wednesday: 8 A.M. – 6 P.M.

Tuesday, Thursday & Friday: 8 A.M. – 4 P.M.

Last Saturday of the Month: 9 A.M. – 12 P.M. except holidays

Tel. 826-5821

Fax 826-5181

BUILDING DEPARTMENT

Monday and Wednesday: 4:00 P.M. to 6:00 P.M.

Tel. 826-4400

HEALTH AND HUMAN SERVICES

Tuesday and Thursday: 9:00 A.M. to 2:00 P.M.

Other days on-call

Tel. 826-5266

1-800-894-8400

PLANNING BOARD OFFICE

Monday through Friday: 8:30 A.M. to 4:00 P.M.

MEETINGS: first and third Tuesday, 7:00 P.M. (Community Room)

Tel. 826-5368

Fax 826-3709

TRANSFER STATION

Tuesday and Saturday: 8:00 A.M. to 4:30 P.M.

Wednesday: 1:00 P.M. to 6:00 P.M.

Friday: 10:00 A.M. – 4:30 P.M.

Tel. 826-3201

CONSERVATION COMMISSION (Community Room)

MEETINGS: third Monday of each month: 7:00 P.M.

RECREATION COMMITTEE (Town Offices, 233 Main Street)

MEETINGS: first Tuesday of each month: 6:00 P.M.

EMERGENCY PHONE NUMBERS

Police, Ambulance and Fire – 911

(Police Department – non-emergency – 826-5747)

2020 HOLIDAY SCHEDULE

Wednesday, January 1 – New Years Day

Wednesday, November 11 – Veteran's Day

Monday, May 25 – Memorial Day

Thursday, November 26 – Thanksgiving Day

Monday, July 6 – Independence Day Observed

Friday, November 27 – Day after Thanksgiving

Monday, September 7 - Labor Day

Friday, December 25 – Christmas Day

TOWN OFFICERS AND COMMITTEE MEMBERS

Selectboard	Steven Neill, Chair Jeffrey Lessels Albert St. Pierre	2020 2022 2021
Health & Human Services	Jeff Lessels	Appointed
Chief of Police	Patrick Connors	Appointed
Animal Control Officer	Police Dept	Appointed
Treasurer	Michelle Snide	2021
Town Clerk/Tax Collector	Patricia Chaffee	2020
Health Officer	Steven Neill	Appointed
Deputy Health Inspector	Vacant	Appointed
Building Inspector	Jon LeClair	Appointed
Deputy Building Inspector	Bud Von Ahnen Jr.	Appointed
Moderator	Gabriel St. Pierre	2021
Supervisors of Checklist	Nancy Houghton Emily St. Pierre Sheila Putnam	2022 2020 2024
Administrative Assistant to Selectboard	Jessica Dennis	Appointed
Administrator	Elizabeth Emerson	Appointed
Highway/Transfer Station Superintendent	Keith Weed	Appointed
Water/Wastewater Superintendent	David Duquette	Appointed
Trustees of Trust Funds	Patricia Royce Barbara Hewes William Sullivan	2021 2020 2022
Cemetery Trustees	Rose Smith-Hull Mary Holmes Gerald Kilyk	2020 2022 2021
Librarian	Holly Shaw	Appointed

TOWN OFFICERS AND COMMITTEE MEMBERS

Assistant Librarian	Jennifer Haynes	Appointed
Library Trustees	James Fowler, Chair	2020
	Rebecca Bailey	2022
	Judy Baraly	2021
	Maureen Spillsbury	2022
	Anne Williams	2021
	Marie Weller	2022
Fire Chief	Charles Baraly	Appointed
Ambulance Director	Patrick Connors	Appointed
Emergency Mgt. Dir.	Charles Baraly	Appointed
Conservation Commission	Richard Holmes, Chairman	2020
	Steven A Neill, Ex-Officio	2020
	James Fowler, Secretary	2020
	Richard Lincourt	2020
	Michael Francis	2020
	Ruth Pratt	2022
	Dean Bascom	2020
Alternates	Sue Ann Forcier	
Finance Committee	Roger Thibodeau	2022
	Robert Davis	2020
	Nancy Houghton	2022
	Patricia Chaffee	2020
	Keith Weed	2022
	David Richardson, Chair	2021
	Rose Smith-Hull	2021
	Gabriel Bailey	2020
	Walter Spillsbury Jr	2021
Recreation Committee	Darlene Petke	2021
	Albert St. Pierre	(Ex-Officio)
	Shelly Andrus	2021
	Shawn Aubin	2020
	Robert Tiebout	2021
	Heather Carter	2020
	Patricia Chaffee	2020
	Patrick Guierre	2021
Recreation Director	Arthur Grenier	Appointed

TOWN OFFICERS AND COMMITTEE MEMBERS

Planning Board	Steve Neill	(Ex-Officio)
	Robert Frizzell, Chair	2020
	Sharon Francis, Vice-Chair	2021
	Richard Lincourt	2022
	Rose Smith-Hull	2020
	Douglas Neill	2022
	Walter Spilsbury Jr	2021
Alternates	Patricia Chaffee	2020
	Gabe Bailey	2021
	Duane Wetherby	2020
Zoning Board of Adjustment	Terri Fisk, Chair	2020
	Andrew Jellie, Vice Chair	2020
	Harold Ames	2020
	Nancy Houghton	2020
Alternates	Mathew Baran	2020
	Douglas Neill	2020
Heritage Commission	Steven Neill	(Ex-Officio)
	Duane Wetherby, Chair	2020
	Joanne Hipp	2022
	Joyce Higgins	2020
	Wesley Van Velsor	2020
	Ronald Martel	2022

**STATE OF NEW HAMPSHIRE
TOWN OF CHARLESTOWN
2020 ANNUAL TOWN MEETING WARRANT**

The inhabitants of the Town of Charlestown in the County of Sullivan in the state of New Hampshire qualified to vote in Town affairs are hereby notified that the two phases of the Annual Town Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session):

Date: Saturday, February 1, 2020
Time: 9 AM
Location: Town Hall
Details: 19 Summer St

Second Session of Annual Meeting (Official Ballot Voting)

Date: Tuesday, March 10, 2020
Time: 8 AM to 7 PM
Location: Charlestown Senior Center
Details: 223 Old Springfield Rd

Article 01 Fire Station Construction and Building Renovation

To see if the Town will vote to raise and appropriate the sum of \$2,900,000 for the purpose of the construction of a new fire station and renovations to other public buildings, and to authorize the issuance of not more than \$2,900,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. First payment to be made in 2021. (3/5 ballot vote required)
The Selectboard recommend this appropriation.
The Finance Committee recommend this appropriation.

Article 02 Operating Budget

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$5,800,184? This amount represents \$4,993,266 for the Town Operating budget, \$455,686 for the Water Fund operating budget and \$351,232 for the Sewer Fund operating budget. Should this article be defeated, the default budget shall be \$5,427,818 which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**STATE OF NEW HAMPSHIRE
TOWN OF CHARLESTOWN
2020 ANNUAL TOWN MEETING WARRANT**

*The default budget represents \$4,648,082 for the Town operating budget, \$451,377 for the Water Fund operating budget, and \$328,359 for the Sewer Fund operating budget.

Note this warrant article (operating budget) does not include appropriations in any other warrant article.

The Selectboard recommend this appropriation.

The Finance Committee recommend this appropriation.

Article 03 Fire Truck Lease-Purchase

To see if the Town will vote to authorize the Selectboard to enter into a 10 year lease-purchase agreement for the acquisition of a new Pumper/Tanker Truck for the Fire Department at a total cost of \$616,764.50. And further to appropriate and accept a \$40,000 donation from the Old No. 4 Fire & Hose Company to be used in 2020 as a down payment on the principal cost of the Pumper/Tanker Truck, and further raise and appropriate the sum of \$105,510 as the first year's payment of principal and interest. This lease-purchase agreement shall contain a non-appropriation or "escape" clause providing that should the scheduled lease payment not be appropriated in future years, the equipment will be returned to the lessor with no further obligation or liabilities on behalf of the Town. (Majority vote required)

The Selectboard recommend this appropriation.

The Finance Committee does not recommend this appropriation.

Article 04 Transfer Station Roll Off Truck C/R

To see if the Town will vote to raise and appropriate the sum of \$60,962 to be added to the Transfer Station Roll Off Truck Capital Reserve Fund previously established under Article 9 at the 2018 Annual Town Meeting. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

Article 05 Real Estate Reappraisal C/R

To see if the Town will vote to raise and appropriate the sum of \$25,000 to be added to the Real Estate Appraisal Capital Reserve Fund previously established under Article 6 at the 2011 Annual Town meeting for the purpose of a reappraisal of all real estate in the Town as required by law every five

**STATE OF NEW HAMPSHIRE
TOWN OF CHARLESTOWN
2020 ANNUAL TOWN MEETING WARRANT**

years. The next revaluation is expected to be a full one in 2021, as required by N.H. RSA 75:8-a. (Majority vote required.)

The Selectboard recommend this appropriation.

The Finance Committee recommend this appropriation.

Article 06 Ambulance Equipment Maintenance Reserve

To see if the Town will vote to establish an Ambulance Equipment Maintenance Reserve Fund under the provisions of RSA 35:1-c for regular maintenance on Ambulance Equipment and to raise and appropriate the sum of \$7,000 to be placed in this fund. Further, to name the Selectboard as agents to expend from said fund. (Majority Vote Required)

The Selectboard recommend this appropriation.

The Finance Committee recommend this appropriation.

Article 07 Support of the Senior Center

To see if the Town will vote to raise and appropriate the sum of \$5,000 for the support of the Charlestown Senior Center. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. (Majority vote required).

The Selectboard recommend this appropriation.

The Finance Committee recommend this appropriation.

Article 08 Emergency Communications Improvements C/R

To see if the Town will vote to raise and appropriate the sum of \$3,000 to be added to the Emergency Communications Improvements Capital Reserve Fund previously established under Article 11 at the 2016 Annual Town Meeting. (Majority vote required.)

The Selectboard recommend this appropriation.

The Finance Committee recommend this appropriation.

**STATE OF NEW HAMPSHIRE
TOWN OF CHARLESTOWN
2020 ANNUAL TOWN MEETING WARRANT**

Article 09 Fall Mountain Withdrawal Expenses

To see if the Town will vote to raise and appropriate the sum of \$2,000 for the purpose of funding transitional and communication expenses associated with efforts to withdraw from the Fall Mountain Regional School District.

(Majority vote required)

The Selectboard recommend this appropriation.

The Finance Committee recommend this appropriation.

Article 10 Fort at #4

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the support of the Fort at #4. (By petition)

The Selectboard recommend this appropriation

The Finance Committee recommend this appropriation.

Article 11 To elect the necessary Town Officers for their respective terms

To elect the necessary Town Officers for their respective terms.

Given under our hands and seal this 27th day of January 2020

Charlestown Selectboard

Steven A. Neill, Chair

Albert St. Pierre

Jeffrey Lessels

BUDGET FOR 2020

	BUDGET 2019	ACTUAL 2019	BUDGET 2020
<u>GENERAL GOVERNMENT</u>			
Executive	246,228	194,707	260,584
Election Reg. & Vital	4,432	3,119	11,737
Financial Administration	435,311	377,316	427,944
Revaluation of Property	-	-	-
Legal Expense	50,000	24,326	50,000
Planning & Zoning	108,051	37,212	100,648
General Government Buildings	235,351	179,055	223,643
Cemeteries	87,770	83,745	91,354
Insurance	64,850	64,850	68,352
Advertising & Reg. Assoc	19,068	18,093	18,391
Total General Government	1,251,061	982,423	1,252,653
<u>PUBLIC SAFETY</u>			
Police Department	724,275	669,324	745,701
Communications/Dispatching Services	280,860	272,919	309,683
Ambulance	155,169	143,687	156,998
Fire Department	138,653	135,593	148,080
Building Inspection	10,614	9,152	10,672
Emergency Management	450	534	450
Total Public Safety	1,310,021	1,231,209	1,371,584
<u>PUBLIC WORKS</u>			
Highways & Streets	1,275,686	1,207,530	1,384,540
Street Lighting	37,000	39,936	37,000
Trees	2,700	2,455	9,200
Solid Waste Disposal	308,895	303,725	324,241
Total Public Works	1,624,281	1,553,646	1,754,981
<u>HEALTH & WELFARE</u>			
Pest Control	800	409	800
Health Agencies	60,861	56,558	60,746
Administration & Direct Assist	45,201	38,194	46,236
Total Health & Welfare	106,862	95,161	107,782
<u>CULTURE & RECREATION</u>			
Recreation	69,179	52,212	64,029
Library	143,616	139,816	168,364
Heritage Commission	3,000	3,000	2,000
Total Culture & Recreation	215,795	195,028	234,393
<u>CONSERVATION</u>	4,900	4,840	5,200
<u>DEBT SERVICE</u>	10,000	4,531	7,000
<u>CAPITAL EXPENDITURES</u>	341,473	327,022	259,673
<u>TOWN BUDGET</u>	4,864,393	4,393,860	4,993,266
<u>ARTICLES RECOMMENDED</u>	443,500	443,500	173,472
<u>SEWER</u>	314,564	283,157	351,232
<u>WATER</u>	479,405	463,726	455,686
<u>TOTAL of 3 FUNDS</u>	\$ 6,101,862	\$ 5,584,243	\$ 5,973,656

BUDGET FOR 2020

	BUDGET 2019	ACTUAL 2019	BUDGET 2020
<u>SOURCES OF REVENUE</u>			
<u>TAXES</u>			
Land Use Change Taxes	6,900	6,900	-
Timber Taxes	13,422	13,424	13,500
Payment in Lieu of Taxes	26,800	-	-
Interest & Penalties on Delinquent Taxes	180,000	113,182	114,000
Excavation Tax	2,284	2,284	2,200
<u>LICENSES, PERMITS & FEES</u>			
Business Licenses & Permits	1,305	1,815	-
Motor Vehicle Permit Fees	944,500	956,642	956,000
Building Permits	3,800	3,848	3,000
Other Licenses, Permits & Fees	7,785	8,871	9,000
From Federal Government	-	-	-
<u>FROM STATE</u>			
Municipal Aid	-	98,621	98,000
Meals & Rooms Tax Distribution	262,000	262,497	262,000
Highway Block Grant	160,899	160,899	130,000
State/Federal Forest Land Reimbursement	1,445	1,446	1,446
Other (Including RR Tax)	110,049	60,049	10,050
<u>CHARGES FOR SERVICES</u>			
Income from Departments	343,023	344,792	146,000
Other Charges	-	-	-
<u>MISCELLANEOUS REVENUES</u>			
Sale of Municipal Property	62,000	93,375	15,000
Interest on Investments	4,100	3,609	2,000
Other - Rent	16,200	25,513	42,200
<u>INTERFUND OPERATING TRANSFERS IN</u>			
Sewer	314,564	314,564	351,232
Water	479,405	479,405	455,686
Special Revenue Funds	-	-	-
From Capital Reserve Funds	240,500	99,404	-
Trust & Fiduciary Funds	15,800	5,246	33,400
<u>OTHER FINANCING SOURCES</u>			
Produced from Long Term Bonds & Notes	-	-	2,900,000
Voted from F/B	-	-	60,962
Fund Balance (Surplus)	-	283,651	-
<u>TOTAL REVENUE & CREDITS</u>	<u>\$ 3,196,781</u>	<u>\$ 3,056,386</u>	<u>\$ 5,605,676</u>

	PRIOR YEAR	ENSUING YEAR
Appropriations Recommended	5,658,362	5,800,184
Special Warrant Articles Recommended	443,500	3,005,962
Individual Warrant Articles Recommended	-	107,510
Total Appropriations Recommended	<u>6,101,862</u>	<u>8,913,656</u>
Estimated Revenues & Credits	3,196,781	5,605,676
Estimated Amount of Taxes to be Raised	<u>\$ 2,905,081</u>	<u>\$ 3,307,980</u>

TOWN DELIBERATIVE MEETING

February 1, 2020

TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN, NEW HAMPSHIRE qualified to vote in town affairs.

TAKE NOTICE AND BE WARNED that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on Saturday, February 1, 2020 commencing at 9:00 A.M. in the Town Hall at 19 Summer Street and on Tuesday, March 10, 2020 commencing at 8:00 A.M. in the Charlestown Senior Center at 223 Old Springfield Road. At the second session, voting on all warrant articles will be by Official Ballot commencing at 8:00 A.M. and concluding at 7:00 P.M. unless the Town Meeting votes to keep the polls open to a later time.

Moderator, Gabriel St. Pierre, opened the meeting by leading us in the Pledge of Allegiance. He then made announcements and then introduced the individuals upfront. Mr. St. Pierre then recognized Selectboard Chair, Steven Neill, who presented Years of Service awards to James Carter and Robert Davis.

The moderator then read his rules of the meeting and proceeded with the first article.

Article 01: Presented and seconded as read.

Article 02: Presented and seconded as read.

There was a motion made by William Rescsanski to amend the proposed budget by \$300,000. Motion was seconded by Philip Turner.
Mr. St. Pierre put it a vote, the amendment was defeated.

Article 03: Presented and seconded as read.

Article 04: Presented and seconded as read.

Article 05: Presented and seconded as read.

Article 06: Presented and seconded as read.

Article 07: Presented and seconded as read.

Article 08: Presented and seconded as read.

Article 09: Presented and seconded as read.

Article 10: Presented and seconded as read.

Mr. St. Pierre asked if there was any other business to bring before the meeting, Dave Richardson made a motion to reconsider Article 3, seconded by Charles Baraly. Motion passed. No amendment was made and reconsideration was closed.

Seeing that there was no further business to transact Mr. St. Pierre adjourned the meeting at 11:46 am.

A true copy Attest:



Patricia Chaffee, Town Clerk-Tax Collector

2019 TOWN MEETING REULTS

<u>Selectboard</u>					
SCOTT WADE	203				
JEREMY WOOD	57				
JEFFREY LESSELS	423				
JOHN STREETER	149				
write ins	1				
<u>Town Moderator</u>					
GABRIEL ST. PIERRE	792				
write ins	6				
<u>Finance Committee</u>					
NANCY HOUGHTON	647				
ROGER THIBODEAU	565				
KEITH WEED	523				
write ins	13				
<u>Library Trustees</u>					
MAUREEN SPILSBURY	722				
write ins	171				
<u>Trustee of Trust Funds</u>					
WILLIAM SULLIVAN	733				
write ins	3				
<u>Cemetery Trustees</u>					
write ins	75				
<u>Planning Board</u>					
RICHARD LINCOURT	591				
DOUGLAS NEILL	533				
write ins	14				

2019 TOWN MEETING RESULTS

Article 02	Solar Ordinance				
	<p>Shall the Town vote in favor of the adoption of the Solar Ordinance as proposed by the Planning Board to be included as Chapter 13 of the Charlestown Planning and Zoning Codes. The purpose and authority of said ordinance is stated as follows: "This solar collection system ordinance is enacted in accordance with RSA 674:17(l)(j) and the purposes outlined in RSA 672:1-III-a as amended. The purpose of this ordinance is to accommodate solar energy collection systems and distributed generation resources in appropriate locations, while protecting the public's health, safety and welfare. The Town intends to facilitate the State and National goals of developing clean, safe, renewable energy resources in accordance with the enumerated polices of NH RSA 374-G and 362-F that include national security and economic and environmental sustainability. Consideration of the Town's scenic views, historic properties, property values, and rural character will be used to minimize potential impacts." Copies of the full text of the proposed ordinance are available during regular business hours in the Office of the Town Clerk and will be available at the Deliberative Session and the polls.</p>				
			Yes 573		No 205
Article 03	Operating Budget				
	<p>Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$5,658,362? This amount represents \$4,864,393 for the Town operating budget, \$479,405 for the Water Fund operating budget and \$314,564 for the Sewer Fund operating budget. Should this article be defeated, the default budget shall be \$5,046,037 which is the same as last year's budget*, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.</p>				
	<p>* The default budget represents \$4,319,221 for the Town operating budget, \$417,676 for the Water Fund operating budget, and \$309,140 for the Sewer Fund operating budget.</p>				
	<p>Note this warrant article (operating budget) does not include appropriations in any other warrant article.</p>				
	<p>The Selectboard and Finance Committee recommend this appropriation.</p>				
			Yes 461		No 379

2019 TOWN MEETING RESULTS

Article 04	Real Estate Reappraisal C/R				
	To see if the Town will vote to raise and appropriate the sum of \$25,000 to be added to the Real Estate Appraisal Capital Reserve Fund established under Article 6 at the 2011 Annual Town Meeting for the purpose of a reappraisal of all real estate in the Town as required by law every 5 years. The next reappraisal is expected to be a full one in 2021, as required by law. (Majority vote required.)				
	The Selectboard and Finance Committee recommend this appropriation.				
			Yes 505		No 335
Article 05	Emergency Communications Improvements C/R				
	To see if the Town will vote to raise and appropriate the sum of \$3,000 to be added to the Emergency Communications Improvements Capital Reserve Fund established under Article 11 at the 2016 Annual Town Meeting. (Majority vote required.)				
	The Selectboard and Finance Committee recommend this appropriation.				
			Yes 633		No 210
Article 06	Swimming Pool Rehabilitation Capital Reserve				
	To see if the Town will vote to raise and appropriate the sum of \$30,000 to be added to the Swimming Pool Rehabilitation Capital Reserve Fund established under Article 11 at the 2005 Annual Town Meeting. (Majority vote required.)				
	The Selectboard and Finance Committee recommend this appropriation.				
			Yes 556		No 294
Article 07	Purchase Highway Truck from Capital Reserve Fund				
	To see if the Town will vote to appropriate the sum of \$80,000 for the purpose of purchasing a Highway truck and authorize the withdrawal of \$80,000 from the Highway Heavy Equipment Capital Reserve Fund established under Article 7 at the 2011 Annual Town Meeting created for that purpose. No part of this appropriation is to be raised by general taxation. (Majority vote required)				
	The Selectboard and Finance Committee recommend this appropriation.				
			Yes 545		No 299

2019 TOWN MEETING RESULTS

Article 08	Support of the Senior Center			
	To see if the Town will vote to raise and appropriate the sum of \$5,000 for the support of the Charlestown Senior Center. This special article is a special warrant article per RSA 32:3, VI (d) and RSA 32:7, V. (Majority vote required).			
	The Selectboard and Finance Committee recommend this appropriation.			
			Yes 710	No 149
Article 09	Masonry at Silsby Library			
	To see if the Town will vote to appropriate the sum of \$260,500 for the purpose of masonry work at the Silsby Library, with \$100,000 to come from an LCHIP grant, and \$160,500 to come from the Silsby Library/Municipal Building Masonry Restoration and Preservation Capital Reserve Fund established under Article 8 at the 2012 Annual Town meeting. This special article is a special warrant article per RSA 32:3, VI (d) and RSA 32:7, V. No part of this appropriation is to be raised by general taxation. (Majority vote required).			
	The Selectboard and Finance Committee recommend this appropriation			
			Yes 653	No 195
Article 10	Building Needs Committee			
	To see if the Town will vote to raise and appropriate the sum of \$40,000 for the purpose of preparing preliminary drawings and estimates for the renovation of the existing fire station, upgrades to the Silsby Library/Municipal Building, a plan for the Town swimming pool and other Town Buildings and property and, further, to submit a plan to be voted on at the 2020 Town Meeting. This article is a special warrant article per RSA 32:3, VI (d) and RSA 32:7 V. (Majority vote required).			
	The Selectboard and Finance Committee recommend this appropriation.			
			Yes 506	No 346
Article 11	Feasibility and Suitability Study for Withdrawal from Fall Mountain Regional School District			
	To see if the Town will vote to direct the Fall Mountain Regional School District to conduct a study regarding the feasibility and suitability of the withdrawal of Charlestown from the cooperative school district under the provisions of RSA 195:25. If this article passes, a committee formed to conduct this study is to report its findings to the State Board of Education. If the State Board approves a withdrawal plan, the plan must be submitted to the voters of the cooperative school district for district approval.			
			Yes 617	No 248

2019 TOWN MEETING RESULTS

Article 12	Ambulance Purchase			
	To see if the Town will vote to authorize the selectmen to enter into a 10 year lease-purchase agreement in the amount of \$239,000 for the purpose of leasing a new ambulance, and to raise and appropriate the sum of \$29,000 for the first year's payment for that purpose. This lease agreement contains a non-appropriation clause that terminates the lease purchase agreement if the town meeting fails to approve the funding in a future year. Any proceeds from the sale of the existing ambulance will go into the General Fund. (Majority vote required)			
	The Selectboard recommends this appropriation.			
	The Finance Committee does not recommend this appropriation.			
			Yes 404	
Article 13	Fire Truck Lease-Purchase			
	To see if the Town will authorize Five Hundred and Fifty Thousand dollars (\$550,000) for the purchase of a combination pumper truck for the fire department, and to authorize the Selectboard to enter into a long term lease/purchase agreement payable over ten years beginning in the year 2019. This lease agreement is subject to a non-appropriation clause which means that the lease purchase agreement may be terminated if a future town meeting fails to approve the funding. (By Petition)			
	The Selectboard recommends this appropriation.			
	The Finance Committee does not recommend this appropriation.			
			Yes 372	
Article 14	Fire Truck First Payment (Contingent on Article 13)			
	In the event Article 13 is approved by the voters, to see if the Town will raise and appropriate the sum of \$66,000 for the first year's lease-purchase payment due on the combination pumper truck for the fire department. This appropriation is contingent on the approval of Article 13. If Article 13 is not approved, no money will be appropriated for this purpose. (Majority vote required)			
	The Selectboard recommends this appropriation.			
	The Finance Committee does not recommend this appropriation.			
			Yes 359	
Article 15	Increase Selectboard to Five Members			
	To see if the Town will vote to authorize a 5 member select board. (Majority ballot vote required) (By Petition.)			
		yes 490		no 364

**DEPARTMENT OF REVENUE ADMINISTRATION
2019 TAX RATE CALCULATION**

Gross Appropriations	\$ 6,101,862		
Less: Revenues	(3,185,828)		
Less: Fund Balance to Reduce Taxes	(283,651)		
Add: Overlay	75,812		
War Service Credits	134,700		
Approved Town Tax Effort		\$ 2,842,895	
Municipal Tax Rate			10.09

County Portion

Due to County		\$ 825,653	
County Tax Rate			2.93

School Portion

Net Cooperative School Appropriations	\$ 12,401,507		
Less: Net Education Grant	(5,099,093)		
Less: Locally Retained State Education Tax	(536,716)		
Net Required Local Education Tax Effort		\$ 6,765,698	
Local Education Tax Rate			24.02

State Eductaion Tax		\$ 536,716	
State School Rate			2.07

Combined Tax Rate	\$ 39.11
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Total Property Taxes Assessed	\$ 10,970,962
Less: War Service Credits	(134,700)
Total Property Tax Commitment	\$ 10,836,262

Proof of Rate

<u>Net Assessed Valuation</u>		<u>Tax Rate</u>	<u>Assessment</u>
State Education Tax	258,911,771	2.07	536,716
All Other Taxes	281,722,871	37.04	10,434,246
			\$ 10,970,962

2019 SUMMARY INVENTORY (MS-1)

LAND BUILDINGS	ACRES	ASSESSED VALUATION	TOTAL TAXABLE
Value of Land Only			
A. Current Use	14,187	\$ 1,274,837	
B. Conservation Restriction Assessment	-	-	
C. Historic Barns	0.4	400	
D. Residential Land	10,051	46,197,578	
E. Commercial/Industrial	960	5,628,122	
F. Total of Taxable Land	2,499,125		\$ 53,100,937
G. Tax Exempt & Non-taxable	2,739		5,045,775
Value of Buildings Only			
A. Residential		\$ 148,582,598	
B. Manufactured Housing		22,637,400	
C. Commercial/Industrial		35,803,202	
D. Historic Barns	8	47,000	
E. Total of Taxable Buildings			\$ 207,070,200
F. Tax Exempt & Non-taxable			19,805,400
Public Utilities - Electric			\$ 22,811,100
Valuation before Exemptions	NUMBER		\$ 282,982,237
Blind Exemption	-	\$ -	
Elderly Exemption	44	1,066,266	
Totally & Permanently Disabled Ex.	20	193,100	
Total Dollar Amount of Exemptions		\$ 1,259,366	
Net Valuation on which Tax Rate for Municipal, County and Local Education			\$ 281,722,871
Less Public Utilities			\$ 22,811,100
Net Valuation on which Tax Rate for State Education Tax is Computed			\$ 258,911,771

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

Fiscal Year Ending December 31, 2019

Appropriation Title	Approp Amount	Receipts & Reimbs.	Total Amount Available	Expenses	Unexpended Balance	Overdraft
Executive	\$ 246,228	\$ 29	\$ 246,257	\$ 194,707	51,550	
Elect/Regis/Vital Recs.	4,432		4,432	3,119	1,313	
Financial Administration	435,311		435,311	377,316	57,995	
Legal	50,000		50,000	24,326	25,674	
Planning & Zoning	108,051		108,051	37,212	70,839	
General Gov't Buildings	235,351		235,351	179,055	56,296	
Cemeteries	87,770		87,770	83,745	4,025	
Insurance	64,850		64,850	64,850		
Regional Associations	19,068		19,068	18,093	975	
Police	724,275		724,275	669,324	54,951	
Communications	280,860		280,860	272,919	7,941	
Ambulance	155,169		155,169	143,687	11,482	
Fire	138,653	12,140	150,793	135,593	15,200	
Code Enforcement	10,614		10,614	9,152	1,462	
Emergency Management	450		450	534		(84)
Highways & Bridges	1,275,686	15,465	1,291,151	1,207,530	83,621	
Street Lights	37,000		37,000	39,936		(2,936)
Tree Maintenance	2,700	600	3,300	2,455	845	
Transfer Station	308,895		308,895	303,725	5,170	
Pest Control	800		800	409	391	
Health Agencies	60,861		60,861	56,558	4,303	
General Assistance	45,201		45,201	38,194	7,007	
Parks & Recreation	69,179	137	69,316	52,212	17,104	
Library	143,616		143,616	139,816	3,800	
Heritage Commission	3,000		3,000	3,000		
Conservation Commission	4,900		4,900	4,840	60	
Debt/Principal/Interest	10,000		10,000	4,531	5,469	
Capital	341,473		341,473	327,022	14,451	
Sub-total	\$ 4,864,393	\$ 28,371	\$ 4,892,764	\$ 4,393,860	\$ 501,924	\$ (3,020)
Articles	\$ 443,500	\$ -	\$ 443,500	\$ 443,500	-	-
TOTAL GENERAL FUND	\$ 5,307,893	\$ 28,371	\$ 5,336,264	\$ 4,837,360	\$ 501,924	\$ (3,020)
Water Fund	\$ 479,405	\$ -	\$ 479,405	\$ 463,726	\$ 15,679	-
Wastewater Fund	\$ 314,564	\$ -	\$ 314,564	\$ 283,157	\$ 31,407	-
Consolidated Funds	\$ 6,101,862	\$ 28,371	\$ 6,130,233	\$ 5,584,243	\$ 549,010	\$ (3,020)
Net Unexpended	\$ 545,990					

2019 DETAILED STATEMENT OF EXPENDITURES

GENERAL GOVERNMENT

EXECUTIVE

EX Clerk/Receptionist F/T	57,340.00
EX Secretary P/T	1,863.75
EX Salaries - Selectmen	13,500.00
EX Health/Disability Insurance	28,930.36
EX FICA/Medicare	4,838.79
EX NH Retirement System	6,460.74
EX Worker's Compensation	104.96
EX Dental Insurance	480.51
EX Telephone	3,187.75
EX Printing, ADs	1,317.17
EX Dues,Subsc,Education	1,133.71
EX Office Supplies	2,480.72
EX Office Equipment	1,023.02
EX Miscellaneous	1,561.84
AA Administrative Asst Salary	45,337.20
AA Secretary F/T	9,500.00
AA Secretary P/T	431.25
AA Health/Disability Insurance	3,894.00
AA FICA/Medicare	4,101.83
AA NH Retirement System	5,930.40
AA Training & Seminars	245.31
AA Workers Compensation	183.68
AA Admin Asst Telephone	738.33
AA Copier	121.58
Total Executive	<u>\$194,706.90</u>
Encumbered - FirstLight Fiber - \$648.92	

ELECTION, REGISTRATION, VITAL STATISTICS

EL Moderator Salary	150.00
EL Moderator FICA/Medicare	11.47
EL Salaries - Ballot Clerks	497.94
EL FICA/Medicare	7.76
EL Computer Software/Support	1,108.00
EL Printing & Supplies	1,344.22
Total Elections & Registration	<u>\$3,119.39</u>

FINANCIAL ADMINISTRATION

FA Salary Bookkeeper	52,826.00
FA Health/Disability Insurance	18,665.28
FA FICA/Medicare	3,973.63
FA NH Retirement	5,958.08
FA Worker's Compensation	52.48
FA Dental Insurance	480.51
FA Auditing Services	11,500.00
FA Printing Town Report	1,178.87
FA Education, Training	822.86
FA Office Equipment	1,407.61
FA Postage	11,963.27
FA Tax Sale Expenses	7,399.50
TTF Salary	2,020.00
TTF FICA/Medicare	154.54
TTF Trust Fund Fees	380.00
TTF Miscellaneous	68.00

2019 DETAILED STATEMENT OF EXPENDITURES

AS Assessing Clerk F/T	2,240.00
AS Health/Disability Insurance	1,323.46
AS FICA/Medicare	166.64
AS NH Retirement	254.91
AS Worker's Compensation	31.49
AS Assessing Services	59,047.92
AS Education/Training	100.00
TC-TX P/T	48,948.75
TX Salary - Collector	43,260.00
TX Health/Disability Insurance	9,203.28
TX FICA/Medicare	7,714.02
TX NH Retirement	4,877.12
TX Worker's Compensation	178.43
TC-TX Telephone	891.64
TC-TX Education	2,305.56
TX Dues & Subscriptions	60.00
TX General Expense	921.33
TC-TX Office Supplies	3,119.61
TC-TX Office Equipment	508.98
TC-TX Mortgage Search	6,545.00
TC-TX MV Agent Fees	10,048.00
TC-TX Lien Recording &	1,051.59
T Salary - Treasurer	7,500.00
T Deputy Treasurer	2,000.00
T FICA/Medicare	726.76
T Bank Fees	555.30
T Office Supplies	329.51
DP Software Support	44,556.52
Total Financial Administration	<u>\$377,316.45</u>
Encumbered - FirstLight Fiber - \$324.46	
Encumbered - EssCor Electronics - \$1,654.94	
Encumbered - Charland - \$1,989.00	
 LEGAL EXPENSE	
LE Town Attorney	24,326.26
Total Legal Expenses	<u>\$24,326.26</u>
 PLANNING & ZONING	
PB Planning Director	31,046.52
PB Secretary P/T	1,548.75
PB Health/Disability Insurance	37.40
PB FICA/Medicare	921.62
PB NH Retirement System	997.79
PB Worker's Compensation	262.40
PB Telephone	516.78
PB Publication/Expenses	709.15
PB Dues, Resource Mats,	320.09
PB Postage	851.00
Total Planning & Zoning	<u>\$37,211.50</u>
Encumbered - FirstLight Fiber - \$162.23	

2019 DETAILED STATEMENT OF EXPENDITURES

GENERAL GOVERNMENT BUILDINGS

GB Custodian F/T	24,228.00
GB Custodian P/T	8,338.00
GB Health/Disability Insurance	146.44
GB FICA/Medicare	2,491.30
GB NH Retirement System	2,718.05
GB Workers Compensation	2,389.08
GB Municipal Bldg Mowing	3,562.60
GB Municipal Bldg Phone	222.11
GB Municipal Bldg Electricity	6,644.10
GB Municipal Bldg Heating oil	5,507.52
GB Municipal Bldg	477.20
GB Municipal Bldg Maint &	4,944.18
GB Supplies, Tools &	522.52
GB Vehicle Fuel	547.17
GB Vehicle Maint & Repair	510.60
GB AEDs	1,580.00
GB Bank Bldg Electricity	3,559.39
GB Bank Bldg Heating Oil	2,611.10
GB Bank Bldg Water/Sewer	518.99
GB Bank Bldg Maint & Repair	3,738.72
GB Town Hall Electricity	3,362.11
GB Town Hall Heating Oil	5,546.27
GB Town Hall Water/Sewer	451.00
GB Town Hall Maint & Repair	2,733.60
GB Town Hall Alarm Monitoring	1,015.80
GB Police Mowing	639.68
GB Police Electricity	4,581.83
GB Police Heat	901.72
GB Police Water/Sewer	1,643.10
GB Police Maintenance & Repair	4,285.14
GB Ambulance Mowing	576.40
GB Ambulance Electricity	1,965.69
GB Ambulance Heat	1,510.17
GB Ambulance Water/Sewer	353.34
GB Ambulance Maint & Repair	348.42
GB Fire Electricity	3,269.96
GB Fire Heating Oil	2,253.31
GB Fire Water/Sewer	575.55
GB Fire Maintenance & Repair	11,411.91
GB Highway Electricity	3,777.69
GB Highway Heating Oil	3,732.76
GB Highway Water/Sewer	582.00
GB Highway Bldg Maint & Repair	2,992.80
GB Transfer Station Mowing	1,737.40
GB Transfer Station Elec/Heat	4,768.87
GB Transfer St Water/Sewer	320.00
GB Tr St Maintenance & Repair	3,007.30
GB Rec Fac Mowing	14,910.24
GB Rec Fac Electricity	543.62
GB Rec Patch Pk Water/Sewer	406.55
GB Rec Fac Maint & Repa	4,569.19
GB Rec Fac Swim Pool Electric	1,759.31
GB Swim Pool Water/Sewer	2,168.50
GB Bakery Bldg Heat	1,295.92

2019 DETAILED STATEMENT OF EXPENDITURES

GB Bakery Bldg Water/Sewer	352.75
GB Bakery Bldg Maintenance	1,294.50
GB Main Street Mowing	6,935.20
GB Cem Electricity	354.24
GB Cemetery Water/Sewer	864.13
Total General Government Buildings	\$179,055.04
Encumbered - Home Depot - \$441.00	
Encumbered - Claremont Glassworks - \$6,732.00	
Encumbered - Charland - \$1,989.00	
CEMETERIES	
CEM Sexton	28,820.00
CEM Salaries P/T	17,473.50
CEM Clerical P/T	300.00
CEM Overtime	628.88
CEM FICA/Medicare	3,612.47
CEM Workers Compensation	3,925.96
CEM Computer Support	725.75
CEM Telephone	876.20
CEM Equipment & Repair	1,992.65
CEM Office Supplies	91.35
CEM Miscellaneous	440.66
CEM Gasoline	2,534.46
CEM Monument Repairs	5,000.00
CEM Road Repairs	6,000.00
CEM Loam,Seed,Etc	128.76
CEM Fence Maintenance	2,727.56
CEM Vehicle Repair	1,055.77
CEM Uniforms	364.91
CEM Trees	4,000.00
CEM Improvements	3,046.29
Total Cemeteries	\$83,745.17
Encumbered - EssCor Electronics - \$474.98	
Encumbered - First Green Sitework - \$6,000.00	
INSURANCE	
INS Property Liability,Vehicle	64,850.00
Total Insurance	\$64,850.00
ADVERTISING & REGIONAL PLANNING	
RA NHMA Dues	3,746.00
RA Upper Valley-Lake Sunapee	7,021.52
RA Meeting Waters YMCA	1,500.00
RA Old Home Day	1,000.00
RA Web Site Support	4,825.00
Total Advertising & Regional Planning	\$18,092.52
Total General Government	\$982,423.23

2019 DETAILED STATEMENT OF EXPENDITURES

PUBLIC SAFETY

POLICE DEPARTMENT

PD Salaries - F/T	311,500.00
PD Salaries - P/T	35,789.50
PD Overtime	18,968.07
PD Health/Disability Insurance	93,284.30
PD FICA/Medicare	7,314.21
PD NH Retirement	95,562.16
PD Worker's Compensation	18,148.04
PD Dental Insurance	1,170.70
PD Software Support	7,797.80
PD Telephone/FAX	5,533.87
PD Contracted Prosecutor	26,400.00
PD Subscriptions/Journals	1,600.21
PD Alarm Monitoring	432.00
PD Ammunition	4,733.71
PD Office Supplies	267.40
PD Office Equipment	325.00
PD Postage	95.00
PD General Expenses	2,129.75
PD Training	524.93
PD Gasoline	13,795.47
PD Vehicle Maint & Repair	6,241.12
PD Radio Communications	2,258.23
PD Uniforms	2,220.81
PD Contracts	8,869.51
PD Special Details	2,589.50
PD Spec Detail (Reimbursable)	1,620.00
PD Spec Detail FICA	93.75
PD Spec Detail Medicare	59.05
Total Police	\$669,324.09
Encumbered - EssCor Electronics - \$455.00	
Encumbered - FirstLight Fiber - \$480.37	

COMMUNICATIONS/DISPATCHING

COMM Salaries - F/T	149,458.02
COMM Salaries - P/T	19,788.75
COMM Overtime	11,445.75
COMM Health/Disability Insurance	40,537.16
COMM FICA/Medicare	13,127.90
COMM NH Retirement	17,832.19
COMM Worker's Compensation	787.20
COMM Dental Insurance	677.05
COMM Software Support	6,235.22
COMM Telephone/FAX	3,413.76
COMM Subscriptions/Journals	289.35
COMM Office Supplies	1,039.23
COMM Office Equipment	2,199.99
COMM General Expenses	532.35
COMM Training	140.65
COMM Radio Communications	1,179.50
COMM Uniforms	112.00
COMM Contracts	4,122.79
Total Communications	\$272,918.86
Encumbered - FirstLight Fiber - \$1,120.87	

2019 DETAILED STATEMENT OF EXPENDITURES

AMBULANCE

AMB Captain	12,000.00
AMB Director	6,000.00
AMB Salaries P/T	50,725.00
AMB Admin Asst	3,996.00
AMB FICA/Medicare	5,293.61
AMB Workers Compensation	4,297.05
AMB Computer Support	250.77
AMB Telephone/Fax	1,612.52
AMB Billing Service Fees	2,724.08
AMB Medical Supplies	8,561.66
AMB Medications/ALS	4,925.81
AMB Medical Equipment	2,975.27
AMB Medic Intercept	14,300.00
AMB Dues/Subscriptions	978.48
AMB Courses, Training	5,598.77
AMB Mileage Reimbursement	586.96
AMB Office Supplies	1,274.63
AMB Miscellaneous Expense	710.00
AMB Vehicle Fuel	2,447.33
AMB Vehicle Maintenance	10,338.22
AMB Uniforms	1,091.20
AMB Dispatching Services	3,000.00
Total Ambulance	\$143,687.36
Encumbered - American Heart Association - \$2,400.00	

FIRE DEPARTMENT

FD Assistant Chief	3,600.00
FD Salaries - P/T	44,574.85
FD Salaries - P/T Fire Wardens	342.50
FD Salaries - P/T Training	7,184.00
FD Salary - Fire Chief	7,200.00
FD FICA/Medicare	4,790.74
FD Worker's Compensation	5,287.10
FD Computer Support	800.77
FD Medical Expenses	101.00
FD Telephone	3,067.03
FD Dispatching Services	3,000.00
FD Equipment Maintenance	3,930.31
FD Equipment	4,436.83
FD Dues & Subscriptions	1,783.45
FD Fire Prevention Education	696.22
FD Training	2,604.86
FD Vehicle Fuel	3,295.61
FD Vehicle Repair	9,075.17
FD Radio Communications	6,119.70
FD Uniforms	1,738.98
FD General Expense	3,251.61
FD Personal Equipment	13,511.66
FD SCBA Maintenance	5,200.95
Total Fire	\$135,593.34
Encumbered - Reeds Trucking - \$1,693.94	

2019 DETAILED STATEMENT OF EXPENDITURES

CODE ENFORCEMENT

CE Building Inspector P/T	6,688.50
CE FICA/Medicare	511.66
CE Workers Compensation	787.78
CE Education	386.97
CE Mileage Reimbursement	777.34
Total Code Enforcement	<u>9,152.25</u>

EMERGENCY MANAGEMENT

EM General Expenses	534.02
Total Emergency Management	<u>534.02</u>
Total Public Safety	<u><u>1,231,209.92</u></u>

PUBLIC WORKS

SPECIAL ROAD PROJECTS

HW Curbs, Drains, Sidewalks	15,060.76
HW Paving & Construction Projects	120,412.35
Total Road Projects	<u>135,473.11</u>
Encumbered - Curbs, Drains, Sidewalks - \$13,879.00	
Encumbered - Paving & Construction - \$39,470.00	

HIGHWAY OPERATING BUDGET

HW Salaries - F/T	330,553.10
HW Salaries - P/T	3,920.00
HW Overtime	29,539.19
HW Health/Disability Insurance	127,276.15
HW FICA/Medicare	26,250.37
HW NH Retirement System	39,864.97
HW Worker's Compensation	38,147.30
HW Dental Insurance	633.01
HW Roadside Mowing	5,300.00
HW Computer Support	250.77
HW Telephone	2,161.63
HW Engineering & Mapping	14,367.55
HW Educational Programs	95.00
HW Signs	673.77
HW Office Supplies	399.91
HW Technology, Internet, Computer	85.00
HW Reconstruction General	7,207.73
HW Gravel Crushing	20,000.00
HW Crack/Chip Sealing	169,990.90
HW Safety Striping	1,240.50
HW Calcium Chloride	10,026.92
HW Vehicle Gas/Diesel	29,708.26
HW Street Sweeping	9,950.00
HW Oil/Grease	2,558.98
HW Vehicle Maint & Repair	41,037.53
HW Tires, Tubes, Chain & Batteries	8,537.10
HW Uniforms	7,951.31
HW Culverts	6,899.21
HW Sand & Gravel	29,583.18
HW Equipment Rental	5,725.00
HW Supplies, Tools &	6,191.32
HW Dispatching Services	825.00

2019 DETAILED STATEMENT OF EXPENDITURES

HW SN Snow & Ice Supplies	87,311.72
HW Sidewalk-Winter	3,498.60
HW Hoyt Trustee Trust Fund	4,295.70
Total Highway Operating Budget	\$1,072,056.68
Encumbered - Engineering - \$10,000.00	
Encumbered - St. Pierre - \$20,000.00	
Encumbered - Chip Sealing - \$31,700.00	
Encumbered - Innovative Surface Solutions - \$4,007.22	
Encumbered - Tenco - \$2,902.09	
Encumbered - Pete's Tire Barn - \$3,506.70	
Encumbered - William's Stone - \$4,295.70	
Total Highway	\$1,207,529.79
 STREET LIGHTING	
SL Street Lighting	39,936.16
Total Street Lighting	\$39,936.16
Encumbered - Liberty Utiliites - \$1,325.00	
 TREE MAINTENANCE	
TM Tree Maintenance	1,375.25
TM Improvements Hoyt Trustee	1,080.00
Total Tree Maintenance	\$2,455.25
 TRANSFER STATION	
TS Salaries - F/T	61,469.78
TS Salaries - P/T	40,693.50
TS Overtime	58.50
TS Health/Disability Insurance	17,839.67
TS FICA/Medicare	7,412.65
TS NH Retirement	6,933.37
TS Worker's Compensation	8,280.42
TS Dental Ins	83.55
TS Telephone	1,335.22
TS Equipment	171.48
TS Facility Improvements	100.00
TS Dues,Subs,Lics,Educ	2,013.70
TS Supplies & Misc	1,776.72
TS Office Supplies	136.88
TS Diesel/Gas	18,330.66
TS Vehicle Expense	10,515.00
TS Scale Maintenance	1,260.00
TS Uniforms	866.84
TS Recycling	12,136.67
TS Demo	35,626.83
TS Trash Disposal	71,747.46
TR Landfill Clos Monitoring	4,936.50
Total Transfer Station	\$303,725.40
Encumbered - Compactor Repairs - \$3,300.00	
Total Public Works	\$1,553,646.60

2019 DETAILED STATEMENT OF EXPENDITURES

HEALTH AND WELFARE

ANIMAL CONTROL

AC Ads,Printing,Postage,Food	409.21
Total Animal Control	\$409.21

HEALTH AGENCIES

HA Home Health Care	24,500.00
HA Sullivan Nutrition	3,085.00
HA Southwestern Comm	5,000.00
HA West Central Behavioral	5,500.00
HA SCS - Transportation	14,000.00
HA Fall Mtn Food Shelf	893.32
HA Congregate Meals	2,014.64
HA Salary Health Officer	946.00
HA FICA/Medicare	72.37
HA Workers Compensation	225.08
HA Mileage Reimbursement	191.98
HA Miscellaneous	130.00
Total Health Agencies	\$56,558.39

GENERAL ASSISTANCE

GA Welfare Officer	7,016.25
GA FICA/Medicare	536.79
GA Workers Compensation	36.39
GA GAP Software	827.57
GA Telephone	646.33
GA Trainings	214.20
GA Office Supplies	45.00
GA Miscellaneous	30.00
GA Telephone - Clients	224.37
GA Medical - Clients	37.32
GA Electricity Clients	3,775.06
GA Transportation - Clients	374.31
GA Food - Clients	166.21
GA Rent - Clients	17,980.08
GA Fuel - Clients	5,695.66
GA Other Expenses - Clients	588.32
Total General Assistance	\$38,193.86
Encumbered - FirstLight Fiber - \$162.23	
Total Health & Welfare	\$95,161.46

RECREATION & CULTURE

PARKS & RECREATION

REC P/T - Director	12,000.04
REC P/T Pool Director	3,249.97
REC FICA/Medicare	1,166.69
REC Worker's Compensation	744.71
REC Computer Support	231.48
REC Director Telephone	495.95
REC Director Expenses	144.88
REC Program Supplies	4,266.67
REC Parks Maintenance	7,134.83
REC Equip Maint	500.00
REC Swim Pool Guards P/T	9,778.00

2019 DETAILED STATEMENT OF EXPENDITURES

REC Swim Pool FICA/Medicare	748.05
REC Swim Pool Workers Comp	1,195.79
REC Swim Pool Telephone	423.16
REC Swim Pool Expense	8,681.39
REC Swim Team/Guard	1,450.00
Total Parks & Recreation	\$52,211.61
Encumbered - Pinnacle Equipment - \$500.00	
Encumbered - Pool Expenses - \$2,595.00	
Encumbered - Two State Pool - \$400.00	

LIBRARY

LIB Librarian	41,063.40
LIB Assistant Librarian	27,672.66
LIB Salaries P/T	29,633.89
LIB Health/Disability Insurance	10,754.51
LIB FICA/Medicare	7,318.03
LIB NH Retirement	4,629.56
LIB Workers Compensation	427.92
LIB Database Services	422.00
LIB Telephone	310.18
LIB Supplies	1,118.90
LIB Computer Expenses	1,082.05
LIB Adult Programs	628.00
LIB Postage	63.00
LIB Dues & Subscriptions	842.88
LIB Education/Workshops	210.00
LIB Travel	253.74
LIB Programs & Displays	455.00
LIB Literacy Program	2,195.92
LIB Books/EBooks/Audio/Video	5,479.29
LIB Transfer to Lib Tech Tr Fd	1,000.00
LIB Books Trustees Trust Fd	4,255.25
Total Library	\$139,816.18

HERITAGE COMMISSION

CUL Heritage Commission	3,000.20
Total Heritage Commission	\$3,000.20
Encumbered - \$900.74	
Total Recreation & Culture	\$195,027.99

CONSERVATION COMMISSION

CON Conservation Comm	1,239.26
BEAU Beautification Coalition	3,600.50
Total Conservation	\$4,839.76

DEBT SERVICE

DS TAN Interest	4,530.82
Total Debt Service	\$4,530.82

2019 DETAILED STATEMENT OF EXPENDITURES

SPECIAL ARTICLES

SPEC ART Pool Renov	30,000.00
SPEC ART HWY Truck	80,000.00
SPEC ART Silsby Masonry	260,500.00
Encumbered - American Terricota - \$146,150.00	
SPEC ART Senior Center	5,000.00
SPEC ART Building Needs	40,000.00
Encumbered - Steve Horton/Banwell - \$17,370.66	
SPEC ART C/R Revaluation	25,000.00
SPEC ART C/R Dispatch/Tower/Radio	3,000.00
Total Special Articles	<u><u>\$443,500.00</u></u>

CAPITAL OUTLAY

CO Lease Purchase	81,173.46
CO Swan Common Gazebo	8,440.00
CO Cemetery Mowers	6,559.44
CO Cemetery Fence	9,239.29
CO Tr St Containers	11,700.00
CO Highway V-Plow	4,350.00
CO Highway Thomas Screen	20,000.00
CO Highway Truck	93,966.00
Encumbered - Fairfields - \$74,607.00	
CO Police Vehicle	36,317.52
Encumbered - Patrol PC - \$1,735.00	
CO Police Bullet Proof Vests	4,077.50
Encumbered - Atlantic Tactical - \$1,950.00	
CO Library Building Repairs	40,000.00
Encumbered - St. Pierre - \$40,000.00	
CO Miscellaneous	10,000.00
Encumbered - Liberty Utilities - \$10,000.00	
CO Efficiency Upgrades	938.33
CO Records Preservation	260.00
Total Capital Outlay	<u><u>\$327,021.54</u></u>

GRAND TOTAL 2019 EXPENDITURES	<u><u>\$4,837,361.32</u></u>
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GRAND TOTAL 2019 ENCUMBRANCES	<u><u>\$456,684.05</u></u>
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TREASURER'S REPORT

GENERAL FUND

BEGINNING BALANCE 1/1/19 \$2,495,211.32

Receipts:

Tax Collector's Office \$10,914,084.18

Town Clerk's Office \$1,626,305.42

Less State Registration -316,331.51

Town Clerk Total \$1,309,973.91

Selectboard's Office \$2,590,857.15

Interest 4,287.55

Total Income \$14,819,202.79

Expenses:

Payment to Sullivan County -825,653.00

Payments to FMRSD -5,444,658.00

Town Payables -4,652,920.86

Payroll -1,517,383.86

Total Expenses -12,440,615.72

Ending Balance 12/31/19 \$4,873,798.39

WATER DEPT

Beginning Balance 1/1/19 \$245,100.87

Receipts:

Rents & Interest \$445,309.26

Meters & parts 1,596.89

Water on/off/Hookups 560.00

Sale of Equipment 6,520.00

Insurance-damaged truck 7,537.84

Liens 6,774.44

Deeded Property payments 3,110.46

Bank Interest 558.11

Total Income \$471,967.00

Expenses:

Payroll -120,561.42

Payables -347,127.18

Total Expenses -\$467,688.60

To Savings Account -\$50,000.00

Ending Balance 12/31/19 \$199,379.27

TREASURER'S REPORT

SEWER DEPT MONEY

Beginning Balance 1/1/19		\$265,159.91
Receipts:		
Rents & Interest	\$408,105.22	
Dumping	385.00	
Connections	750.00	
Deeded Property Payment	2,706.45	
Lien	6,186.99	
Misc	25.00	
Bank Interest	<u>696.90</u>	
Total Income	\$418,855.56	\$418,855.56
Expenses:		
Payroll	-87,357.58	
Payables	<u>-200,156.65</u>	
Total Expenses	-287,514.23	-\$287,514.23
To Savings Account		<u>-\$50,000.00</u>
Ending Balance 12/31/19		\$346,501.24

ACCOUNTS HELD BY THE TREASURER

Charlestown Heritage Commission	\$3,846.45
Charlestown Recreation Special Revenue Account	\$15,064.68
Charlestown Recreation Special Championship CD	\$3,288.85
Conservation Commission Money Market Account	\$51,279.71
Conservation Commission CD	\$14,237.19
Old Home Day Association Checking Account	\$2,980.97
Old Home Day Association Savings	\$18,699.33
Charlestown Police Gun Permit Account	\$59.15
Bond Midas Account	\$21,070.92

TREASURER'S NOTES:

At times throughout the year, we need to borrow to fulfill our financial obligations in anticipation of tax monies. In June of 2019, we borrowed \$1,500,000 and were able to pay the note in full on July 18, 2019.

TOWN CLERK REPORT
JANUARY 1, 2019 - DECEMBER 31, 2019

MOTOR VEHICLES & BOATS

Registrations/Titles/Fees	957,187.75
	<u>\$957,187.75</u>

OHRV

Registrations/Fees	4,152.00
	<u>\$4,152.00</u>

DOGS

State Fees	2,336.00
Town Fees	4,313.50
Town Fines	169.00
	<u>\$6,818.50</u>

MARRIAGE

State Fees	1,505.00
Town Fees	245.00
	<u>\$1,750.00</u>

VITAL RECORDS

State Fees	2,388.00
Town Fees	2,152.00
	<u>\$4,540.00</u>

FILING FEES

UCC/ Misc. Filings	1,815.00
	<u>\$1,815.00</u>

OTHER INCOME

Income - other Dept	313.70
Check Lis Fee	255.00
	<u>\$568.70</u>

REMITTED TO TREASURER	\$976,831.95
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ABATEMENTS OF TAX COLLECTOR

January 1, 2019 - December 31, 2019

REAL ESTATE		
NARJE		624.16
		<hr/>
Total Abatements for 2015 Levy	\$	624.16
REAL ESTATE		
Wild Goose Properties		527.42
NARJE		2,032.52
		<hr/>
Total Abatements for 2016	\$	2,559.94
REAL ESTATE		
Wild Goose Properties		264.81
NARJE		1,864.14
		<hr/>
Total Abatements for 2017	\$	2,128.95
REAL ESTATE		
Wild Goose Properties		209.08
NARJE		1,947.35
		<hr/>
Total Abatements for 2018	\$	2,156.43
REAL ESTATE		
Town of Charlestown		12,943.08
NARJE		1,048.16
Kennett, Wendell P & Shirley		375.61
Sugar River Mennonite Fellowship		4,856.97
Chestnut Hill Village		1,486.18
Liberty Utilities		28,549.00
Eversource energy		3,913.33
		<hr/>
	\$	53,172.33
WASTEWATER		
Bernaiche, Richard	\$	3,085.66
TIMBER		
Hemingway, Christopher & Amy	\$	400.00
Total Abatements for 2019	\$	56,657.99
Total	\$	64,127.47

ABATEMENTS OF SELECTMEN'S OFFICE

January 1, 2019 - December 31, 2019

REAL ESTATE

St. Pierre, Inc	2,704.57
Bay, Karen	946.71
Pollard, Mark	422.04
Rahbany, Russell	2,430.64
Palka, Frank & Betty	2,710.59
Kivler, Shannon	95.01
Schmann, Gary & Gail	169.14
Marukelli, Reza/Lindo, Claire	1,057.64
Gilman, Darlene/Abbott, Leo/Darrell Jr, Wendell	1,991.57
	<hr/>
	\$ 12,527.91
Buashway, Shawn & Amber	965.00
	<hr/>
	\$ 965.00

TAX COLLECTOR'S WORKSHEET --- MS-61

Year: 2019

Starting Date: 1/01/2019
Ending Date: 12/31/2019

Starting Module: TX
Ending Module: UB

Uncollected Taxes Beginning

	Report Year	----- Prior Levy Years -----		
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Betterment	0.00	0.00	0.00	0.00
Current Use	0.00	0.00	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	-6,676.33	0.00	-125.00
Sewer	0.00	73,880.42	503.02	105.50
Tax	0.00	967,789.11	59.20	413.86
Water	590.23	49,343.67	154.41	70.77
Yield	0.00	11,851.67	0.00	0.00

Committed This Year

Betterment	0.00	0.00
Current Use	6,900.00	0.00
Deed	0.00	0.00
Excavation	2284.26	0.00
Miscellaneous	0.00	0.00
Other	0.00	0.00
Prepayment	0.00	0.00
Sewer	448,169.81	0.00
Tax	10,877,267.94	0.00
Water	468,656.16	0.00
Yield	13823.88	0.00

Overpayment Refunds

Betterment	0.00	0.00	0.00	0.00
Current Use	0.00	0.00	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	0.00	0.00	0.00
Sewer	0.00	0.00	0.00	0.00
Tax	12,520.75	0.00	0.00	0.00
Water	264.40	88.38	0.00	0.00
Yield	0.00	0.00	0.00	0.00
Interest, Costs & Penalties	5,261.88	69,856.82	44.82	0.20

TAX COLLECTOR'S WORKSHEET --- MS-61

Year: 2019	Starting Date: 1/01/2019	Starting Module: TX	
	Ending Date: 12/31/2019	Ending Module: UB	

<u>Total Debits</u>	11,835,739.31	1,166,133.74	761.45	465.33
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Remitted To Treasurer

Betterment	0.00	0.00	0.00	0.00
Current Use	6,900.00	0.00	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	2218.86	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	-0.05	0.00	0.00
Prepayment	0.00	0.00	0.00	0.00
Sewer	377,725.97	73,540.21	401.22	0.00
Tax	9,830,438.10	962,480.34	0.00	0.55
Water	415,708.96	47,825.88	73.50	0.00
Yield	6793.47	8,922.78	0.00	0.00
Interest, Costs & Penalties	5,261.88	69,856.82	44.82	0.20

Abatements Made

Betterment	0.00	0.00	0.00	0.00
Current Use	0.00	0.00	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	0.00	0.00	0.00
Sewer	3,085.66	0.00	0.00	0.00
Tax	67,643.77	914.34	0.00	0.00
Water	40.00	0.00	0.00	0.00
Yield	0.00	0.00	0.00	0.00

TAX COLLECTOR'S WORKSHEET --- MS-61

Year: 2019 **Starting Date:** 1/01/2019 **Starting Module:** TX
 Ending Date: 12/31/2019 **Ending Module:** UB

Uncollected Taxes End of Year

Betterment	0.00	0.00	0.00	0.00
Current Use	0.00	0.00	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	63.20	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	0.00	0.00	0.00
Sewer	68,075.82	0.00	101.80	105.50
Tax	1,009,929.92	19.25	0.00	413.31
Water	55,151.48	0.00	80.91	70.77
Yield	7084.41	2,928.89	0.00	0.00
Credit Balances	-19,894.81	-394.96	0.00	-125.00

<u>Total Credits</u>	11,835,739.31	1,166,093.50	702.25	465.33
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Liens

Unredeemed Liens Balance - Beginning	0.00	0.00	512,817.13	83,609.60
Credit Balances	0.00	0.00	-1,531.97	-970.17
Liens Executed During Fiscal Year	0.00	458,234.76	0.00	0.00
Overpayment Refunds	0.00	0.00	0.00	0.00
Interest and Costs Collected	0.00	5,623.94	74,522.67	18,107.67
Total Debits	0.00	463,858.70	585,807.83	100,747.10
Lien Redemptions	0.00	61,337.14	279,725.51	22,615.70
Interest and Costs Collected	0.00	5,623.94	74,522.67	18,107.67
Abatements of Unredeemed Liens	0.00	6,475.30	4,627.69	597.16
Liens Deeded to Municipality	0.00	15,529.45	29,960.94	11,302.68
Unredeemed Liens Balance	0.00	376,193.67	201,366.42	49,212.52
Credit Balances	0.00	-1,300.80	-4,474.17	-1,298.63
Total Credits	0.00	463,858.70	585,729.06	100,537.10

TRUSTEES OF TRUST FUNDS
FORM MS -9 REPORT OF THE COMMON AND RETAINED INCOME FUNDS

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning Year	New Funds Created	Principal Expended	Capital Gains Reinvestment	Gains/Losses
1974	Maude E Prouty- Worth	Assistance	Stks/Bds	21,172.63		87.58		229.52
1862	Porter Widow Fund	Assistance	Stks/Bds	58,206.93		49.50		630.99
1974	Maude E Prouty	Books	Stks/Bds	31,753.61				344.23
1979	Sayce Fund Library	Books	Stks/Bds	1,576.44				17.09
1961	Care/North Charlestown	Cemetery	Stks/Bds	9,340.62		3,083.33		101.26
1995	General Maintenance	Cemetery	Stks/Bds	89,217.75	3,250.00	(500.00)		955.60
1882	Horace Metcalf	Cemetery	Stks/Bds	369.21		392.29		4.00
1881	Perpetual Care 1881-1995	Cemetery	Stks/Bds	305,758.83				3,314.58
1925	Charles H Hoyt	Cemetery	Stks/Bds	14,894.77				161.46
1993	Emma Hunt	Conservation	Stks/Bds	4,537.29		1,143.97		49.19
1896	Silsby Public Library	General	Stks/Bds	149,946.01				1,625.49
2000	Patch Park Gift Fund	Recreational	Stks/Bds	1,231.30		245.30		13.35
1979	Dorothy Sayce	Recreational	Stks/Bds	1,571.73		580.81		17.04
1920	Charles H Hoyt	Streets	Stks/Bds	46,136.22				500.14
1988	James Hearne	Town Hall	Stks/Bds	2,033.34		522.82		22.04
1979	Dorothy Sayce	Trees	Stks/Bds	3,712.67		1,050.73		40.25
1967	Mary A Sherwood	Trees	Stks/Bds	2,641.50		735.45		28.64
2016	Main St Lamp Post	Maintenance	Stks/Bds	1,049.37		32.53		11.37

Grand Total Common Fund & Retained Income Fund	745,150.22	3,250.00	7,424.31	0.00	8,066.24
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REPORT OF THE TOWN CAPITAL RESERVES

Principal

	How Invested	Balance Beginning of Year 1-Jan-19	New Funds	Expended	Gain/Loss Sales	Balance End of Year 31-Dec-19
Silsby Library Technology	Money Market	5,840.77	1,000.00	-	-	6,840.77
Swimming Pool Rehabilitation	Money Market	-	60,000.00	-	-	60,000.00
Town History Capital Reserve	Money Market	-	-	-	-	-
Transfer Station Roll Off Truck	Money Market	-	-	-	-	-
Town Revaluation	Money Market	153,312.90	25,000.00	-	-	178,312.90
Highway Heavy Equipment	Money Market	80,053.85	-	(80,000.00)	-	53.86
Library/Municipal Bulding Mason	Money Market	155,889.46	-	-	-	155,889.46
Water Fund Capital Reserve	Money Market	-	50,022.81	-	-	50,022.81
Wastewater Fund Capital Reserve	Money Market	-	50,022.81	-	-	50,022.81
Emergency Comm Improvement	Money Market	9,001.58	3,000.00	-	-	12,001.58
Total		\$404,098.56	\$189,045.62	-\$80,000.00	\$0.00	\$513,144.19

TRUSTEES OF TRUST FUNDS

TOWN OF CHARLESTOWN, NEW HAMPSHIRE ON DECEMBER 31, 2019

Balance End Year	Income Balance Beginning of year	% % % %	Gains/ Losses	Bond Accretion Amortization	Income During year	Expended During Year	Income Balance End of Year	Total Principal & Income End of Year
21,489.73	18,961.73	0.0284		(1.62)	1,251.83	(87.58)	20,124.36	41,614.10
58,887.42	7,833.16	0.0782		(3.98)	2,299.12	(3,209.50)	6,918.80	65,806.22
32,097.84	1,067.26	0.0426		(2.12)	1,145.61	(1,067.25)	1,143.50	33,241.34
1,593.53	53.00	0.0021		(0.11)	56.88	(52.98)	56.79	1,650.34
12,525.21	11,484.58	0.0125		(0.87)	663.71	(3,083.33)	9,064.09	21,589.29
92,923.35	2,994.05	0.1191		(6.08)	3,273.27	(2,994.00)	3,267.24	96,190.59
765.50	2,441.27	0.0005		(0.06)	80.17	(392.29)	2,129.09	2,894.59
309,073.41	10,276.69	0.4106		(20.44)	11,031.23	(10,276.68)	11,010.80	320,084.18
15,056.23	26,039.89	0.0200		(1.28)	1,199.82	(19,704.00)	7,534.43	22,590.64
5,730.45	5,070.51	0.0061		(0.40)	305.70	(1,143.97)	4,231.84	9,962.29
151,571.50	5,039.72	0.2014		(10.02)	5,409.78	(5,039.75)	5,399.73	156,971.23
1,489.95	330.11	0.0017		(0.09)	55.37	(245.30)	140.09	1,630.06
2,169.58	2,387.67	0.0021		(0.15)	124.04	(580.81)	1,930.75	4,100.33
46,636.36	57,501.99	0.0620		(3.66)	3,124.98	(1,080.00)	59,543.31	106,179.69
2,578.20	1,362.86	0.0027		(0.17)	113.68	(522.82)	953.55	3,531.73
4,803.65	3,279.98	0.0050		(0.32)	228.94	(1,050.73)	2,457.87	7,261.52
3,405.59	2,245.01	0.0035		(0.23)	160.48	(735.45)	1,669.81	5,075.41
1,093.27	67.79	0.0014		(0.07)	39.89	(32.53)	75.08	1,168.35
763,890.77	158,437.27	1.00	0.00	(51.67)	30,564.50	(51,298.97)	137,651.13	901,541.90

TOWN OF CHARLESTOWN, NH ON DECEMBER 31, 2019

Income				Combined	
Balance Beginning of Year 1-Jan-19	% % % % Dec	Earned Income	Expended	Balance Income End of Year 31-Dec-19	Total Principal & Income 31-Dec-19
255.08	0.01	98.01	(0.73)	352.36	7,193.13
169.84	0.11	429.77	(3.32)	596.29	60,596.29
-	-	-	-	-	-
-	-	-	-	-	-
5,449.30	0.35	2,364.38	(17.46)	7,796.22	186,109.13
2,820.73	0.01	1,306.20	(9.09)	4,117.83	4,171.69
4,931.14	0.31	2,414.63	(17.68)	7,328.10	163,217.56
-	0.09	(38.70)	(0.01)	(38.71)	49,984.10
-	0.09	(38.70)	(0.01)	(38.71)	49,984.10
179.73	0.02	135.53	(1.01)	314.24	12,315.83
13,805.82	0.99	6,671.12	(49.31)	20,427.62	533,571.83

TRUSTEES OF TRUST FUNDS
FORM MS -9 REPORT OF THE SCHOOL FUNDS

Trust Name	Purpose	Principal Balance Beginning of Yr. 1-Jan-19	New Funds	Transfer to Income	Expended	Gain/Loss	Principal Balance Beginning of Yr. 31-Dec-19
Theo & Martha McD Frizzell	Scholarship	40,144.68					40,144.68
Santaw	Scholarship	16,099.42			850.00		16,949.42
Jason S. Kmiec Fund	Scholarship	6,418.61			910.00		7,328.61
Pallarinio	Scholarship	17,293.25	10,000.00		430.00		27,723.25
Galloway	Scholarship	2,021.16					2,021.16
Mates-Scholarship	Scholarship	36,327.29			1,490.00		37,817.29
Oscar J Makinen Scholarship	Scholarship	30,663.50	1,000.00		220.00		31,883.50
Amity Rebekah Lodge #7	Scholarship	6,376.16			(308.90)		6,067.26
Paul S Cray Scholarship	Scholarship	14,250.46			(1,547.72)		12,702.74
Ernest A Bixby Scholarship	Scholarship	117,573.29					117,573.29
Pride in Charlestown	Scholarship	20,513.06			1,760.95		22,274.01
Sayce Scholarship	Scholarship	1,556.02					1,556.02
Swan Scholarship	Scholarship	2,897.00					2,897.00
High School Capital reserve Fund		351,762.64				(0.71)	351,761.93
Spec. Education Reserve Fund		360,191.68				(0.90)	360,190.78
Fuels and Utilities Expendable		25,942.91				(0.07)	25,942.84
Charlestown Elementary School		105,907.56				(0.60)	105,906.96
District Shared Buildings		100,500.00					100,500.00
BCBS Health Fd Self Insured	Insurance	711,650.97					711,650.97
Legal Reserve	Insurance	293,782.95					293,782.95

Total School Funds	\$ 2,261,872.61	\$ 11,000.00	\$ -	\$ 3,804.33	\$ (2.28)	\$ 2,281,674.66
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TRUSTEES OF TRUST FUNDS
FORM MS -9 REPORT OF THE SCHOOL FUNDS

Income Balance Beginning of Yr. 1-Jan-19	%%%%	Earned Income	Bond Accretion	Transferred /Expended	Balance Income End of Yr. 31-Dec-19	Total Principal & Income 31-Dec-19
801.58	0.13	906.19	(12.09)	(810.00)	885.68	41,030.36
1,383.80	0.05	394.10	(5.20)	(850.00)	922.70	17,872.12
1,019.87	0.02	169.41	(2.21)	(910.00)	277.07	7,605.68
532.50	0.05	581.02	(6.47)	(430.00)	677.04	28,400.29
206.09	0.01	49.86	(0.66)		255.28	2,276.44
2,546.55	0.12	868.52	(11.51)	(1,990.00)	1,413.55	39,230.84
754.22	0.10	710.22	(9.37)	(720.00)	735.05	32,618.55
131.63	0.02	139.63	(1.88)	(191.10)	78.31	6,145.57
301.85	0.04	302.89	(4.20)	(452.28)	148.27	12,851.01
3,023.12	0.37	2,670.62	(35.66)	(2,390.00)	3,268.07	120,841.36
2,162.31	0.07	506.27	(6.69)	(2,260.95)	400.94	22,674.95
536.31	0.01	46.84	(0.62)		582.52	2,138.54
997.95	0.01	87.20	(1.16)		1,084.03	3,981.03
6,411.01	0.43	6,343.77	(92.68)		12,662.09	364,424.04
6,119.60	0.29	6,487.90	(94.79)		12,512.71	372,703.50
1,191.60	0.02	480.59	(7.02)		1,665.16	27,608.02
4,043.40	0.18	1,947.39	(28.45)		5,962.34	111,869.30
1,584.18	0.08	1,808.06	(26.42)		3,365.82	103,862.82
15,119.29	0.71	12,103.01	(51.22)		27,171.08	738,822.05
6,312.00	0.29	4,997.53	(21.15)		11,288.37	305,071.32
\$ 55,178.86	\$ 3.00	\$ 41,601.02	\$ (419.45)	\$ (11,004.33)	\$ 46,896.63	\$ 2,362,027.79

TRUSTEES OF TRUST FUNDS

New Cemetery Accounts – 2019

FH (Forest Hill), HH (Hope Hill), PC (Pinecrest), SC (St. Catherine)
G (graves)

<u>DATE</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>CEM</u>	<u>SEC/LOT</u>	<u>G</u>
Dec 2018	Beaudoin, John	\$250	SC	Sec LG, 9C	1 **
Mar 1	Town, Randy/Monica	\$250.	PC	Sec 5, 254A	1
April 19	Rowe, John/Sandra	250.	PC	Sec 11, 1241C	1
April 19	Rowe, Rene/Sharon	500.	PC	Sec 7, 491CD	2
May 30	Stetson, Gerald/Beaudry	500.	SC	Sec LH, 10AB	2
June 19	Putnam, Paul/Patricia	500	PC	Sec 7, 481AB	2
Aug 7	Helff, Laura/Davco, R.	500.	HH	Sec 10, 350AB	2
Nov 15	Nutting, Peter/Cheryl	500	PC	Sec 5, 269A	1
	TOTALS	\$ 3,250			12
		Refunded J.K. Perkins, PC, \$500			- 1

**** \$500 paid in December 2018 but remitted to Trustees June 2019. Therefore this money is reflected in reports of General Maintenance in the year 2019**

Patricia J. Royce, Treasurer
Trustees of Trust Funds

CEMETERY DEPARTMENT

In 2019, the upkeep of the five cemeteries was maintained throughout the spring, summer and fall. This included mowing, trimming, raking and equipment repairs & maintenance.

Some key items that were taken care of in the cemeteries were:

- At Forest Hill Cemetery, The Hoyt Mausoleum was restored and paid for by the Hoyt Trust. The fence project was completed and 30 more Junipers were planted in the bank to help with stabilization.
- Pine Crest Cemetery has 3 new Hydrangea trees planted.
- Hope Hill Cemetery has a new sign installed at the entrance.

Along with maintaining the cemeteries, the Town Sexton assists in helping the public and funeral homes with setting up new burials, files records, sells lots, prepares deeds, submits bills and helps individuals to locate ownership of gravesites.

During the year of 2019, there were 15 burials (9 cremations and 6 full burials) and 12 lots sold.

Cemetery trustees meet on the 4th Tuesday of each month at 4:30 pm, during the season, at the Bakery Building. These meetings are open to the public.

Respectfully Submitted,
Stacy Hassett
Town Sexton

Cemetery Trustees:
Jerry Kilyk, Chair
Rose Smith-Hull
Mary Holmes
Dennis Piper, Alternate

BEAUTIFICATION COALITION

We were involved in the planning of several major improvements to our Main Street, based on two of the goals in the Beautification Master Plan of 2015. \$10,000 from the Charles Hoyt Trust was authorized and included in the 2019 budget for these projects but has not been spent yet, as the Town was not ready to proceed with the work.

We worked with the Selectboard to develop plans for the east side of Main Street from Dollar General to Claremont Savings Bank, preparing a proposal for a green strip and curbing between the sidewalk and the street parking and for vegetated areas around the power poles.

In 2020 we intend to develop detailed plans for the east side of Main Street continuing southward toward Summer Street, to add scenic appeal in front of businesses in the heart of Main Street. This would include new sidewalks, contrasting pavement between the sidewalks and the parking, curbing in some sections, landscaping and flower boxes.

We are also planning to install new light posts around the Library, with funding from the Hoyt Trust and other donations. As in past years, we are continuing to provide and maintain hanging flower baskets on the light posts on the west side of Main Street, with funding from the town budget.

Respectfully submitted,
Sharon Francis, Chair
Judy Murray
Jim Fowler
Aare Ilves
Jan Lambert

CONSERVATION COMMISSION

The Charlestown Conservation Commission meets on the third Monday of each month at 7:00PM in the Community Room below the library. The public is invited to attend.

The Commission was very active this year in maintaining and promoting the towns hiking trails. The Commission is a member of the Upper Valley Trails Alliance and our trails are listed on their program entitled Upper Valley Trails Finder. By going to their website www.localmotion.org/trails/ you can find all our trails mapped out with directions on how to access, length of trails and other pertinent information along with pictures. Trail maps are also available in the Selectboard office and the library. Our thanks go out to John Lambert who built a new kiosk for the Great Meadow Trail.

Annual projects the Commission was involved with included the semi-annual Adopt-a-highway clean-up along Rt. 12, and the yearly monitoring of the LCIP (Land Conservation Investment Program) easements held by the state and monitored by the Commission.

The Commission also sponsors Green-up day the first Saturday in May of each year. Many thanks to the people who volunteered their time picking up trash; and to the Jiffy Mart, Ralph's, Charlestown House of Pizza and the Ice Cream Machine for their donations of food and drinks to feed the volunteers.

An application was made to the Natural Resources Conservation Service (NRCS) Environmental Quality Incentives Program (EQIP) which will pay landowners for forest improvement practices. Our requests for grants for invasive control, creation of early successional habitat and timber stand improvement were approved and have been partially accomplished with the timber stand improvement awaiting frozen ground conditions. The ongoing timber sale in the Reservoir Lot ran for two weeks in February of 2019 until posting of the roads forced an early stoppage.

A timber sale was conducted in the East end of the Halls Pond town forest in the Fall of 2019. This consisted mainly of cutting for timber stand improvement. Lumber was purchased for a trail bridge over the inlet brook on the East end of the pond which will be constructed in 2020.

In December of 2019 the Commission finalized the purchase of land and a ROW at 1110 Acworth Road which will give the town access to the Sam's Hill Town Forest which has previously been landlocked.

Respectfully submitted,

Richard Holmes

HERITAGE AND HISTORIC DISTRICT COMMISSION

This past year we continued cleaning the areas around the Historic markers. We planted annuals and shrubs to enhance the markers because they deserve our attention. We also donated a new and bigger flag for The Town Office from our budget. The flag they were flying was faded and too small for the pole. The new flag is a 5 x 8 replacing the 3 x 5. The plan is to get the new flag up in the Spring.

We also again donated four granite section markers from our budget for Pine Crest Cemetery. We are hoping to be able to continue this tradition for all of our Charlestown Cemeteries.

The Charlestown Points of Interest map is complete. This seems to have been a project well worth doing and all the Streets on the map have been corrected. We have sold approximately 200 maps and they are available for sale at the Town Office, The Historic Society and through Duane Wetherby. We have folded versions of the map and unfolded maps are available for framing.

The Historic Marker for the canon that is located by the fire station, explaining the history of this canon is complete. This will be installed in the Spring of 2020.

The bench on the south end of town has been removed and will be reconditioned and replaced. This was part of the agreement that The Commission made with the State to maintain that bench.

The Heritage Commission is made up of volunteers to save the Historic District and serve the taxpayers. We appreciate your support and welcome you to come to our meetings which are held on the fourth Tuesday of each month at The Silsby Library Community Room at 7 pm.

As is every group, we are looking for new volunteers.

The Charlestown Heritage Commission
Duane Wetherby, Chair
Joyce Higgins
Joanne Hipp
Jeff Lessels, Selectman
Ron Martell
Wesley Van Velsor

HISTORICAL SOCIETY

PO BOX 159

CHARLESTOWN, NH 03603

An active year of programs and interesting visitors kept us busy in 2019 and the Archives were open each Monday and Friday from 9 am to Noon as well as by special arrangement to accommodate visitor schedules. Our active volunteers; Sue Weeks, Susan Richardson and Carmina Stewart have allowed us to keep our cataloging of documents and photos current. These documents continue to arrive from so many varied sources. The family of John Freese donated a variety of documents and items related to the former Hoyt Mansion. The beautiful table now located at the Archives is surfaced with parquet flooring from the old home and is a lovely and practical addition of workspace.

Yard Sale Day each July is our largest fundraiser event and the most exhausting, but so much fun! Please remember us if you have small furnishings in good condition to donate. Call Judi at 826-9943 for pick-up or storage of items. We would welcome your assistance during the sale or if you wish to work at the Archives.

The Welcome Center re-opens each Memorial Day we try to staff weekend coverage through the fall. Visitors to the area and new residents seem to enjoy browsing our exhibits and we provide trail maps and local business cards. We always welcome the opportunity to show off our displays and Archives and welcome all visitors and residents to explore Charlestown history.

The Schoolhouse at 1591 Acworth Road is owned and maintained by the Historical Society through membership dues and donations. This 1774 schoolhouse is made available to school groups as a living history resource. Teachers or home-school groups may contact Marge Reed (826-4478) to reserve a date to visit.

Except for storm interruptions, we hold a program on the third Sunday of each month with the next four programs to be held at the Town Hall from 2 pm to 4 pm.

February 16 Moving Buildings, Hither & Yon

March 15 Our Historic District

April 19 Air Traffic over Charlestown

May 17 Roger's Rangers

Our June program is the annual business meeting and election of officers at the Bakery Building on June 21st. Please consider a membership in the Society and help us preserve what makes this such a special community. Our programs are always free and open to the public with light refreshments and a welcoming atmosphere.

LIBRARIAN'S REPORT

Circulation

Adult books	3,318	New Patrons	133
Children's books	4,878	Collection	21,800
Magazines	100	Material added	776
Audio Books	1,185	Library visits	10,215
DVDs	3,022	Computer use	2,068
Overdrive e-books	566	ILL borrowed	239
Overdrive audios	1,185	ILL loaned	405

2019 was an eventful year for the library. Thanks to the L-CHIP grant (Land and Community Heritage Investment Program) that library trustee, Judi Baraly worked tirelessly to secure, restoration has begun on the crumbling brickwork on our beautiful building. We look forward to seeing the end results in the next two years.

In an attempt to serve our community, we continued to offer programming for multiple age groups. A few of the weekly/monthly events include Preschool Story and Craft Hour, Library Little's Playgroup and Family Fun Day Events. A few of the Family Fun Day events included the annual return of Franken-Toys, Holiday Houses and the Peep diorama contest. Children and families who attend these events are continuously encouraged to use their imaginations, to enjoy the company of others, and most importantly, to be themselves.

In addition to regular programming, we offered several other events throughout the year. Margo Burns presented "The Golden Age of Animation.", and Hungrytown presented a one hour musical program. Steve Corning kicked off our very popular Summer Reading Program with his witty humor and amazing juggling and balancing skills, thanks in part, to a grant from the Kids, Books and the Arts Foundation. The Grafton Nature Museum presented their eight week series of hands-on, educational topics for children. Subjects included pollinators, hibernation, owls and raptors and the Abenaki, to name a few. This programming was offered to us at no expense thanks to a grant from Great River Hydro. The Children's, Literacy Foundation also awarded a grant which provided a story teller and enough books to send each child home with two books of their choice. Claremont Savings Bank honored a grant for \$500 to be used in our kid's cooking program this fall. This program is always highly anticipated, and securing a spot early is a must. The grant enabled us to purchase cooking/baking utensils for all 30 of our participants. We are grateful for the opportunity to reach out to these many foundations, so that we may better serve our children and the community.

This December, the library director for the past three years, and long-time library employee, Holly Shaw, retired. We have been fortunate to have had her knowledge and dedication for more than twenty years in our little town library.

We thank all those who continue to support the library and our programs. In doing so, you support our community. We look forward to 2020 and the opportunities it may bring to better serve our community.

Jennifer Haynes
Library Director

LIBRARY TRUSTEES' REPORT

The Library Trustees met ten times in regular session and twice in special session during 2019. Regular meetings were held on the second Wednesday of the month, except for July and December. Regular meetings are open to the public. We held special meetings to discuss the search for a new director.

The library offers resources and programs for the community. Resources include: books, magazines, newspapers, internet access, WI-FI, copier, printer, reference material, DVD's, puzzles and games. The library also offers the e-reader program Overdrive, for our patrons to download e-books. The library is also on Facebook and offers its own website at <http://www.silsbylibrary.org>. The library also offers museum passes thanks to Fort @ No. 4, Billings Farm, VINS, and NH State Parks.

Our Director and our Children's Librarian have created activities that bring people through the doors. We thank them. The reason the trustees held special meeting was to start the process of searching for a new director, as Holly Shaw who has worked at Silsby Library for 20 plus years will be retiring at the end of the year. Holly and her wealth of experience will be greatly missed and we wish her well in retirement. When the trustees interviewed Jen Haynes, we knew we had found the best candidate. We are pleased that Holly's successor was promoted from within. Jen has a long relationship with the library and is a member of the community.

The other major event for the library this year was the start of the repair of the mortar in the old part of the building. We have been keeping an active watch on the work as it progresses. Historic Mason, Jeff Roush from American Terracotta, and his crew have been doing an outstanding job. Stop by and look at the south side of the old part and compare it to the new part of the building. It looks awesome.

Members of the Trustees also belong to the Town's Building Needs Committee and have been working on updating other parts of the building, including a better handicap access, building drainage and insulation.

Three Trustees attended the New Hampshire Library Trustees Association conference this year.

The Trustees look forward to our first year with Jen Haynes as the director. Her skills have impressed us. With your help we can continue to improve and grow the library. Feel free to make comments to the librarians or the trustees, or drop off notes for the trustees. Let us all make the library the best that we can.

SILSY FREE PUBLIC LIBRARY – TREASURER’S REPORT 2019

Unrestricted Checking Account

Balance Forward 12/31/18 **\$79.02**

Income

Town of Charlestown for Conservation books 141.01
State of NH- Program Grant 350.00
Claremont Savings Bank Grant 500.00
Fall Festival Book Sale 53.50

Total Income \$1,044.51

Expenses

Book Sale Banner 75.89
Steve Corning Program (NH Grant) 350.00
Cooking Program (CSB Grant) 513.95
Retirement Gift 50.00

Total Expenses \$989.84

Balance on hand 12/31/19 \$133.69

Copier/Fax Account – copier supplies and maintenance

Balance Forward 12/31/18 **\$320.66**

Deposits – Copier Income 604.79
Service/Supplies for Printer/Copier 0

Balance on hand 12/31/19 \$925.45

Acquisitions Account

Balance Forward 12/31/18 **\$8,512.28**

Income

Income from Trust Funds 6,159.95
Vanguard Dividends 265.89
Lost/Damaged/Book Donations 288.17
Annual Town-wide Book Sale 627.15
Non-Resident Fee 100.00

SILSY FREE PUBLIC LIBRARY – TREASURER’S REPORT 2019

Total Income	\$7,441.16
Expenses	
Purchase of Books/Videos/Periodicals	4,284.32
Total Expenses	\$4,284.32
Balance on hand 12/31/19	\$11,669.12

Investment Accounts

Balances as of 12/31/19

Wesley & Rosie Hunt Trust - Managed by Vanguard Wellesley Income Fund	\$7,205.49
Edward Jones Investments, Britta-Blish Memorial Fund	3,284.98
Edward Jones Investments, Eloise Kinson Memorial Fund	2,499.75
Edward Jones Investments, Centennial Fund	1,423.45

Debit Card Account

Balance as of 12/31/19	\$500.00
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Maureen J. Spilsbury, Treasurer

RECREATION COMMITTEE

The Charlestown Recreation Committee is a group of volunteers and a part-time Recreation Director who have the task of establishing, maintaining, and running the youth and adult recreation activities here in town. These are dedicated people who devote their time to produce sports and various activities for the townspeople all year. Please take a moment to thank them for their participation:

Shawn Aubin
Heather Carter
Patty Chaffee, Secretary
Art Grenier, Director

Pat Guerriere
Darlene Petke
Albert St. Pierre, Ex Officio
Robert Tiebout, Treasurer

Some of the duties Committee members perform are:

- Coaching/Umpiring for baseball, softball, soccer, basketball
- Maintaining sports fields
- Raising funds by coordinating snack tables, dances, and parties
- Maintaining the Town Pool, Patch Park, and Swan Common
- Organizing events such as Fall Festival/Winter Carnival, sporting events, craft fairs, etc.

2019 Activities

Youth sports – softball/baseball, soccer, and basketball - dominated the Summer/Fall/Winter months.

In October, the 2nd Charlestown Fall Festival was a great success. The activities included:

- Dodge Ball tournament
- Craft Fair
- 5K Run and Youth Fun Run
- Corn hole tournament
- Music by the Vinyl Legion Band & DJ Clint Pecor
- Dylan Tenney the Magician
- Cheryl the Clown
- Pie eating contest
- Build A Scarecrow
- Fire Dept Extrication Demonstrations
- Library Activities
- Hayrides
- Rotary Breakfast

In December, the 2nd Charlestown Christmas Craft Fair was held at the Charlestown Primary School. There were 40 vendors signed up. Many folks attended and enjoyed collecting local arts and crafts for those last-minute Christmas gifts.

RECREATION COMMITTEE

Patch Park, Swan Common, and the Town Pool

This past summer, there were a couple new additions at Patch Park. One was the new line of boulders to replace the split rail fencing along the parking line. The other is a new building located behind the back stop of the little league baseball field and is used for storage and an announcement stand.

At Swan Common, plans are moving forward to add electricity and water to facilitate activities there.

The Town Pool continues to be a popular summer activity for the folks in town. Options are being considered for pool renovations. Please contact the Town Office if you are interested in joining the team as a lifeguard. Training is available.

Thank you

The Recreation Committee would like to extend a heartfelt thank you to the many community members and businesses that stepped forward and supported the activities this past year. We also want to express many thanks to all the volunteer coaches, referees, and umpires. Without you, the many sports activities could not happen. Officials are always needed. If you are an experienced coach, referee, umpire,

TREE COMMITTEE

The Tree Committee had another good year. We installed the bench beside the Community Bulletin Board, which has seen a lot of use. We also planted globe arborvitae along each side of the entrance to the town offices.

We had a post and chain fence installed along the sidewalk side of the gardens in front of the Ice Cream Machine. We thank the Trustees of Trust Funds, the Charlestown House of Pizza and the Ice Cream Machine for the money for the fence. We then planted more roses and mulched the gardens.

We also planted two dogwoods in the green area south of the town offices, though someone cut down one of them. We trimmed the roses in the garden on the northwestern side of Main Street.

Our arborist trimmed the arborvitae in front of the Bakery Building and trimmed the dead branches from one of the large sugar maples on the southwestern end of Main Street. He also gave that tree some nutrients. He has had good luck on keeping the maple trees alive on Main Street in the past. He also trimmed a broken branch on the mulberry on the southwestern side of Main Street.

The Tree Committee would like to continue our thanks to the Selectboard and the Highway Department for their support.

Respectfully,
Jim Fowler
Judy Murray

Pat Royce
Aare Ilves

TOWN HALL COMMITTEE

We continue to work with the maintenance staff and the Town Office to keep the Town Hall in good condition and are hopeful that the voters will support the Building Needs Committee's recommendations so the foundation and floor issues can be resolved in 2020.

The Committee voted unanimously to support the Town Office staff in oversight of rentals and is optimistic that this will reduce or eliminate the damage to the furnishings.

The only expense in 2019 was to update and reprint the brochure and there is about \$4000 in our bank account. Action on our list of priorities such as re-finishing the floors and completing the front meeting room has been postponed; however, we are hoping to refresh the paint downstairs this spring. We encourage volunteers interested in our mission to maintain and protect the Town Hall to contact any of the representatives listed below:

River Theater Company: Theresa Norman, Chair, Heidi Fagan; alternate
Town of Charlestown: Selectboard, Jessica Dennis; alternate
Heritage Commission: Duane Wetherby
Historical Society: Bill Hartley, President, Judi Baraly; alternate
Charlestown Rotary Club: Bill McKane, President, Rose Hull; alternate
Food Shelf: Dick Westney, Director

BUILDING NEEDS COMMITTEE

In 2018 a building needs committee was formed by Albert St. Pierre and several members of the community to address the conditions of various buildings in town. Due to the extent of the building needs the committee put forth an article for \$25,000 to hire professional consultants to assist with building evaluations.

On March 12th, 2019 the Town of Charlestown approved the article. The committee hired Steve Horton, a project consultant, and Banwell architect Ingrid Nichols. Throughout the year representatives from the committee met with the consultants and together evaluated the following properties:

Pool and Grounds

Fire Station

Town Hall

Library Building

Highway Building

Initially, there was \$4,000,000 in recommendations. The Committee worked all year to break this information into separate categories such as critical repairs, general maintenance, and upgrades. The largest focus was put on the Fire Station and to address the critical repairs needed in other buildings.

The Fire Station was built in the early 70's and the building was designed with a shelf life of 25 years. This building needs a new roof with additional steel trusses, foundation, footings, siding and etc. The roof has been leaking for years and has created a mold concern in the ceilings and walls. Because of code compliance repairs to the building would further limit the space available for use. It was decided the best option was to build a new Fire Station at a cost of \$2,023,000.

The Town Hall has structural issues that are affecting the interior and exterior of the building. The foundation needs shoring up and additional support for the structure is needed in the basement. This work includes removing the safe from the building that has contributed to these issues.

The Municipal/Library Building needs several repairs. These repairs include the electrical and fire alarm systems, drainage and an improved handicapped access that can be utilized at the main entrance. It was also decided to put a new roof on the highway garage.

In total the committee has put forth a bond article requesting \$2,900,000 for the new Fire Station and all critical repairs. This article is supported by the Selectboard and the Finance Committee.

HEALTH AND HUMAN SERVICES

State of New Hampshire statutes regarding public welfare have their origins in old English law dating back hundreds of years. You no doubt have seen “highways” in towns around NH and VT referred to as Town Farm Road or you know of a once working town farm that not long ago served as a residence for the “poor.” Sullivan County Home/House of Corrections in Unity not so many years ago, managed a working dairy farm, timber harvesting, maple sugaring and other operations in order to help sustain it. This system of public welfare has of course long since been abandoned, but a provision for work is still employed by some towns.

Although, RSA 165:1, 1 says: “Whenever a person in a town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town.....” However, this law is not unlimited, as a person is not **entitled** to assistance just because he or she has filed an application with a Town. The Town’s Selectboard has adopted policy guidelines that set forth, in accordance with State Law, an outline of what is required of an applicant. The process of applying for assistance is meant to make available to the Town the information needed to evaluate the applicant(s) qualifications for aid. This information is kept in the strictest confidence and remains only in possession of the Welfare Administrator.

The Town is a **last resort for people in desperate and emergency** situations where all other options have been seemingly exhausted. With that being said, the Town is often able to resource financial assistance through “outside” agencies, whether State, County or local. In fact the Town most often requires an applicant to seek such help at the Welfare Administrator’s recommendation. Many times the Town works alongside and in conjunction with these outside agencies in helping the applicant regain their footing. We often work with a person over an extended period of time, advising them of steps required in re-obtaining independence.

It is extremely gratifying to be able to help those who are in true need and witness how thankful and humbled they are by the aid your Town is able to provide them.

Sincerely and respectfully,

Jeffrey M. Lessels
Welfare Administrator

PLANNING & ZONING

The Office of Planning & Zoning is where all the behind the scenes work happens. Our main focus is to make it easy for the everyday person to come in and leave with the answers they need for their project. We continually update and look over our regulations, making sure they align with State requirements, but are easy to follow.

The office hours are Monday thru Friday 8am-4pm. If you have any questions please don't hesitate to contact us by email at *Planning@charlestown-nh.gov* or call us at 603-826-4400. We are here to assist you.

If you need a planning or zoning application take a look at our website *Charlestown-nh.gov*. In the search bar you can find any application you need.

Our mapping program stores public information about the properties in Charlestown. <https://www.axisgis.com/CharlestownNH/> you can either search by the owner's name, map and lot, or street address. Along the top and right side of the screen there are many tools that can help you in obtaining needed information. On the left hand side are tools our office uses to help determine abutters, zoning districts, flood plain, water & sewer and wetlands. The information we have listed for specific properties is based on the data we have. The mapping program is not used as a survey map, or produced by a licensed land surveyor. In order to make sure you have the most accurate information please contact us.

PLANNING BOARD

The Planning Board is made up of 9 members:

Position	Name
Chair	Robert Frizzell
Vice Chair	Sharon Francis
Member	Rose Smith-Hull
Member	Douglas Neill
Member	Terry Spilsbury
Member	Richard Lincourt
Board of Selectmen Rep.	Steve Neill
Alternate	Patricia Chaffee
Alternate	Duane Wetherby

The Planning Board meets at 7:00PM on the first and third Tuesday of each month in the Community Room at the Silsby Library/Municipal Building. All meetings are open to the public and citizen participation is encouraged.

The Planning Board acted on 25 applications in 2019. Of the 25 applications, there were 9 sign permit applications, 6 site plans, 4 subdivision, 1 annexation, and 2 mergers. There were also decisions made for a car dealer license, tree cutting on Old Acworth Stage Road and Norwich Solar who asked for an extension of their deadline for the 100kW solar array they have planned for South Main Street.

PLANNING & ZONING

The Planning Board has also spent quite a bit of time looking at affordable housing, to determine if we have enough. Affordable housing is a hot topic for all Towns and Cities in NH. The average vacancy rate for housing is 1%. The average vacancy rate in Sullivan County is .9%.

Charlestown has among the highest amount of affordable housing available in the area. The Town has 6 low income housing units totaling 112 affordable housing apartments; these units house +/- 350 residents; about 7% of our population. (Calculations from HUD Housing)

ZONING BOARD OF ADJUSTMENT

Zoning, in general is created to regulate the impacts of land use that may not be in the best interests of the people, generally including such things as:

- Protecting the value and enjoyment of properties by separating incompatible land uses and minimizing their potentially negative impacts upon each other
- Protecting the value and enjoyment of properties by allowing a property its most appropriate land use given its location and surrounding uses
- Providing for the orderly development of the Town, including making provisions for land uses in the best interests of its citizens, and
- Providing adequate public infrastructure, e.g., roads, water and sewers

Although the Zoning Board didn't need to meet in 2019; in general, the board of adjustment is the body established to hear appeals of decisions rendered by the zoning administrator, interpret unclear provisions in the zoning ordinance and decide on applications by landowners to permit buildings or land uses which vary from the zoning regulations.

The Zoning Board is made up of 6 members:

Position	Name
Chair	Terri Fisk
Vice Chair	Andrew Jellie
Member	Harold Ames
Member	Matthew Baran
Member	Douglas Neill
Member	Nancy Houghton

If you are planning a subdivision, boundary adjustment, commercial enterprise, home business, or would like to erect a sign, come to the Planning & Zoning Office to get a copy of the appropriate town regulations and forms to guide their application.

AMBULANCE DEPARTMENT

The Ambulance Department answered approximately 400 calls for 2019. Unfortunately, we had to turn over another significant portion to surrounding agencies due to inadequate staffing. The number of Calls for Service is again up from last year, and up quite a bit more from previous years. The volume and acuity level are increasing with each year and statistically will continue to do so. We continue to pursue various options for recruitment and retention of both Licensed and unlicensed Providers. This is not only a challenge for Charlestown, but a struggle that is ongoing in most rural town across the nation.

Charlestown Ambulance continues as a Volunteer / Paid for Call Service in that some of our various programs are still done with volunteer hours and staff members volunteer their time to be “on call.” The licensed members receive a stipend while they are on the Ambulance for a Medical Calls only. We saw a significant drop in the calls we were able to make for a host of reasons toward the end of 2019 for a host of reasons. We wish those members who are out recovering from various medical issues a speedy recovery. Others had to make tough choices between their full time employment and / or family obligations and the Ambulance Service. We know they were not easy choices and thank them for the time and dedication they still afford the Town.

The Department continues to stay current on its’ ongoing outreach programs as staffing permits. Some of these programs have included Stop the Bleed, CPR, and various Active Shooter and Threat Assessment trainings. We have spent countless hours in training and education and had a great time at the 2nd Annual Fall Festival as well. We reluctantly had to push an additional grant program for an Addiction Program to the back burner given the time strain it would put on the limited availability of the Providers but hope to be able to pull it to the forefront again in the future.

We remain grateful and humbled by the continued support we receive throughout town. Without your continued assistance and support, it would be difficult to maintain some of the important programs and limited upgrades that we have been able to do thus far.

Anyone who may be interested in joining the Department is encouraged to contact Patrick Connors, Police Chief, for further information.

POLICE DEPARTMENT/DISPATCH

The Charlestown Police Department had a successful year with an emphasis on Community Policing. The Charlestown Police Association spearheaded several projects to include a food drive before Thanksgiving and a toy drive before Christmas. We also continued our “Kids and Kops” program with the second grade students at both the Charlestown Primary and North Charlestown Schools.

Our dispatch center continued to fulfill dispatch needs for the Charlestown Police Department, Charlestown Fire Department, and the Charlestown Ambulance Department along with serving the needs of the Town of Acworth. Dispatch received and dispatched a total of 8,090 calls for service throughout the year. The Police Officers conducted 156 criminal investigations, had 169 arrests, conducted 1,309 motor vehicle stops, investigated 67 motor vehicle crashes, and applied for and was granted 20 search warrants for various crimes. Out of all of these arrests and investigations we had 29 domestic violence related arrests, 27 assault cases, 21 theft cases, 16 drug cases, 5 burglaries, 1 kidnapping case, 12 sexual assaults and 15 driving while intoxicated arrests.

The department is now staffed with six full time police officers, four full time dispatchers, six part time dispatchers, and six part time police officers. The department is staffed 24 hours a day, seven days a week with one dispatcher and at least one police officer, with efforts made to staff two police officers during the busier times of day.

Respectfully,
Chief Patrick Connors

EMERGENCY MANAGEMENT

The past couple years of wet weather has reduced brush fires, however, the weather patterns are hanging with higher winds, more trees down and more power outages. Several days without power has an immediate impact on residents and we gave priority this year to arranging additional safe havens for warming shelters, charging stations for electronics and ensuring a safe place to wait out the storms. You should have a personal plan in place also and there are many resources on the Internet as we at our fire station. The Red Cross, FEMA and the State of NH are among the easiest to contact. In a life threatening situation you should call 911 but for assistance in a storm related power outage please call our town Emergency Service number: 371-7183 and we will assist you to the best of our ability.

Shelters with generators:

Charlestown Fire Station, Main Street
Charlestown Senior Center, 223 Old Springfield Road
Community Room, Silsby Library, Main Street
Life Fellowship Church, 85 Wheeler Rand Rd (Route 12)

Respectfully,
Chief Charles Baraly

FIRE DEPARTMENT

Our fire personnel responded to 244 calls for service of which eleven were fires and the remainder mutual aid to neighboring towns, auto accidents, trees on wires, medical assistance and smoke or CO alarms. A false alarm is treated with the same thoroughness as an active fire and each incident with the knowledge that we must expect the unexpected.

In addition to in-house training three times a month, firefighters may choose to do course work to improve their ranking or attend specialized training sessions held by area fire departments and organizations. Training is in all aspects of firefighting and the new products that we need to be familiar with such as vehicle airbags now mounted above side windows. Hybrid cars are growing in popularity and de-energizing the batteries is a new challenge when there is an accident. Each vehicle presents its own unique challenges when attempting to extricate a person.

Fires today burn faster and hotter due to synthetic fabrics and insulation use. Years ago it would take a room about twenty minutes to become fully involved, whereas today the same room would be engulfed within three to four minutes with temperatures exceeding 1200 degrees. Our response time averages five minutes to release the first engine and our training ensures our firefighters know what to expect and how to best extinguish the fire. That doesn't allow much for travel time to your home in an emergency! We provide information on making a home evacuation plan and teaching all members of your household how to deal with emergency situations.

In addition to fully trained personnel it is critical to have up to date equipment. While we pride ourselves in maintaining the usefulness of Engine 2 (now over 30 years old) it is not a reliable backup and in many instances is hazardous to the safety of our firefighters and the property of our residents. While our Selectboard and Finance Committee recognize the need to replace this truck, it is up to the voters to approve the purchase during the March voting. We are ever hopeful this will be a reality as it takes nearly a full year for a replacement engine to be delivered.

Some of our training hours are held jointly with the Ambulance and Police Departments such as Stop the Bleed, a First Responders course; Active Shooter training ,coordinated through Homeland Security and NH Department of Safety, and auto extrication organized by Jaws of Life. Cross training between the various public safety departments ensures our community of capable First Responders and coordination of communication and organization at the scene.

Our firefighters are dedicated and well trained; however, we are always looking to increase the number of volunteers. There are specialized jobs within the department which do not require the person to fight interior structure fires. If you are 18 years old or over and interested in community service we would welcome you to visit the station for an application and more information. Our station is open to your visit on Sunday mornings at 10am or the first and third Thursday of each month at 6:30 pm.

Respectfully,
Chief Charles Baraly

ROBERTS & GREENE, PLLC

47 Hall Street, Concord, NH 03301

603-856-8005 Fax 603-856-8431

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Charlestown
Charlestown, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Charlestown as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Basis for Adverse Opinion on Governmental Activities

As discussed in Note I.B.3. to the financial statements, management has not determined its liability or annual cost for postemployment benefits other than pensions (OPEB) in governmental activities. Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid required contributions, which would increase the liabilities, decrease net position, and increase expenses of the government activities. The amount by which this departure would affect the liabilities, net positions, and expenses of the governmental activities has not been determined.

Adverse Opinion

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on

ROBERTS & GREENE, PLLC

47 Hall Street, Concord, NH 03301
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Governmental Activities" paragraph, the financial statements referred to previously do not present fairly the financial position of the governmental activities of the Town of Charlestown, as of December 31, 2018, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United State of America.

Other Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Charlestown, as of December 31, 2018, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United State of America require that the pension schedules on pages 31-33 be presented to supplement the basic financial statements. Such information, although not apart of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriated operational and economic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management's responses to our inquires, the basic financial statements, and other knowledge we obtained during audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evident to express an opinion or provide any assurance.

The Town of Charlestown has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary supplement, but is not required to be part of, the basic financial statements.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Charlestown's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of American. In out opinion, the combining and individual fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

September 24, 2019
ROBERTS & GREENE
Professional Association

** The full financial audit is available at the Selectboards' Office **

SCHEDULE OF TOWN-OWNED PROPERTY

	Description	Acreage	Map/Lot	Value
Land	Chase Circle	2.48	103-021	27,200
L/B	77 Cobb Road	0.83	103-015	38,500
L/B	Lovers Lane Well - Bull Run	16.56	105-001	69,200
L/B	58 Michael Ave	3.10	106-056	31,100
L/B	Patch Park	14.00	112-018	70,400
L/B	Ambulance Building - Springfield Road	0.34	113-014	154,000
Land	Pinecrest Cemetery	7.80	114-009	23,300
Land	E/S Old Springfield Road	8.00	116-034	47,500
L/B	Transfer Station	5.10	116-041	41,700
L/B	Claremont Road	12.90	116-042	111,400
L/B	Police Station	3.80	117-056	453,800
L/B	Fire Station	0.47	117-057	347,000
Land	South of Transfer Station	29.20	117-076	75,800
L/B	Highway Garage	0.79	118-009	179,400
L/B	Library/Municipal Building	0.72	118-079	548,500
L/B	Bakery Building	0.12	118-080	238,200
L/B	Town Hall & Water Department	0.25	118-111	484,400
L/B	Forest Hill Cemetery	8.90	118-137	45,300
Land	Briggs Hill Road	0.51	118-148	29,500
Land	East St. Tennis Court	0.44	118-198	38,700
L/B	233 Main Street	2.40	118-213	192,100
L/B	East St. Swimming Pool	13.35	119-020	258,400
Land	Main Street	0.11	119-031	2,400
L/B	Hope Hill Cemetery	10.70	207-027	48,400
Land	Great Country Road	0.67	207-039	2,300
Land	Hubbard Hill Cemetery	0.46	208-001	2,000
Land	Morningside Lane	3.10	209-008	15,200
Land	Morse Hill Road	0.91	209-013	22,600
L/B	North Charlestown Well	0.22	210-012	74,300
Land	Unity Stage Road	0.96	210-049	13,000
Land	Egypt Road	0.07	210-057	1,700
Land	Wheeler Rand Road	2.40	210-063	26,000
Land	Claremont Road	0.37	213-001	21,800
Building	82 Salt Shed Road	0.00	213-019-001	1,100
L/B	Wheeler Rand Road	1.40	213-026	26,300
Land	Unity Stage Road	11.00	214-007	34,200
Land	Borough Road	20.9	220-001	24,500
Land	Borough Road	1.50	223-003	21,500
Land	Hall's Pond Road	19.00	223-007	56,500
L/B	Borough Road	0.12	223-011	17,000
Land	Off North Hemlock Road	2.00	228-005	21,600
Land	North Hemlock Road Well	5.60	228-006	3,701,100
Land	North Hemlock Road Reservoir	29.00	229-020	76,500
Land	North Hemlock Road Reservoir	165.00	229-021	266,500

SCHEDULE OF TOWN-OWNED PROPERTY

Land	Off Hall's Pond Road	46.00	230-007	26,400
Land	Hall's Pond Road	121.00	230-008	63,900
Building	5 Breakneck Hill Road	0.00	233-051-001	1,200
L/B	Springfield Road Pump Station	0.38	234-003	72,900
L/B	Wastewater Treatment Facility	20.00	235-019	2,191,700
Land	Birch Drive	0.11	236-002	7,300
L/B	592 Sam Putnam Road	2.5	238-019	56,600
Land	Off South Hemlock Road	53.00	242-002	98,500
L/B	150 Wetherby Road	3.40	255-007	102,800
L/B	274 Old Springfield Rd	0.47	116-029	151,700
L/B	918 Old Claremont Rd	0.51	108-017	96,100
	TOTAL	<u>654.92</u>		<u>10,851,000</u>

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2019 - 12/31/2019

-- CHARLESTOWN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
WESTNEY, ELDRED A CHARLESTOWN, NH	LENEHAN, KRISTINE J CHARLESTOWN, NH	CHARLESTOWN	WINCHESTER	01/07/2019
MOODY, AMELIA C CHARLESTOWN, NH	STAPLES, KALEB R CHARLESTOWN, NH	CHARLESTOWN	CLAREMONT	03/15/2019
HAMILTON II, KENNETH L CHARLESTOWN, NH	BLAIR, AMELIA R CHARLESTOWN, NH	CHARLESTOWN	CHARLESTOWN	05/10/2019
BURTH, CHRISTOPHER A CHARLESTOWN, NH	LAMB, REBECKAH S CHARLESTOWN, NH	CHARLESTOWN	NEWPORT	06/20/2019
LAWRENCE, WILLIAM A CHARLESTOWN, NH	GILBERT, PAULA K CHARLESTOWN, NH	CHARLESTOWN	NEW LONDON	06/23/2019
BARRETT, LAURA A CHARLESTOWN, NH	CUTTS, NICHOLAS L CHARLESTOWN, NH	CHARLESTOWN	CLAREMONT	06/24/2019
PARE, DAVID R CHARLESTOWN, NH	POISSON, VIRGINIA M CHARLESTOWN, NH	CLAREMONT	CLAREMONT	07/13/2019
BAILEY, STEPHANIE A CHARLESTOWN, NH	SHERMAN JR, RAYMOND W CHARLESTOWN, NH	CHARLESTOWN	CHARLESTOWN	07/27/2019
KENNETT, EVAN J CHARLESTOWN, NH	DONNELLY, HEATHER A CHARLESTOWN, NH	CHARLESTOWN	CLAREMONT	07/27/2019
O'BRIEN, TAMMY A CHARLESTOWN, NH	MILES, KEVIN L CHARLESTOWN, NH	CHARLESTOWN	CLAREMONT	08/03/2019
ROGERS, DEBRA A CHARLESTOWN, NH	IRIZARRY, ANNETTE CHARLESTOWN, NH	CHARLESTOWN	CHARLESTOWN	08/10/2019

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2019 - 12/31/2019

-- CHARLESTOWN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
GOSETTI, RAYMOND J CHARLESTOWN, NH	WHITE, DEANN L CHARLESTOWN, NH	CLAREMONT	CHARLESTOWN	08/11/2019
MASSICOTTE, NICHOLAS M CHARLESTOWN, NH	COLBURN, KATELYN A CHARLESTOWN, NH	CHARLESTOWN	CHARLESTOWN	08/11/2019
MANN, MISTY R CHARLESTOWN, NH	DOUMIT, ADEL CHARLESTOWN, NH	CHARLESTOWN	DERRY	08/20/2019
WALTER, JAMAL L CHARLESTOWN, NH	KNIGHT, SAMANTHA L CHARLESTOWN, NH	CHARLESTOWN	CHARLESTOWN	08/24/2019
MITCHELL, ERIC J CHARLESTOWN, NH	LEBAIL, TONYA G CHARLESTOWN, NH	CHARLESTOWN	CHESTERFIELD	09/07/2019
ST SAUVEUR, SHANE M CHARLESTOWN, NH	ROBAR, JORDAN M CHARLESTOWN, NH	CHARLESTOWN	CHARLESTOWN	09/14/2019
WEICK, SAMANTHA J CHARLESTOWN, NH	BOYNTON, AUSTIN D CHARLESTOWN, NH	CHARLESTOWN	CHARLESTOWN	09/14/2019
DEWEY, LOUIS A CHARLESTOWN, NH	CALL, SHERRY A CLAREMONT, NH	CLAREMONT	CORNISH	10/05/2019
PIERCE, MICHAEL G CHARLESTOWN, NH	PIERCE, BETTY J CHARLESTOWN, NH	CHARLESTOWN	CHARLESTOWN	10/10/2019
HORTON, TATJANA CHARLESTOWN, NH	WILLIAMS, GORDON K CHARLESTOWN, NH	CHARLESTOWN	CHARLESTOWN	11/02/2019
PERRA JR, RONALD G CHARLESTOWN, NH	CROWE, ELLEN E CHARLESTOWN, NH	CHARLESTOWN	CHARLESTOWN	11/28/2019

Total number of records 22

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**



RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--CHARLESTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
STANTON, DONALD	01/14/2019	CHARLESTOWN	MCCULLA, JAMES	UNKNOWN, EDITH	Y
JONES, PAUL	01/19/2019	LEBANON	JONES, FRANCIS	HEINRICH, FLORENCE	Y
MONROE, HERBERT	01/26/2019	LEBANON	MONROE, STANLEY	ST FRANCES, MARJORIE	Y
BERTRAND, ROGER	01/27/2019	CHARLESTOWN	BERTRAND, GERARD	HAMEL, ROSA	N
HENRY, KATHERINE	02/03/2019	UNITY	MOORE, ARTHUR	GIBBS, LILLIE	N
JACKSON, CATHERINE	02/04/2019	LEBANON	PAPPAS, GEORGE	BORETOS, ALICE	N
COURTEMANCHE, DONALD	02/13/2019	LEBANON	COURTEMANCHE, LEO	GREEN, CHARLOTTE	N
PORTER, MARY	02/14/2019	LEBANON	DOUCETTE, EDWIN	BELL, NELLIE	N
SPENCER, LINDA	02/18/2019	KEENE	TOWSLEY, HENRY	VARLEY, IRENE	N
BASHAW, CARROLL	03/07/2019	CHARLESTOWN	BASHAW, RALPH	WILSON, NINA	N
SNIDE, DONALD	03/18/2019	LEBANON	SNIDE, EARL	SHIPPY, PEARL	N
DONNA JR, RONALD	03/27/2019	CHARLESTOWN	DONNA, RONALD	SPOONER, CHARLOTTE	N
BAKER, PETER	04/02/2019	LEBANON	BAKER, MICHAEL	BERQUIST, MARION	N
NICHOLS SR, BRIAN	04/03/2019	LEBANON	NICHOLS, DAVID	DUSTIN, MARION	N
GOSS II, HOWARD	04/27/2019	CHARLESTOWN	GOSS, HOWARD	SMITH, JOSEPHINE	N
PRASCH, JOHN	04/28/2019	CHARLESTOWN	PRASCH, GEORGE	LENGBRIDGE, MARY	Y
WHITE, CHARLES	05/02/2019	LEBANON	WHITE, MARK	SIESS, GERTRUDE	Y
MANN, DAVID	05/19/2019	CLAREMONT	MANN, PAUL	PECK, EDNA	Y

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**



RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--CHARLESTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BOYLAND, KAREN	05/21/2019	CHARLESTOWN	BOYLAND, JAMES	UNKNOWN, DORA	N
PERKINS, DORIS	06/01/2019	CHARLESTOWN	ROBITILLE, LEIGH	PIKE, GRACE	N
PRENTISS, DEBORAH	06/03/2019	CHARLESTOWN	COURNOYER, GERALD	DALTON, MARY	N
CHANDLER, JAMES	06/05/2019	CHARLESTOWN	CHANDLER, ARNOLD	OBYMAKO, SOPHIE	Y
BENJAMIN JR, EDGAR	06/20/2019	LEBANON	BENJAMIN, EDGAR	COOK, GLADYS	N
HERNANDEZ, RAUSTIN	06/27/2019	CHARLESTOWN	HERNANDEZ, CHRISTOPHER	DURFEE, RAYENNA	N
HUNT, JOSEPH	07/11/2019	LEBANON	HUNT, JOSEPH	MCCOY, BETTY	Y
PTASNIK, PETER	07/11/2019	UNITY	PTASNIK, WILLIAM WIKENTY	BALEYKA, ANNIE	Y
BURKE, WILLIAM	07/22/2019	LEBANON	BURKE, HOWARD	SHERROD, KATHLEEN	N
GLEASON, JEFFREY	07/31/2019	CHARLESTOWN	GLEASON SR, WALTER	SMART, BARBARA	N
DAVIS, CYNTHIA	08/04/2019	LEBANON	SITTIG, HENRY	BUTLER, JOAN	N
TAKES, MARCIA	08/10/2019	CHARLESTOWN	CHILDS, DONALD	FONTAINE, CAMILLE	N
CONOVER, JOSEPH	08/12/2019	DOVER	CONOVER, CLIFFORD	GIEDLINSKI, FRANCES	N
STONE, RUTH	08/30/2019	CLAREMONT	TIERNEY, JOSEPH	PINKHAM, JOSEPHINE	N
WARD, ELIZABETH	09/07/2019	CHARLESTOWN	O'BRIEN, HUGH	HENNESSEY, KATHERINE	N
BREWER, RAYMOND	09/12/2019	CHARLESTOWN	BREWER, GEORGE	HADLEY, ERNEST	N
WILD, CLAUDIUS	09/13/2019	CHARLESTOWN	WILD, CONSTANTINE	HORVATH, IRENE	N
ATKINS, WILLIAM	10/07/2019	CLAREMONT	ATKINS, PAUL	NARKIEWICZ, HELEN	Y

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**



RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--CHARLESTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BAILEY, VALERIE	10/11/2019	CHARLESTOWN	BAILEY, CHARLES	BROCHU, GERTRUDE	N
LEAVITT, HERBERT	10/15/2019	CHARLESTOWN	LEAVITT, HERBERT	PHELPS, GEORGIA	N
HUTCHINSON, KATHLEEN	10/17/2019	CHARLESTOWN	DAVIS, HARRY	ROLFE, EVELYN	N
PELLERIN, JOHN	11/01/2019	CHARLESTOWN	PELLERIN, FORREST	DWYER, MARJORIE	N
HARDY, PATRICIA	11/03/2019	KEENE	FISH, ARNOLD	POLLARD, ROSAMOND	N
PEBBLES, ROBERTA	11/09/2019	CHARLESTOWN	MARTINEAU, ROBERT	ROBINSON, SALLY	N
LUFKIN, CASANDRA	11/23/2019	CHARLESTOWN	LUFKIN, ARTHUR	MAXHAM, ADA	N
ZALESKI, STEVEN	11/24/2019	CHARLESTOWN	ZALESKI, STEVEN	ESTEY, DORIS	Y
PARROTTE, BETTY	12/04/2019	CHARLESTOWN	PELKEY, RALPH	MITCHELL, EUNICE	N
JOHNSON, SUSAN	12/06/2019	LEBANON	VARNEY, EDWOOD	UNKNOWN, CAROLINE	N
LABERGE, DARBY	12/11/2019	CHARLESTOWN	LABERGE, DONALD	STILL, RENA	N
RUSKIN, KEITH	12/16/2019	CHARLESTOWN	RUSKIN, HERMAN	HOFFMAN, NATHENE	N
SHORT, GEORGE	12/24/2019	CLAREMONT	SHORT, HARVEY	RANDALL, BEULAH	Y
HASKELL, ERNEST	12/28/2019	CHARLESTOWN	GRINNEL, LEE	GRONDIN, MARJORIE	N
STRIPP, DONA	12/31/2019	CLAREMONT	HOAG, FLOYD	BRINKMAN, BERNICE	N

Total number of records 51

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2019-12/31/2019

--CHARLESTOWN--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
OSGOOD, KAISEN MATHEW	01/09/2019	LEBANON,NH	OSGOOD, NATHAN	MERRITT, STEPHANIE
RICHARDSON, NOAH CARLETON	01/21/2019	LEBANON,NH	RICHARDSON, CRAIG	RICHARDSON, CHRISTINA
PELCHAT, CAYDE ALFRED	02/06/2019	LEBANON,NH	PELCHAT, CHRISTOPHER	STUDEBAKER, BRIANNA
VAN VELSOR, KAYDENCE JOY	02/09/2019	LEBANON,NH	VAN VELSOR, JACOB	SYLVESTER, HUNTER
BENJAMIN, JAX THOMAS	02/27/2019	LEBANON,NH	BENJAMIN, JOHN	BENJAMIN, EMILY
WETHERBY, ZOEI LEE	05/11/2019	LEBANON,NH	WETHERBY, ADAM	KING, HAILEY
ST PIERRE, WALKER LEE	05/12/2019	LEBANON,NH	ST PIERRE, JACOB	ST PIERRE, KAYLEE
DONAHUE, AYDEN MICHAEL	05/26/2019	LEBANON,NH	DONAHUE, DAVID	CLOW, CHRISTA
SMITH, ELIJAH KOL	07/06/2019	LEBANON,NH	SMITH, ZACHARY	SMITH, BRIANNA
GLIDDEN, MAGNOLIA JIMALINA	07/26/2019	CHARLESTOWN,NH	GLIDDEN, DUSTIN	GLIDDEN, SHANNON
HAYES, SAMUEL ROBERT	07/29/2019	LEBANON,NH	HAYES, AIDAN	BRIGGS, SARAH
BOARDMAN, CALYPSO JEAN	08/04/2019	LEBANON,NH	BOARDMAN, JOHN	HOUSER, TAYLOR
ALLEN, AUBREY NICOLE	08/12/2019	LEBANON,NH	ALLEN, PATRICK	ALLEN, AMANDA
COLBURN, ABIGAIL HOPE	09/17/2019	LEBANON,NH	COLBURN, CHRISTOPHER	BROUGHTON, ASHLEY
ST PIERRE, KRISTINA JOY	09/27/2019	LEBANON,NH	ST PIERRE, PATRICK	ST PIERRE, GRACE
DAY, OLLYVER MICAL-BRYON	10/13/2019	LEBANON,NH		GOREY, KRYSTA
BASLOW, HUNTER JOSEPH	11/18/2019	LEBANON,NH	BASLOW, JOSHUA	REED, REBECCA
HUTT, BROOKE LYNN	11/29/2019	LEBANON,NH	HUTT, MICHAEL	RUSSELL, BEVERLEY
COOK, JAMISON ANTHONY	12/11/2019	LEBANON,NH	COOK, TYLER	COOK, MONIQUE
BELLETSKY, SOPHIE DREW	12/11/2019	LEBANON,NH	BELLETSKY IV, STEPHEN	BELLETSKY, ALLISON
SYKIE, MATTHEW JOHN	12/11/2019	LEBANON,NH	SYKIE, MICHAEL	BAERHUK, MICHELLE

Total number of records 21

STATEMENT OF DEBT

December 31, 2019
 Showing Annual Maturities of Outstanding and
 Long-Term Notes

WATER/WASTEWATER IMPROVEMENT 2002

New Hampshire Municipal Bank Bank
 Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	34,000.00	21,760.00	55,760.00
2021	35,000.00	20,315.00	55,315.00
2022	37,000.00	18,720.00	55,720.00
2023	39,000.00	17,035.00	56,035.00
2024	41,000.00	15,035.00	56,035.00
2025	43,000.00	10,290.00	53,290.00
2026	45,000.00	7,954.00	52,954.00
2027	47,000.00	5,685.00	52,685.00
2028	49,000.00	3,835.00	52,835.00
2029-2030	105,000.00	1,516.00	106,516.00
	\$ 475,000.00	\$ 122,145.00	\$ 597,145.00

WATER/WASTEWATER IMPROVEMENT 2003

New Hampshire Municipal Bond Bank
 Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	32,000.00	23,690.00	55,690.00
2021	34,000.00	22,200.00	56,200.00
2022	36,000.00	20,450.00	56,450.00
2023	37,000.00	18,625.00	55,625.00
2024	39,000.00	16,725.00	55,725.00
2025	41,000.00	11,953.00	52,953.00
2026	44,000.00	9,663.00	53,663.00
2027	45,000.00	10,825.00	55,825.00
2028	47,000.00	5,807.00	52,807.00
2029-2031	156,000.00	3,289.00	159,289.00
	\$ 511,000.00	\$ 143,227.00	\$ 654,227.00

WASTEWATER DEPARTMENT

EXPENDITURES

Clerical	\$ 7,279.94
Treasurer	1,250.00
Sewer Commissioners	9,999.96
Sewer Collector	7,210.00
Salaries Full Time	56,454.13
Overtime	4,458.81
Health/Disability Insurance	21,606.20
FICA/Medicare	6,351.71
NH Retirement	7,672.58
Dental Insurance	70.82
Unemployment/Workers' Comp	3,098.21
Audit	2,000.00
Mowing	5,081.60
Telephone	3,958.53
Lab Fees	3,714.50
Lab Equipment & Supplies	1,215.83
Electricity	38,770.64
Heating Oil	7,748.44
Building Maintenance	2,275.38
Software Support	192.90
Property, Vehicle Insurance	5,340.50
Educational Programs	290.20
Line Installation & Repair	514.81
Alarm Monitoring	307.52
Office Supplies & Equipment	1,141.55
Postage	1,385.00
Equipment	2,508.32
Gasoline	2,539.75
Lagoon Maintenance	6,696.51
Vehicle Maintenance & Repair	1,912.93
Uniforms	1,034.73
General Expenses	1,817.85
Weed Kill	1,100.00
Safety Equipment	603.39
Debt Principal/Interest	56,972.10
Contracted Services	1,570.75
Tests	2,259.75
Chemicals	4,001.25
Dam Registration	750.00
Total 2019 Expenses	\$ 283,157.09
2018 Expenses paid in 2019	4,357.14
	\$ 287,514.23
Rents billed out in 2019 (less abatements)	\$ 443,019.15

WATER DEPARTMENT

Disbursements:

Clerical	\$ 7,279.94
Treasurer	1,250.00
Water Commissioners	9,999.96
Water Collector	7,210.00
Admin. Health/Disability Ins	886.20
Admin. FICA/Medicare	1,938.93
Admin. Retirement	812.85
Software Support	270.06
Educational Programs	438.80
Office Supplies, Equip, Comp	1,300.07
Postage	2,080.00
Water Tests	5,614.00
Water Laboratory Supplies	1,287.08
Water Laboratory Equipment	210.00
Salaries Full Time	84,879.46
Overtime	9,611.40
Health/Disability Insurance	31,509.42
FICA/Medicare	6,846.23
NH Retirement	10,641.58
Unemployment/Workers' Comp	5,030.74
Dental Insurance	106.25
Audit	2,000.00
Mowing	3,967.86
Telephone	11,564.97
Contracted Services	4,341.01
Heating Oil/Propane	6,699.18
Electricity	45,071.49
Building Maintenance	1,438.69
Property, Vehicle Insurance	6,103.50
Dues/Fees/Courses	408.00
Equipment	249.74
Construction Equipment	148.55
Gasoline	5,857.94
Vehicle Maintenance and Repair	3,106.70
Uniforms	1,689.98
General Expenses	2,513.92
Safety Equipment	569.68
Arsenic Filtration System	24,111.32
Meter Installation & Repair	25,411.17
Meter Equipment	2,065.52
Line Installation & Repair	14,749.03

WATER DEPARTMENT

Alarm Monitoring	150.00
Plant Maintenance & Repair	3,992.28
Chemicals	1,423.60
Booster Station Maintenance	1,215.38
Dam Maintenance & Registration	785.40
Debt Principal/Interest	54,737.90
Capital Projects	50,150.15
Total 2019 Expenses	\$ 463,725.93
2018 Expenses paid in 2019	3,962.67
	\$ 467,688.60
Rents billed out in 2019 (less abatements)	\$ 465,281.82

WATER & WASTEWATER

Charlestown Water:

We have three wells in Charlestown Clay Brook Well and Bull Run Well #1 and # 2
Clay Brook Well Produced 7,954,000 Gallons of water in 2019
Bull Run Well #1 Produced 4,618,601 Gallons of water in 2019
Bull Run Well #2 Produced 79,812,747 Gallons of water in 2019
Total pumped for 2019 in Charlestown 92,385,348 Gallons of water.
Clay Brook can produce 370 gallons per minute or 530,000 total gallons per day
Bull Run Well #1 can produce 200 gallons per minute or 288,000 total gallons per day.
Bull Run Well # 2 can produce 500 gallons per minute or 720,000 total gallons per day.
The Town of Charlestown has a total capability of 1,250,000 Gallons per day.
With these sources we have water for the next 50 to 100 years with excellent growth potential for the Town.

We had a very busy year with, Three frozen meters, Responding to seven water service leaks, and two main water line leaks, Turned on or off thirty eight customers for various reasons, Responded to ninety two customer request, repaired Three curb stops, repaired or replaced 57 meters.

Maintained Four pumping stations, flushed hydrants twice spring and fall, read meters each quarter.

Passed all water testing and analysis
Passed all State and Federal Guidelines and Inspections
Maintained and reported the back flow prevention program.
Maintained and reported the wellhead protection program.
Maintained all seven State and Federal Permits

Charlestown Wastewater:

Operated and maintained wastewater treatment facility
Operated and maintained two sewer pump stations
Collected 65,201,000 Gallons of sewerage, cleaned and treated then returned to nature.
Discharged 38,516,000 Gallons of clean treated water to the Connecticut River
Passed all State and Federal Permit requirements for 2019
Maintained all eight State and Federal Permits
Achieved a pollution removal yearly average of 97.0%
Passed toxicity and chemical testing
Two new service hookups
Responded to Eight sewer complaints, assisted with two sewer service line repairs, jetted and cleaned 10 % of the collection system

Maintained industrial discharge permits and reporting program
Filed all federal required reports and documentation
Passed all State and Federal inspections

WATER & WASTEWATER

North Charlestown Water:

We have two wells in North Charlestown we operated both as needed to keep up with demand.

Well # 1 Water Produced in 2019 = 11,528,000 Gallons

Well # 2 Water Produced in 2018 = 11,598,900 Gallons

Total produced in North Charlestown = 23,126,900 Gallons

Maintained one pumping station, flushed hydrants twice spring and fall, read meters each quarter.

Passed all water testing and analysis

Passed all State and Federal Guidelines and Inspections

Arsenic removal system is working nicely with a 0.008 mg/l average.

This is just a small snapshot of what is accomplished on a yearly basis in the water and wastewater departments for more complete description look at our Consumer Confidence report and or call 826-5387.

Respectfully Submitted,
David Duquette

NOTES

CHARLESTOWN TELEPHONE DIRECTORY

911 **EMERGENCY** **911**
AMBULANCE - FIRE - POLICE
EMERGENCY

Administrative Assistant	826-5368
Ambulance (non-emergency)	826-3686
Fire Department (non-emergency)	826-3311
Health Officer	826-4400
Health & Human Services	826-5266
Highway Garage	826-4421
Inspection Dept. (building, wiring, plumbing, fire)	826-4400
Planning and Zoning Board	826-5368
Police Department (non-emergency)	826-5747
Silby Free Public Library	826-7793
Selectmen's Office	826-4400
Town Clerk/Tax Collector	826-5821
Transfer Station	826-3201
Water/Sewer Department	826-5387