

2015 ANNUAL REPORT



Town of Charlestown
New Hampshire



The Town of Charlestown would like to take this opportunity to thank John Olson, Executive Vice-President, formerly President of Whelen Engineering, for his dedication and assistance to the Town over the years. Whelen's facility in Charlestown was opened in 1984 under Olson's direction; the Charlestown facility now employs approximately 1,000 people. In addition to being the largest employer in Charlestown, Mr. Olson and Whelen Engineering, have made many donations to a variety of Town projects over the years. With Mr. Olson's approval Whelen donated materials for the Police Station at 2 Claremont Road, money for the Police Department to purchase fire arms and annually Whelen donates emergency lighting for municipal vehicles. On a personal level, Mr. Olson also donated material for the construction of the Police Station, and he has donated space on his property for the placement of the Town's radio communications tower. Mr. Olson's generosity is greatly appreciated by the Town and its many departments. The Town of Charlestown is very fortunate to have individuals and business owners that are so community minded.

Thank you.

ANNUAL REPORTS

Of the Selectboard
And
Other Town Officers

CHARLESTOWN, N.H.



For the Year Ending
December 31, 2015

"The Town of Charlestown prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) The Town of Charlestown is an equal opportunity provider and employer."

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SELECTBOARD

2015 was a year of significant accomplishments and challenges for the Selectboard.

The Town successfully implemented a new emergency services dispatch system to replace Southwestern NH Fire Mutual Aid whose costs had become prohibitive. Beginning July 1, the Police Department now dispatches all of the Town's emergency services; police, ambulance and fire; in house. Although this required a substantial initial investment, it will save the Town thousands of dollars going forward; with a payback on the initial investment of only 2-3 years. We would like to extend our sincere appreciation to Police Chief Patrick Connors for his tireless efforts in accomplishing a smooth transition to the new system. We would also like to thank our neighboring communities for their understanding and cooperation in developing new, individual mutual aid agreements.

A new sand storage shed was built at the Highway Department which should assure that the Town's winter maintenance materials will be of better quality with far less waste looking forward.

Last year the voters approved a Warrant Article to begin the much needed masonry restoration at the Silsby Library. Unfortunately the first phase of this work requires very specialized contractors who were not readily available in 2015. We have however signed a contract to have the work commenced in 2016.

The purchase and fit-out of the former Post Office Building at 233 Main Street has proved to be somewhat more challenging. The goal of housing both the Selectboard staff and Town Clerk/Tax Collector's office in a single location to provide residents with "one stop shopping" for Town business has been difficult to accomplish. We are hopeful however that by mid-late spring in 2016 this task can be accomplished to the satisfaction of all.

Several state transportation projects affecting Charlestown are also in the works. Deck rehabilitation work on the Cheshire Bridge to Springfield is scheduled for this spring/summer. This work may result in minor delays to travelers due to alternating one-way-traffic but the originally anticipated full 6 week closure of the bridge has been avoided except for a one week full closure for paving at the end of the project. The Route 12 project in South Charlestown is still on the State's 10-Year Plan. This work is scheduled to begin in 2017 with the relocation of the railroad line. Work on the roadway itself is scheduled for 2 years later. Another positive development is that the rehabilitation of Route 12 from the Route 12A overpass to Almar Street has been included in the 10 year plan for the first time. While still a number of years out, we are gratified to see that this much needed work is at least on the State's radar.

In closing we wish to thank all of the volunteers who give their time to serve on the Town's many boards and committees as well as the Town staff for their hard work and dedication. We ask that the entire Town join us in giving these folks the thanks they deserve. We also wish to convey our special appreciation to the dedicated volunteers who serve in the Town's Fire and Ambulance Departments. These often thankless jobs require late night call-outs, lost time at work and time away from their families. We thank them for their service in keeping us all safer.

Steve Neill , Chair

Brenda Ferland

Art Grenier

OFFICIAL OFFICE HOURS/MEETING DATES

SELECTMEN'S OFFICE (Bakery Building)

Weekdays: 8:00 A.M. to 4:00 P.M., except holidays
MEETINGS: first and third Wednesday, 6:30 P.M.

Tel. 826-4400
Fax 826-3709

TOWN CLERK/TAX COLLECTOR'S OFFICE

Monday: 10:00 A.M. to 1:00 P.M. and 1:30 P.M. to 6:00 P.M.
Tuesday through Friday 8:00 A.M. to 1:00 P.M. and 1:30 to 4:00 P.M.
except holidays – Library/Municipal Bldg

Tel. 826-5821
Fax 826-5181

BUILDING DEPARTMENT (Bakery Building)

Monday and Wednesday: 4:00 P.M. to 6:00 P.M.

Tel. 826-4400

HEALTH AND HUMAN SERVICES (Library/Municipal Bldg)

Tuesday and Thursday: 8:30 A.M. to 1:00 P.M.
Other days on-call

Tel. 826-5266
1-800-894-8400

PLANNING BOARD OFFICE (Bakery Building, downstairs)

Monday through Friday: 8:30 A.M. to 4:00 P.M.
MEETINGS: first and third Tuesday, 7:00 P.M. (Community Room)

Tel. 826-5368
Fax 826-3709

TRANSFER STATION

Tuesday, Friday and Saturday: 8:00 A.M. to 4:30 P.M.
Wednesday: 9:30 A.M. to 6:00 P.M.

Tel. 826-3201

CONSERVATION COMMISSION (Community Room)

MEETINGS: third Monday of each month: 7:00 P.M.

RECREATION COMMITTEE (Bakery Building, downstairs)

MEETINGS: first Tuesday of each month: 7:00 P.M.

EMERGENCY PHONE NUMBERS

Police, Ambulance and Fire – 911

(Police Department – non-emergency – 826-5747)

2016 HOLIDAY SCHEDULE

Friday January 1 – New Years Day

Friday November 11 – Veterans' Day

Monday May 30 – Memorial Day

Thursday November 24 – Thanksgiving Day

Monday July 4 – Independence Day

Friday November 25 – Day after Thanksgiving

Monday September 5 - Labor Day

Monday December 26 – Christmas Day
(Observed)

TOWN OFFICERS AND COMMITTEE MEMBERS

Selectboard	Steven Neill, Chair	2017
	Brenda Ferland	2016
	Arthur Grenier	2018
Health & Human Services	Community Alliance	
Chief of Police	Patrick Connors	Appointed
Animal Control Officer	Police Dept	Appointed
Treasurer	Joan Kuncik	2018
Town Clerk/Tax Collector	Kelly Stoddart	2016
Office Manager	Jessica Dennis	Appointed
Health Officer	Steven Neill	Appointed
Deputy Health Inspector	Patricia Henderson	Appointed
Building Inspector	Jon LeClair	Appointed
Deputy Building Inspector	Bud Von Ahnen Jr.	Appointed
Moderator	Albert St. Pierre	2018
Supervisors of Checklist	Nancy Houghton	2016
	Joan Kuncik	2018
	Christy Neill	2020
Administrative Assistant to Selectboard/ Planning & Zoning Administrator	David M. Edkins	Appointed
Highway/Transfer Station Superintendent	Keith Weed	Appointed
Water/Wastewater Superintendent	David Duquette	Appointed
Trustees of Trust Funds	William Sullivan	2016
	Susan Laware	2017
	Patricia Royce	2018
Cemetery Trustees	Victoria Sargent, Chair	2016
	Ronald LeClair	2017
	Aare Ilves	2018

TOWN OFFICERS AND COMMITTEE MEMBERS

Librarian	Sandra Perron	Retired
Assistant Librarian	Holly Shaw	Appointed
Library Trustees	James Fowler, Chair	2017
	Robin Forsaith, Treasurer	2017
	Diana Bushway	2016
	Julianne Wanat	2016
	Mary Holmes	2016
	Kara Lee	2018
	Anne Williams	2018
Fire Chief	Charles Baraly	Appointed
Ambulance Director	Anthony Giordano	Appointed
Emergency Mgt. Dir.	Charles Baraly	Appointed
Deputy Emergency Mgt. Dir.	Ronald Greenleaf	Appointed
Conservation Commission	Brenda Ferland	Ex-Officio
	Steven Dumont, Chair	2016
	James Fowler, Secretary	2016
	Richard Lincourt	2017
	Michael Francis	2017
	Richard Holmes	2018
	Gabriel Bailey	2018
Alternates	Aaron Eames	2017
Finance Committee	Roger Thibodeau, Chair	2016
	Robert Beaudry	2016
	Nancy Houghton	2016
	Patricia Chaffee	2016
	Eric Johnson	2017
	Patricia Royce	2017
	David Richardson	2018
	Rose Smith-Hull	2018
	Richard St. Pierre	2018

TOWN OFFICERS AND COMMITTEE MEMBERS

Recreation Committee	Arthur Grenier	Ex-Officio
	Nancy Fontaine, Chair	
	Michelle Barrows	2016
	Hope Grenier	2016
	Joseph Town	2016
	Gabe Bailey	2016
	Rogene Thompson	2016
	Patricia Chaffee	2017
Austin Aubin	2017	
Recreation Director	Craig Fairbank	Appointed
Planning Board	Steven Neill	Ex-officio
	Robert Frizzell, Chair	2017
	Sharon Francis, Vice-Chair	2018
	Richard Lincourt	2016
	Roger Thibodeau	2016
	Rose Smith-Hull	2017
	John Bruno	2018
Alternates	Patricia Chaffee	2016
	Douglas Neill	2016
	Duane Wetherby	2016
	James Jenkins	2016
Zoning Board of Adjustment	Terri Fisk, Chair	2018
	Andrew Jellie, Vice Chair	2017
	Kenneth Arkell, Secretary	2016
	Harold Ames	2016
	Nancy Houghton	2017
Heritage Commission	Arthur Grenier	Ex-Officio
	Duane Wetherby, Chair	2017
	Susan Richardson, Treasurer	2018
	Joanne Hipp	2016
	Susan Coleman	2016
	Joyce Higgins	2017
	Wesley Van Velsor	2017
Duane Wetherby	2017	
Heritage Commission Alternate	Tamera Golden	2017
Capital Improvement	Brenda Ferland	2016
	Roger Thibodeau	2016
	Patricia Royce	2016
	Robert Davis	2016
	Robert Beaudry	2016

**STATE OF NEW HAMPSHIRE
TOWN OF CHARLESTOWN
2016 ANNUAL TOWN MEETING WARRANT**

TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN, NEW HAMPSHIRE who are qualified to vote in Town affairs,

TAKE NOTICE AND BE WARNED that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on **Wednesday, February 3, 2016 commencing at 6:30 P.M. in the Town Hall at 19 Summer Street** and on **Tuesday, March 8, 2016 commencing at 8:00 A.M. in the Community Room at the Silsby Library/Municipal Building**. At the second session, voting on all warrant articles will be by Official Ballot commencing at 8:00 A.M. and concluding at 7:00 P.M. unless the Town Meeting votes to keep the polls open to a later time.

ARTICLE 1. To elect the necessary Town Officers for their respective terms.

ARTICLE 2. Are you in favor of the adoption of the amendment to the existing town Zoning Ordinance as proposed by the planning board: It would add provisions prohibiting any use which could cause any undue hazard to health, safety or property values or which is potentially detrimental to the public because of noise, vibration, dust, particulate matter, radiation, excessive traffic, unsanitary conditions, noxious odor, smoke or other similar reasons. Copies of the full text of the proposed amendment are on file and available for public inspection during regular business hours in the Office of the Town Clerk and will be available at the Deliberative Session and at the polls.

ARTICLE 3. Are you in favor of the adoption of the amendment to the existing town Drinking Water Protection District Ordinance? It would expand the Drinking Water Protection District to protect the new Bull Run Well #2 and make a number of currently prohibited uses in the District allowable by conditional use permit. Copies of the full text of the proposed amendment are on file and available for public inspection during regular business hours in the Office of the Town Clerk and will be available at the Deliberative Session and at the polls.

ARTICLE 4. To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$4,907,138 which represents \$4,103,048 for the Town operating budget, \$449,713 for the Water Fund operating budget and \$354,377 for the Sewer Fund operating budget.

Should this article be defeated, the default operating budget shall be \$4,757,925 which is the same as last year's budget*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

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2016 ANNUAL TOWN MEETING WARRANT**

*The default budget represents \$3,902,306 for the Town operating budget, \$507,018 for the Water Fund operating budget, and \$348,601 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 5. To see if the Town will vote to appropriate the sum of \$51,800 for the purpose of conducting a statistical update reappraisal of all real estate in the Town for the 2016 tax year (5 years after the last one) and to authorize the withdrawal of the \$51,800 from the Real Estate Reappraisal Capital Reserve Fund established under Article 6 at the 2011 Annual Town Meeting for that purpose. **No part of this appropriation is to be raised by general taxation.** (Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 6. To see if the Town will vote to authorize the Selectboard to enter into a 10 year lease-purchase agreement for the acquisition of a new front-end loader for the Highway Department at a total cost of \$199,000 less the \$16,000 trade-in value of the current loader, making the actual cost to the Town the amount of \$183,000. And further to raise and appropriate the sum of \$22,000 as the first year's payment of principal and interest toward said lease-purchase. Future annual payments in years 2-10 would continue to be \$22,000. The lease-purchase agreement shall contain a non-appropriation or "escape" clause providing that should the scheduled lease payment not be appropriated in future years, the equipment will be returned to the lessor with no further obligations or liabilities on behalf of the Town. (Majority vote required.)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$25,000 for the purchase of a "Jaws-of-Life" apparatus for the use of the Fire Department.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$25,000 to be placed in the Real Estate Reappraisal Capital Reserve Fund established under Article 6 at the 2011 Annual Town Meeting for the purpose of setting aside some of the funds that will be needed for a reappraisal of all real estate in the Town as required by law every 5 years.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation

**STATE OF NEW HAMPSHIRE
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2016 ANNUAL TOWN MEETING WARRANT**

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$5,000 to be placed in the Highway Heavy Equipment Capital Reserve Fund established under Article 7 at the 2011 Annual Town Meeting.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$25,000 to be placed in the Silsby Library/Municipal Building Masonry Restoration and Preservation Capital Reserve Fund established under Article 8 at the 2012 Annual Town Meeting.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 11. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of acquiring, replacing or repairing emergency services communications equipment or improvements and to raise and appropriate the sum of \$3,000 to be placed in said fund, and further to authorize the Selectboard to act as agent to carry out such purpose and to expend monies from such fund without further authorization of the Town Meeting.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$3,000 for the use of the Charlestown Beautification Coalition to maintain the floral baskets, tubs and gardens in the growing season and green wreathes and red bows on the decorative light poles in the winter on Main Street.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the support of the Fort at #4. **(By Petition)**

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 14. To see if the Town will vote to increase the Optional Veterans Tax Credit from the current \$400 to \$500 pursuant to the provisions of RSA 72:28.

The Selectboard recommends this article.

The Finance Committee recommends this article.

ARTICLE 15. To see if the Town will vote to adopt an ordinance under RSA 31:41-c in order to protect the safety, welfare and rights of voters at any election held for any purpose in the Town that prohibits electioneering within a corridor that is 10 feet wide and within 50 feet from the entrance to the polling place with the following terms: a) "electioneering" shall mean any action in any way specifically designed to influence the vote of a voter on any question or office; b) this prohibition shall not extend to the display of printed or written matter attached to any legally parked motor vehicle, nor shall such prohibition extend to activities conducted wholly on

**STATE OF NEW HAMPSHIRE
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private property so as not to interfere with people approaching or entering a polling place; and c) failure to conform to this ordinance shall constitute a violation with such penalties as authorized by law. A copy of this ordinance, if adopted, shall be posted at each polling place at least 72 hours in advance of any town election.

The Selectboard does not recommend this article

ARTICLE 16. To see if the town will vote to direct the Selectboard to approve and execute the first formulated plan, collaborated by the Town Clerk/Tax Collector and Selectboard together, for the use of the Town Clerk/Tax Collector's Office at 233 Main Street, with no less than 830 square feet to be allocated to the Town Clerk/Tax Collector's Office which includes bullet proofing and ADA compliance, to be moving forward by May 2, 2016. **(By Petition)**

The Selectboard does not recommend this article.

ARTICLE 17. To transact any other business that may legally come before the meeting.

Given under our hands and seal this 21st day of January 2016.

Charlestown Selectboard

Steven Neill, Chair
Brenda Ferland
Arthur Grenier

NOTICE –RSA 674:39-aa

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.

BUDGET FOR 2016

	BUDGET 2015	ACTUAL 2015	BUDGET 2016
<u>GENERAL GOVERNMENT</u>			
Executive	115,988	98,465	103,853
Election Reg. & Vital	1,756	1,248	14,304
Financial Administration	372,541	341,996	338,403
Revaluation of Property	-	-	-
Legal Expense	25,000	33,828	30,000
Planning & Zoning	56,391	54,905	57,127
General Government Buildings	209,938	205,959	183,491
Cemeteries	73,450	70,238	70,009
Insurance	82,250	88,316	59,536
Advertising & Reg. Assoc	15,372	15,371	15,973
Total General Government	952,686	910,326	872,696
<u>PUBLIC SAFETY</u>			
Police Department	723,258	710,928	737,592
Ambulance	92,769	73,681	89,918
Fire Department	138,524	139,077	126,529
Building Inspection	11,682	9,249	11,190
Emergency Management	600	348	450
Total Public Safety	966,833	933,283	965,679
<u>PUBLIC WORKS</u>			
Highways & Streets	1,141,644	1,116,901	1,219,251
Street Lighting	30,000	39,552	38,000
Trees	1,800	1,725	1,800
Solid Waste Disposal	224,561	234,426	235,640
Total Public Works	1,398,005	1,392,604	1,494,691
<u>HEALTH & WELFARE</u>			
Pest Control	1,000	1,807	800
Health Agencies	65,874	6,435	63,497
Administration & Direct Assist	55,339	30,787	53,975
Total Health & Welfare	122,213	39,029	118,272
<u>CULTURE & RECREATION</u>			
Recreation	68,656	68,641	69,488
Library	121,376	116,949	137,640
Heritage Commission	2,500	2,500	3,000
Total Culture & Recreation	192,532	188,090	210,128
<u>CONSERVATION</u>			
	900	900	900
<u>DEBT SERVICE</u>			
	10,500	11,922	10,500
<u>CAPITAL EXPENDITURES</u>			
	287,194	282,586	430,182
<u>TOWN BUDGET</u>			
	3,930,863	3,758,740	4,103,048
<u>ARTICLES RECOMMENDED</u>			
	500,000	458,667	164,800
<u>SEWER</u>			
	348,601	332,456	449,713
<u>WATER</u>			
	507,018	506,009	354,377
TOTAL of 3 FUNDS	\$ 5,286,482	\$ 5,055,872	\$ 5,071,938

BUDGET FOR 2016

	BUDGET 2015	ACTUAL 2015	BUDGET 2016
<u>SOURCES OF REVENUE</u>			
<u>TAXES</u>			
Land Use Change Taxes	10,000	10,260	10,000
Timber Taxes	-	14,592	10,000
Payment in Lieu of Taxes	12,000	-	12,000
Interest & Penalties on Delinquent Taxes	178,000	174,782	175,000
Excavation Tax	1,600	1,649	1,600
<u>LICENSES, PERMITS & FEES</u>			
Business Licenses & Permits	1,200	800	900
Motor Vehicle Permit Fees	650,000	785,803	750,000
Building Permits	3,700	7,826	6,500
Other Licenses, Permits & Fees	11,000	9,761	9,600
From Federal Government	-	-	-
<u>FROM STATE</u>			
Shared Revenues	-	-	-
Meals & Rooms Tax Distribution	245,975	245,975	246,000
Highway Block Grant	144,714	145,965	140,000
State/Federal Forest Land Reimbursement	1,032	1,032	800
Other (Including RR Tax)	4,742	4,742	15,000
<u>CHARGES FOR SERVICES</u>			
Income from Departments	251,000	286,009	277,000
Other Charges	-	-	-
<u>MISCELLANEOUS REVENUES</u>			
Sale of Municipal Property	10,200	11,758	-
Interest on Investments	350	882	-
Other - Rent	10,600	25,650	-
<u>INTERFUND OPERATING TRANSFERS IN</u>			
Sewer	348,601	348,601	354,377
Water	507,018	507,018	449,713
Special Revenue Funds	-	-	-
From Capital Reserve Funds	175,000	100,000	51,800
Trust & Fiduciary Funds	14,200	15,698	14,000
<u>OTHER FINANCING SOURCES</u>			
Produced from Long Term Bonds & Notes	-	-	-
Voted from F/B	250,000	250,000	-
Fund Balance (Surplus)	-	222,000	-
<u>TOTAL REVENUE & CREDITS</u>	<u>\$ 2,830,932</u>	<u>\$ 2,948,803</u>	<u>\$ 2,524,290</u>

	PRIOR YEAR	ENSUING YEAR
Appropriations Recommended	4,786,482	4,907,138
Special Warrant Articles Recommended	500,000	114,800
Individual Warrant Articles Recommended	-	50,000
Total Appropriations Recommended	<u>5,286,482</u>	<u>5,071,938</u>
Estimated Revenues & Credits	<u>2,775,475</u>	<u>2,524,290</u>
Estimated Amount of Taxes to be Raised	<u>\$ 2,511,007</u>	<u>\$ 2,547,648</u>

**DEPARTMENT OF REVENUE ADMINISTRATION
2015 TAX RATE CALCULATION**

Town Portion

Gross Appropriations	\$ 5,286,482	
Less: Revenues	2,580,932	
Less: Shared Revenues	-	
Add: Overlay	31,260	
War Service Credits	<u>121,600</u>	
Approved Town Tax Effort	\$ 2,386,140	
Municipal Tax Rate		8.15

School Portion

Regional School Apportionment	\$ 11,148,568	
Less: Adequate Education Grant	4,962,398	
Less: State Education Taxes	<u>593,687</u>	
Approved School (s) Tax Effort	\$ 5,592,483	
Local Education Tax Rate		19.12
Equalized Valuation Tax Rate	2.22	
Equalized Valuation (no utilities)	\$ 252,183,392	
	\$252,183,392	
Divided by Local Assessed Valuation (no utilities)	\$267,738,107	
State School Rate		2.22

County Portion

Due to County	\$ 789,801	
Less: Shared Revenues	-	
Approved County Tax Effort	\$ 789,801	
County Tax Rate		2.70
Combined Tax Rate		<u>\$ 32.19</u>

Total Property Taxes Assessed	\$ 9,362,381
Less: War Service Credits	<u>121,600</u>
Total Property Tax Commitment	<u>\$ 9,240,781</u>

Proof of Rate

<u>Net Assessed Valuation</u>	<u>Tax Rate</u>	<u>Assessment</u>
State Education Tax	267,738,107	2.22
All Other Taxes	292,559,307	29.97
		<u>\$ 9,362,381</u>

2015 SUMMARY INVENTORY (MS-1)

LAND BUILDINGS	ACRES	ASSESSED VALUATION	TOTAL TAXABLE
Value of Land Only			
A. Current Use	14,400	\$ 1,297,304	
B. Conservation Restriction Assessment	-	-	
C. Historic Barns	0.3	300	
D. Residential Land	3,779	45,200,650	
E. Commercial/Industrial	603	5,619,250	
F. Total of Taxable Land	18,782		\$ 52,117,504
G. Tax Exempt & Non-taxable	2,653		5,244,400
Value of Buildings Only			
A. Residential		\$ 159,083,042	
B. Manufactured Housing		23,369,000	
C. Commercial/Industrial		33,938,711	
D. Historic Barns	6	35,950	
E. Total of Taxable Buildings			\$ 216,426,703
F. Tax Exempt & Non-taxable			20,218,200
Public Utilities - Electric			\$ 24,821,200
Valuation before Exemptions	NUMBER		\$ 293,365,407
Blind Exemption	1	\$ 15,000	
Elderly Exemption	28	701,100	
Totally & Permanently Disabled Ex.	13	90,000	
Total Dollar Amount of Exemptions		\$ 806,100	
Net Valuation on which Tax Rate for Municipal, County and Local Education			\$ 292,559,307
Less Public Utilities			\$ 24,821,200
Net Valuation on which Tax Rate for State Education Tax is Computed			\$ 267,738,107

**TOWN ELECTION
CHARLESTOWN, NEW HAMPSHIRE
MARCH 10, 2015**

Albert St. Pierre, Moderator opened the polls at 8:00 AM for the 2015 town and school elections, after reading the beginning of the posted warrant. He announced absentee ballots would be cast at 1:00 PM with any absentee ballots received by mail to be opened before 5:00 PM.

The polls were closed at 7:01 PM.

The town results of the balloting are as follows:

436 regular ballots cast, 10 absentee ballots cast, totaling 446 ballots.

ARTICLE 1

Selectboard For Three Years	Arthur Grenier	368*
Moderator For Three Years	Albert St Pierre	408*
Treasurer For Three Years	Joan Kuncik	393*
Trustee Of The Trust Funds For Three Years	Patricia Royce	403*
Trustee Of The Trust Funds For Two Years	Laware, Susan	368*
Library Trustee For Three Years	Lee, Kara	341*
	Williams, Anne	364*
Cemetery Trustee For Three Years	Ilves, Aare	358*
Planning Board For Three Years	Bruno, John	359*
	Francis, Sharon	299*
Finance Committee For Three Years	Chaffee, Patricia	256
	Richardson, David A.	309*
	Smith-Hull, Rose	259*
	St. Pierre, Richard	324*

ARTICLE 2. “Shall the town vote in favor of the adoption of the amendment to the existing town building code as proposed by the planning board: It would eliminate references to obsolete building codes, bring the Town’s building code into conformance with the New Hampshire state building and fire codes, amend the three year term for appointment of the Building Inspector to an indefinite term, change the source of the Building Inspector’s compensation, and modify when a building permit is necessary?” Copies of the full text of the proposed amendment are on file and available for public inspection during regular business hours in the Office of the Town Clerk and will be available at the Deliberative Session and at the polls.

YES 268* NO 157

**TOWN ELECTION
CHARLESTOWN, NEW HAMPSHIRE
MARCH 10, 2015**

ARTICLE 3. “Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$4,786,482 which represents \$3,930,863 for the Town operating budget, \$507,018 for the Water Fund operating budget and \$348,601 for the Sewer Fund operating budget?”

Should this article be defeated, the default operating budget shall be \$4,753,108 which is the same as last year’s budget*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

*The default budget represents \$3,851,914 for the Town operating budget, \$547,394 for the Water Fund operating budget, and \$353,800 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

YES 278*

NO 156

ARTICLE 4. “Shall the town vote to raise and appropriate, by special warrant article, the sum of \$100,000 for the purchase of up to 2 used highway trucks and authorize the withdrawal of \$100,000 from the Highway Heavy Equipment Capital Reserve Fund established by Article 7 of the 2011 annual town meeting and created for that purpose and to further authorize the Selectboard to use up to \$10,000 in any trade-in or sale value of the trucks to be replaced to supplement this appropriation?” **No part of this appropriation is to be raised by general taxation.** (Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

YES 299*

NO 136

ARTICLE 5. “Shall the town vote, by special warrant article, to raise and appropriate the sum of \$65,000 to commence the masonry restoration on the Silsby Library/Municipal Building as outlined in a 2011 report by John Wastrom, Mason and to authorize the withdrawal of \$65,000 from the Silsby Library/Municipal Building Masonry Restoration and Preservation Capital Reserve Fund established by Article 8 of the 2012 annual town meeting and created for that purpose?” **No part of this appropriation is to be raised by general taxation.** (Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

YES 328*

NO 103

**TOWN ELECTION
CHARLESTOWN, NEW HAMPSHIRE
MARCH 10, 2015**

ARTICLE 6. “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$195,000 for the purchase and renovation of the former post office building located at 233 Main Street? This appropriation shall be funded solely through the Town’s unreserved fund balance.” **No part of this appropriation is to be raised by general taxation.** (Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

YES 243* NO 191

ARTICLE 7. “Shall the Town vote to authorize the Selectboard to convey the so-called Charlestown Medical Building property located at 33 Arbor Way (Map 118, Lot 179) to the Charlestown Medical Building Association, Inc. for the sum of one dollar (\$1.00)?” It shall be conditions of such conveyance that 1) the property shall be used only for the provision of medical services, including to the residents of Charlestown; 2) in the event the Charlestown Medical Building Association, Inc. is ever dissolved or ceases to exist, ownership of the property shall revert to the Town of Charlestown; 3) the Charlestown Medical Building Association, Inc. may not convey the property to any entity but to the Town of Charlestown, and 4) revenue of the Charlestown Medical Building Association, Inc. in excess of operating expenses shall continue to be used for the benefit of the community of Charlestown.

YES 334* NO 90

ARTICLE 8. “Shall the Town vote by special warrant article, to raise and appropriate the sum of \$55,000 to construct a 40’ X 80’ building for the storage of road maintenance materials (sand, salt, etc.). This appropriation shall be funded solely through the Town’s unreserved fund balance?” **No part of this appropriation is to be raised by general taxation.** (Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

YES 297* NO 137

ARTICLE 9. “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Real Estate Reappraisal Capital Reserve Fund established under Article 6 at the 2011 Annual Town Meeting for the purpose of a reappraisal of all real estate in the town as required by law every 5 years?”

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

YES 254* NO 156

ARTICLE 10. “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Highway Heavy Equipment Capital Reserve Fund established under Article 7 at the 2011 Annual Town Meeting?”

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

YES 260* NO 149

**TOWN ELECTION
CHARLESTOWN, NEW HAMPSHIRE
MARCH 10, 2015**

ARTICLE 11. “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Silsby Library/Municipal Building Masonry Restoration and Preservation Capital Reserve Fund established under Article 8 at the 2012 Annual Town Meeting?”

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

YES 257* NO 148

ARTICLE 12. “Shall the Town vote, pursuant to NH RSA 35:9-a-II to authorize the Trustees of Trust Funds to pay for capital reserve fund investment management services, and any other expenses incurred, from capital reserve funds income?” No vote by the Town to rescind such authority shall occur within five years of the original adoption date of this article. This warrant article would authorize expenses incurred by the Capital Reserve Funds to be paid from the Capital Reserve Funds, as is the case with the Common Funds and all other Town funds held by the trustees, instead of from the Town's General Fund

YES 261* NO 132

ARTICLE 13. “Shall the Town vote to direct the Selectboard to appoint a committee to study Charlestown’s financial obligation to the Fall Mountain Regional School District, inspect the current budget, provide input into the budgeting process and report to the Selectmen no later than the last meeting of January 2016?” This committee will be at no cost to the people of Charlestown.

YES 313* NO 97

A true copy, Attest:



Kelly J. Stoddart
Deputy Town Clerk/Tax Collector

BALANCE SHEET

GENERAL FUND
as of December 31, 2015

	<u>Beginning of Year</u>	<u>* End of Year</u>
<u>Current Assets</u>		
Cash and equivalents	\$ 1,805,882	\$ 1,912,964
Investments	245,440	151,477
Taxes receivable	1,414,454	1,603,110
Accounts receivable	24,280	32,739
Intergovernmental receivable	12,759	12,759
Interfund receivable	413,270	387,900
Total Assets	<u>\$ 3,916,085</u>	<u>\$ 4,100,948</u>
<u>Current Liabilities</u>		
Accounts payable	\$ 48,191	17,828
Accrued salaries and benefits	43,697	-
Intergovernmental-payable	2,426,915	1,611,418
Interfund-payable	10,025	86,121
Total Liabilities	\$ 2,528,828	\$ 1,715,367
Deferred Inflows of Resources		
Unavailable revenue - Property taxes	\$ 1,217,619	1,576,395
<u>Fund Balance</u>		
Nonspendable	-	-
Restricted	22,941	17,490
Committed	296,986	271,504
Assigned	89,401	182,099
Unassigned	(239,690)	338,094
Total Fund Balances	\$ 169,638	\$ 809,187
Total Liabilities & Fund Balance	<u>\$ 3,916,085</u>	<u>\$ 4,100,948</u>

* These figures subject to audit

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

Fiscal Year Ending December 31, 2015

Appropriation Title	Approp Amount	Receipts & Reimbs.	Total Amount Available	Expenses	Unexp'n'd Balance	Overdraft
Executive	\$ 115,988		\$ 115,988	\$ 98,465	17,523	
Elect/Regis/Vital Recs.	1,756	303	2,059	1,248	811	
Financial Administration	372,541	39	372,580	341,996	30,584	
Legal	25,000	57	25,057	33,828		(8,771)
Planning & Zoning	56,391		56,391	54,905	1,486	
General Gov't Buildings	209,938	3,130	213,068	205,959	7,109	
Cemeteries	73,450		73,450	70,238	3,212	
Insurance	82,250		82,250	88,316		(6,066)
Regional Associations	15,372		15,372	15,371	1	
Police	723,258	9,206	732,464	710,928	21,536	
Ambulance	92,769		92,769	73,681	19,088	
Fire	138,524		138,524	139,077		(553)
Code Enforcement	11,682	10	11,692	9,249	2,443	
Emergency Management	600		600	348	252	
Highways & Bridges	1,141,644	5,979	1,147,623	1,116,901	30,722	
Street Lights	30,000		30,000	39,552		(9,552)
Tree Maintenance	1,800		1,800	1,725	75	
Transfer Station	224,561		224,561	234,426		(9,865)
Pest Control	1,000		1,000	1,807		(807)
Health Agencies	65,874		65,874	64,358	1,516	
General Assistance	55,339	370	55,709	30,787	24,922	
Parks & Recreation	68,656	290	68,946	68,641	305	
Library	121,376	500	121,876	116,949	4,927	
Heritage Commission	2,500	250	2,750	2,500	250	
Conservation Commission	900		900	900		
Debt/Principal/Interest	10,500		10,500	11,922		(1,422)
Capital	287,194	25,130	312,324	282,526	29,798	
Sub-total	\$ 3,930,863	\$ 45,264	\$ 3,976,127	\$ 3,816,603	\$ 196,560	\$ (37,036)
Articles	\$ 500,000	\$ -	\$ 500,000	\$ 458,667	41,333	-
TOTAL GENERAL FUND	\$ 4,430,863	\$ 45,264	\$ 4,476,127	\$ 4,275,270	\$ 237,893	\$ (37,036)
Water Fund	\$ 507,018	\$ -	\$ 507,018	\$ 506,009	\$ 1,009	-
Wastewater Fund	\$ 348,601	\$ -	\$ 348,601	\$ 332,456	\$ 16,145	-
Consolidated Funds	\$ 5,286,482	\$ 45,264	\$ 5,331,746	\$ 5,113,735	\$ 255,047	\$ (37,036)
Net Unexpended	\$ 218,011					

TAX COLLECTOR'S REPORT

January 1, 2015 -August 31, 2015

Uncollected Taxes Beginning of Year	2015 Levy	2014 Levy
Property Taxes		\$771,773.00
Land Use Change Taxes		2,300.00
Yield Taxes		558.00
Utilities		126,610.00
Taxes Committed This Year		
Property Taxes	4,391,949.00	
Land Use Change Taxes	10,000.00	
Yield Taxes	13,999.00	
Excavation Tax	1,649.00	
Utilities	379,667.00	
Overpayment Refunds		
Overpayments	2524	
Property Taxes	-10,823.00	
Interest and Penalties on Delinquent Taxes	1,666.00	58,891.00
Total Debits	\$4,790,631.00	\$960,132.00
Credits Remitted to Treasurer		
	2015	2014
Property Taxes	3,963,433.00	\$334,460.00
Land Use Change Taxes		2,300.00
Yield Taxes	11,640.00	
Interest (Include Lien Conversion)	1,666.00	58,891.00
Excavation Tax	1,649.00	558.00
Utilities	318,250.00	54,518.00
Conversion to Lien (Principal Only)		507,993.00
Abatements		
Property Taxes	630.00	93.00
Land Use Change Taxes		
Utilities	315.00	
Uncollected Taxes - End of Year		
Property Taxes	448,709.00	
Land Use Change Taxes	10,000.00	
Yield Taxes	2,359.00	
Utilities	62,344.00	1,319.00
Property Tax Credit Balance	-28,658.00	
Utilities Credit Balance	-1,706.00	
Total Credits	\$4,790,631.00	\$960,132.00

TAX COLLECTOR'S REPORT

January 1, 2015 - August 31, 2015

DEBITS	2014	LEVIES 2013	2012	2011+
Unredeemed Liens Beg. of Year		318,186.00	215,738.00	42,857.00
Liens Executed During Fiscal Year	549,264.00			
Interest & Costs Collected (After Lien Execution)	7,162.00	24,069.00	58,574.00	8,202.00
Refunds		104.00		
TOTAL DEBITS	\$556,426.00	\$405,359.00	\$274,312.00	\$51,059.00
CREDITS REMITTED TO TREASURER				
Redemptions	125,312.00	101,975.00	153,535.00	21,798.00
Interest & Costs Collected (After Lien Execution)	7,162.00	24,069.00	58,574.00	8,202.00
Abatements of Unredeemed Liens	9,992.00	3,920.00	2,636.00	1,989.00
Unredeemed Liens End of Year	413,960.00	275,395.00	59,567.00	19,070.00
TOTAL CREDITS	\$556,426.00	\$405,359.00	\$274,312.00	\$51,059.00

TAX COLLECTOR'S REPORT
September 1, 2015- December 31, 2015

Uncollected Taxes Beginning of Year	2015 Levy	2014 Levy
Property Taxes	477,366.26	
Land Use Change Taxes	10,000.00	
Yield Taxes	2,359.73	
Utilities	64,049.50	1,318.85
Property Tax Credit Balance	-28,657.72	
Other Tax Utilities	-1,705.29	
Taxes Committed This Year		
Property Taxes	4,851,260.43	
Land Use Change Taxes	260.00	
Yield Taxes	592.61	
Excavation Tax		
Utilities	420,229.99	
Adjustment Utilities	-93.75	
Overpayment Refunds		
Property Taxes	19,178.58	
RE Interest Overpayment	4.26	
Interest and Penalties on Delinquent Taxes	7,657.68	104.27
Total Debits	\$5,822,502.28	\$1,423.12
Credits Remitted to Treasurer		
	2015	2014
Property Taxes	4,423,119.36	
Land Use Change Taxes	260.00	
Yield Taxes	2,187.52	
Interest (Include Lien Conversion)	7661.94	104.27
Excavation Tax	0.00	
Utilities	361,381.49	1,058.45
Abatements		
Property Taxes	667.80	
Land Use Change Taxes		
Utilities	418.10	
Uncollected Taxes - End of Year		
Property Taxes	896,992.05	
Land Use Change Taxes	10,000.00	
Yield Taxes	764.82	
Utilities	121,491.05	261.40
Property Tax Credit Balance	-1,631.66	
Utilities Credit Balance	-810.19	
Total Credits	5,822,502.28	1,424.12

TAX COLLECTOR'S REPORT
September 1, 2015 - December 31, 2015

DEBITS	2014	LEVIES		2012	2011+
		2013			
Unredeemed Liens Beg. of Year	413959.52	275,394.96		59,775.52	19,268.66
Liens Executed During Fiscal Year		31.97		1,993.25	89.00
Interest & Costs Collected (After Lien Execution)	7,304.98	10,372.73		5,036.14	1,120.07
Refunds					
TOTAL DEBITS	\$421,264.50	\$285,799.66		\$66,804.91	\$20,477.73
CREDITS REMITTED TO TREASURER					
Redemptions	57,738.75	36,335.40		12,807.25	3,424.48
Interest & Costs Collected (After Lien Execution)	7,304.98	10,397.73		5,710.95	976.69
Uncollected Interest		6.97		1,318.44	15,844.18
Unredeemed Liens End of Year	356,220.77	239,059.56		46,968.27	232.38
TOTAL CREDITS	\$421,264.50	\$285,799.66		\$66,804.91	\$20,477.73

ABATEMENTS OF TAX COLLECTOR

January 1, 2015 - August 31, 2015

REAL ESTATE

Aiken, Gayla	\$346.39
Bacon, Romaine	629.80
	<hr/>

Total Abatements for 2015 Levy	\$976.19
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WATER

Shirley Mitchell, Highter Farm Trustee	\$92.50
Shirley Mitchell, Highter Farm Trustee	74.00
	<hr/>

Total Abatements for 2014	\$166.50
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Donald Chabot Trustee	\$6,000.00
Colburn, Glen	240.50
	<hr/>

SEWER

Total Abatements for 2014 Levy	\$6,240.50
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Total	\$7,383.19
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ABATEMENTS OF TAX COLLECTOR

September 1, 2015 -December 31, 2015

REAL ESTATE

Bacon, Romain	\$657.80
Parsons, Ernest & Nancy	10.00
	<hr/>

Total Abatements for 2015 Levy	\$667.80
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SEWER

Frizzell, Robert & Apolonia	\$321.90
Shirley Mitchell Trustees Highter Farm	96.20
	<hr/>

Total Abatements for 2015 Levy	\$418.10
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Total	\$1,085.90
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ABATEMENTS OF SELECTMEN'S OFFICE

January 1, 2015 - December 31, 2015

REAL ESTATE

Putnam Farms	\$	1,480.97
TSV Tennis Inc		1,706.90
Aiken Gayla		346.39
St. Pierre, Jesse & Kassie		1,904.46
Morway, Norbert & Dora		315.75
Moore, Kenneth		2,553.42
Beaudry, Gerard		3,978.56

WATER

Dunbar, Christine		3,562.30
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Total Abatement for 2014 \$ **15,848.75**

REAL ESTATE

TSV Tennis Inc		1,707.61
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Total Abatements for 2013 \$ **1,707.61**

REAL ESTATE

TSV Tennis Inc		1,582.77
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Total Abatements for 2012 \$ **1,582.77**

TOWN CLERK REPORT
January 1, 2015-August 31, 2015

MOTOR VEHICLES

Registrations/Titles/Fees

498,341.67
\$498,341.67

DOGS

State Fees

\$2,382.50

Town Fees

4,811.30

Town Fines

2,070.00

\$9,263.80

MARRIAGES

State Fees

\$430.00

Town Fees

70.00

\$500.00

VITAL RECORDS

State Fees

\$1,577.00

Town Fees

1,468.00

\$3,045.00

FILING FEES

UCC/MISC. Filings

\$495.00

Check List

306.00

Overlay

9.50

\$810.50

REMITTED TO TREASURER

\$511,960.97

TOWN CLERK REPORT
September 1, 2015- December 31, 2015

MOTOR VEHICLES

Registrations/Titles/Fees

288,037.08
288,037.08

DOGS

State Fees

\$77.50

Town Fees

228.50

Town Fines

450.00

\$756.00

MARRIAGES

State Fees

\$301.00

Town Fees

49.00

\$350.00

VITAL RECORDS

State Fees

\$411.00

Town Fees

369.00

\$780.00

FILING FEES

UCC/MISC. Filings

\$330.00

\$330.00

REMITTED TO TREASURER

\$290,253.08

TREASURER'S REPORT

GENERAL FUND

Beginning Balance 1/1/2015		\$1,713,738.81
Receipts:		
Tax Collector's Office	\$ 9,917,104.59	
Town Clerk's Office	800,773.85	
Selectboard's Office	<u>4,611,622.77</u>	
Total Income		15,329,501.21
Expenses:		
Payments to Sullivan County	\$ 789,801.00	
Payments to FMRSD	5,927,783.32	
Town Payables	7,426,965.80	
Payroll	<u>1,130,580.80</u>	
Total Expenses		<u>(15,275,130.92)</u>
Ending Balance 12/31/2015		\$ 1,768,109.10

WATER DEPARTMENT

Beginning Balance 1/1/2015		\$ 119,645.01
Receipts:		
Rents & Interest	\$ 396,670.85	
Water On/Off/Hookups	9,312.20	
Miscellaneous	0.01	
Bank Interest	<u>23.02</u>	
Total Income		406,006.08
Transfers to General Fund to pay expenses		<u>(491,800.00)</u>
Ending Balance 12/31/2015		\$ 33,851.09

SEWER DEPARTMENT

Beginning Balance 1/1/2015		\$ 97,943.60
Receipts:		
Rents & Interest	\$ 417,900.34	
Hookups	6,650.00	
Dumping	130.00	
Miscellaneous	90.19	
Bank Interest	<u>25.08</u>	
Total Income		424,795.61
Transfers to General Fund to pay expenses		<u>(469,000.00)</u>
Ending Balance 12/31/2015		\$ 53,739.21

TREASURER'S REPORT

ACCOUNTS HELD BY THE TREASURER:

Charlestown Heritage Commission	\$	3,471.81
Charlestown Recreation Department Special Revenue Account		7,033.80
Conservation Commission Money Market Account		46,626.87
Conservation Commission Certificate of Deposit		14,039.69
Old Home Day Association Checking Account		659.41
Old Home Day Association Certificate of Deposit		18,040.71
Town of Charlestown Reclamation Bond Certificate of Deposit		2,274.04

TREASURER'S NOTE:

At times throughout the year, we need to borrow to fulfill our financial obligations in anticipation of tax monies. During 2015 we borrowed \$2,750,000 and were able to pay the notes by December 31st.

The County payment and the FMRSD payments are non negotiable and need to be paid by the due date.

2015 DETAILED STATEMENT OF EXPENDITURES

GENERAL GOVERNMENT

EXECUTIVE OFFICE

Selectmen - Clerk/Receptionist Full Time	10,636.00
Selectmen - Secretary P/T	3,484.19
Selectmen - Salaries - Selectboard	13,500.00
Selectmen - Health/Disability Insurance	4,301.58
Selectmen - FICA/Medicare	2,010.04
Selectmen - NH Retirement System	1,201.12
Selectmen - Unemployment/Workers' Comp	445.24
Selectmen - Dental Insurance	156.30
Selectmen - Telephone	811.57
Selectmen - Printing, Ads	1,200.16
Selectmen - Dues, Subscriptions, Education	1,332.36
Selectmen - Office Supplies	4,182.93
Selectmen - Miscellaneous	1,114.53
Adm Assist - Salary	34,482.82
Adm Assist - Secretary	2,351.29
Adm Assist - Health/Disability Insurance	7,180.44
Adm Assist - FICA/Medicare	2,797.92
Adm Assist - NH Retirement System	3,949.73
Adm Assist - Training & Seminars	45.00
Adm Assist - Unemployment/Workers' Comp	254.35
Adm Assist - Dental Insurance	56.86
Adm Assist - Telephone	574.89
Adm Assist - Dues, Subscriptions	284.82
Adm Assist - Copier	296.61
Adm Assist - Books, Periodicals, Misc	43.19
Total Executive	\$ 96,693.94

ELECTION, REGISTRATION, & VITAL STATISTICS

Salaries - Ballot Clerks	350.94
Salaries - Supervisors & Moderator	334.17
FICA/Medicare	18.78
Printing, Supplies & Postage	543.69
Total Elections & Registration	\$ 1,247.58

FINANCIAL ADMINISTRATION

Salary - Bookkeeper	57,993.00
Health/Disability Insurance	7,781.76
Dental Insurance	206.70
FICA/Medicare	4,468.32
NH Retirement System	6,583.52
Unemployment/Workers' Comp	448.33
Auditing Services	14,535.00
Fixed Assets Management	1,500.00
Town Report	810.00
Education & Training	389.48
Postage	10,125.27
Tax Sale Expense	540.00
Trust Funds - Treasurer	2,000.00
Trust Funds - FICA/Medicare	153.00
Trust Funds Fees	300.00
Trust Funds Miscellaneous	57.00

2015 DETAILED STATEMENT OF EXPENDITURES

AS - Assessing Clerk F/T	7,422.00
AS - Health/Disability Insurance	2,867.64
AS - FICA/Medicare	501.66
AS - NH Retirement System	800.76
AS - Unemployment/Workers' Comp	156.78
AS - Dental Insurance	137.28
Assessing Services	45,694.84
AS - Education/Training	135.95
TC-TX - Collector	37,701.00
TC-TX - Part Time Salaries	46,810.41
TC-TX - Overtime	179.75
TC-TX - Health/Disability Insurance	11,247.03
TC-TX - FICA/Medicare	7,059.66
TC-TX - NH Retirement Systems	4,568.78
TC-TX - Unemployment/Workers' Comp	656.43
TC-TX - Telephone	965.76
TC-TX - Education	1,365.41
TC-TX - Dues & Subscriptions	40.00
TC-TX - General Expenses	1,635.17
TC-TX - Office Supplies	3,086.07
TC-TX - Mortgagee Search	9,375.00
TC-TX - MV Agent Fees	8,000.00
Treasurer - Salary	5,000.00
Treasurer - FICA/Medicare	382.50
Treasurer - Bank Fees	527.96
Treasurer - Office Supplies	49.77
Data Processing - Software Support	31,616.71
Data Processing - Hardware Upgrades	999.98
Total Financial Administration	\$ 336,875.68
Encumbered - Roberts & Greene, PLLC - \$3,400.00	
Encumbered - Business Management Systems, Inc - \$487.50	

LEGAL EXPENSES

Town Attorney	29,306.87
Other Legal Expenses	4,521.00
Total Legal Expenses	\$ 33,827.87

PLANNING & ZONING

Planning & Zoning Director	34,342.20
Secretary Part Time	1,269.50
Health/Disability Insurance	7,180.44
FICA/Medicare	2,705.13
NH Retirement System	3,949.73
Unemployment/Workers' Comp	254.34
Dental Insurance	56.86
Telephone	575.40
Publication Expenses	876.17
Education, Mileage Reimbursement	130.00
Dues, Resource Materials, and Supplies	666.07
Computer, Software	296.61
Postage	800.00
ZBA Publication Expenses	126.85
ZBA General Supplies	13.49

2015 DETAILED STATEMENT OF EXPENDITURES

ZBA Postage	73.00
Total Planning & Zoning	\$ 53,315.79

GENERAL GOVERNMENT BUILDINGS

Custodian	28,360.25
Custodian Part Time	1,542.00
Disability Insurance	299.67
FICA/Medicare	2,344.92
NH Retirement System	3,173.88
Unemployment/Workers' Comp	1,725.04
Dental Insurance	113.30
Municipal Building - Mowing	2,793.21
Municipal Building - Phone	10.29
Municipal Building - Electricity	13,041.06
Municipal Building - Heating Oil	9,128.11
Municipal Building - Water/Sewer	598.50
Municipal Building - Maintenance & Repair	11,118.94
GB Supplies, Tools & Equipment	926.86
GB Vehicle Fuel	511.82
GB Vehicle Maintenance & Repair	238.05
Town Hall - Electricity	2,413.93
Town Hall - Heating Oil	9,311.08
Town Hall - Water/Sewer	354.30
Town Hall - Maintenance & Repair	6,249.55
Town Hall - Alarm Monitoring	418.27
Police - Mowing	81.84
Police - Electricity	5,925.04
Police - Heating Oil	2,216.60
Police - Water/Sewer	426.45
Police - Maintenance & Repair	20,805.58
Ambulance - Mowing	331.35
Ambulance - Electricity	2,908.92
Ambulance - Heating	1,603.21
Ambulance - Water/Sewer	232.20
Ambulance - Maintenance & Repair	1,552.87
Fire Station - Electricity	3,134.79
Fire Station - Heating Oil	9,425.33
Fire Station - Water/Sewer	449.50
Fire Station - Maintenance & Repair	6,395.82
Highway - Electricity	3,927.86
Highway - Heating Oil	10,242.65
Highway - Water/Sewer	293.70
Highway - Maintenance & Repair	4,061.90
Transfer Station - Mowing	1,432.40
Transfer Station - Electricity/Heating	5,018.81
Transfer Station - Water/Sewer	265.50
Transfer Station - Maintenance & Repair	1,593.34
Recreation - Mowing	11,131.02
Recreation - Patch Park - Electricity	579.82
Recreation - Patch Park - Water/Sewer	301.10
Recreation - Maintenance & Repair	3,482.87
Recreation - Pool Electricity	3,155.50
Recreation - Water/Sewer	1,082.50

2015 DETAILED STATEMENT OF EXPENDITURES

Bakery Building - Electricity/Heat	4,293.51
Bakery Building - Water/Sewer	370.50
Bakery Building - Maintenance & Repair	3,192.17
Cemetery - Electricity	304.86
Total General Government Buildings	\$ 204,892.54
Encumbered - Aaron Samuel Construction - \$2,900.00	
Encumbered - Overhead Door Co - \$1,760.00	
Encumbered - Rick's Electric - \$700.00	
Encumbered - Depot Home Center - \$1,799.93	

CEMETERY DEPARTMENT

Sexton	25,780.00
Salaries - Part Time	14,651.00
Salaries - Part Time Clerical	2,503.09
FICA/Medicare	3,284.43
Unemployment/Workers' Comp	4,876.13
Telephone	447.11
Equipment Maintenance	2,079.01
Miscellaneous	1,364.80
Gasoline	2,972.04
Monument Repairs	3,500.00
Road Repairs	2,709.90
Loam, Seed	933.30
Fence Maintenance	1,021.18
Vehicle Repair	1,018.54
Trees	3,000.00
Improvements	97.95
Total Cemeteries	\$ 70,238.48
Encumbered - Charlestown Cornerstone - \$2,500.00	
Encumbered - D&E Tree Co - \$3,000.00	

INSURANCE - Property, Liability

Property, Liability	88,315.55
Total Insurance	\$ 88,315.55

ADVERTISING & REGIONAL PLANNING

NH Municipal Association - Dues	3,431.00
Upper Valley Lake Sunapee	6,740.25
Meeting Waters YMCA	1,200.00
Old Home Day	4,000.00
Total Advertising & Regional Planning	\$ 15,371.25
Total General Government	\$ 900,778.68

PUBLIC SAFETY

POLICE DEPARTMENT

Salaries - Full Time	278,635.07
Salaries - Part Time	109,804.63
Overtime	17,758.31
Health/Disability Insurance	92,276.23
FICA/Medicare	17,860.17
NH Retirement System	67,658.78
Unemployment/Workers' Comp	18,256.60
Dental Insurance	2,836.05

2015 DETAILED STATEMENT OF EXPENDITURES

Telephone/Fax	5,562.89
Regional Prosecutor	18,342.21
Subscriptions/Journals	1,490.14
Alarm Monitoring	539.00
Ammunition	2,874.24
Office Supplies	2,611.64
Office Equipment	3,927.39
Conference/Trade Seminar	460.84
Postage	230.00
General Expenses	6,766.53
Training	566.41
Gasoline	16,026.77
Vehicle Maintenance & Repair	4,618.34
Radio Communications	2,986.26
Uniforms	3,262.79
Contracts	13,271.88
Special Detail	5,148.50
Special Detail FICA/Medicare	120.72
Total Police	\$ 693,892.39

AMBULANCE DEPARTMENT

Director	3,000.00
Officers	6,000.00
Salaries - Part Time	15,316.00
On-call Stipend	12,887.50
FICA/Medicare	3,058.92
Unemployment/Workers' Comp	5,142.06
Telephone/Fax	1,374.22
Billing Services Fee	2,004.99
Medical Supplies	6,427.53
Medications/ALS	3,834.41
Medical Equipment	294.16
ZOLL Service Contract	3,075.50
Dues/Subscriptions	531.44
Courses/Training	2,075.00
Office Supplies	873.92
Miscellaneous	39.44
Vehicle Maintenance	2,116.70
Gasoline/Diesel	2,740.17
Uniforms	110.00
Total Ambulance	\$ 70,901.96

FIRE DEPARTMENT

Chief	6,400.00
Assistance Chief	2,500.00
Inspector - Part Time	115.50
Fire Wardens - Part Time	4,345.83
Salaries - Part Time	32,733.31
FICA/Medicare	3,221.54
Unemployment/Workers' Comp	6,559.13
Medical Expenses	240.22
Telephone	2,676.82
Dispatching Services	22,783.00

2015 DETAILED STATEMENT OF EXPENDITURES

Equipment Maintenance	1,099.47
Equipment Replacement/Upgrade	19,046.72
Dues & Subscriptions	1,525.95
Training	2,729.69
Gasoline/Diesel	3,397.95
Vehicle Repair	6,767.72
Radio Communications	14,808.05
General Expenses	3,132.06
Personal Equipment	2,811.78
SCBA Maintenance	2,182.75
Total Fire Department	\$ 139,077.49
Encumbered - Bergeron Protective Clothing - \$1,095.00	
Encumbered - Bergeron Protective Clothing - \$9,762.78	
Encumbered - SCBA Sales - \$4,930.00	
Encumbered - Ossipee Mountain Electronics - \$2,508.80	

CODE ENFORCEMENT/BUILDING INSPECTOR

Building Inspector	6,163.50
FICA/Medicare	471.51
Unemployment/Workers' Comp	1,503.93
Building Inspection Expense	125.00
Education	375.00
Mileage Reimbursement	609.65
Total Code Enforcement	\$ 9,248.59

EMERGENCY MANAGEMENT

Telephone	1.14
General Expenses	347.24
Total Emergency Management	\$ 348.38
Total Public Safety	\$ 913,468.81

PUBLIC WORKS

HIGHWAY ROAD PROJECTS

Curbs, Drains, and Sidewalks	24,920.32
Paving	280,116.72
Total Road Projects	\$ 305,037.04

HIGHWAY OPERATION BUDGET

Salaries - Full Time	258,989.24
Salaries - Part Time	2,419.50
Overtime	15,928.45
Health/Disability Insurance	87,686.56
FICA/Medicare	19,966.98
NH Retirement System	31,260.25
Unemployment/Worker's Comp	46,574.06
Dental Insurance	2,261.63
Mowing	4,895.30
Roadside Mowing	4,475.00
Telephone	1,540.88
Engineering - Mapping	4,818.00
Educational Programs	336.31
Signs	2,681.41
Office Supplies	241.40

2015 DETAILED STATEMENT OF EXPENDITURES

Reconstruction General	14,716.08
Gravel Crushing	1,630.00
Crack Sealing	75,796.98
Safety Striping	4,677.62
Calcium Chloride	10,409.50
Gasoline/Diesel	39,533.68
Street Sweeping	10,537.62
Oil/Grease	2,790.64
Vehicle Maintenance & Repair	37,156.84
Tires, Tubes, Chains, and Batteries	4,305.89
Uniforms	5,950.90
Culverts	6,880.00
Sand & Gravel	14,656.05
Equipment Rental	13,134.05
Supplies, Tools & Equipment	5,845.12
Snow & Ice Supplies	65,178.94
Trees	4,500.00
Total Highway Operating Department	\$ 801,774.88
Total Highway	\$ 1,106,811.92
Encumbered - Bellmore - \$5,600.00	
Encumbered - Worksafe - \$1,599.96	
Encumbered - Charlestown Cornerstone - \$630.00	
Encumbered - Carroll Concrete - \$1,000.00	
Encumbered - JP Trucking - \$22,850.00	

STREET LIGHTS

Street Lighting	39,551.82
Total Street Lights	\$ 39,551.82

TREE MAINTENANCE

Tree Maintenance	1,725.29
Total Tree Maintenance	\$ 1,725.29
Encumbered - Leo Maslan - \$600.00	

TRANSFER STATION

Salaries - Full Time	11,001.99
Salaries - Part Time	49,655.65
Overtime	33.95
Disability Insurance	160.97
FICA/Medicare	4,674.00
NH Retirement Systems	1,249.81
Unemployment/Workers' Comp	6,885.98
Telephone	921.00
Equipment	187.36
Facility Improvements	6,052.42
Dues, Subscriptions, Education, & Licenses	1,517.98
Supplies & Miscellaneous	968.57
Office Supplies	451.38
Gasoline/Diesel	23,478.92
Vehicle Expense	14,752.75
Scale Maintenance	1,180.00
TS Uniforms	190.71
Recycling	6,749.02

2015 DETAILED STATEMENT OF EXPENDITURES

Demolition	23,282.52
Trash Disposal	78,422.00
Landfill Closure Monitoring	1,368.57
Total Public Works	\$ 233,185.55
Encumbered - Rick's Electric - \$4,330.00	
Encumbered - Ron's Fix-It - \$4,850.00	

HEALTH AND WELFARE

ANIMAL CONTROL

Veterinary Services	905.76
Ads, Postage, Printing, Food	901.24
Total Animal Control	\$ 1,807.00

HEALTH AGENCIES

Home Health Care	24,500.00
Sullivan Nutrition	3,807.00
Community Alliance-Family	2,500.00
Southwestern Community Services	5,000.00
West Central Behavioral Health	7,350.00
Community Alliance - Transportation	14,000.00
Fall Mountain Food Shelf Rent	6,000.00
Salary Health Officer	550.00
FICA/Medicare	42.07
Unemployment/Workers' Compensation	364.14
Mileage Reimbursement	69.69
Miscellaneous	175.00
Total Health Agencies	\$ 64,357.90
Encumbered - SBR Properties - \$1500.00	

GENERAL ASSISTANCE

Telephone	506.12
Community Alliance	18,756.00
Office Supplies	719.37
Electricity - Clients	1,047.05
Rent - Clients	8,264.00
Fuel - Clients	593.49
Other Expenses - Clients	901.00
Total General Assistance	\$ 30,787.03
Total Health & Welfare	\$ 100,897.90

RECREATION & CULTURE

PARKS & RECREATION

Salary - Director Part Time	12,000.04
Pool Director Part Time	5,000.00
FICA/Medicare	1,300.54
Unemployment/Workers' Compensation	1,820.16
Director Telephone	18.31
Director Expenses	554.98
Program Supplies	4,527.66
Parks Maintenance	3,286.32
Swimming Pool - Lifeguards	27,085.51

2015 DETAILED STATEMENT OF EXPENDITURES

Swimming Pool - Overtime	122.25
Swimming Pool - FICA/Medicare	2,081.43
Swimming Pool - Unemployment/Workers' Compensation	2,508.14
Swimming Pool - Telephone	421.40
Swimming Pool - Supplies	7,336.62
Swimming Team/guard Training	250.00
Adult Programs	327.99
Total Parks & Recreation	\$ 68,641.35
Encumbered - Edgar May Recreation - \$250.00	

LIBRARY

Librarian	34,871.39
Assistant Librarian	27,096.26
Salaries - Part Time	19,635.33
Life/Disability Insurance	550.66
FICA/Medicare	6,382.97
NH Retirement System	4,045.18
Unemployment/Workers' Compensation	698.58
Database Services	375.00
Telephone	460.66
Supplies	1,245.19
Computer Expenses	1,120.48
Postage	290.00
Equipment	1,398.62
Dues, Subscriptions	752.50
Miscellaneous	75.00
Education/Workshops	815.00
Travel Reimbursement	546.15
Literacy Program	741.45
General Fund Books	6,278.57
Transfer to Library Tech Trust Fund	1,000.00
Books Trustees Trust Fund	5,564.32
Total Library	\$ 113,943.31
Encumbered - DT Carpentry - \$828.46	

HERITAGE COMMISSION

Heritage Commission Project	\$ 2,500.00
Total Heritage Commission	\$ 2,500.00
Total Recreation & Culture	\$ 185,084.66

CONSERVATION COMMISSION

Conservation Commission Expense	900.00
Total Conservation Commission Expense	\$ 900.00

DEBT

TAN Interest	11,921.65
Total Debt Service	\$ 11,921.65

SPECIAL ARTICLES

Highway Truck	100,000.00
Silby Masonry Work	34,400.00
Highway Salt & Sand Shed	54,620.06

2015 DETAILED STATEMENT OF EXPENDITURES

Bank Building Purchase	194,646.96
Capital Reserve Revaluation	25,000.00
Highway Heavy Equipment Capital Reserve	25,000.00
Capital Reserve Silsby Masonry	25,000.00
Total Special Articles	\$ 458,667.02
Encumbered - Gerard Leone Slate Roofing - \$34,400.00	
Encumbered - Depot Home Center - \$331.71	
Encumbered - Fastnel - \$1,041.29	
Encumbered - Carroll Concrete - \$648.00	
Encumbered - Claremont Glassworks - \$11,300.00	
Encumbered - Rick's Electric - \$9,100.00	
Encumbered - Third Level Solutions - \$2,000.00	
Encumbered - Tfirst Choice Communications - \$1,263.21	
Encumbered - Firstlight Fiber - \$420.00	
Encumbered - Depot Home Center - \$1,628.56	
CAPITAL OUTLAY	
Lease Purchases	161,786.58
Police - Vehicle	27,615.04
Police - Tasers	2,974.52
Police - Bullet Prof Vests	3,210.00
Police - Dispatch Center	86,940.18
Total Capital Outlay	\$ 282,526.32
GRAND TOTAL 2015 EXPENDITURES	\$ 4,231,573.65
GRAND TOTAL 2015 ENCUMBRANCE	\$ 86,749.48

ROBERTS & GREENE, PLLC

47 Hall Street, Concord, NH 03301
603-856-8005 Fax 603-856-8431

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Charlestown
Charlestown, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Charlestown as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Basis for Adverse Opinion on Governmental Activities

Management has not determined its liability or annual cost for postemployment benefits other than pensions (OPEB). Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid required contributions, which would increase the liabilities, decrease net position, and increase expenses of the governmental activities. The amount by which this departure would affect the liabilities, net positions, and expenses of the governmental activities has not been determined.

ROBERTS & GREENE, PLLC

47 Hall Street, Concord, NH 03301
603-856-8005 Fax 603-856-8431

Adverse Opinion

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to previously do not present fairly the financial position of the governmental activities of the Town of Charlestown, as of December 31, 2014, or the changes in financial position thereof for the year then ended.

Other Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Charlestown as of December 31, 2014, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

The Town of Charlestown has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary supplement, but is not required to be part of the basic financial statements.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Charlestown's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

February 9, 2016
ROBERTS & GREENE
Professional Association

*** This is a DRAFTED Independent Auditor's Report ***
** The full financial audit is available at the Selectboards' Office **

TOWN DELIVERATIVE MEETING

February 3, 2016

TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN, NEW HAMPSHIRE who are qualified to vote in Town affairs,

TAKE NOTICE AND BE WARNED that the First and Second Sessions of the Annual Town Meeting of the town of Charlestown, New Hampshire, will be held on Wednesday, February 3, 2016 commencing at 6:30 PM in the Town Hall at 19 Summer Street and on Tuesday, March 8, 2016 commencing at 8:00 AM in the Community Room at the Silsby Library/Municipal Building. At the second session, voting on all warrant articles will be by Official Ballot commencing at 8:00 AM and concluding at 7:00 PM unless the Town Meeting votes to keep the polls open to a later time.

Moderator, Albert St. Pierre, opened the meeting by leading us in the Pledge of Allegiance. He then made announcements recognizing Representative Steve Smith with the state legislature, Patrick Connors our Police Chief, many committee members, road agent, and school board members. Mr. St. Pierre then introduced the individuals upfront.

Mr. St. Pierre then read his rules of the meeting and announced there would be no discussion on **Article 1** through **Articles 3** as they are not debatable.

The moderator announced that Debra Clark wished to put forth a motion that **Article 16** be discussed before **Article 4**. Motion was seconded. There was no debate on that just a question from Steve Neill whether this would change the sequence of the Article on the ballot March 8, 2016. Albert St. Pierre responded that the article would remain in the same sequence on the ballot in March. Mr. St. Pierre called for a voice vote from the attendees. The motion was passed and discussions were moved to **Article 16**.

Article 16: Presented and seconded as read.

Article 4: Presented and seconded as read.

Article 5: Presented and seconded as read.

Article 6: Presented and seconded as read.

Article 7: Presented and seconded as read.

Article 8: Presented and seconded as read. There was a proposed amendment for the funds to come from unreserved fund balance. Mr. St. Pierre put it to a show of hands for yes and no. The amendment was defeated.

Article 9: Presented and seconded as read.

Article 10: Presented and seconded as read.

TOWN DELIBERATIVE MEETING

February 3, 2016

- Article 11: Presented and seconded as read. There was a proposed amendment to eliminate the last section of the article “and further to authorize the Selectboard to act as agent to carry out such purpose and to expend monies from such fund without further authorization of the Town Meeting.” It was put to a show of hands for yes and no. The amendment was defeated.
- Article 12: Presented and seconded as read.
- Article 13: Presented and seconded as read.
- Article 14: Presented and seconded as read.
- Article 15: Presented and seconded as read.
- Article 17: Seeing that there was no further business to transact to come before the meeting Albert St. Pierre adjourned the meeting at 9:40 pm. He reminded everyone to attend the School Deliberative Session on Thursday, February 4, 2016.

A true copy Attest:



Kelly J. Stoddart
Town Clerk-Tax Collector

SCHEDULE OF TOWN-OWNED PROPERTY

	Description	Acreage	Map/Lot	Value
Land	Chase Circle	2.48	103-021	28,900
L/B	Lovers Lane Well - Bull Run	16.56	105-001	70,900
L/B	58 Michael Ave	3.10	106-056	33,000
L/B	Patch Park	14.00	112-018	63,400
L/B	Ambulance Building - Springfield Road	0.34	113-014	146,500
Land	Pinecrest Cemetery	7.80	114-009	41,000
Land	Acworth Road	3.59	15-022-000-001	27,000
Land	E/S Old Springfield Road	8.00	116-034	41,400
L/B	Transfer Station	5.10	116-041	35,600
L/B	Claremont Road	12.90	116-042	97,100
L/B	Police Station	3.80	117-056	464,000
L/B	Fire Station	0.47	117-057	318,100
Land	South of Transfer Station	29.20	117-076	72,500
L/B	Highway Garage	0.79	118-009	135,800
L/B	Library/Municipal Building	0.72	118-079	550,900
L/B	Bakery Building	0.12	118-080	181,300
L/B	Town Hall & Water Department	0.25	118-111	480,400
L/B	Forest Hill Cemetery	8.90	118-137	40,400
Land	Briggs Hill Road	0.51	118-148	24,200
Land	East St. Tennis Court	0.44	118-198	31,600
L/B	233 Main Street	2.40	118-213	179,600
L/B	East St. Swimming Pool	13.35	119-020	260,100
Land	Main Street	0.11	119-031	2,000
L/B	Hope Hill Cemetery	10.70	207-027	50,100
Land	Great Country Road	0.67	207-039	2,600
L/B	124 Oxbrook Road	0.40	207-068	33,300
Land	Hubbard Hill Cemetery	0.46	208-001	2,200
Land	Morse Hill Road	0.91	209-013	24,200
Land	Unity Stage Road	1.30	209-022	2,700
L/B	North Charlestown Well	0.22	210-012	70,200
Land	Unity Stage Road	0.96	210-049	13,800
Land	Egypt Road	0.07	210-057	1,800
Land	Wheeler Rand Road	2.40	210-063	27,700
Land	Claremont Road	0.37	213-001	23,200
Building	82 Salt Shed Road	0.00	213-019-001	1,500
L/B	Wheeler Rand Road	1.40	213-026	28,100
Land	Unity Stage Road	11.00	214-006	35,500
Land	Unity Stage Road	11.00	214-007	35,500
Land	Borough Road	20.9	220-001	25,800
Land	Borough Road	1.50	223-003	22,800
Land	Hall's Pond Road	19.00	223-007	57,800
L/B	Borough Road	0.12	223-011	19,400
Land	Off North Hemlock Road	2.00	228-005	22,900
Land	North Hemlock Road Well	5.60	228-006	1,092,800
Land	North Hemlock Road Reservoir	29.00	229-020	77,800
Land	North Hemlock Road Reservoir	165.00	229-021	284,200
Land	Off Hall's Pond Road	46.00	230-007	22,400
Land	Hall's Pond Road	121.00	230-008	52,400
Building	5 Breakneck Hill Road	0.00	233-051-001	1,400
L/B	Springfield Road Pump Station	0.38	234-003	65,400
L/B	Wastewater Treatment Facility	20.00	235-019	2,183,200
Land	Birch Drive	0.11	236-002	7,800
Land	Off South Hemlock Road	53.00	242-002	105,000
TOTAL		660.40		7,719,200

CEMETERY TRUSTEES

This season we will have a new sexton, as Wayne Bingham, after ten years of service with the department, has retired. We thank him for the well-kept cemeteries and doing extras when asked.

Some of the work projects completed in 2015, beyond mowing and trimming, were: eleven headstones were repaired and placed upright in Forest Hill by Austin Memorials, another section of fence at Hope Hill was painted, and arborvitae were planted around the flagpole at Pine Crest.

Student Conservation Association donated a Hustler 60-inch zero-turn mower. This is greatly appreciated and will shorten the mowing time. Thank you.

The trustees give a “Thank you” to Regina for taking minutes at our meetings and also to Jessica and Patty for their assistance.

During the year 2015 there were 29 burials and 15 lots sold.

For general information, cemeteries close after Veterans’ Day. Plants, flowers, and special family articles must be removed from lots by October 30. After that the lots are cleared with no retrievals.

Would you like to volunteer as one of the Cemetery Trustees? After ten years, Victoria Sargent will be retiring this spring.

Cemetery Trustees meetings are normally the last week of each month during the season, unless otherwise posted.

Respectfully submitted,
 Victoria Sargent
 Ronald LeClair
 Aare Ilves

TRUSTEES OF TRUST FUNDS

New Cemetery Accounts – 2015

FH (Forest Hill), HH (Hope Hill), PC (Pinecrest), SC (St. Catherine) G (graves)

<u>DATE</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>CEM</u>	<u>SEC/LOT</u>	<u>G</u>
May 14	Pellerin Sr, Ronald/Marie	750.	PC	Sec 5, 263BCD	3
June 30	Pellerin Sr, Ronald	250.	PC	Sec 5, 264A	1
Sept 24	Lihl, Sharon D/Dale R.	500.	HH	Sec 11/12, 63CD	2
Sept 28	O’Connor, Judith E.	250.	PC	Sec 5, 264B	1
Nov 4	VanVelsor, Wesley/Honey	1,000.	HH	Sec 10, 359ABCD	4
Nov 9	Nutting, Alan/Blanche	1,000.	HH	Sec 10, 377ABCD	4
TOTALS		\$3,750			15

Patricia J. Royce, Treasurer
 Trustees of Trust Funds

TRUSTEES OF TRUST FUNDS
FORM MS -9 REPORT OF THE COMMON AND RETAINED INCOME FUNDS

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning Year	New Funds Created	Expended	Capital Gains/Reinvestment	Gains/Losses	Expended Transfer to Scholarship
1974	Maude E Prouty- Worth	Assistance	Stks/Bds	20,451.45			12.61	201.66	
1862	Porter Widow Fund	Assistance	Stks/Bds	56,223.61			34.66	554.38	
1974	Maude E Prouty	Books	Stks/Bds	30,672.44			18.91	302.49	
1979	Sayce Fund Library	Books	Stks/Bds	1,523.01			0.94	15.05	
1961	Care/North Charlestown	Cemetery	Stks/Bds	9,022.16			5.56	88.93	
1995	General Maintenance	Cemetery	Stks/Bds	77,028.01	3,750.00		47.49	759.55	
1882	Horace Metcalf	Cemetery	Stks/Bds	356.63			0.22	3.49	
1881	Perpetual Care 1881-199	Cemetery	Stks/Bds	295,339.53			182.10	2,912.32	
1925	Charles H Hoyt	Cemetery	Stks/Bds	14,386.81			8.87	141.83	
1993	Emma Hunt	Conservation	Stks/Bds	4,382.79			2.70	43.24	
1896	Silsby Public Library	General	Stks/Bds	144,836.34			89.30	1,428.20	
2000	Patch Park Gift Fund	Recreational	Stks/Bds	1,188.82			0.74	11.75	
1979	Dorothy Sayce	Recreational	Stks/Bds	1,518.40			0.94	14.98	
1969	Ernest A Bixby	Scholarship	Stks/Bds	115,311.54					(115,311.54)
1995	Pride in Charlestown	Scholarship	Stks/Bds	17,147.40					(17,147.40)
1979	Sayce Fund	Scholarship	Stks/Bds	1,518.41					(1,518.41)
1772	Swan Fund	Scholarship	Stks/Bds	2,827.00					(2,827.00)
1920	Charles H Hoyt	Streets	Stks/Bds	44,563.50			27.48	439.42	
1988	James Hearne	Town Hall	Stks/Bds	1,964.46			1.21	19.40	
1979	Dorothy Sayce	Trees	Stks/Bds	3,586.20			2.21	35.33	
1967	Mary A Sherwood	Trees	Stks/Bds	2,550.97			1.57	25.20	

Grand Total Common Fund & Retained Income Fund	846,399.48	3,750.00	0.00	437.51	6,997.22	(136,804.35)
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REPORT OF THE TOWN RESERVES

		Principal				
	How Invested	Balance Beginning of Year 1-Jan-15	New Funds	Expended	Gain/Loss Sales	Balance End of Year 31-Dec-15
Silsby Library Technology	Money Market	1,837.79	1,000.00	0.00	0.91	2,838.69
Swimming Pool Rehabilitation	Money Market	0.00	0.00	0.00	0.00	0.00
Town History Capital Reserve	Money Market	0.00	0.00	0.00	0.00	0.00
Town Revaluation	Money Market	100,007.28	25,000.00	0.00	33.27	125,040.55
Highway Heavy Equipment	Money Market	100,007.28	25,000.00	(100,000.00)	30.16	25,037.44
Library/Municipal Bulding Masonry		75001.59	25,000.00	0.00	25.13	100,026.73
Total		276,853.94	76,000.00	(100,000.00)	89.47	252,943.41

TRUSTEES OF TRUST FUNDS
TOWN OF CHARLESTOWN, NEW HAMPSHIRE ON DECEMBER 31, 2015

Balance End Year	Income Balance Beginning of year	%%	Gains/ Losses	Additions	Income During year	Transfer to Scholarship Fund	Expended During Year	Income Balance End of Year	Total Principal & Income End of Year
20,665.72	19,511.65	0.0243	99.32		966.91		(840.00)	19,737.88	40,403.60
56,812.65	6,769.27	0.0668	34.45		1,771.84		(1,960.00)	6,615.56	63,428.21
30,993.84	769.36	0.0364			896.94		(769.36)	896.94	31,890.78
1,539.00	38.20	0.0018			44.53		(38.20)	44.53	1,583.53
9,116.65	9,408.83	0.0107	47.90		441.40			9,898.13	19,014.78
81,585.05	1,898.49	0.0072			2,287.89		(1,898.49)	2,287.89	83,872.94
360.34	2,184.35	0.0004	11.12		51.73			2,247.20	2,607.55
298,433.95	7,408.25	0.3508			8,636.51		(7,408.25)	8,636.51	307,070.44
14,537.51	23,208.35	0.0171	116.61		853.62		(300.00)	23,878.58	38,416.09
4,428.73	4,106.86	0.0052	20.91		205.66			4,333.43	8,762.16
146,353.84	3,632.94	0.1720			4,235.37		(3,632.94)	4,235.37	150,589.21
1,201.31	160.69	0.0014	0.82		37.78			199.29	1,400.60
1,534.32	1,998.30	0.0018	10.18		82.12			2,090.60	3,624.92
	3,404.76	0.1368			0.29	(3,404.18)			
	2,578.95	0.0195			2.18	(2,581.15)			
	386.74	0.0018			0.35	(387.11)			
	719.55	0.0034			0.65	(720.20)			
45,030.40	47,244.14	0.0529	240.48		2,194.90			49,679.52	94,709.92
1,985.07	1,011.04	0.0023	5.14		76.52			1,092.70	3,077.76
3,623.74	2,568.12	0.0043	12.97		153.31			2,734.40	6,358.14
2,577.74	1,746.26	0.0030	8.67		107.54			1,862.47	4,440.21

720,779.86	140,755.10	1.00	608.57	0.00	23,048.04	(7,092.64)	(16,847.24)	140,471.00	861,250.84
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TOWN OF CHARLESTOWN, NH ON DECEMBER 31, 2015

Balance Beginning of Year 1-Jan-15	Income			Combined	
	%%	Earned Income	Expended	Balance Income End of Year 31-Dec-15	Total Principal & Income 31-Dec-15
100.98	0.01	12.87	0.00	123.85	2,962.53
164.23	0.00	0.86	0.00	165.09	165.10
0.00	0.00	0.00	-	0.00	0.00
868.50	0.49	596.85	0.00	1,465.35	126,505.90
868.50	0.10	260.54	0.00	1,129.04	26,166.47
463.15	0.39	462.97	0.00	926.12	100,952.86
2,465.36	0.99	1,334.09	-	3,809.45	256,752.86

TRUSTEES OF TRUST FUNDS
MS-10 REPORT OF THE COMMON AND RETAINED INCOME FUNDS

# SHS	HOW INVESTED DESCRIPTION OF INVESTMENT	ADDITIONS		PRINCIPAL		
		BALANCE BEG YEAR 1-Jan-15	PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES
<u>NOTES AND BONDS</u>						
25000	US Treas Notes 1.000% 09/15/2017	24,951.41				24,951.41
25000	US Treas Notes 1.6250% 07/31/2019	25,005.39				25,004.70
20000	Federal Farm Credit Bank .5000% 5/01/2015	19,991.99			20,000.00	8.01
30000	Federal Farm Credit Bank .875% 10/30/2017	30,000.00				30,000.00
50000	Federal Home Loan Bank 1.0500% 6/27/2018	49,951.30				49,951.30
20000	Federal Home Loan Bank 1.9500% 07/24/2018	20,114.43			20,000.00	(114.43)
50000	Federal Home Loan Bank 1.600% 10/22/2020	50,000.00				50,000.00
25000	US Bancorp 3.15% 3/4/2015	25,392.25			25,000.00	(392.25)
20000	IBM 1.950% 7/22/2016	20,238.00				20,238.00
25000	Bank of Montreal 1.400% 9/11/2017	24,946.25				24,946.25
25000	Coca Cola Co 1.6500% 11/01/18		25,189.75			25,178.11
20000	Apple Inc 2.000% 05/06/20		20,131.00			20,119.25
<u>MUTUAL FUNDS - FIXED INCOME FUNDS</u>						
8142.602	Vanguard GNMA Adminral Fund	96,649.15		437.52	13,020.00	552.42
500	US Bancorp Dep PFD H Shs 3.5% Floor 10/15/2014	10,834.95				10,834.95
<u>PREFERRED STOCK</u>						
<u>COMMON STOCKS</u>						
150	3M	13,146.63				13,146.63
250	Abbvie Inc	5,686.32				5,686.32
800	AT&T Inc	2,127.86				2,127.86
150	Air Products & Chemical Inc	11,165.98				11,165.98
400	Abbott Laboratories	10,609.16				10,609.15
300	ChevronTexaco Corp	15,756.00				15,756.00
300	Conocophillips	16,538.94				16,538.94
250	CVS Corp	7,279.65				7,279.65
300	Disney Co.,Walt	7,799.43			4,722.89	3,422.98
400	Dominion Res Inv Va New	2,958.34				2,958.34
250	Emerson Electric	10,579.77				10,579.77
300	General Mills Inc	11,452.28				11,452.28
400	Intel Corp	12,652.00				12,652.00
50	Int'l Business Machines	8,429.60			7,735.32	3,520.52
100	IShare S&P MidCap Ind 400	6,472.99				6,472.99
125	Ishare S&P SmallCap 600	6,218.75				6,218.75
250	Johnson & Johnson	11,406.25				11,406.25
200	Johnson Controls Inc		10,057.98			10,057.98
200	McDonalds Corp	12,726.82				12,726.82
300	Merck & Co	14,664.00				14,664.00
400	Microsoft Corp	13,934.00				13,934.00
200	Nextera Energy Inc	8,599.98				8,599.98
200	Pepsico, Inc.	13,499.20				13,499.20
700	Pfizer Inc	13,651.94				13,651.94
250	Proctor & Gamble	16,292.50				16,292.50
200	Qualcomm Inc	12,478.98				12,478.98
400	Realty Income Corporation	13,414.40				13,414.40
500	Spectra Energy Corp	9,947.91				9,947.91
500	U S Bancorp Del (Spinoff from US Bankcorp)	12,745.47				12,745.47
225	United Technologies Corp	11,463.75				11,463.75
100	Vanguard Emerging Markets ETF	4,881.30	4,400.00			9,281.30
400	Verizon Communications (Spinoff from Verizon)	2,543.54				2,543.54
450	Wells Fargo & Company	14,617.75				14,617.75
	Northern Trust Govt Select #848	112,582.87				10,252.08
	TOTAL PRINCIPAL	846,399.48	59,778.73	437.52	90,478.21	6,997.25
<u>RETAINED INCOME</u>						
0	Fed Farm Credit Bank 1.390% 03/19/2018				10,000.00	
25000	Federal Home Loan bank 1.600% 10/22/2020					
21	HCP					
23	Realty Income Corp					
83	Ishare S&P Midcap Index 400					
42	Ishare S&P Small Cap 600 Index Fund					
113	Spdr S&P 500 ETF Trust					
295	Spdr S&P Dividend ETF		4,961.44			
141	Vanaguard Emerging Markets ETF					
376	Vanguard FTSE Dev Mkts ETF		2,987.27			
	Northern Trust Prim #848 Income					
	Fees Paid to The New Hampshire Trust Company					
	TOTAL	0.00	7,948.71	0.00	10,000.00	0.00
<u>COMBINED COMMON TRUST FUND AND</u>						
	<u>RETAINED INCOME FUND</u>	<u>846,399.48</u>	<u>67,727.44</u>	<u>437.52</u>	<u>100,478.21</u>	<u>6,997.25</u>

TRUSTEES OF TRUST FUNDS
TOWN OF CHARLESTOWN NEW HAMPSHIRE ON DECEMBER 31, 2015

INCOME				PRINCIPAL ONLY			
BALANCE BEG YEAR	INCOME RECEIVED DURING YR	EXPENDED DURING YEAR	GAINS LOSSES	BALANCE END OF YEAR	BEG OF YEAR FAIR MKT VALUE	UNREALIZED ANNUAL GAINS/LOSSES	END OF YEAR FAIR MKT VALUE
	250.00				25,013.67		24,985.35
	406.26				25,039.05		25,086.93
	50.00				20,013.90		
	262.50				29,929.95		29,973.87
	525.00				49,412.00		49,663.65
	390.00				20,108.34		
	800.00				48,678.35		48,765.05
	393.75				25,122.13		
	390.00				20,376.46		20,119.62
	350.00				24,973.08		24,990.03
	81.35						25,208.48
	192.22						19,979.28
	2,372.63				100,649.04		86,800.14
	443.59				11,080.00		10,920.00
	615.00				24,648.00		22,596.00
	505.00				16,360.00		14,810.00
	1,504.00				26,872.00		27,528.00
	480.00				21,634.50		19,516.50
	384.00				18,008.00		17,964.00
	1,284.00				33,654.00		26,988.00
	882.00				20,718.00		14,007.00
	350.00				24,077.50		24,442.50
	510.00				28,257.00		26,270.00
	1,036.00				30,760.00		27,056.00
	471.25				15,432.50		11,957.50
	519.00				15,999.00		17,298.00
	384.00				14,516.00		13,780.00
	250.00				16,044.00		6,881.00
	217.49				14,480.00		13,932.00
	204.40				14,257.50		13,763.75
	737.50				26,142.50		25,680.00
	104.00						7,898.00
	688.00				18,740.00		23,628.00
	540.00				17,037.00		15,846.00
	516.00				18,580.00		22,192.00
	616.00				21,258.00		20,778.00
	543.00				18,912.00		19,984.00
	784.00				21,805.00		22,596.00
	658.09				22,772.50		19,852.50
	372.00				14,866.00		9,997.00
	908.59				19,084.00		20,652.00
	740.00				18,150.00		11,970.00
	500.00				22,475.00		21,335.00
	576.00				25,875.00		21,615.75
	206.10				4,002.00		6,542.00
	886.00				18,712.00		18,488.00
	663.75				24,669.00		24,462.00
					112,582.87		10,252.08
0.00	26,542.47	0.00	0.00	0.00	1,161,776.84	0.00	989,050.98
9,985.29	78.77		14.71				
25,000.00	400.00			25,000.00			
1,053.78	47.48			1,053.78			
1,045.58	52.25			1,045.58			
9,227.57	180.51			9,227.57			
3,540.68	68.68			3,540.68			
17,391.32	466.61			17,391.32			
14,584.31	661.38		594.18	19,545.75			
6,186.60	150.31			6,186.60			
10,781.98	333.86			13,769.25			
41,957.98	6.39			43,711.39			
	(5,691.70)						
140,755.09	(3,245.46)	0.00	608.89	140,471.92	0.00	0.00	0.00
140,755.09	23,297.01	0.00	608.89	140,471.92	1,161,776.84	0.00	989,050.98

PLANNING BOARD

The Planning Board met a total of 19 times during 2015, which was a relatively quiet year in terms of development activity in Charlestown. In all, the Board considered 16 different applications in 2015 including:

- 1 subdivision creating 2 new lots;
- 8 site plan review applications including 1 new business in an existing building, 5 for the expansion of existing facilities, 1 new commercial building and 1 for the modification or relocation of existing businesses;
- 5 sign permits;
- 2 boundary adjustments between existing lots;

This year's Town Meeting Warrant includes two articles for the amendment of the Town's Land Use regulations. A proposed amendment to the Zoning Ordinance would make it clear that "nuisance" uses which could cause undue hazard to health, safety or property values or which are potentially detrimental to the public because of noise, vibration, dust, particulate matter, radiation, excessive traffic, unsanitary conditions, noxious odor, smoke or other similar reasons are prohibited.

The second would expand the area of the Town's Drinking Water Protection District to account for the new Bull Run Well #2. It would also make some currently prohibited uses in the District allowable by conditional use permit when it can be clearly demonstrated that they do not pose a threat to groundwater quality.

Copies of the full text of the proposed regulations are on file and available for public inspection during regular business hours (Monday – Friday, 8:30 AM – 4:00 PM) in the Charlestown Planning & Zoning Office at 11 Depot Street (the Bakery Building) and in the Town Clerk's Office.

The Board would like to remind residents that if they plan a subdivision, boundary adjustment, commercial enterprise, home business, or would like to erect a sign, they should come to the Planning & Zoning office and get a copy of the appropriate town regulations and forms to guide their application.

The Planning Board meets at 7:00PM on the first and third Tuesday of each month in the Community Room at the Silsby Library/Municipal Building. All meetings are open to the public and citizen participation is encouraged. The Planning & Zoning office is located on the lower floor of the Bakery Building (11 Depot Street) and is open weekdays from 8:30 AM – 4:00 PM.

Charlestown Planning Board:

Robert Frizzell, Chair
Sharon Francis, Vice Chair
Steven Neill, Ex-Officio
Roger Thibodeau

John Bruno
Rosie Smith-Hull
Richard Lincourt

Alternates:

Patricia Chaffee
Duane Wetherby
James Jenkins
Douglas Neill

COMMUNITY TREE COMMITTEE

In the spring of 2015 we welcomed a new member to our ranks, Deborah Stone. We are a small but enthusiastic group, always eager to have additional hands to help.

With the aid of the Beautification Coalition, all new plantings on Main Street were watered daily throughout the summer allowing them to flourish. In prior years with haphazard watering schedules, we lost plants each year and had to replace them. The triangle at Lower Landing was adopted by the Garden Club also due to the efforts of the Beautification Coalition.

Tree Committee members spent more time on the Perry Avenue triangle thus making it more attractive for all those passing through. We planted more bulbs, donated by Bascoms in Acworth, at the Welcome sign at the north end of town. Because the boxwoods along the sidewalk in front of the bulletin board were severely damaged by the winter weather, we replaced them with small junipers. Two arborvitae were purchased and planted on the south side of the library to help camouflage the suppression system.

One of the elms planted on Main Street became diseased and had to be taken down this year. The Elm Research Institute in Keene will replace the tree as soon as we decide the location of the new one. In the meanwhile, we have arborist, Leo Maslan, lined up to treat other elms in the vicinity to prevent Dutch Elm Disease from attacking other trees. This process will be done in the spring.

Thanks to Judy Murray for compiling an inventory of all plantings of trees and shrubs on Main Street and side streets. Aare Ilves assisted by photographing each entry. The binder has been given to the library. It should be an interesting tool for future generations.

The Tree Committee also thanks Duane Wetherby for securing the plaque to honor Eric Lutz at the base of an elm donated by the deceased member of the Tree Committee.

A last note of appreciation is due the Highway Department for coming to our aid many times when the project we had in mind demanded more “manpower” or equipment than we had. It’s great to work in conjunction with others in the town willing to put forth the extra work for the good of our town.

Many, many people expressed their admiration of the beauty of our community this past summer. We feel it looked its best ever!

Respectfully submitted,
Jim Fowler
Aare Ilves
Judy Murray
Pat Royce
Deb Stone

HISTORICAL SOCIETY

The society held monthly meetings which were enjoyed by those attending. One of the favorite programs was presented by Jeff Rapsis, who showed two silent Buster Keaton comedies and played live musical accompaniment. The crowd enjoyed a taste of the way our grandparents enjoyed movies before "talkies" were invented. They also enjoyed the taste of popcorn!

The historical society participated in the annual yard sale day and experienced good sales.

In the Old Home Day parade, Ray Brown drove members of the historical society, in one of his antique cars, behind a banner carried by two society members. The society had a display of photos, historical clothing, and other items in the Town Hall after the parade, open to all. Some of the society's costumes were loaned to those marching in the parade.

Sales of *The Judge's Daughter*, the Diary of Mary Cushing, continue, with the book now being stocked by Pickwick's at Strawberry Banke in Portsmouth, N. H.

The historical society fulfilled many requests for both genealogical assistance and other historical information. People came from as far away as Washington State and Wyoming to search for ancestors and take photos of their tombstones. Among the donations to the society was a family friendship quilt created in Charlestown and the grandfather clock of Judge Perry. The Moulton family gave us an extensive collection of family papers and genealogical materials.

To assist with research, the society has been acquiring the *Histories* of towns in the surrounding area, since so many people moved between these towns. The books have proven to be good sources of information.

A special project this year was resurrecting the fine hitching post beside the Anglican Church of the Good Shepherd. The post had been knocked down by a snow plow several years ago, and the historical society arranged to have it set solidly back in place. We hope it will stand there for many more years. The society also donated the funds for one of the new windows being installed in the Town Hall.

The December Craft Expo at the Town Hall was well attended by both vendors and patrons. Both floors had a full complement of vendors with fine crafts.

The historical society is open every Tuesday morning from 9 to noon at the Town Hall, and draws many visitors and researchers. We pride ourselves on our archives collection and our ability to help those with historical questions. Please remember, if you are clearing out papers or old photos pertaining to Charlestown, don't throw them out--throw them to the historical society! We will treasure them and keep them for the future, so that others may access them and learn from them.

We would like to thank everyone who helped us over the year by assisting us with projects or donating items to us for the archives or the yard sale.

Joyce Higgins, President

LIBRARY TRUSTEES'

The library trustees met ten times in regular session and seven times in special session during 2015. Regular meetings were held on the second Tuesday of each month at 4:00 PM except July and December. For 2016, the regular meetings will be held on the second Wednesday of each month, except July and December. The meetings are open to the public.

Again we saw an increase in library usage during the year, gaining nearly a hundred new patrons. The library offers resources and programs for the community. Resources include: books, magazines, internet access, WI-FI, copier, fax, reference materials, DVD's, puzzles, games and a display case that can be used by local artists. Silsby Library also offers the ereader program, Overdrive for our patrons to download ebooks to their handheld devices. In 2015 we also started a Facebook page. Find it on Facebook at Silsby Free Public Library. Like the page to follow what's happening in the library.

As shown by seven special meetings, 2015 has been a trying year for the trustees, which included the retirement of the long-time director, Sandy Perron. After a time consuming search, the new director is expected to be in the library on 1 February 2016.

The trustees are in the process of having two of the tables and the book return cart repaired and re-laminated. The trustees replaced the patron printer in the office, because the old one was failing. The town installed buzzers on the side and back doors so the librarians will know if there is someone in the building, a security need when the office downstairs is closed.

We look forward to a new year with a new director. With her and your help we can continue to grow and improve in our meeting your desires for what you want in a library. Thank you for your patronage and support. Let us all make the library the best that we can.

Respectfully Submitted,
James Fowler, Chair
Kara Lee
Robin Forsaith
Anne Williams

Mary Holmes
Juli Wanat
Diana Bushway

SILSBY FREE PUBLIC LIBRARY
Treasurer's Report for 2015

Unrestricted Checking Account

Balance Forward 12/31/14	\$1,147.67
Income	
Donation IMO Laurie Kathryn Hassett	\$300.00
Total Income	\$433.31
Expenses	
Advertising	\$187.50
Director Retirement Celebration	\$80.00
Employee Holiday Appreciation	\$150.00
Total Expenses	\$417.50
Balance on hand 12/31/15	\$1,030.17

Savings Account – copier/fax supplies and maintenance

Balance Forward 12/31/14	\$2,036.18
Interest	\$.85
Deposits – Fax/Copier Income	\$690.87
Service/Supplies for Copier	-\$929.00
Purchase New Printer	-\$569.00
Balance on hand 12/31/15	\$1,229.90

SILSBY FREE PUBLIC LIBRARY
Treasurer's Report for 2015

Acquisitions Account

Balance Forward 12/31/14		\$2,227.42
	Income	
Income from Trust Fund		\$4,440.50
Vanguard Dividends		\$181.44
Book/DVD Replacements		\$138.43
Book Sale Revenues		\$230.80
Cash Donations		\$93.06
Rotary Donation		\$500.00
Federal Trade Commission Refund		\$11.97
Blish Fund – Earned Income		\$167.19
Kinson Fund – Earned Income		\$120.81
Centennial Fund – Earned Income		\$84.75
Non-Resident Fee		\$75.00
Total Income		\$6,043.95
	Expenses	
Books/Videos/Periodicals		\$5,630.93
Total Expenses		\$5,630.93
Balance on hand 12/31/15		\$2,640.44

Other Accounts

Wesley & Rosie Hunt Trust -		
Managed by Vanguard Wellesley Income Fund		\$6,006.52
Edward Jones Investments, Britta Blish Mem. Fund		\$3,000.00
Edward Jones Investments, Eloise Kinson Mem. Fund		\$2,282.90
Edward Jones Investments, Centennial Fund		\$1,300.00

Robin Forsaith, Treasurer

LIBRARIAN'S REPORT

Circulation:

Adult books	4099	New Patrons	137
Junior books	3966	Collection	21053
Magazines	161	Material added	1171
Audio books	433	Library visits	9302
DVDs	2288	Computer use	2236
eBook	675	ILL-borrowed	401
Overdrive audio	791	ILL-loaned	503

We hosted two NH Humanities programs in 2015. Calvin Knickerbocker treated us to “Wacky Songs That Made Us Laugh” and Ann McClellan, a professor from Plymouth State University explored the origins of Arthur Conan Doyle's detective and his appearances in literature and film. In October we partnered with the Historical Society for an afternoon of Buster Keaton's silent movies with Jeff Rapsis providing the musical accompaniment and a bit of historical background. We also hosted two programs for the 4th grades from Charlestown Primary School. In May Trustee Juli Wanat led a workshop in finding and recognizing fossils and in October to celebrate Earth Science Week we looked at mining and local minerals.

We continue to provide our patrons with access to e-books and audio books through our subscription to Overdrive, AncestryLibrary and EBSCOhost are available for our patrons' use and we have a growing collection of DVDs and audios for circulation.

The Staff was pleased to speak with Charlestown Rotary Club about the importance of parents engaging in activities with their preschoolers that develop the pre-literacy skills needed for success in school. A donation from Rotary allowed us to partner with local family medical practices to provide a collection of paperback picture books to be given to toddlers and preschoolers at their annual visits. We greatly appreciate Rotary's support.

On October 16, 2015, after 14 years as Director of Silsby Free Public Library, Sandy Perron retired. We wish her a happy retirement. On February 1, 2016 we welcomed Pamela Johnson Spurlock as library Director.

Thank you to all who contribute to and support the library-The Laurie Hassett Memorial fund for supporting our pre-school story hour program, Charlestown Rotary for it's support of our pre-literacy programs, the Charlestown Garden Club for the flowers that brighten the library, all who donate books for the book sale and those who supported us by buying books.

Many thanks!

Holly K. Shaw
Interim Director

RECREATION COMMITTEE

The Charlestown Recreation Committee is a group of nine volunteers and a part-time Rec Director who have the task of establishing, maintaining, and running the youth and adult recreation activities here in town. These are dedicated people who devote their time to produce sports and various activities for the townspeople all year, and I'd like to take a moment to thank them for their participation: Austin Aubin, Gabe Bailey, Michelle Barrows, Patty Chaffee, Nancy Fontaine, Art Grenier, Hope Grenier, Jean Thompson, and Joe Town. There is always plenty to do. So if you would like to participate, we'd like to hear from you.

Some of the duties Committee members perform are:

- Coaching the teams – baseball, softball, soccer, basketball
- Maintaining the fields – dragging, painting lines, repairing fences & goals
- Coordinating snack tables and stations – buying & preparing food, setup & tear down, collecting the funds
- Maintaining the Town Pool, Patch Park, and Swan Common
- Organizing events such as walk-a-thons, dances, Winter Carnival, movie nights, fund raisers, etc.

The list can go on. Rewarding work and good times are had at these functions. And there are benefits for those who participate. Join in for just one event, or an hour or two here and there. Please feel free to drop by the Rec Committee meeting the first Tuesday of every month in the Baker Building at 6:00pm. Or drop us an email. Let us know your ideas.

The Town Pool had another successful season. The skilled lifeguards watched over many swimmers enjoying the cool water and also helped some new swimmers learn or improve their skills with swimming lessons. If you would like to be a lifeguard, please contact Patty Chaffee at the Selectmen's Office. The pool is open daily from 12pm to 7pm in the summer. Please join in the fun for a nominal daily fee. If you plan to go often, a season pass may be the better option. Tickets can be purchased at the Pool office.

Swan Common had its share of activity this summer with many pickup games of basketball. All is quiet now, but with very little snow so far, it is still a good place to play another game – just dress in layers.

Patch Park once again was very busy with many summer activities. Baseball, softball, and soccer games, playoffs, and jamborees were great activities for the kids. The 9-hole disc golf has proved very popular for the adults. The Old Home Day fireworks and activities were great fun for the entire family. And, as always, Patch Park is one of the best places to spend a sunny afternoon for a family picnic.

And now that the weather has cooled off, everyone is inside the school gyms for Basketball.

The Recreation Committee sends out a thank you to all the many volunteer coaches, referees, and umpires. Without you, these sports activities could not happen. BTW, Officials are always needed. If you are an experienced coach, ref, ump, or someone who wants to get that experience, give us a call.

At the time of this writing Winter Carnival is about to begin. This year includes the first Disc Golf Tournament, very competitive and lots of fun. Other activities are the Rec vs Police/Fire Dept

RECREATION COMMITTEE

Basketball Game, Candy Bar Bingo, Wiffle Ball, Roller Skating, Movie Night, Broom Hockey, Chili Cook-Off, Cardboard Sled Racing, Snow Ball Social, and the Winter Carnival Breakfast.

In 2016, Charlestown will be hosting the New England Regional Babe Ruth Softball Tournament, July 13-17 for the 12U & 16U girls. Our team is comprised of girls from all over the Connecticut River Valley. This event is a huge undertaking for our league, and it will bring over 120 young athletes and their families to our community. As you might realize, this takes a lot of work, donations and volunteers. Contact any committee member to hear about the different ways you can help make this a home run for our town.

Please continue to monitor the Charlestown Recreation Department Facebook page and watch for the sandwich boards for announcements. And if you'd like to see your ideas and projects highlighted, please give us a call.

Craig Fairbank, Director
Charlestown Recreation Department
603-371-7235
cbank51475@yahoo.com

TOWN HALL COMMITTEE

Several more windows were installed thanks to the continued efforts of American Plate Glass owner Doug Scott and our Town maintenance person, Larry St. Pierre. Our first annual report was sent to LCHIP stating that the terms of our commitment have been met and we intend to continue to install new storm windows and refurbish the original wood sashes in 2016 as our budget allows. Our cash balance at 12/31/15 was \$1239.

The Committee will continue to meet as needed to review priorities for fundraising and maintenance budgets. Our wish list: sanding and refinishing both floors, new light fixtures for the front corner room and painting of the high, hard-to-reach areas in the entrance. The River Theater Company continues to donate a portion of their ticket sales to the Town Hall Committee and we are pleased they have been able to add to their performances during 2015. Plans are being made to work together on applying for grants to fund an elevator to make the second floor of the Town Hall as accessible as the main floor.

There will always be projects that demand a variety of skills and many hands to accomplish. Please call on any of our members to volunteer your special skills or time.

THC Executive Board
River Theater Company: Theresa Goodwin
Charlestown Historical Society: Joyce Higgins, Judi Baraly
Charlestown Rotary Foundation: Dee Hassett, John Bruno
Heritage Commission: Duane Wetherby
Town of Charlestown: Art Grenier, Brenda Ferland, Steve Neill, David Edkins

SAU 60 REVIEW COMMITTEE REPORT
Submitted to the Charlestown Selectboard
January 31, 2016

INTRODUCTION

In February 2015, registered voters of Charlestown approved the warrant article to create a committee to conduct an analysis of the educational and fiscal benefits and costs associated with Charlestown being a part of the School Administrative Unit (SAU) 60. The committee's focus was to review the services provided by the current organizational structure of SAU #60, determine the advantages and disadvantages of consolidating the Charlestown middle schools or to forming its own SAU, and to outline a recommendation to the Select Board for consideration by the registered voters of Charlestown.

BACKGROUND

Due to the continuing yearly increase in the school tax rate, the registered voters of Charlestown approved a warrant article to create a committee of Charlestown residents who were concerned about this trend of yearly increases and wanted to analyze and recommend any changes that could be made to decrease the stress on town finances as well as the taxpayers of Charlestown with the backing of the Selectboard.

PROCESS

The SAU 60 Review Committee met bi-monthly with, on occasion, representatives from the Fall Mountain Regional School District, who assisted in deconstructing and explaining the SAU 60 Budget, as well as a visit with Representative Steve Smith who explained the State's position regarding State Aid to School Districts.

The committee reviewed the State of New Hampshire Revenue for Municipal Services for the years 2009 – 2015. Town Valuation, as well as Local and State Educational Taxes, and the Total Tax Rate for each town in SAU 60 were analyzed.

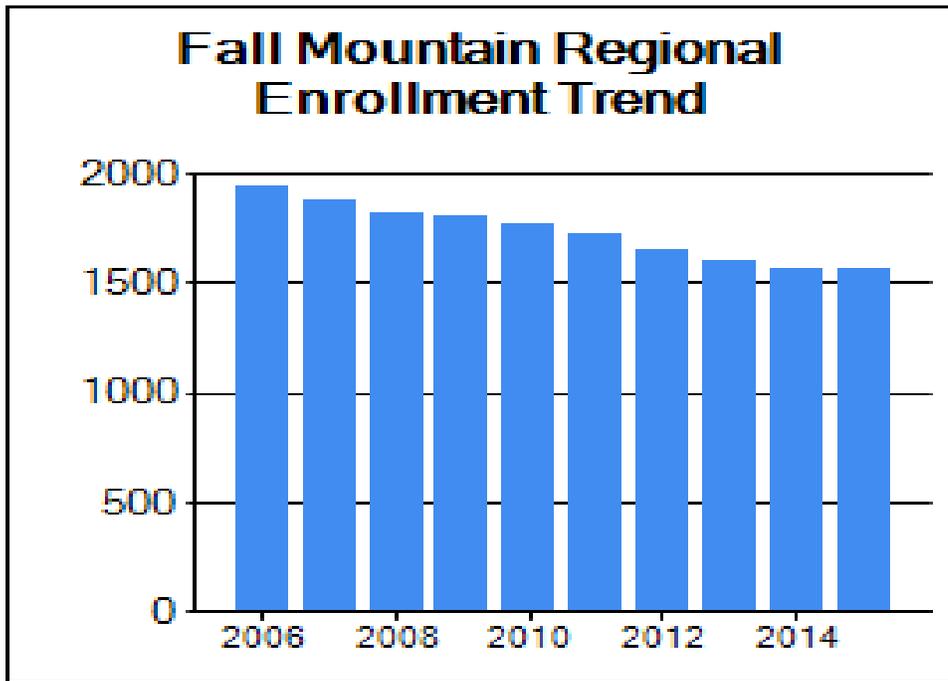
The Articles of Agreement were reviewed and the Apportionment Formulas for Cooperative School Districts were compared. The Business Administrator for SAU 60 presented a proposed formula to the Committee with updated apportionment figures and the Committee considered a district consolidation plan for elementary and middle schools within the district.

Finally, Student Achievement for the years 2010 – 2014 and Enrollment for the years 2006 – 2014 were reviewed.

ENROLLMENT

The committee analyzed enrollment data for the years 2002 – 2014, with years 2006 – 2015 depicted below:

SAU 60 REVIEW COMMITTEE REPORT
Submitted to the Charlestown Selectboard
January 31, 2016



Enrollment numbers for the past 10 years reveals a decreasing trend. Since 2006, enrollment has decreased by 18%, with an overall decrease of 30% since 2002. The 2016 – 2017 enrollment projection, provided by FMRS, shows a decrease of 64 students, or another 4%.

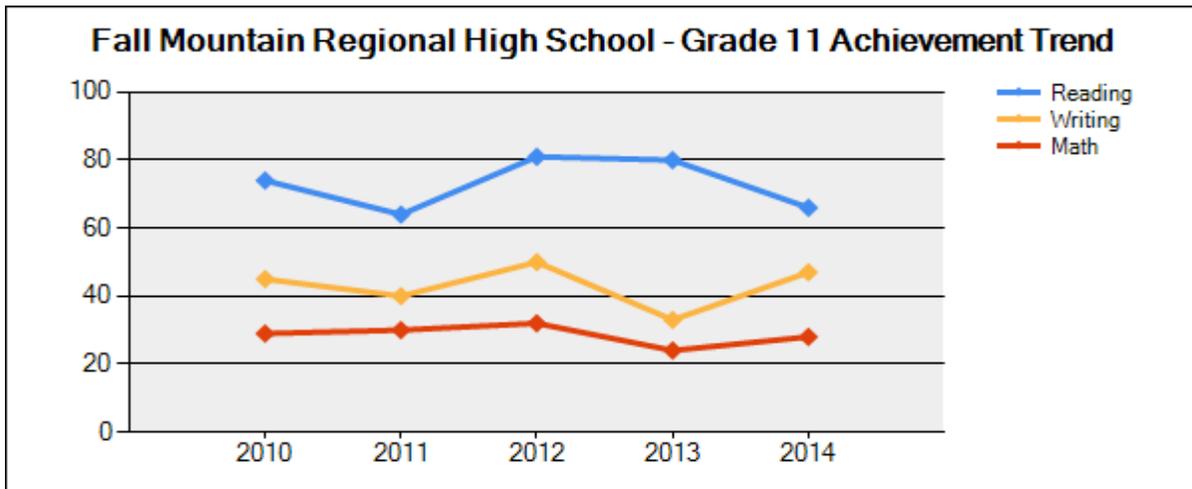
Conversely, the overall budget for the Fall Mountain Regional School District rose at a historic pace from 2009 to 2015, based on the upward trend in the Local Education Tax (LET) rate, as reported to the Department of Revenue. In 2009, the LET rate for Charlestown was \$14.29 per \$1,000 and in 2015 it increased to \$19.12 per \$1,000, a 34% increase, with enrollment numbers decreasing during the same timeframe.

ACHIEVEMENT INDICATORS

Fall Mountain’s High School Achievement results from 2010 – 2014 reflect relatively little progress has been made in Reading, Writing, and Math Achievement.

In Mathematics and Writing, the numbers indicate a 70% proficiency rate has yet to be achieved (the highest proficiency rate was 50% in 2012). Reading proficiency, overall, has averaged 73%, however, this number decreased from 80% to 66% in 2013 – 2014

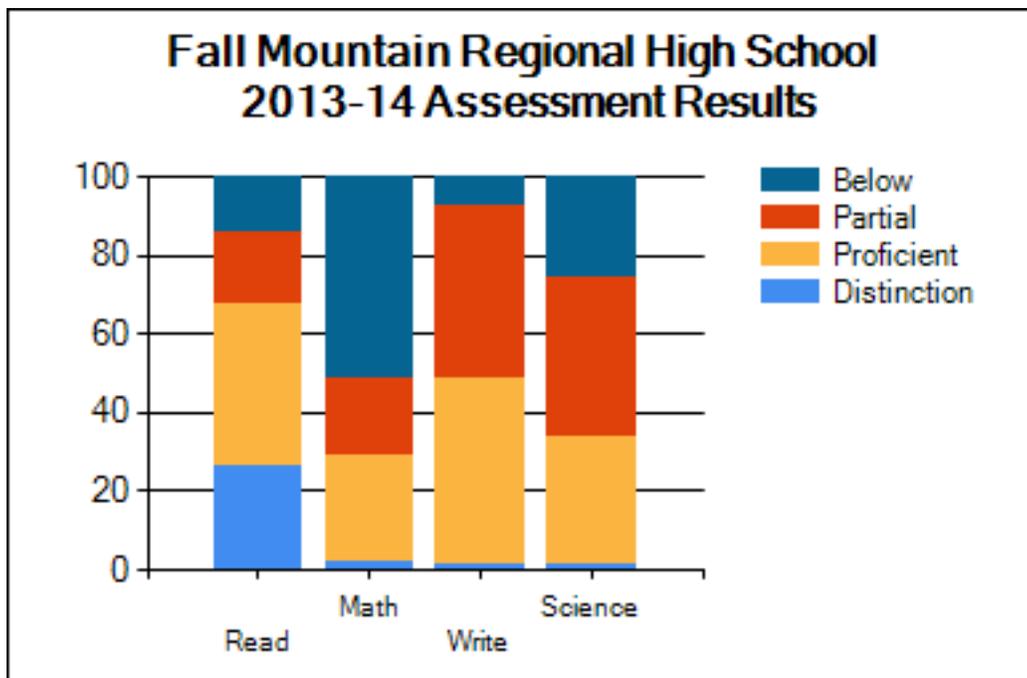
SAU 60 REVIEW COMMITTEE REPORT
 Submitted to the Charlestown Selectboard
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Grade	Content Area	2009-2010		2010-2011		2011-2012		2012-2013		2013-2014	
		N	%	N	%	N	%	N	%	N	%
11	Reading	164	74	159	64	141	81	120	80	125	66
	Mathematics	164	29	159	30	142	32	120	24	125	28
	Writing	164	45	159	40	141	50	120	33	125	47

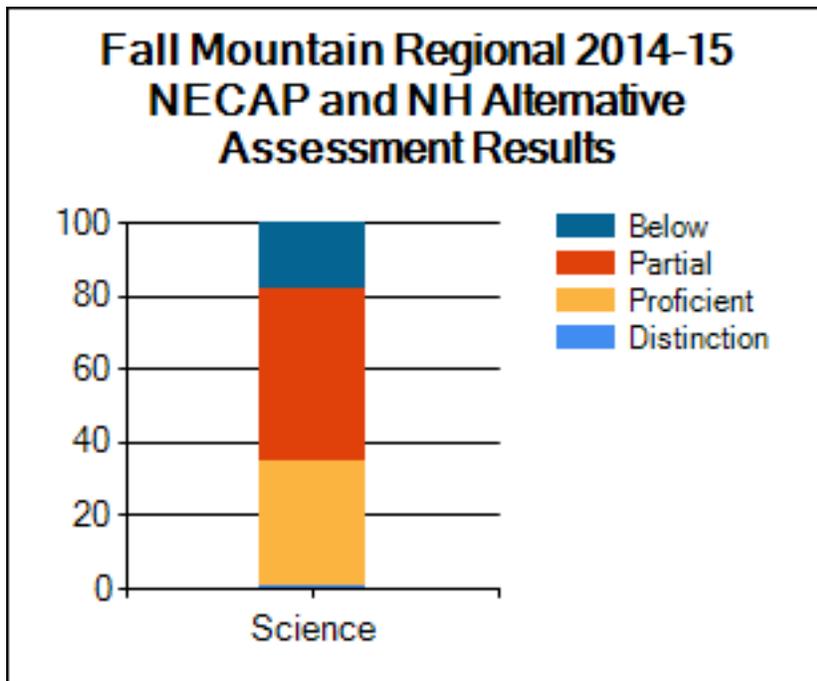
ASSESSMENT RESULTS

Assessment results are based on achievement levels from 2013 – 2014. As noted below, proficiency levels in all subjects tested failed to rise to at least 50% proficiency, with Mathematics revealing a 26% proficiency level. While this is a snapshot of a certain point in time, the overall trend, as noted above, reveals a higher percentage of students are not proficient in four major core courses.



SAU 60 REVIEW COMMITTEE REPORT
Submitted to the Charlestown Selectboard
January 31, 2016

Achievement Level (%)	Reading		Mathematics		Writing		Science	
	School	District	School	District	School	District	School	District
Substantially Below Proficient (%)	14	9	50	21	7	10	25	19
Partially Proficient (%)	18	17	19	18	43	39	40	39
Proficient (%)	40	52	26	43	46	45	32	40



As noted in the above chart, the latest testing results reveal that 65% of students are either “Substantially below Proficient” or “Partially Proficient” in Science, with the resulting 35% being considered “Proficient”

TOWN VALUATION

Economies of scale continue to be a substantial factor affecting the costs of providing public education. Research reveals per-pupil costs level off as districts reach a “scale efficient” enrollment size of roughly 2,000 students. The ability to spread out direct costs throughout the district also encourages economies of scale.

Just as important as an economy of scale in public education to ease the tax burden for fixed costs, active economic development is necessary in order to bring valuable tax money into the community. Increasing the value of property in a town, by bringing in new business and, with it, new residents, will

SAU 60 REVIEW COMMITTEE REPORT
Submitted to the Charlestown Selectboard
January 31, 2016

result in a decrease in the tax rate, thereby relieving a large burden from the individual taxpayers of Charlestown.

Charlestown's 2015 valuation is \$\$267,738,107, according to the New Hampshire Department of Revenue as of 12/30/2015. Analyzing valuation records from 2009 – 2015 shows an overall decrease in value of \$17,102,261 or 6%. This continuation of a decrease in the valuation will, most likely, continue, as no new economic development plans are pending, thus resulting in higher tax rates for the foreseeable future.

New Hampshire
 Department of Revenue
 Valuation

	2009	2010	2011	2012	2013	2014	2015
VALUATION	\$284,840,568	\$286,769,660	\$270,336,997	\$271,016,306	\$271,276,694	\$282,349,900	\$267,738,107
CHANGE		\$1,929,092	-\$16,432,663	\$679,309	\$260,388	\$11,073,206	-\$14,611,793
% INCREASE/DECREASE		0.673%	-6.08%	0.25%	0.10%	3.92%	-5.46%

RECOMMENDATIONS

1. *SAU 60 Budget*

The budget is extremely complicated with relatively few individuals, other than those in the Business and Finance Department of the School District, who have a thorough understanding of the costs associated with this budget. That lack of knowledge is a hindrance to registered voters from each municipality to make educated decisions regarding budget decisions in the voting process. Since the Articles of Agreement established the apportionment methodology for the School District, a number of fiscal changes within municipalities have occurred while the Articles have yet to be updated to accurately reflect these changes. Therefore, the committee recommends:

a. Update the Articles of Agreement

- i. Change the apportionment methodology to equalize school district costs between municipalities. Changing the apportionment methodology to a 50% equalized valuation and 50% average daily membership for the High School portion, would equalize costs more adequately between the municipalities, as demonstrated below.

SAU 60 REVIEW COMMITTEE REPORT
Submitted to the Charlestown Selectboard
January 31, 2016

50% EQ VAL/50 % ADM
 Apportionment for 2015-2016

TOWN	ADM	ADM %	EQ. VAL \$	EQ. VAL %	50/50 BLEND
Acworth	92	6%	97,580,449	10.10%	8.10%
Alstead	251	16.50%	155,132,029	16.10%	16.30%
Charlestown	678	44.50%	254,173,102	26.40%	35.40%
Langdon	78	5.10%	60,008,756	6.20%	5.70%
Walpole	424	27.80%	397,211,498	41.20%	34.50%

Figures based on Updated Adequacy Aid, 11/18/2015

As such, the committee recommends the following warrant article be placed on the 2016 ballot for approval of all registered voters:

To see if the school district will vote to change the school district's apportionment formula for operational and capital outlay costs in accordance with RSA 195:8 to 195:7 formula II option (b) & RSA 195:13 "one-half of all such costs shall be apportioned on the basis of the ration that the equalized valuation of each pre-existing district bears to that of the cooperative district and ½ shall be apportioned on the average daily membership of the preceding year to include Roman Numeral (II) all expenses referenced in roman numeral (II): High School

ii. Change the School Board voting appropriation

According to the Articles of Agreement, "Each school board member shall be voted on "at large"... with eligible voters of the school district voting on all candidates". The committee recommends that the Articles of Agreement be changed to "Each school board member shall be voted on by the eligible voters of the respective town with which the candidate is domiciled. {Example: Charlestown voters, and only Charlestown voters, would be eligible to vote for their representative}.

2. Charlestown Elementary and Middle Schools Consolidation

The committee reviewed the financial, administrative, and fiscal implications of consolidating all Charlestown Elementary and Middle Schools, with detailed financial information provided by the Business Administrator with the School District. While there are realized savings in the proposed consolidation, the lack of space to house the students resulted in the committee staying any decision at this time. With that being said, it is the committee's recommendation that consolidation be studied further as a consolidation plan has the possibility of relieving some of the tax burden for the citizens of Charlestown.

SAU 60 REVIEW COMMITTEE REPORT
Submitted to the Charlestown Selectboard
January 31, 2016

3. *Economic Development **MUST** become a priority for Charlestown*

Charlestown's goal must be the active recruitment of new businesses and development in our town. With the restrictions in place in the Articles of Agreement with respect to direct costs and shared costs of the School District's budget, Charlestown's active economic development is imperative if any tax relief can be realized in the near future.

While the committee understands that Charlestown's Economic Development organization is a private entity, it is incumbent upon that organization to increase their efforts to court new business entities in order to ease the tax burden for the residents of Charlestown. The Select Board, on a quarterly basis, should request a report of the organization's strategic plan for economic growth, detailing methods used in reaching out to potential business entities and detailing any feedback received.

4. *"Splinter" SAU 60 Review Group (Charlestown site based committee)*

The committee has become aware of another SAU 60 review group, which has recently formed, resulting after Charlestown's presentation of our community's concern to the Fall Mountain School Board in late 2015. Members of our Committee were invited to become a part of that group and have attended as possible. Significant groundwork has already been accomplished, as this report so justifies, and in communications with a member of the (Site based committee), they are in the very beginning stages of defining the issues and looking for solutions. We conclude that valuable time would be wasted to begin the review process again. Therefore, we recommend that the Select Board ask members of the Charlestown SAU 60 Review Committee to provide all information gathered to this new group with the intent of helping in this venture as needed to find alternative money saving methods, while working with Charlestown teaching staff to do effect a change that does not negatively impact our children's education

HEALTH & HUMAN SERVICES

Community Alliance of Human Services (CAHS) is pleased to provide a report on the activity within the Charlestown Health and Human Services Department for the year ending December 31, 2015.

More than sixty-seven Charlestown individuals/families contacted the Health and Human Services Office requesting assistance. Twenty-five applications were completed and approved for monetary assistance. Assistance was given for housing, food, fuel, electric, and burial emergencies. Applicants were encouraged to work out solutions or negotiate directly with utility companies, fuel companies, and landlords to make payment arrangements whenever possible, reducing dependence on town assistance. In several instances a formal application was not completed. Thirty applications/inquiries were withdrawn after receiving assistance from staff in negotiating payment arrangements and/or helped by identifying and accessing more appropriate programs to meet the applicant's need. Some residents were also able to repay the Town for the help that they have received in the past.

Not all applicants requesting assistance were eligible to receive financial support from the Town. A total of twelve applications were denied. When this is the case staff identifies alternative solutions when town assistance was not an option. In most instances staff was able to make referrals to other organizations and agencies that offered the necessary resources. These service providers included but were not limited to:

- NH Department of Health & Human Services
- Southwestern Community Services
- Social Security Administration
- NH Employment Security
- Charlestown Food Pantry
- Charlestown Area Christmas Fund
- Local Churches
- Partners in Health
- Community Alliance Transportation and Volunteer Driver Programs
- Turning Points Network

In 2015 staff works closely with more than (50) individual landlords, organizations, vendors and churches to serve the Charlestown Community. Staff also increased visibility by posting Town Assistance and program information for, energy assistance, food, housing, homeless prevention and homeless services in Our Town Paper, on Community Bulletin Boards in the Library and on the Town's Website.

CAHS is dedicated to promoting independence and quality of life. Adhering to those principals, we work to promote and encourage self-sufficiency and wellness while ensuring that the NH laws governing Town Assistance and the Town's Guidelines for providing assistance are followed. As part of providing oversight of Town Assistance, CAHS maintains membership in the NH Local Welfare Administrators Association. This organization provides guidance, resources and training on all subjects pertaining to Town Assistance. Staff attends regular meetings to stay informed of policy, guidelines, laws and procedures that govern Town Assistance. Staff also routinely attends meetings with area service providers to stay informed of the most current available services and supports to supplement or replace dependence on Town Assistance.

In addition to regular office hours our staff is available to residents in emergency situations outside those hours by calling 1-800-894-8400, Monday-Friday 8:00am-4:30pm excluding holidays. To help maintain confidentiality applications are available on the wall outside the door of the Health and Human Service Office. Additionally, applications are still available at the Selectmen's Office and on the Town's website.

CAHS appreciates the opportunity to provide administrative oversight of this program for Charlestown residents and we look forward to continuing our relationship with the Town for many years to come.

*Respectfully submitted,
Alecia Farquhar, Town Welfare Administrator*

HCS – HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES

Report to the Town of

CHARLESTOWN

2015

Annual Report

In 2015, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Charlestown. The following information represents HCS's activities in Charlestown during the past twelve months.

Service Report

Services Offered	Services Provided
Nursing.....	1,484 Visits
Physical Therapy.....	719 Visits
Occupational Therapy.....	334 Visits
Medical Social Work.....	219 Visits
Home Health Aide.....	976 Visits
Chronic Care.....	3,309 Hours
Health Promotion Clinics.....	25 Hours
Outreach.....	10 Visits

Total Unduplicated Residents Served: 188

Hospice services, regularly scheduled "Nurse Is In" clinics and Foot Care clinics and Healthy Starts for prenatal and well child care are also available to residents. Town funding partially supports these services.

Financial Report

The actual cost of all services provided in 2015 with all funding sources is \$812,140.00.

These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 2016, we request an appropriation of \$24,500.00 to continue to be available for home care services in Charlestown.

For information about services, residents may call (603) 826-3322, or visit www.HCSservices.org or drop in at Walk In Wednesday at our HCS Charlestown Office on Arbor Way on the first Wednesday of every month from 3:00 PM to 5:00 PM.

Thank you for your continuing support of home care services.

FRIENDLY MEALS

Our 28th year was another year of good fellowship, fun times, and good food as we break bread together every Tuesday and Thursday at 11 o'clockish at the Alstead Fire Station. People come to enjoy a nutritious, full-course, home-cooked meal cooked and served with love. Friendly Meals is food for the body and food for the spirit.

A wonderful spirit of volunteerism is alive and well at the Friendly Meals. Our dedicated group of volunteers has made the meals program successful these past 28 years. Many have been volunteering for all 28 years! Volunteers transport the food, help cook the meals, set up the meal site, serve the meals, prepare the meals on wheels, deliver the meals on wheels, and clean up. These wonderful, giving volunteers have brought good healthy meals and much joy and love into the lives of so many people.

In 2015 we provided 29,703 hot meals to individuals in the five towns in the Fall Mountain area. There has been a big increase in delivering meals this year. We average delivering 255 meals each Tuesday and Thursday to people in all the towns. The meals provide the people with a nutritious, healthy home cooked meal and helps them to be able to stay in their homes. It is also heartwarming to have someone stop by with a good full course meal and chat a bit. People look forward to having a good meal and a visit. We are blest to have so many wonderful folks who give of their hearts and time to deliver all the meals twice a week. It is a beautiful gift.

We are thankful to the Town of Alstead for the use of the Fire Station these 28 years and for our kitchen on Bragg Lane. It has been a magnificent gift that has touched the lives of so many people these many years. We are grateful to the Town of Langdon for the use of storage space next to the Foodshelf so we are able to store food before we take it to the kitchen.

During the summer we were blest with many delicious fresh vegetables donated by our local farmers and gardeners. Fresh produce is so healthy and tastes so good. The people loved them.

The Friendly Meals are entirely supported by local donations. Volunteers run Helen's Haven Thrift Shop at the Alstead Transfer Station and all donations goes to support the Friendly Meals Program. We do not receive any state or federal funding. We do receive some government surplus. All donations are used to purchase food and supplies for serving the food and for some vehicle maintenance. The Friendly Meals is an all-volunteer organization and has no administrative costs. We are very grateful for the many people and groups that donate to us and help to make the Friendly Meals available for all our folks.

We will have a matching grant fund raiser this year sponsored by a NH Family Foundation.

Thank you for your continued caring and support these 28 years. Many lives have been touched and blest by the meals program. It means so much to so many. Many blessings to all of you in 2016!

2016 will be another wonderful year of sharing meals together every Tuesday and Thursday.

Respectfully submitted,

Mary Lou Huffling, Director

FALL MOUNTAIN EMERGENCY FOODSELF

2015 was a wonder filled year at the Foodshelf. The spirit of generosity, love, and caring exhibited by the local communities was very inspiring and heart warming. The spirit of kindness and the tremendous reaching out to help those in need was strongly felt by the Foodshelf volunteers and those we serve.

In 2015 we had a large number of people needing help with food. Thanks to all the wonderful donors we were able to provide good nutritious food to all who came to us for help. We are grateful for the many families, individuals, local businesses, churches many who do monthly food collections, organizations, schools and their staff, Girl Scouts, Boy Scouts, 4H Groups, foundations, and others who throughout the year did tremendous monetary and food collections for us. Generous monetary donations are received from the thrift shop at the Walpole Recycling Center. We also appreciate all of the banana boxes and plastic bags that are donated by the Recycling Center. It helps so much with our distribution of food. It is this inspirational community outpouring and outreach that made it possible for us to meet the food needs of our neighbors.

In 2015 14,503 times families came to the Foodshelf for food. These families included 56,099 individuals. We were very blest to be able to provide them with 1,746,788 nutritious meals. We also provided 1,028 families with wonderful Thanksgiving dinner boxes. It is exciting to be able to help so many needy families have a delicious holiday dinner with their loved one. Many left in tears of gratitude with their boxes. It is also so awesome all the help we have filling the boxes. We had so many wonderful high school student, 4H members, Girl Scouts and Boy Scouts, and community members. It was such a beautiful heartwarming experience for all.

Everything we do at the Foodshelf to help our neighbors is because of the tremendous love, caring, and dedication of our many volunteers who give so very much of themselves and their time to helping others. They all work hard together to make it all happen from trucking food, ordering, shopping, stocking shelves and freezers, loading and unloading trucks and shipments on pallets, helping the clients, and all that it takes for it all to come together so all the needs for food will be met. People feel welcome and cared for when they come for food. The wonderful way people are treated is food for their spirits.

We and those we serve greatly appreciate our towns for their continued support these many years. We are grateful to the towns of Langdon and Charlestown for providing space for our Foodshelf sites. Both sites serve us and our clients well. The sites are very accessible for clients and for the truck loads of food we bring in. With the need for food so great, we often have 9,000 to 12,000 pounds of food to unload. We appreciate the other town's monetary donations that help with the purchase of food. We are grateful for all the towns caring. We are thankful for the Foodshelf Advisory Committee with members from the towns who are working with our board to develop plans for the future of the Foodshelf.

Bread is staple in almost every household and we have been so blest to receive weekly donations of bread and baked goods from Bouyea-Fassetts in Keene, Shaw's, Price Chopper, and the Alstead Village Market. We greatly appreciate the food donated to us and the food we can purchase from the NH Food Bank, the Discount Food Warehouse, Mr.G's, Ralph's Supermarket,

FALL MOUNTAIN EMERGENCY FOODSELF

and the Claremont Walmart. We also are blest to receive government surplus food every two months.

For the 8th year our “Grow a Row” for the Foodshelf was a tremendous success. The local farm stands, many farmers, gardening groups, and local families regularly donated many varieties and large quantities of local grown produce. People were so happy and excited to receive fresh produce. Many canned and froze the fresh vegetables and fruit for the winter. The local grown produce is a wonderful gift to share with the needy families. We are looking forward to another wonderful growing season and lots of wonderful donations.

We will be having two matching grant fund raisers this year. There will be one from March 1 until April 30th and the second from Labor Day to Thanksgiving Day. We are blest to have a NH family foundation willing to do this for the Foodshelf. They are very committed to providing food for the needy that come for help. We are very grateful for their support and generosity, and caring.

Thank you all so very much for you loving, generous support of the Foodshelf in 2015 and throughout our 36 plus years of caring for our needy neighbors. It is so wonderful to be part of such caring and generous communities that truly care about the well being of their neighbors. Many blessings to everyone in 2016! May you all have a wonder filled year!

Respectfully submitted,
Mary Lou Huffling, Director

HEALTH OFFICER

In 2015, Health Officer, Steven Neill continued to perform inspections for licensed day care/foster care facilities. He, once again followed up on complaints regarding septic issues, dog bites, and overflowing trash bins/trash piles in yards. Other health complaints that were addressed range from outdoor heater installations, mold investigations to unsanitary living conditions.

Training seminars were attended, which allows him to keep up to date with the changes that are happening in the health officer organization. He continues to work closely with the Public Health Network for Sullivan County to work on disaster plans for our region.

There are no set office hours for the Health Officer, but if you should need to reach one of us for any reason, please fell free to call the Selectman’s office at 826-4400

Respectfully Submitted,
Steven Neill – Charlestown Health Officer

POLICE DEPARTMENT

The year 2015 proved to be a challenging, yet successful year for the Charlestown Police Department. By far, the largest challenge and project was the development and upgrades to our dispatch center. In January of 2014 the Charlestown Police, Fire, and Select Board started to research and plan for the police dispatch center to dispatch for our fire department as well. With the police department already staffing a 24 hour a day, seven day a week dispatch center, this made sense for the Town to move in this direction from a financial standpoint.

The police dispatch center was upgraded with a new dispatch console, computer programs, and radio equipment. Additionally, a new repeater for the fire department was added to the Taylor Hill radio repeater site. The Charlestown Police Department began dispatching for the fire department full time on July 1, 2015. Currently, we dispatch for the Charlestown Police Department, Charlestown Fire Department, Charlestown Ambulance Service, Town of Acworth police calls, and the Langdon Police Department.

It was also a busy year for the Charlestown Police Department. We handled 8,565 calls for service. Our dispatch center dispatched the fire department 94 times as well as 321 ambulance calls. There were 239 arrests, up from 149 arrests in 2014. We covered 87 motor vehicle crashes and conducted 1,124 motor vehicle stops. Out of the 1,124 motor vehicle stops we issued 112 citations.

Respectfully Submitted,
Chief Patrick Connors

EMERGENCY MANAGEMENT

Charlestown has been spared another year from disasters. While we do live in an area not subject to major weather events, we must continue to plan and train to handle the unexpected. In addition to having Town plans for evacuation and relief of disaster victims, we urge all residents to review their personal disaster plans. There are materials available from my office at the Town Offices to assist you. Review and practice emergency procedures with your children to make sure everyone in your household is familiar with 911 dialing and how to leave your home safely should there be an emergency. The Fire Station operates as a warming shelter and recharging station during emergencies. We supply drinking water as well, and have cots and bedding supplied by the Red Cross. We continue to work on securing a central reliable shelter that has both showers and a generator. On-line resources are the American Red Cross, NH Emergency Management or FEMA.

Respectfully Submitted,
Charles Baraly, EMD

FIRE DEPARTMENT

During 2015 the Department responded to 215 calls. Beginning July first, we have been dispatched by the Police Department and the transition from Southwest Mutual Aid was successfully completed. All calls are now dispatched locally for ambulance, fire and/or police response. The Police and Fire departments have worked well together to ensure public safety and efficient use of our communications equipment. A second repeater will be in service on Mt. Ascutney in 2016 to extend the coverage area.

Recognition and thanks are extended to Scott Burns for his 35 years of service as he has decided to hang up his helmet and retire. He will be missed as a great firefighter and mentor of new recruits. Lt. Harold Rock has also left the department to move his new family to Langdon. The Langdon Fire Department will now benefit from Rock's experience. We will miss them both.

Your support is needed on the Town Warrant to secure a set of Jaws of Life for extricating victims of vehicle accidents. We have been dependent on Jaws being provided by Claremont and Springfield and believe having this equipment on hand will greatly reduce extrication time. Leaving Southwest Mutual Aid has reduced access to some sources of support south of our Town; however, we have been able to arrange mutual aid agreements through our memberships in the Upper Valley and Connecticut River Mutual Aid Associations and our neighboring towns.

Work has been approved to upgrade the Fire Station and its facilities. Our Building Committee led by Lt. Joe Carter has done a fine job of prioritizing needs and making a plan that will hopefully extend the life and efficiency of our building, now 45 years old. We also have a truck committee, led by Assistant Chief Mark Laflam. Engine 2, built in 1991, is now over 24 years old and will need replacement very soon. The lease for Engine 1 will be paid off in 2016.

A Fireworks Permit process went into effect in the spring of 2015. The permit is issued only to adults 21 years of age or older and only fireworks purchased in NH are allowed. Written permission of the landowner is required. More detail about the permit process, rules and regulations as well as storage recommendations is available from any officer or Fire Warden.

Respectfully Submitted,
Chief Charles Baraly

CONSERVATION COMMISSION

The Charlestown Conservation Commission (CCC) meets on the third Monday of each month at 7:00PM in the Community Room below the library. Every meeting is open to the public and the public is encouraged to attend.

2015 was an exciting year for the CCC. Along with reviewing timber cut notices, wetlands applications, and keeping an eye on our town's natural resources, we had two new forest management plans completed. Bay State Forestry was contracted to update the Halls Pond Forest Management Plan and to complete a new plan for the Reservoir Lot Town Forest. These plans were completed in the fall of 2015, and include very important information about our town forests. We will use these plans and recommendations in the coming years to determine what areas we might want to focus on, protect, and manage with forestry operations.

We continued regular maintenance on the trails we manage, removing fallen branches and trees. Walking the trails are a great way to see what the woods of Charlestown have to offer while also getting some exercise. Trail maps are available for purchase in the Selectboard office. You can also go to the CCC page on the town website where there is a link to our trails online.

As usual, annual projects the CCC were involved with included the semi-annual Adopt-a-Highway clean-up along Rt. 12, the yearly monitoring of the LCIP (Land Conservation Investment Program) easements held by the town, and our annual Green Up Day event. Green up day is the first Saturday in May of each year. Many thanks to the people who volunteered their time picking up trash. This includes the 4-H, local Cub Scout Pack 31, Town of Charlestown Highway Department workers, and many public citizens. A thank you also goes out to the local businesses and the VFW for their time and donations, providing food for the volunteers.

The CCC is always looking for new, active members who care about our town and the protection of its natural resources. Please come to a meeting if you are interested!

Respectfully submitted,

Steven Dumont

2015 Chairman, Conservation Commission

BUILDING / FIRE INSPECTOR

As Building and Fire Inspector it has been a pleasure to work with the citizens of Charlestown. In general the citizens comply with the rules and regulations of ICC and cooperate in obtaining permits through the Selectboard's Office. A list of rules and permit fees are available to anyone. The State ICC books are available for review in the Selectboard's Office and the Library for interested parties.

The Town of Charlestown is a member of ICC (International Code Council), The National Fire Protection Association (NFPA). National Electrical Code and NH Building Official Association.

In 2015 there were 73 Building Permits issued for additions, alterations and renovations to residential and commercial structures. Several permits were issued for upgrading of electrical services and plumbing. One permit was issued for construction of frame homes and several permits for manufactured homes. I work closely with contractors, electricians and plumbers to bring all structures up to State and IRC/IBC codes. I attended code update meetings as they became available. We adopted the updated codes 2009 and also NEC 2011.

Just a reminder, it is required that all manufactured housing new and old being moved or re-located in Town will require hard wired smoke detectors with battery back-up in each sleeping area and hallways, CO detectors will also be required.

It is now mandatory to file an application to install oil burning equipment (RSA 153:5). All new outdoor wood boilers, pellet stoves, and indoor wood, pellet stoves require a Fire Inspection Permit. Additionally, inspections of foster/day care and Town buildings are done on a regular basis.

All demolition or renovations will require an asbestos inspection by a State certified asbestos inspector. This is a State requirement pursuant to RSA 141-E and the N.H. Code of Administrative Rules. Permit fees in 2015 brought in \$7,826.30 to offset the costs associated with building inspections.

Please note that any new homes, additions, basement finish or interior closed wall construction with rough plumbing or electrical concealed, must be inspected before the wall finish is installed. A final inspection is required before occupancy.

FIRE RAPID ENTRY SYSTEM (Knox Box) has been added as a requirement to new two-family, multi-family and commercial buildings.

The position of Building Inspector/Code Enforcement Officer is part-time only. As such, I am available two days each week in the office, Mondays and Wednesdays from 4:00 PM to 6:00 PM. For inspections, I'm usually available most days by calling the office, with follow up on the same day or next day by leaving a message at 826-4400.

Respectfully submitted,
Jon B. LeClair
Building/Deputy Health/Fire Inspector

BIRTHS 2015

CHILD'S NAME	DOB	PLACE OF BIRTH	PARENTS
Harris, Austyn Richard	1/26/2015	Lebanon, NH	Harris, Richard & Sara
Pellerin-Robarge, Korbyn Jean Kirk	3/21/2015	Lebanon, NH	Pellerin, Anthony & Gabriel
Nichols, Ryleigh Rayne	3/30/2015	Lebanon, NH	Nichols, II, Brian & Kennett, Angela
Burroughs, Sonney Caroline	4/8/2015	Swanzey, NH	Burroughs, Jason & Heidi
Guyette, Skyelar Averie Lynn	4/14/2015	Lebanon, NH	Guyette, Erik & Heather
Gokey, Brooklynn Ann	4/28/2015	Lebanon, NH	Gokey, Robert & Langford, Christine
Ross, Brooke Lynn Elizabeth	5/13/2015	Lebanon, NH	Ross, Matthew & Walker, Windy
Chamberlain, Hailey Lynn	6/4/2015	Lebanon, NH	Chamberlain, Joshua & Amanda
Rowe, Jr, Tyler James	6/10/2015	Lebanon, NH	Rowe, Tyler & Hicks, Laura
York, Levi Alan	6/18/2015	Keene, NH	Foote, Timothy & York, Carla
Champney, Piper Rose Catherine	6/18/2015	Lebanon, NH	Champney, Trevor & Jamie
Richmond, Easton Lee Michael	6/29/2015	Keene, NH	Richmond, Dolan & Prue, Meagan
Carey, Trinatey Elizabeth	7/19/2015	Keene, NH	Carey, Walter & Schroeder, Amberlynn
Gomez, Jr, Jeremy Issiah	7/21/2015	Lebanon, NH	Gomez, Jeremy & Briere, Cassidy
Gomez, Aubrielle Sage Elizabeth Rose	7/21/2015	Lebanon, NH	Gomez, Jeremy & Briere, Cassidy
Benjamin, Colton James	8/19/2015	Keene, NH	Benjamin, Michelle
Olney, Allyson Quinn	8/27/2015	Lebanon, NH	Olney, Alexander & Rand, Jessie
Sweetser, Khaleesi Marie	10/2/2015	Lebanon, NH	Sweetser, Chad & Orlando, Alyssa
Whittaker, Alexx	10/20/2015	Lebanon, NH	Lord, Chelsea
Desilets, Cameron Jason	11/1/2015	Lebanon, NH	Desilets, Allen & Casto Luzan, Victoria

DEATHS 2015

Jackson, Linda	1/4/2015	Lebanon, NH
Eames, Robert	1/7/2015	Charlestown, NH
Millar, Anne	1/17/2015	Concord, NH
Marsh, Stephen Allen	1/22/2015	Lebanon, NH
Collins, Richard E	1/25/2015	Keene, NH
White, Michael W	1/30/2015	Rutland, VT
Damon, Carolyn Mary	2/1/2015	Keene, NH
Greenberg, Lisa	2/3/2015	Newport, NH
Carlisle, Theda A	2/7/2015	Townsend, VT
O'Donnell, Dana	2/12/2015	Lebanon, NH
Moore, Donald Sr.	2/18/2015	Keene, NH
Murphy, Dale	2/20/2015	Charlestown, NH
Blankenship, George H	2/21/2015	Lebanon, NH
Green, Mark	2/27/2015	Walpole, NH
McCusker, R Davis	2/28/2015	Springfield, VT
Hannigan, John	3/3/2015	Lebanon, NH
Petty, Peter	3/9/2015	Westmoreland
Scoskie, John	3/13/2015	Unity, NH
Brown, Beverly M	3/29/2015	Springfield, VT
Tallman, Gertrude	3/31/2015	Claremont, NH
Read, Lucia	3/20/2015	Charlestown, NH
Snelling, Lorraine	3/24/2015	Lebanon, NH
Putnam, Celia E	4/1/2015	Fresno CA
Carrol, Paul M	4/2/2015	Frederick MD
Dutton, Marshall	4/10/2015	Lebanon, NH
Snelling, Burton	4/18/2015	Springfield, VT
Blake, Gene	4/23/2015	Lebanon, NH
Merrill, Mary Ann	4/23/2015	Charlestown, NH
Childs, Marjorie	4/25/2015	Keene, NH
Jennings, Eleanor J	4/30/2015	Charlestown, NH
Coyne, Columba	4/30/2015	Lebanon, NH
Bedell, Stuart	5/16/2015	Keene, NH
Pellerin, Marie	5/24/2015	Charlestown, NH
Neilsen, III, Lawrence	5/25/2015	Charlestown, NH
Greer, Sandra	5/26/2015	Charlestown, NH
Sabine, James	5/25/2015	Hinsdale, NH
Merrow, Kenneth	6/2/2015	Lebanon, NH
Harris, Richard	6/11/2015	Charlestown, NH
Jones, Noreen	6/14/2015	Charlestown, NH
Blaisdell, Katherine (Frizzell)	6/18/2015	No. Haverill, NH
Pellerin, Ronald D Jr.	6/26/2015	No. Springfield, VT
Shepard, Joseph Howard William	6/27/2015	Duncanville, TX

DEATHS 2015

Tewksbury, Louis M	6/28/2015	White River Jct. VT
Boardman, Lillian	6/30/2015	Westmoreland, NH
Remington, Mary	7/9/2015	Claremont, NH
Ward, Elizabeth B	7/13/2015	Springfield, VT
Smith, Ruth	7/15/2015	Claremont, NH
Patterson, Lyle E	7/17/2015	Cornish, NH
Dunphy, Carla R	7/18/2015	Claremont, NH
Nantell, Patricia Arlene	7/21/2015	Keene, NH
Johnson, Robert E	7/22/2015	Lebanon, NH
Forsaith Sr, Edward	7/23/2015	ConcordNH
Campbell, Bazil	7/23/2015	Claremont, NH
Hoover, Roberta Rose	7/24/2015	Lebanon, NH
Bailey, Arthur	7/28/2015	Charlestown, NH
Fisk, Leona	7/28/2015	Charlestown, NH
Howell, Donald J	7/28/2015	Charlestown, NH
Martin, Margaret Mariah	7/30/2015	Walpole, NH
Parker, Allen	8/3/2015	Charlestown, NH
York, William	8/6/2015	Unity, NH
Butler, Christopher	8/9/2015	Charlestown, NH
Smith, Barbara A	8/13/2015	Claremont, NH
Dalzell, Charles	8/14/2015	Claremont, NH
Comstock, Samuel Frederick Jr.	8/16/2015	Lebanon, NH
Kennett, Ruth	8/18/2015	Charlestown, NH
Godfrey, Mary D	8/19/2015	Plymouth, NH
St.Hilaire, John Earnest	8/22/2015	Hinsdale, NH
Witham, Emily	8/22/2015	Charlestown, NH
Burroughs, Harold W	8/25/2015	Claremont, NH
Gleason, Walter James Jr.	9/9/2015	Charlestown, NH
Floyd Sr, James	9/11/2015	Charlestown, NH
Wright, Floyd M	9/12/2015	Charlestown, NH
O'Connor, Judith Ellen	9/13/2015	Lebanon, NH
Snelling, Elaine W	9/13/2015	Charlestown, NH
Kinney, Amy Louise	9/16/2015	Springfield, VT
Davidson, Joyce	9/20/2015	Unity, NH
Pollard, Floyd	9/21/2015	Claremont, NH
Sweet, Patricia	9/24/2015	Claremont, NH
Hand, Mary	9/29/2015	Lebanon, NH
Lamery, Joanne	10/7/2015	Charlestown, NH
Connor, Sally	10/8/2015	Charlestown, NH
Kitto, Jonathan	10/10/2015	Laconia NH
Prescott, Clifford	10/21/2015	Newport, NH
Nutting, Rachel	10/28/2015	Charlestown, NH

DEATHS 2015

Rumrill, Edith	10/30/2015	Charlestown, NH
Hartmann, Jacqueline	11/2/2015	Claremont, NH
Shoemaker, William	11/9/2015	Charlestown, NH
Martin, Mildred	11/17/2015	Claremont, NH
Rahbany, Philip	11/19/2015	Lebanon, NH
Aldrich, Dorothy M	11/20/2015	Claremont, NH
Robie, Mary	11/26/2015	Charlestown, NH
Lavoie, Louis	12/4/2015	Claremont, NH
Levesque, Jennifer	12/10/2015	Lebanon, NH
Gadson, Joan	12/10/2015	Lebanon, NH
Farnham, Dawn	12/12/2015	Lebanon, NH
Webb, Hamilton	12/20/2015	Charlestown, NH

MARRIAGE 2015

SPOUCES	RESIDENCE	PLACE OF MARRIAGE	DATE
Montroy, Daniel Newcomb, Linda	Charlestown, NH Charlestown, NH	Charlestown, NH	1/15/2015
Murphy, Melissa Wooddell, Justin	Charlestown, NH Charlestown, NH	Charlestown, NH	1/18/2015
Lewis, Stephan Detore, Nicole	Belmont, VT Charlestown, NH	Claremont, NH	4/12/2015
Jackman, Patrick Rossiter, Hailey	Charlestown, NH Newport, NH	Newport, NH	5/3/2015
Andrasi, Jessica Marquez, Heidi	Charlestown, NH Charlestown, NH	Croydon, NH	6/6/2015
Lanou, Jenna Koonce, Emili	Charlestown, NH Charlestown, NH	Charlestown, NH	6/21/2015
Rumrill, Dawn Guild, Katharine	Charlestown, NH Charlestown, NH	Claremont, NH	6/27/2015
Parkhurst, Larry Kuncik, Joan	Charlestown, NH Charlestown, NH	Charlestown, NH	7/11/2015
Paulson, Shannon Hemingway, Justin	Charlestown, NH Charlestown, NH	Charlestown, NH	8/8/2015
Austin, Jamie Jackman, Christopher	Charlestown, NH Claremont, NH	Walpole, NH	8/8/2015
Martineau, Angela Messer, Richie	Charlestown, NH Charlestown, NH	Jackson, NH	8/15/2015
Regan Sr,Bradley Martin, Linda	Charlestown, NH Charlestown, NH	Lebanon, NH	9/4/2015
Baker, Larsson Wood, Lisa	Charlestown, NH Charlestown, NH	Harrisville, NH	10/3/2015
Rand, Jessie Olney, Alexander	Charlestown, NH Springfield,VT	Charlestown, NH	10/3/2015
Provost, Emily Benjamin, John	Charlestown, NH Charlestown,NH	Charlestown, NH	12/12/2015
Blodgett, Edward G Blodgett, Cassandra G	Charlestown, NH Charlestown, NH	Charlestown, NH	12/31/2015

WATER & WASTEWATER DEPARTMENT

Charlestown Water:

We have three wells in Charlestown Clay Brook Well and Bull Run Well #1 and # 2

Clay Brook Well Produced 61,694,000 Gallons of water in 2015

Bull Run Well #1 Produced 69,814,200 Gallons of water in 2015

Total pumped for 2015 in Charlestown 131,508,200 Gallons of water.

Clay Brook can produce 370 gallons per minute or 380,000 total gallons per day

Bull Run Well #1 can produce 200 gallons per minute or 288,000 total gallons per day.

Bull Run Well # 2 will go on line in February 2016 at 700 gallons per minute or 1,008,000 total gallons per day.

The Town of Charlestown will have a total capability of 1,388,000 Gallons per day permitted as of February 2016.

With these sources we have water for the next 50 to 100 years with excellent growth potential for the Town.

We had a very busy year with two new connections, five frozen meters replaced for customers, responding to nine water service leaks, and three main water line leaks, turned on or off fifty six customers, responded to one hundred twenty customer request, repaired four curb stops, repaired or replaced 27 meters.

Replaced 560 feet of 2" waterline on Fenderson Circle

Maintained four pumping stations, flushed hydrants twice spring and fall, read meters twice spring and fall.

Passed all water testing and analysis

Passed all State and Federal Guidelines and Inspections

Maintained and reported the back flow prevention program.

Maintained and reported the wellhead protection program.

Charlestown Wastewater:

Collected 61,065,000 Gallons of sewerage, cleaned and treated then returned to nature.

Discharged 32,163,000 Gallons of clean treated water to the Connecticut River

Passed all State and Federal Permit requirements for 2015

Achieved a pollution removal yearly average of 99.0%

Passed toxicity and chemical testing

Four new service hookups

Responded to seven sewer complaints, assisted with three sewer service line repairs, repaired two sewer main lines, jetted and cleaned 40 % of the collection system

Repaired twelve manholes

Applied for a new discharge permit for the treatment facility

Maintained industrial discharge permits and reporting program

Filed all federal required reports and documentation

Passed all State and Federal inspections

WATER & WASTEWATER DEPARTMENT

North Charlestown Water:

We have two wells in North Charlestown we operated both as needed to keep up with demand.

Well # 1 Water Produced in 2015 = 4,489,700 Gallons

Well # 2 Water Produced in 2015 = 4,636,300 Gallons

Total produced in North Charlestown = 9,126,000 Gallons

Maintained one pumping station, flushed hydrants twice spring and fall, read meters twice spring and fall.

Passed all water testing and analysis

Passed all State and Federal Guidelines and Inspections

Arsenic removal system is working nicely with a 0.007 mg/l average.

This is just a small snapshot of what is accomplished on a yearly basis in the water and wastewater departments for more complete description look at our Consumer Confidence report and or call 826-5387.

Respectfully Submitted,
David Duquette

WATER DEPARTMENT

Balance on hand January 1, 2015 – Money Market \$ 119,645.01

Deposits:

Rents - Current	\$	329,669.60	
Rents - Prior Years		61,703.83	
Rents Paid in Advance/Overpaid		5,063.14	
Interest on Delinquent Accounts		591.22	
Meters - Current		9,312.20	
Interest on Investments - less fees		23.03	
TOTAL	\$	406,363.02	\$ 526,008.03

Disbursements:

Public Works Administration	\$	3,064.00
Clerical		9,120.00
Treasurer		1,250.00
Water Commissioners		6,000.00
Water Collector		3,350.36
Admin. Health/Disability Ins		3,584.70
Admin. FICA/Medicare		1,622.86
Admin. Retirement		1,703.69
Dental Insurance		47.54
Software Support		4,066.16
Bank Fees		16.78
Educational Programs		423.00
Office Supplies, Equip, Comp		813.68
Postage		1,077.00
Water Tests		1,647.79
Salaries Full Time		85,684.91
Overtime		7,226.24
Health/Disability Insurance		22,754.79
FICA/Medicare		6,713.72
NH Retirement		10,114.73
Unemployment/Workers' Comp		5,825.18
Dental Insurance		360.18
Audit		1,712.50
Mowing		2,793.21
Telephone		7,483.47
Contracted Services		3,235.25
Heating Oil/Propane		6,031.20
Electricity		47,535.69
Building Maintenance		4,117.75

Property, Vehicle Insurance	8,312.05	
Dues/Fees/Courses	495.00	
Equipment	3,912.33	
Gasoline	7,568.59	
Vehicle Maintenance and Repair	5,699.73	
Uniforms	1,221.67	
General Expenses	2,469.60	
Safety Equipment	494.34	
Arsenic Filtration System	4,890.00	
Meter Installation & Repair	7,422.63	
Line Installation & Repair	8,962.04	
Fire Hydrant Replacement	4,120.77	
Plant Maintenance & Repair	2,574.48	
Chemicals	5,971.84	
Booster Station Maintenance	1,264.31	
Dam Maintenance	2,724.36	
Debt Principal/Interest	54,948.60	
Capital Projects	133,580.77	
Total 2015 Expenses	\$ 506,009.49	
2014 Expenses paid in 2015	13,348.72	
	\$ 519,358.21	
Encumbered - EOS Research - \$22,545.00		
Encumbered - Vanasse Hangen Brustlin, Inc - \$727.86		
Reimbursed to General Fund	\$ 491,000.00	
Reimbursed to Sewer Fund	\$ 800.00	
Due to General Fund	\$ 287,901.77	
Money Market - December 31, 2015		\$ 33,850.44
Rents billed out in 2015 (less abatements)	\$ 388,737.22	
Connections, jobs, etc. billed (less abatements)	\$ 6,917.99	

WASTEWATER DEPARTMENT

Balance on hand January 1, 2015 - Money Market \$ 97,943.60

Deposits:

Rents - Current	\$	347,945.00	
Rents - Prior Years		64,553.66	
Rents - Paid in Advance/Overpaid		652.96	
Interest on Delinquent Accounts		5,259.76	
Dumping Fees – Current		130.00	
Hookup Fees - Current		6,650.00	
Interest on Investments - less fees		18.14	
		\$ 425,209.52	\$ 523,153.12

Disbursements:

Public Works Administration	\$	1,532.00
Clerical		9,120.00
Treasurer		1,250.00
Sewer Commissioners		6,000.00
Sewer Collector		3,350.36
Salaries Full Time		55,607.60
Overtime		2,936.63
Health/Disability Insurance		18,754.59
FICA/Medicare		5,747.14
NH Retirement		8,028.09
Dental Insurance		320.75
Unemployment/Workers' Comp		2,627.88
Audit		1,712.50
Mowing		2,793.21
Bank Fees		17.37
Telephone		2,803.48
Lab Fees		5,222.00
Electricity		43,428.73
Heating Oil		12,892.20
Building Maintenance		4,339.05
Software Support		1,718.26
Property, Vehicle Insurance		7,273.04
Educational Programs		432.00
Line Installation & Repair		4,822.34
Office Supplies		506.77
Postage		1,077.00
Equipment		2,017.96
Gasoline		3,390.34
Lagoon Maintenance		5,270.18
Vehicle Maintenance & Repair		3,799.78

Uniforms	765.50
General Expenses	1,528.21
Weed Kill	535.00
Safety Equipment	686.20
Debt Principal/Interest	57,191.40
Contracted Services	6,000.00
Tests	2,458.25
Chemicals	2,604.38
Capital Projects	41,895.75
Total 2015 Expenses	\$ 332,455.94
2014 Expenses paid in 2015	1,635.81
	\$ 334,091.75

Encumbered - Nickerson Electric - \$700.00
Encumbered - First Green Sitework - \$6,450.00

Reimbursed to General Fund	\$ 469,000.00
Due to General Fund	\$ 439,575.76
Due to Water Account	

Money Market - Dec. 31, 2015 **\$ 53,739.21**

Rents billed out in 2013 (less abatements)	\$ 411,195.40
Connections, jobs, billed (less abatements)	\$ 3,730.00

BALANCE SHEET
WATER & WASTEWATER FUNDS

December 31, 2015

	<u>Beginning of Year</u> Water	<u>End of Year*</u> Water	<u>Beginning of Year</u> Wastewater	<u>End of Year*</u> Wastewater
<u>Assets</u>				
Cash & Equivalents	\$ 119,645	\$ 33,865	\$ 97,944	\$ 53,724
Investments	-	-	-	
Receivables - rents	66,193	94,120	67,926	102,305
Intergovernmental Rec	-	-	800	-
Interfund Receivable	7,770	8,270	-	-
Total Assets	<u>\$ 193,608</u>	<u>\$ 136,255</u>	<u>\$ 166,669</u>	<u>\$ 156,029</u>
<u>Liabilities & Fund Balance</u>				
Accounts Payable	\$ 16,022	5,391	\$ 3,267	\$ 1,631
Intergovernmental Paye	-	-	-	-
Interfund Payable	215,922	278,902	192,170	97,090
Contracts Payable	-	(9,660)	-	7,150
Deferred Revenue	209	209	299	299
Total Liabilities	\$ 232,153	\$ 274,842	\$ 195,736	\$ 106,170
<u>Fund Balance</u>				
Committed	-	-	-	-
Assigned	87,871	87,871	-	-
Unassigned	(126,416)	(226,458)	(29,067)	49,859
Total Fund Balances	\$ (38,545)	\$ (138,587)	\$ (29,067)	\$ 49,859
Total Liabilities & Fund Balances	<u>\$ 193,608</u>	<u>\$ 136,255</u>	<u>\$ 166,669</u>	<u>\$ 156,029</u>

* These figures subject to audit

STATEMENT OF DEBT

December 31, 2015
Showing Annual Maturities of Outstanding and
Long-Term Notes

WATER/WASTEWATER IMPROVEMENT 2002

New Hampshire Municipal Bank
Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	30,000.00	26,330.00	56,330.00
2017	31,000.00	25,260.00	56,260.00
2018	32,000.00	23,965.00	55,965.00
2019	33,000.00	22,760.00	55,760.00
2020	34,000.00	21,760.00	55,760.00
2021	35,000.00	20,315.00	55,315.00
2022	37,000.00	18,720.00	55,720.00
2023	39,000.00	17,035.00	56,035.00
2024	41,000.00	15,035.00	56,035.00
2025	43,000.00	12,985.00	55,985.00
2026	45,000.00	10,810.00	55,810.00
2027-2030	201,000.00	22,490.00	223,490.00
	\$ 601,000.00	\$ 237,465.00	\$ 838,465.00

WATER/WASTEWATER IMPROVEMENT 2003

New Hampshire Municipal Bond Bank
Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	27,000.00	28,730.00	55,730.00
2017	28,000.00	27,630.00	55,630.00
2018	30,000.00	26,320.00	56,320.00
2019	31,000.00	24,950.00	55,950.00
2020	32,000.00	23,690.00	55,690.00
2021	34,000.00	22,200.00	56,200.00
2022	36,000.00	20,450.00	56,450.00
2023	37,000.00	18,625.00	55,625.00
2024	39,000.00	16,725.00	55,725.00
2025	41,000.00	14,725.00	55,725.00
2026	44,000.00	12,600.00	56,600.00
2027-2031	248,000.00	31,700.00	279,700.00
	\$ 627,000.00	\$ 268,345.00	\$ 895,345.00

NOTES

