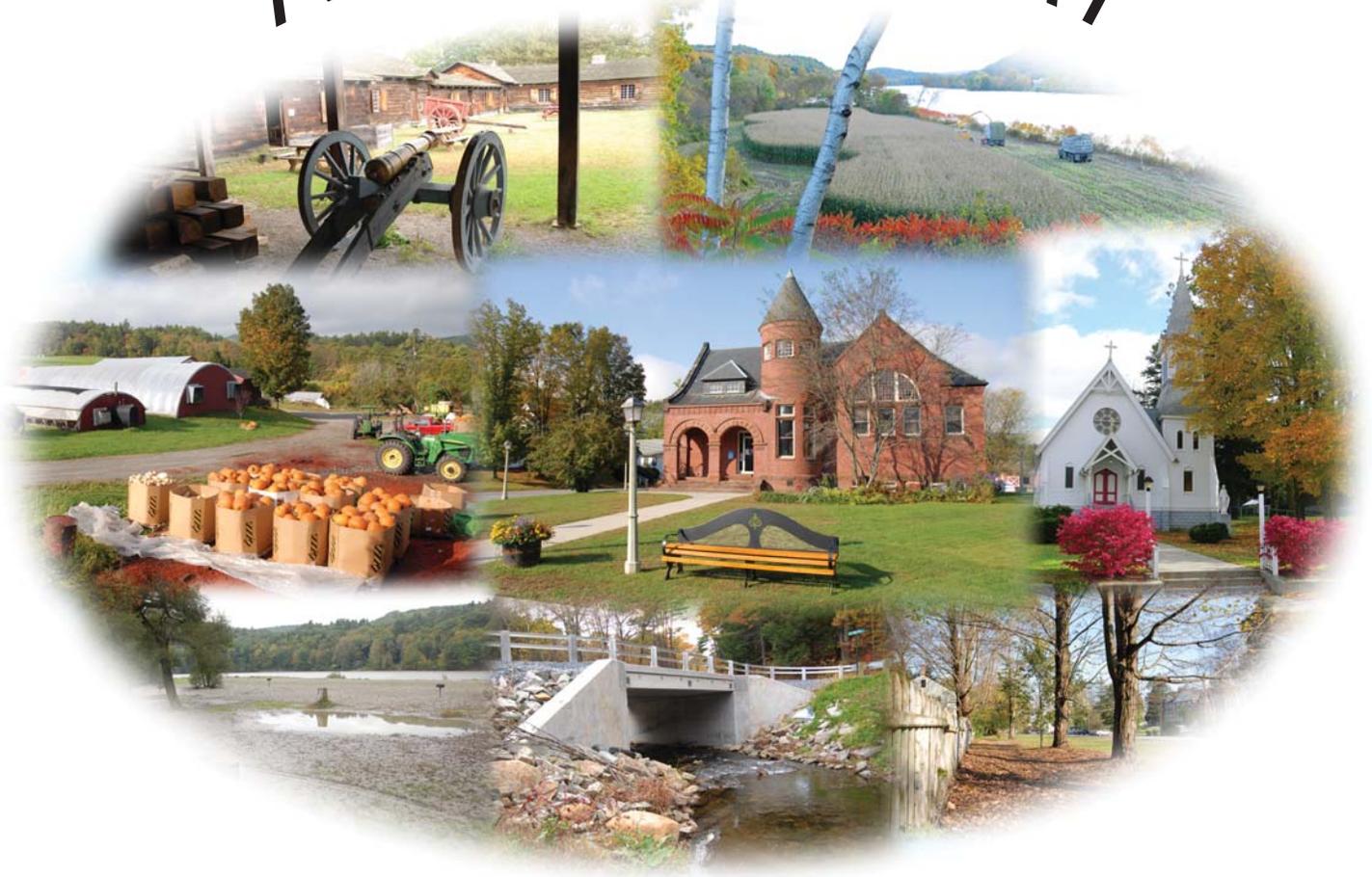


2011 ANNUAL REPORT



Town of Charlestown
New Hampshire

DEDICATION



Charlestown's 2011 Annual Town Report is dedicated to Barbara Jones.

Barbara has served the Town in many ways since she moved to Charlestown in 1966 when her husband, Dr. Warner Jones, opened his practice. From 1976 to 1983 she was on various school committees including the Parent Teachers Association, Teacher Corps and Charlestown Area Parent Advisory Committee. She is a strong supporter of the Fall Mountain Regional High School Jr. ROTC Program. Barbara was a Library Trustee from 1985-1988; served on the Zoning Board of Adjustment from 1989-2010 and was Treasurer of the Trustees of the Trust Funds from 1990-2010. Her passion was historical research and her involvement with the Fort at No. 4 where she became a docent, was a Trustee from 1976-1987 and Historian since 1987. Barbara was an active member in the Charlestown Historical Society and Heritage Commission. She was responsible for securing the return of many local artifacts including a powder horn with the plan of the Fort at No. 4 and the painting of the Capt Stevens blockhouse.

The Town of Charlestown is grateful to Barbara for many years of dedicated service on their boards and committees in addition to being an active member of various community clubs and activities.

ANNUAL REPORTS

Of the Selectboard
And
Other Town Officers

CHARLESTOWN, N.H.



For the Year Ending
December 31, 2011

"The Town of Charlestown prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) The Town of Charlestown is an equal opportunity provider and employer."

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SELECTBOARD

Major infrastructure projects highlighted 2011 from the Selectboard's perspective. Among them:

- The completion of the Fling Road Bridge in late June. Although the Board is somewhat disappointed in the quality of the final paving we expect the contractor to return in the spring to correct the deficiencies.
- Much needed and long awaited repaving of West, Northwest, Bridge, River and Willard Streets and Huntley Avenue as well as the upper section of Old Claremont Road.
- A new water line on Meadow Road and Almar Street and the repaving of Almar Street.
- A new pump station and water line on serving the Blueberry Hill Mobile Home Park. This was financed by a combination of a CDBG Grant and matching funds provided by the park owner. No Town funds were utilized in this much needed project.

Looking forward we are hopeful that the well at Bull Run will be upgraded in 2012 to a full production well, thereby assuring an adequate water supply for Charlestown for many years to come. We will also be turning our focus to several Town buildings which are in need of attention. Voters will note that Article 7 on the Town Meeting Warrant seeks \$20,000 for fire safety improvements at the Town Hall. These funds combined with a \$50,000 grant from the NH Land & Community Heritage Investment Program (LCHIP) and other privately raised funds will allow us to install sprinklers, an alarm system and several access/egress improvements that will not only make the building safer but also allow for its use by larger numbers of people. This project is being done in partnership with the Historical Society, Rotary, and River Theater Company which are the primary users of the building.

Another major building related project involves the restoration and preservation of the exterior masonry on the Silsby Library. Over the years the brick and stone work on this historic building have deteriorated and are in need of serious attention. We engaged the services of a consultant who specializes in historic masonry and now have a fairly detailed plan for what needs to be done. This work will be expensive and will take time; therefore we are proposing to begin by establishing a capital reserve fund to begin accumulating the necessary funds for the work, commencing with a \$25,000 initial investment (see Warrant Article 8).

Finally, Warrant Article 15 asks voters for guidance as to how they feel we should address the roof and structural issues at the Fire Department. As noted in the article, we have a proposal for a new roof and necessary structural upgrades at a cost of nearly \$350,000 but even then the building would not fully comply with the various construction codes. We have also received an estimate from a very reputable contractor indicating that a brand new, fully code compliant building could be built for as little as \$525,000. This article is advisory only and does not involve the appropriation of any funds right now; we are simply seeking input from the voters.

In closing we wish to again thank all of the volunteers who give their time to serve on the Town's many boards and committees as well as the Town staff for their hard work and dedication. We ask that the entire Town join us in giving these folks the thanks they deserve.

Steve Neill, Chair

Doug King

Brenda Ferland

OFFICIAL OFFICE HOURS/MEETING DATES

SELECTMEN'S OFFICE (Bakery Building)

Weekdays: 8:00 A.M. to 4:00 P.M., except holidays

MEETINGS: first and third Wednesday, 7:00 P.M.

Tel. 826-4400

Fax 826-3709

TOWN CLERK/TAX COLLECTOR'S OFFICE

Monday: 8:00 A.M. to 1:00 P.M. and 1:30 to 6:00 P.M.

Tuesday through Friday: 8:00 A.M. to 1:00 P.M. and

1:30 to 4:00 P.M., except holidays – Library/Municipal Bldg

Tel. 826-5821

BUILDING DEPARTMENT (Bakery Building)

Monday and Wednesday: 4:00 P.M. to 6:00 P.M.

Tel. 826-4400

HEALTH AND HUMAN SERVICES (Library/Municipal Bldg)

Tuesday and Thursday: 8:30 A.M. to 1:00 P.M.

Other days on-call

Tel. 826-5266

1-800-894-8400

PLANNING BOARD OFFICE (Bakery Building, downstairs)

Monday through Friday: 8:00 A.M. to 4:00 P.M.

MEETINGS: first and third Tuesday, 7:00 P.M. (Community Room)

Tel. 826-5368

Fax 826-3709

TRANSFER STATION

Tuesday, Friday and Saturday: 8:00 A.M. to 4:30 P.M.

Wednesday: 9:30 A.M. to 6:00 P.M.

Tel. 826-3201

CONSERVATION COMMISSION (Community Room)

MEETINGS: third Monday of each month: 7:00 P.M.

RECREATION COMMITTEE (Bakery Building, upstairs)

MEETINGS: first Tuesday of each month: 7:00 P.M.

EMERGENCY PHONE NUMBERS

Police, Ambulance and Fire – 911

(Police Department – non-emergency – 826-5747)

2012 HOLIDAY SCHEDULE

Monday January 2 – New Years Day (Observed)

Thursday November 22 – Thanksgiving Day

Monday May 28 – Memorial Day

Friday November 23 – Day after Thanksgiving

Wednesday July 4 – Independence Day

Monday December 24 – Christmas Eve

Monday September 3 – Labor Day

Tuesday December 25 – Christmas

TOWN OFFICERS AND COMMITTEES

Selectboard	Douglas Ring	2012
	Brenda Ferland	2013
	Steven Neill, Chair	2014
Health & Human Services	Community Alliance	
Chief of Police	Edward C. Smith	Appointed
Animal Control Officer	Police Dept	Appointed
Treasurer	Joan Kuncik	2012
Town Clerk/Tax Collector	Debra J. Clark	2014
Office Manager	Jessica Dennis	Appointed
Health Officer	Patricia Henderson	Appointed
Building Inspector	Jon LeClair	Appointed
Deputy Building Inspector/ Deputy Health Officer	Bud Von Ahnen Jr.	Appointed
Moderator	Albert St. Pierre	2012
Supervisors of Checklist	Joan Kuncik	2012
	Jocelyn Vaillancourt	2014
	Nancy Houghton	2016
Administrative Assistant to Selectboard/ Planning & Zoning Administrator	David M. Edkins	Appointed
Highway/Transfer Station Superintendent	Keith Weed	Appointed
Water/Wastewater Superintendent	David Duquette	Appointed
Trustees of Trust Funds	Patricia Royce	2012
	William Sullivan	2013
	Susan Laware	2014
Cemetery Trustees	Anton Zutter	2012
	Victoria Sargent, Chair	2013
	Ronald LeClair	2014

TOWN OFFICERS AND COMMITTEES

Librarian	Sandra Perron	Appointed
Assistant Librarian	Holly Shaw	Appointed
Library Trustees	Eric Lutz	2012
	Kara Lee	2012
	Sheila Beck, Vice Chair	2012
	Donna Campbell	2012
	Diana Bushway, Secretary	2012
	James Fowler, Chair	2014
	Robin Forsaith, Treasurer	2014
Trustees-Medical Building Association	John Murray	2012
	Eric Lutz	2013
	Vacant	2014
Fire Chief	Edward Blanc	2012
Ambulance Director	Michelle Desilets	Appointed
Emergency Mgt. Dir.	Charles Baraly	Appointed
Deputy Emergency Mgt. Dir.	Ronald Greenleaf	Appointed
Conservation Commission	Steven Neill	Ex-Officio
	Travis Royce	2012
	Richard Holmes, Chair	2012
	James Fowler	2013
	Steven Dumont	2013
	Woodrow Prouty	2014
	Michael Francis	2014
Alternates	Ann Tarmey	2013
	Christopher Hemingway	2013
Finance Committee	Richard St. Pierre	2012
	David Richardson	2012
	Rose Smith-Hull	2012
	Judith Baraly	2013
	Roger Thibodeau, Chair	2013
	Robert Beaudry	2013
	Robert Davis	2014
	Patricia Royce	2014
	Thomas Minickiello	2014

TOWN OFFICERS AND COMMITTEES

Recreation Committee	Doug Ring	Ex-Officio
	Gabriel Bailey	2012
	Lynne Fisk, Secretary	2013
	Eric Murdoch	2013
	Trina Dearborn	2013
	Patrick Connors	2014
	Arthur Grenier	2014
	(3) Vacant	
Recreation Director	Craig Fairbank	Appointed
Highway Advisory Board	Barry Metcalf, Chair	2012
	Vacant	2012
	Bruce Putnam	2013
	Roger Rumrill	2013
	Frank McKane	2014
	Raymond Hull	2014
Planning Board	Steven Neill	Ex-officio
	Sharon Francis, Vice Chair	2012
	Patricia Royce	2012
	Roger Thibodeau	2013
	Andrew Jellie	2013
	Robert Frizzell, Chair	2014
	Rose Smith-Hull	2014
Alternates	Eric Lutz	2012
	James Jenkins	2013
Zoning Board of Adjustment	Terri Fisk, Chair	2012
	Nancy Houghton	2012
	Kenneth Arkell, Secretary	2013
	Harold Ames	2013
	Andrew Jellie, Vice Chair	2014
Heritage Commission	Douglas Ring	Ex-officio
	Eric Lutz	2012
	Walter Spilsbury Jr, Chair	2013
	Carol Clark, Secretary	2013
	Wesley Van Velsor	2014
	Joyce Higgins	2014
Alternates	Aare Ilves	2013
	Susan Richardson	
Capital Improvement Committee	Barry Metcalf	2012
	Patricia Royce	2012
	Robert Beaudry	2013
	Andrew Jellie	2013
	Brenda Ferland	2014
	Roger Thibodeau	2014

**STATE OF NEW HAMPSHIRE
TOWN OF CHARLESTOWN
2012 ANNUAL TOWN MEETING WARRANT**

**TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN, NEW HAMPSHIRE
who are qualified to vote in Town affairs,**

TAKE NOTICE AND BE WARNED that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on **Wednesday, February 8, 2012 commencing at 6:30 P.M. in the Town Hall at 19 Summer Street** and on **Tuesday, March 13, 2012 commencing at 8:00 A.M. in the Community Room at the Silsby Library/Municipal Building.** At the second session, voting on all warrant articles will be by Official Ballot commencing at 8:00 A.M. and concluding at 7:00 P.M. unless the Town Meeting votes to keep the polls open to a later time.

ARTICLE 1. To elect the necessary Town Officers for their respective terms.

ARTICLE 2. Are you in favor of the adoption of the amendment to the existing town zoning ordinance as proposed by the planning board? (This amendment would substantially revise Section 8.6 of the ordinance relative to the regulation and permitting of signs in the Town.)

ARTICLE 3. To see if the Town will vote to accept the reports of the various Town Officers and to take proper action thereon.

ARTICLE 4. To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$4,471,986 which represents \$3,639,364 for the Town operating budget, \$480,205 for the Water Fund operating budget and \$352,417 for the Sewer Fund operating budget.

Should this article be defeated, the default operating budget shall be \$4,123,122 which is the same as last year's budget*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

*The default budget represents \$3,493,901 for the Town operating budget, \$360,668 for the Water Fund operating budget, and \$268,553 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 5. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Real Estate Reappraisal Capital Reserve Fund established under Article 6 at the 2011 Annual Town Meeting for the purpose of a reappraisal of all real estate in the town as required by law every 5 years.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 6. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Highway Heavy Equipment Capital Reserve Fund established under Article 7 at the 2011 Annual Town Meeting.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 7. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$20,000 for the purpose of fire safety improvements at the Town Hall. This appropriation will serve as the Town's contribution toward the match for a \$50,000 grant from the NH Land and Community Heritage Investment Program (LCHIP) which has already been awarded to the Charlestown Historical Society for Town Hall improvements. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the work is completed or December 31, 2014, whichever is sooner.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 8. To see if the Town will vote, by special warrant article, to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of masonry restoration and preservation at the Silsby Library/Municipal Building and to raise and appropriate the sum of \$25,000 to be placed in the fund.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 9. To see if the Town will vote to authorize the Selectboard to enter into a 10 year lease-purchase agreement for the acquisition of a new motor grader for the Highway Department at a total cost of \$203,000 and to raise and appropriate the sum of \$25,018 as the first year's payment toward said lease-purchase. Future annual payments in years 2-10 would be continue to be \$25,018. The lease-purchase agreement shall contain a non-appropriation or "escape" clause providing that should the scheduled lease payment not be appropriated in future years, the equipment will be returned to the lessor with no further obligations or liabilities on behalf of the Town. (Majority vote required.)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 10. To see if the Town will vote to authorize the Selectboard to enter into a 5 year lease-purchase agreement for the acquisition of a new ambulance at a total cost of \$165,786 and to raise and appropriate the sum of \$36,258 as the first year's payment toward said lease-purchase. Future annual payments in years 2-5 would be continue to be \$36,258. The lease-purchase agreement shall contain a non-appropriation or "escape" clause providing that should the scheduled lease payment not be appropriated in future years, the equipment will be returned to the lessor with no further obligations or liabilities on behalf of the Town. (Majority vote required.)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 11. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$12,000 for the continuation of the regularly scheduled transportation services provided by the Community Alliance of Human Services. This appropriation reflects an increase of \$2,000 over the combined 2011 appropriation raised through the operating budget and a warrant article and also reflects an expansion of service from two routes per day serving Charlestown to three routes per day.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 12. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$2,000 for the continuation of the volunteer driver program to be provided by the Community Alliance of Human Services. This appropriation reflects an increase of \$200 over the 2011 appropriation raised through a warrant article and would replace the service previously provided by the Red Cross.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 13. To see if the Town will vote, by special warrant article, to raise and appropriate, the sum of \$28,000 for the purpose of publishing an updated Town History. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the updated Town History is completed or December 31, 2014, whichever is sooner. All proceeds from the sale of the History, when published, shall accrue to the Town's General Fund and it is anticipated this cost will be fully recovered over time.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 14. To see if the Town will vote to make the position of Fire Chief an appointed position pursuant to the provisions of RSA 154:1, I(a) with the appointment to be made by the Selectboard based on qualifications, training and experience. Remaining officers shall be elected by the membership of the firefighters pursuant to RSA 154:1, III. If approved, this article shall take effect one (1) year from the date of the vote pursuant to the provisions of RSA 154:1, IV. (By Petition)

ARTICLE 15. To see what course of action the Town wishes to take with regard to the fire station. The existing fire station would require at least \$350,000 to repair the roof and address identified structural deficiencies and still would not be fully code compliant. It is estimated that a comparable new, fully code compliant building could be built for approximately \$525,000. This article is advisory only and non-binding in nature; it does not involve the appropriation of any funds at this time.

Repair/improve existing building

Pursue construction of new building

ARTICLE 16. To transact any other business that may legally come before the meeting.

Given under our hands and seal this 26th day of January 2012.

Charlestown Selectboard

Steven A. Neill
Douglas Ring
Brenda Ferland

BUDGET FOR 2012

	BUDGET 2011	ACTUAL 2011	BUDGET 2012
<u>GENERAL GOVERNMENT</u>			
Executive	103,782	99,621	103,936
Election Reg. & Vital	4,346	4,243	6,213
Financial Administration	261,280	259,000	305,275
Revaluation of Property	65,800	65,612	-
Legal Expense	7,000	15,298	10,000
Planning & Zoning	52,315	49,710	52,268
General Government Buildings	165,611	160,330	185,216
Cemeteries	84,841	74,696	82,129
Insurance	50,900	46,242	48,000
Advertising & Reg. Assoc	14,258	12,595	15,014
Total General Government	810,133	787,347	808,051
<u>PUBLIC SAFETY</u>			
Police Department	649,979	631,703	665,118
Ambulance	95,295	71,987	96,254
Fire Department	143,262	145,696	158,842
Building Inspection	13,841	8,455	13,391
Emergency Management	1,500	1,515	1,500
Total Public Safety	903,877	859,356	935,105
<u>PUBLIC WORKS</u>			
Highways & Streets	1,085,715	1,049,112	1,118,354
Street Lighting	27,800	26,018	28,000
Trees	2,031	1,846	2,831
Solid Waste Disposal	244,199	224,337	241,460
Total Public Works	1,359,745	1,301,313	1,390,645
<u>HEALTH & WELFARE</u>			
Pest Control	1,000	1,078	1,000
Health Agencies	56,565	54,787	50,331
Administration & Direct Assist	68,493	58,917	68,407
Total Health & Welfare	126,058	114,782	119,738
<u>CULTURE & RECREATION</u>			
Recreation	54,000	52,840	61,117
Library	113,510	113,031	116,532
Heritage Commission	3,500	3,463	3,500
Total Culture & Recreation	171,010	169,334	181,149
<u>CONSERVATION</u>			
	600	532	600
<u>DEBT SERVICE</u>			
	13,000	7,769	10,000
<u>CAPITAL EXPENDITURES</u>			
	178,632	162,107	194,076
<u>TOWN BUDGET</u>			
	3,563,055	3,402,540	3,639,364
<u>ARTICLES RECOMMENDED</u>			
	58,800	58,800	198,276
<u>SEWER</u>			
	273,123	266,433	352,417
<u>WATER</u>			
	444,302	411,351	480,205
TOTAL of 3 FUNDS	\$ 4,339,280	\$ 4,139,124	\$ 4,670,262

BUDGET FOR 2012

	BUDGET 2011	ACTUAL 2011	BUDGET 2012
<u>SOURCES OF REVENUE</u>			
<u>TAXES</u>			
Land Use Change Taxes	800	400	400
Timber Taxes	15,000	14,174	15,000
Payment in Lieu of Taxes	12,200	10,372	11,000
Interest & Penalties on Delinquent Taxes	163,000	178,538	163,000
Excavation Tax	2,236	2,232	2,235
<u>LICENSES, PERMITS & FEES</u>			
Business Licenses & Permits	1,500	1,545	1,500
Motor Vehicle Permit Fees	640,000	640,791	640,000
Building Permits	4,500	5,361	5,000
Other Licenses, Permits & Fees	11,000	10,186	10,000
From Federal Government	-	-	
<u>FROM STATE</u>			
Shared Revenues	-	-	-
Meals & Rooms Tax Distribution	228,442	228,442	228,442
Highway Block Grant	155,422	155,422	138,218
State/Federal Forest Land Reimbursement	2,103	2,103	2,200
Other (Including RR Tax)	129,000	129,000	25,800
<u>CHARGES FOR SERVICES</u>			
Income from Departments	260,000	216,635	200,000
Other Charges	-	-	-
<u>MISCELLANEOUS REVENUES</u>			
Sale of Municipal Property	26,500	46,278	5,000
Interest on Investments	850	946	900
Other - Rent	3,000	39,357	5,000
<u>INTERFUND OPERATING TRANSFERS IN</u>			
Sewer	273,123	273,123	352,417
Water	444,302	444,302	480,205
Special Revenue Funds	-	-	-
From Capital Reserve Funds	-	-	-
Trust & Fiduciary Funds	15,100	16,305	14,688
<u>OTHER FINANCING SOURCES</u>			
Produced from Long Term Bonds & Notes	-	-	-
Voted from F/B	-	330,000	-
Fund Balance (Surplus)	-	-	-
<u>TOTAL REVENUE & CREDITS</u>	<u>\$ 2,388,078</u>	<u>\$ 2,745,512</u>	<u>\$ 2,301,005</u>

	PRIOR YEAR	ENSUING YEAR
Appropriations Recommended	4,275,480	4,471,986
Special Warrant Articles Recommended	156,260	198,276
Individual Warrant Articles Recommended	-	-
Total Appropriations Recommended	<u>4,431,740</u>	<u>4,670,262</u>
Estimated Revenues & Credits	2,259,726	2,301,005
Estimated Amount of Taxes to be Raised	<u>\$ 2,172,014</u>	<u>\$ 2,369,257</u>

2011 SUMMARY INVENTORY (MS-1)

LAND BUILDINGS	ACRES	ASSESSED VALUATION	TOTAL TAXABLE
Value of Land Only			
A. Current Use	14,884	\$ 1,533,377	
B. Conservation Restriction Assessment	377	21,652	
C. Historic Barns	0.2	100	
D. Residential Land	3,739	45,187,750	
E. Commercial/Industrial	583	5,305,550	
F. Total of Taxable Land	19,583	\$	52,048,429
G. Tax Exempt & Non-taxable	2,663		5,248,400
Value of Buildings Only			
A. Residential		\$ 157,401,842	
B. Manufactured Housing		22,948,200	
C. Commercial/Industrial		30,132,058	
D. Historic Barns	6	39,700	
E. Total of Taxable Buildings		\$	210,521,800
F. Tax Exempt & Non-taxable			18,355,500
Public Utilities - Electric			\$ 8,703,368
Valuation before Exemptions	NUMBER		\$ 271,273,597
Blind Exemption	3	\$ 45,000	
Elderly Exemption	34	786,600	
Totally & Permanently Disabled Ex.	12	105,000	
Total Dollar Amount of Exemptions		\$ 936,600	
Net Valuation on which Tax Rate for Municipal, County and Local Education			\$ 270,336,997
Less Public Utilities			\$ 8,703,368
Net Valuation on which Tax Rate for State Education Tax is Computed			\$ 261,633,629

**TOWN ELECTION
CHARLESTOWN, NEW HAMPSHIRE
MARCH 8, 2011**

Albert St. Pierre, Moderator, opened the polls at 8:00 AM for the 2011 Town and School elections, after reading the beginning of the posted Warrant. He announced absentee ballots would be cast at 1:00 PM with any absentee ballots received by mail to be opened before 5:00 PM.

The polls were closed at 7:01 PM.

The town results of the balloting are as follows:

727 regular ballots cast, 22 absentee ballots cast, totaling 749 ballots.

ARTICLE 1

Selectboard for Three Years	Steven A. Neill	341*
	Judith A. Baraly	270
	Larry D. Crocker	103
Chief of Fire Department for One Year	Douglas Ring	130
	Edward Blanc	358*
	Mark A. Laflam, Sr	229
Checklist Supervisor For Five Years	Nancy L. Houghton	662*
Town Clerk/Tax Collector For Three Years	Debra J. Clark	705*
Trustee of the Trust Funds for Three Years	Susan Laware	652*
Medical Building Trustee for Three Years	Kenneth M. Place	642*
Library Trustee for Two Years	James Fowler	529*
	Robin Forsaith	630*
Cemetery Trustee for Three Years	Ronald Leclair	499*
	Aare Ilves	176
Planning Board for Three Years	Rose Smith-Hull	521*
	Robert T. Frizzell	541*
Finance Committee for Three Years	Patricia J. Royce	655*
	Thomas L. Minickiello	430*
	Robert Davis (write-in)	13*
Finance Committee for One Year	Rose Smith-Hull	311*
	Aare Ilves	190
	Thomas L. Minickiello	155

ARTICLE 4. “Shall the Town vote to authorize the Selectboard to enter into a 5 year lease-purchase agreement for the acquisition of a new ambulance at a total cost of \$187,300 and to raise and appropriate the sum of \$37,460 as the first year’s payment toward said lease-purchase?” Future annual payments in years 2-5 would be continue to be \$37,460. The lease-purchase agreement shall contain a non-appropriation or “escape” clause providing that should the scheduled lease payment not be appropriated in future years, the equipment will be returned to the lessor with no further obligations or liabilities on behalf of the Town. (Majority vote required.)

The Selectboard recommends this appropriation.
The Finance Committee recommends this appropriation.

342 YES 395 NO

ARTICLE 5. “Shall the Town vote to raise and appropriate, by special warrant article, the sum of \$60,000 for the purpose of constructing and equipping a new building on Town owned land on Briggs Hill Road for the use of the Fall Mountain Emergency Food Shelf and other appropriate Town functions?” This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the building is completed or December 31, 2012, whichever is sooner.

The Selectboard recommends this appropriation.
The Finance Committee recommends this appropriation.

269 YES 465 NO

ARTICLE 6. “Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of a reappraisal of all real estate in the town for tax assessment purposes, as required by law every 5 years and anticipated to take place in the year 2016, and to raise and appropriate the sum of \$25,000 to be placed in the fund?”

The Selectboard recommends this appropriation.
The Finance Committee recommends this appropriation.

429 YES 301 NO

ARTICLE 7. “Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of future Highway Heavy Equipment purchases and to raise and appropriate the sum of \$25,000 to be placed in the fund?”

The Selectboard recommends this appropriation.
The Finance Committee recommends this appropriation.

466 YES 267 NO

ARTICLE 8. “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$6,800 for the continuation of the regularly scheduled transportation services provided by the Community Alliance of Human Services?”

The Selectboard recommends this appropriation.
The Finance Committee recommends this appropriation.

542 YES 189 NO

ARTICLE 9. “Shall the Town vote to raise and appropriate, by special warrant article, the sum of \$2,000 for the purpose of continuing the compilation and publication of an updated Town History?” This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the updated Town History is completed or December 31, 2012, whichever is sooner.

**The Selectboard recommends this appropriation.
The Finance Committee recommends this appropriation.**

492 YES 189 NO

ARTICLE 10. “Shall the Town vote to increase the Optional Veterans Tax Credit from the current \$250 to \$400 pursuant to the provisions of RSA 72:28?” The qualifying criteria for said exemption shall remain unchanged as specified in said statute.

565 YES 164 NO

ARTICLE 11. “Shall the Town vote to convert the Town's elected Recreation Committee to an appointed Recreation Commission, in order to comply with the provisions of RSA 35-B?” Said Commission shall consist of 9 members including one ex-officio Selectboard member. This article, if adopted, will take effect after the next annual town meeting in 2012.

404 YES 319 NO

ARTICLE 12. “Shall the Town vote to raise and appropriate the sum of \$3,000 for aquatics classes for Charlestown seniors at the Edgar May Recreation Center in Springfield, VT?”

(By Petition)

**The Selectboard does not recommend this appropriation.
The Finance Committee does not recommend this appropriation.**

243 YES 490 NO

ARTICLE 13. “Shall the Town vote to authorize the selectboard to place the ambulance service out for bid to ensure a higher percentage of answered calls, a more timely response in answering the calls, with a result of cost savings and improved service for the town?” **(By Petition)**

357 YES 371 NO

ARTICLE 14. To transact any other business that may legally come before the meeting.

564 YES 129 NO

A true copy, Attest.



Debra J Clark
Charlestown Town Clerk

**DEPARTMENT OF REVENUE ADMINISTRATION
2011 TAX RATE CALCULATION**

Town Portion

Gross Appropriations	\$ 4,339,280	
Less: Revenues	2,718,078	
Less: Shared Revenues	-	
Add: Overlay	50,037	
War Service Credits	<u>137,600</u>	
Approved Town Tax Effort	\$ 1,808,839	
Municipal Tax Rate		6.69

School Portion

Regional School Apportionment	\$ 9,871,785	
Less: Adequate Education Grant	(5,103,062)	
Less: State Education Taxes	<u>(647,286)</u>	
Approved School (s) Tax Effort	\$ 4,121,437	
Local Education Tax Rate		15.25
Equalized Valuation Tax Rate	2.33	
Equalized Valuation (no utilities)	\$ 647,286	
	\$278,402,671	
Divided by Local Assessed Valuation (no utilities)	\$261,633,629	
State School Rate		2.47

County Portion

Due to County	\$ 843,318	
Less: Shared Revenues	-	
Approved County Tax Effort	\$ 843,318	
County Tax Rate		3.12
Combined Tax Rate		<u>\$ 27.53</u>

Total Property Taxes Assessed	\$ 7,420,880
Less: War Service Credits	(137,600)
Total Property Tax Commitment	<u>\$ 7,283,280</u>

Proof of Rate

<u>Net Assessed Valuation</u>	<u>Tax Rate</u>	<u>Assessment</u>
State Education Tax	261,633,629	2.47
All Other Taxes	270,336,997	25.06
		<u>\$ 7,420,880</u>

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

Fiscal Year Ending December 31, 2011

Appropriation Title	Approp Amount	Receipts & Reimbs.	Total Amount Available	Expenses	Unexp'n'd Balance	Overdraft
Executive	\$ 103,782	\$ 2,391	\$ 106,173	\$ 99,621	\$ 6,552	
Elect/Regis/Vital Recs.	4,346		4,243	4,243	103	
Financial Administration	261,280	122	261,402	258,892	2,511	
Revaluation	65,800		65,800	65,612	188	
Legal	7,000	4,978	11,978	15,298		(3,319)
Planning & Zoning	52,315		52,315	49,710	2,605	
General Gov't Buildings	165,611	2,670	168,281	160,330	7,951	
Cemeteries	84,841		84,841	74,696	10,145	
Insurance	50,900		50,900	46,242	4,658	
Regional Associations	14,258		14,258	12,595	1,663	
Police	649,979	8,709	658,688	631,703	26,985	
Ambulance	95,295		95,295	71,987	23,308	
Fire	143,262	4,509	147,771	145,696	2,075	
Code Enforcement	13,841		13,841	8,455	5,386	
Emergency Management	1,500		1,500	1,515		(15)
Highways & Bridges	1,085,715	54,895	1,140,610	1,049,113	91,497	
Street Lights	27,800		27,800	26,018	1,782	
Tree Maintenance	2,031		2,031	1,846	185	
Transfer Station	244,199		244,199	224,337	19,862	
Pest Control	1,000		1,000	1,078		(78)
Health Agencies	56,565		56,565	54,787	1,778	
General Assistance	68,493	521	69,014	58,917	10,097	
Parks & Recreation	54,000		54,000	52,840	1,160	
Library	113,510	985	114,495	113,031	1,464	
Heritage Commission	3,500		3,500	3,463	37	
Conservation Commission	600		600	532	68	
Debt/Principal/Interest	13,000		13,000	7,769	5,231	
Capital	178,632		178,632	162,107	16,525	
Sub-total	\$ 3,563,055	\$ 79,779	\$ 3,642,731	\$ 3,402,430	\$ 243,816	\$ (3,412)
Articles	\$ 58,800	-	\$ 58,800	\$ 58,800	-	-
TOTAL GENERAL FUND	\$ 3,621,855	\$ 79,779	\$ 3,701,531	\$ 3,461,230	\$ 243,816	\$ (3,412)
Water Fund	\$ 444,302	3,481.86	\$ 447,784	\$ 411,351	\$ 36,433	-
Wastewater Fund	\$ 273,123	\$ 2,720	\$ 275,843	\$ 266,433	\$ 9,410	-
Consolidated Funds	\$ 4,339,280	\$ 85,981	\$ 4,425,158	\$ 4,139,014	\$ 289,659	\$ (3,412)
Net Unexpended	\$ 286,246					

STATEMENT OF DEBT

December 31, 2011
Showing Annual Maturities of Outstanding and
Long-Term Notes

WATER/WASTEWATER IMPROVEMENT 2001

USDA - Rural Utilities Service

4.50%

Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	26,953.35	35,126.65	62,080.00
2013	28,179.90	33,900.10	62,080.00
2014	29,462.26	32,617.74	62,080.00
2015	30,802.98	31,277.02	62,080.00
2016	32,204.70	29,875.30	62,080.00
2017	33,670.22	28,409.78	62,080.00
2018	35,202.42	26,877.58	62,080.00
2019	36,804.35	25,275.65	62,080.00
2020	38,479.18	23,600.82	62,080.00
2021	40,230.22	21,849.78	62,080.00
2022	42,060.95	20,019.05	62,080.00
2023-2030	413,205.12	83,407.80	496,612.92
	\$ 787,255.65	\$ 392,237.27	\$ 1,179,492.92

WATER/WASTEWATER IMPROVEMENT 2002

USDA - Rural Utilities Service

4.50%

Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	25,888.00	36,532.00	62,420.00
2013	27,053.00	35,367.00	62,420.00
2014	28,270.00	34,150.00	62,420.00
2015	29,542.00	32,878.00	62,420.00
2016	30,872.00	31,548.00	62,420.00
2017	32,261.00	30,159.00	62,420.00
2018	33,713.00	28,707.00	62,420.00
2019	35,230.00	27,190.00	62,420.00
2020	36,815.00	25,605.00	62,420.00
2021	38,472.00	23,948.00	62,420.00
2022	40,203.00	22,217.00	62,420.00
2022-2031	453,511.00	107,960.00	561,471.00
	\$ 811,830.00	\$ 436,261.00	\$ 1,248,091.00

BALANCE SHEET

GENERAL FUND
as of December 31, 2011

	<u>Beginning of Year</u>	<u>* End of Year</u>
<u>Current Assets</u>		
Cash and equivalents	\$ 2,611,724	\$ 1,817,768
Investments	10,726	-
Taxes receivable	1,274,946	1,231,059
Accounts receivable	66,584	76,471
Intergovernmental	-	-
Interfund receivable	257,419	671,133
Tax deeded property subject to resale	34,387	34,387
Total Assets	<u>\$ 4,255,786</u>	<u>\$ 3,830,818</u>
<u>Current Liabilities</u>		
Accounts payable	\$ 14,226	\$ 743,146
Accrued salaries and benefits	11,597	10,448
Contract payable	614	5,851
Other liabilities - TAN's due	1,000,000	-
Intergovernmental-payable	2,044,532	1,960,881
Interfund payable	150,365	150,411
Deferred revenue	7,665	7,665
Total Liabilities	\$ 3,228,999	\$ 2,878,402
<u>Fund Balance</u>		
Reserved for Encumbrances	21,962	40,153
Reserved for tax deeded property	34,387	34,387
General funds	970,438	877,876
Total Fund Balances	\$ 1,026,787	\$ 952,416
Total Liabilities & Fund Balance	<u>\$ 4,255,786</u>	<u>\$ 3,830,818</u>

* These figures subject to audit

SCHEDULE OF TOWN-OWNED PROPERTY

	Description	Acreage	Map/Lot	Value
L/B	Bakery Building	0.12	118-080	181,300
L/B	Lovers Lane Well - Bull Run	16.56	105-001	70,900
L/B	58 Michael Ave	3.10	106-056	33,000
Land	Birch Drive	0.11	236-002	7,800
L/B	Borough Road	0.12	223-011	19,400
Land	Borough Road	20.9	220-001	25,800
L/B	Forest Hill Cemetery	8.90	118-137	40,400
Land	Pinecrest Cemetery	7.80	114-009	41,000
Land	Hubbard Hill Cemetery	0.46	208-001	2,200
L/B	Hope Hill Cemetery	10.70	207-027	50,100
L/B	North Charlestown Well	0.22	210-012	70,200
Land	Hall's Pond Road	121.00	230-008	52,400
Land	North Hemlock Road Well	5.60	228-006	31,000
Land	North Hemlock Road Reservoir	165.00	229-021	284,200
Land	North Hemlock Road Reservoir	29.00	229-020	77,800
L/B	Wastewater Treatment Facility	20.00	235-019	2,183,200
Land	Unity Stage Road	0.96	210-049	13,800
L/B	East St. Swimming Pool	13.35	119-020	260,100
Land	East St. Tennis Court	0.44	118-198	31,600
Land	South of Transfer Station	29.20	117-076	72,500
L/B	Fire Station	0.47	117-057	318,100
L/B	Town Hall & Water Department	0.25	118-111	467,200
Land	Briggs Hill Road	0.51	118-148	24,200
L/B	Highway Garage	0.79	118-009	124,900
L/B	Library/Municipal Building	0.72	118-079	550,900
L/B	Medical Center	0.32	118-179	176,100
Land	Off South Hemlock Road	53.00	242-002	105,000
L/B	Transfer Station	5.10	116-041	35,600
Land	Chase Circle	2.48	103-021	28,900
L/B	Patch Park	14.00	112-018	63,400
Land	Egypt Road	0.07	210-057	1,800
Land	Borough Road	1.50	223-003	22,800
L/B	Springfield Road Pump Station	0.38	234-003	65,400
Land	South Main Street	0.12	235-006	9,800
Land	Hall's Pond Road	19.00	223-007	57,800
Land	E/S Old Springfield Road	8.00	116-034	41,400
L/B	Claremont Road	12.90	116-042	97,100
Land	Claremont Road	0.37	213-001	23,200
Land	Off Hall's Pond Road	46.00	230-007	22,400
Land	Off North Hemlock Road	2.00	228-005	22,900
L/B	Ambulance Building - Springfield Road	0.34	113-014	146,500
L/B	Wheeler Rand Road	1.40	213-026	28,100
Land	Unity Stage Road	11.00	214-007	35,500
L/B	Police Station	3.80	117-056	464,000
Land	Wheeler Rand Road	2.40	210-063	27,700
Land	Morse Hill Road	0.91	209-013	24,200
Building	82 Salt Shed Road	0.00	213-019-001	1,500
Building	5 Breakneck Hill Road	0.00	233-051-001	1,400
Land	Main Street	0.11	119-031	2,000
TOTAL		641.48		6,538,500

2010 INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Charlestown as of and for the fiscal year ended December 31, 2010, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Charlestown's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 18 to the financial statements, management has not disclosed a liability and all other information for other post employment benefits in governmental activities. Accounting principles generally accepted in the United States of America require that other post employment benefits be disclosed on the government-wide financial statements, which would possibly result in liabilities, reduce the net assets, and change the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net assets and expenses of the governmental activities is not reasonably determinable.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to previously do not present fairly, in conformity with accounting principles generally accepted in the United State of America, the financial position of the governmental activities of the Town of Charlestown as of December 31, 2010, or the changes in financial position thereof for the year then ended.

Also, in our opinion, the financial statements referred to above fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Charlestown as of December 31, 2010, and the respective changes in financial position thereof for the year ended in conformity with accounting principles generally accepted in the United State of America.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information (as listed on Table of Contents) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United State of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any

assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Charlestown has not presented a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Charlestown's basic financial statements as a whole. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United State of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Plodzik & Sanderson – Professional Association

NOTICE –RSA 674:39-aa

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.

TOWN CLERK REPORT
January 1, 2011 - December 31, 2011

MOTOR VEHICLES

PERMITS ISSUED	6505	
Registrations/Titles		\$630,281.04
E-Registration Fees		317.40
Municipal Agent Fees		15,160.00
		\$645,758.44

DOGS

REGISTERED	1179	
State Fees		\$2,625.50
Town Fees		4,770.00
Town Fines		3,732.00
		\$11,127.50

MARRIAGES

ISSUED	22	
State Fees		\$871.00
Town Fees		154.00
		\$1,025.00

VITAL RECORDS

ISSUED	255	
State Fees		\$2,381.00
Town Fees		914.00
		\$3,295.00

FILING FEES

Misc Filings		\$67.10
UCC		1545.00
Misc Fees		25.00
Overlay		48.00
		\$1,685.10

REMITTED TO TREASURER **\$662,891.04**

TAX COLLECTOR'S REPORT

January 1, 2011 - December 31, 2011

DEBITS	2011 Levy	2010 Levy
UNCOLLECTED TAXES		
BEGINNING OF YEAR		
Property Tax		796,593.43
Land Use Change Tax		400.00
Utilities		86,809.30
Yield Tax		72.87
Interest		107.19
Property Tax Credit Balance-2011	-7,664.65	
Utilities Credit Balance-2011	-569.75	
TAXES COMMITTED		
Property Tax	7,308,561.34	
Excavation Tax	2,232.16	
Yield Tax	15,256.72	
Utility Charges	949,415.69	
Adjustment		144.00
OVERPAYMENTS		
Property Tax	4,917.94	244.22
Interest	10,086.49	57,076.90
TOTAL DEBITS	\$8,282,235.94	\$941,447.91
CREDITS		
REMITTED TO TREASURER		
Property Tax	6,571,655.50	361,303.76
Yield Tax	14,492.05	40.47
Land Use Change		400.00
Excavation Tax	2,232.16	
Interest & Costs	7,604.46	57,184.09
Utility Charges	518,311.73	46,746.11
Conversion to Lien		470,492.26
ABATEMENTS		
Property Tax	20,307.35	5,187.02
Utility Charges	321,707.45	94.20
Utility Interest	2,482.03	
UNCOLLECTED TAXES END OF YEAR		
Property Tax	715,035.04	
Yield Tax	764.67	
Utility Charges	108,999.13	
Property Tax Credit Balance-2012	-1,183.26	
Utilities Credit Balance-2012	-172.37	
TOTAL CREDITS	\$8,282,235.94	\$941,447.91

TAX COLLECTOR'S REPORT

January 1, 2011 - December 31, 2011

LEVIES

DEBITS	2009	2008	2007	2006
Unredeemed Liens Balance Beginning of Fiscal Year		257,948.68	107,304.51 1,172.32	1,109.63 396.00
Liens Executed During Fiscal Year	494,623.41			
Interest & Costs Collected (After Lien Execution)	9,072.48	22,141.08	37,459.05	411.54
Refunds	50.00			
TOTAL DEBITS	\$503,745.89	\$280,089.76	\$145,935.88	\$1,917.17
CREDITS REMITTED TO TREASURER				
Redemptions	129,775.44	93,028.37	96,643.00	851.20
Interest & Costs Collected (After Lien Execution)	9,072.48	21,985.89	37,886.37	543.54
Adjusted Int/Cost				
Abatements of Unredeemed Liens	45.68	36.67		
Liens Deeded to Municipality	8,633.28	8,022.36	7,120.54	
Interest & Costs		155.19	745.00	264.00
Unredeemed Liens End of Year	356,219.01	156,861.28	3,540.97	258.43
Unredeemed Int/Costs End of Year				
TOTAL CREDITS	\$503,745.89	\$280,089.76	\$145,935.88	\$1,917.17

ABATEMENTS OF TAX COLLECTOR

January 1, 2011 - December 31, 2011

REAL ESTATE

Peter Knox, Trustee	\$	272.11
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Total Abatements for 2008 Levy	\$	272.11
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Blanchard, Nancy	cost/interest	\$	36.67
Tucker, Eliot			173.60

Total Abatements for 2009 Levy	\$	210.27
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Bacon, Romaine & Cannon, Audrey	\$	1,071.23
Charlestown, Town of		2,182.13
Chestnut Hill Village LLC		1,238.02
Crone, Raven & Griggs, Cheryl		277.73
Page, Douglas		439.07
Peter Knox, Trustee		171.93
Poisson, Frederick		576.85
Richards, Howard		84.64
Tucker, Eliot		221.35

Total Abatements for 2010 Levy	\$	6,262.95
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Bacon, Romaine, Cannon, Audrey	\$	1,636.82
Bowen, Mark		1,280.15
Boynton Trustees, John & Elaine		419.24
Charlestown, Town of		2,435.34
Colburne, Nicole		16.08
Congdon, Travis & Dagmar		44.05
Derby, Kenneth		120.00
Filion, Roger & Susan		4,413.19
Frost, Delbert & Shirley		239.51
Hayward, Richard		1,571.51
Lathrop, Debra		3,041.05
Manning, Brian & Ruth		92.20
McCaffrey, Geoffrey & Kim		2,029.22
NH Housing Finance Authority		1,560.55
(56) Inventory Penalties Erroneously billed		560.00
(23) Overcharges on 1st Issue Bill		848.44

Total Abatements for 2011 Levy	\$	20,307.35
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ABATEMENTS OF TAX COLLECTOR

January 1, 2011 - December 31, 2011

WATER

Brooks, Andrea	\$ 14,312.95
Hayward, Richard	123.45
McCaffrey, Geoffrey & Kim	125.30
NARJE LLC	119,446.35
cost/interest	954.46

Total Abatements for 2011 Levy **\$ 134,962.51**

SEWER

Kinney, Lawrence	\$ 94.20
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Total Abatements for 2010 Levy **\$ 94.20**

Brooks, Andrea	\$ 20,088.20
Hayward, Richard	146.20
NARJE, LLC	167,465.00
cost/interest	1,527.57

Total Abatements for 2011 Levy **\$ 189,226.97**

ABATEMENTS OF SELECTBOARD'S OFFICE

January 1, 2011 - December 31, 2011

REAL ESTATE

Bailey, Janice	\$ 107.90
Bailey, Janice	277.86
Bailey, Janice	706.77
Bigelow, Roswell	560.39
Charlestown Reload Co, LLC	4,574.75
Martin, Alton & Julie	1,117.71
Petre, Judy	830.13
Tacy, Donald & Judy	447.08

Total Abatements for 2010 **\$ 8,622.59**

(9) Inventory Penalties Erroneously Billed	\$ 90.00
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Total Abatement for 2011 **\$ 90.00**

TREASURER'S REPORT
January 1, 2011 - December 31, 2011

State of New Hampshire

Shared Revenue Grant/Rooms & Meals	228,441.88
Railroad Tax Grant	25,839.61
Fling Road Project	156,089.70
Forest Land Reimbursement	2,103.28
Clay Brook Project	15,011.99
CDBG Grant Reimbursement	4,978.16
Miscellaneous	209.96
	\$ 432,674.58

Highway Department

State of New Hampshire- Highway Block Grant	155,421.99
Insurance -STD Reimbursement	982.84
Recycling Reimbursement	205.37
	\$ 156,610.20

Transfer Station

Permits	39,850.00
Demo And Trash	52,949.98
Recycling	35,451.94
	\$ 128,251.92

Police Department

Dispatch and Special Services	10,869.62
Reports	1,026.00
Court Fines & Restitutions	3,426.40
Short Term Disability Reimbursement	8,231.50
Police Special Revenue Acct Reimbursement	3,294.24
	\$ 26,847.76

Ambulance Department

Payments By Insurance Companies	94,400.21
Payments By Individuals	8,316.19
Insurance-Repair to building	2,436.68
	\$ 105,153.08

Fire Department

Reports And Inspections	343.03
Reimbursement For Fires	5,162.94
Proceeds From Sale of Truck	2,000.00
Insurance-Truck Repair	4,509.00
	\$ 12,014.97

TREASURER'S REPORT
January 1, 2011 - December 31, 2011

Building, Planning and Zoning

Building Permits	5,360.72
Application Fees	1,380.00
Reimbursements-Ads, Certified Letters, Expense	605.00
Planning Board Prints and Copies	22.00
Zoning Board	90.00
	\$ 7,457.72

Selectmen's Office

Town History and Copies	\$ 987.44
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Health & Human Services

Payment For Liens	\$ 1,888.07
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Cemetery Department

Cemetery Lots	1,400.00
Recording Fees for Deeds	10.00
Fees for Opening Graves	1,500.00
From Trustee of Trust Funds-Perpetual Care & General Maintenance	9,500.84
	\$ 12,410.84

Recreation Department

Swimming Pool-Admission Fees & Lessons	\$ 3,339.00
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Insurance

Reimbursement	\$ 15,696.22
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Rental Property

Town Hall	2,500.00
Municipal Building	745.00
Patch Park Deposits	1,025.00
	\$ 4,270.00

Town Clerk

Registrations, Title & Registration Fees	645,758.44
UCC, Election & Miscellaneous Fees	1,545.00
Vital Records- Fees to Town	914.00
Vital Records- Remitted To State	2,381.00
Marriage License-Fees To Town	154.00
Marriage License-Remitted To State	871.00
Dog License & Fines	8,502.00
Dog License-Remitted To State	2,625.50
Miscellaneous	140.10
	\$ 7,082.04

TREASURER'S REPORT
January 1, 2011 - December 31, 2011

	\$ 662,891.04
Tax Collector	
2012 Property Taxes	1,183.26
2011 Property Taxes & Interest	6,576,470.82
2010 Property Taxes & Interest	842,791.86
Redeemed Property Taxes, Interest & Costs	518,343.75
Redeemed Utility Taxes & Interest	21,909.63
Yield Tax & Interest	14,575.99
Excavation Activity Tax & Interest	2,232.16
Current Use	433.93
2011 Lien	42,747.15
Miscellaneous	94.20
	\$ 8,020,782.75

Miscellaneous	
Junkyard Permits & Other Licenses	285.00
Water & Sewer Department-Reimbursed to General Fund	263,070.50
Proceeds of Tax Anticipation Notes	1,750,000.00
Bank Interest less Service Charges	530.12
In Lieu of Taxes	10,372.39
Bond for Posted Road	2,500.00
Returned Check Collected Fees	127.98
Sale of Property	44,178.00
Library	7,488.65
Timber Bond	1,303.50
Proceeds from TDBanknorth Account	10,743.76
Miscellaneous	806.08
	\$ 2,091,405.98

Balance as of January 1, 2011	2,610,237.19
Receipts	11,682,369.19
Less Disbursements	(13,194,669.66)
Balance as of December 31, 2011	\$ 1,097,936.72

Accounts Held by the Treasurer	
General Fund Checking Account	1,097,936.72
Reclamation Bond Certificate of Deposit	2,235.26
Due to Water & Sewer for 2011 Lien	(42,687.94)
Total Funds Available for the General Fund	\$ 1,057,484.04

Conservation Commission-Money Market Account	\$ 41,283.94
Conservation Commission-Certificate of Deposit	\$ 13,745.94

TREASURER'S REPORT
January 1, 2011 - December 31, 2011

Recreation Department-Special Fund Checking Account	\$ 11,072.06
Town of Charlestown Water Department-Money Market	329,337.16
Due From Sewer Department	124.20
Due From General Fund	<u>24,160.00</u>
Total Funds Available for Water Department	\$ 353,621.36
Town of Charlestown Sewer Department-Money Market	145,113.17
Due to Water Department	(124.20)
Due From General Fund	<u>18,527.94</u>
Total Funds Available for Sewer Department	\$ 163,516.91
Old Home Day Association Checking Account	\$ 2,011.35
Old Home Day Cert. of Deposit	\$ 12,000.00
Charlestown Heritage Commission	\$ 4,962.69
CDBG - Blueberry Hill Water Improvement Grant	\$ 100.19
Police Department Special Revenue Account	\$ 9,818.51

2011 DETAILED STATEMENT OF EXPENDITURES

GENERAL GOVERNMENT

EXECUTIVE OFFICE

Selectmen - Clerk/Receptionist Full Time	14,847.95
Selectmen - Secretary	11,786.27
Selectmen - Salaries - Selectboard	8,400.00
Selectmen - Health/Disability Insurance	3,868.25
Selectmen - FICA/Medicare	2,588.40
Selectmen - NH Retirement System	1,366.46
Selectmen - Unemployment/Workers' Comp	291.75
Selectmen - Dental Insurance	365.24
Selectmen - Telephone	1,058.28
Selectmen - Printing, Ads	2,211.02
Selectmen - Dues, Subscriptions, Education	914.41
Selectmen - Office Supplies	2,617.37
Selectmen - Miscellaneous	1,351.80
Adm Assist - Salary	31,665.92
Adm Assist - Secretary	2,335.82
Adm Assist - Health/Disability Insurance	6,102.72
Adm Assist - FICA/Medicare	2,508.05
Adm Assist - NH Retirement System	2,899.34
Adm Assist - Unemployment/Workers' Comp	114.15
Adm Assist - Dental Insurance	285.64
Adm Assist - Telephone	669.66
Adm Assist - Dues, Subscriptions	219.68
Adm Assist - Copier	759.34
Adm Assist - Computer, Software	250.00
Adm Assist - Books, Periodicals, Misc	143.31
Total Executive	\$ 99,620.83

ELECTION, REGISTRATION, & VITAL STATISTICS

Salaries - Ballot Clerks	2,701.58
Salaries - Supervisors & Moderator	552.75
FICA/Medicare	191.81
Printing & Supplies	538.41
Postage	258.00
Total Elections & Registration	\$ 4,242.55

FINANCIAL ADMINISTRATION

Salary - Bookkeeper	52,000.00
Health/Disability Insurance	6,872.04
FICA/Medicare	4,002.30
NH Retirement System	4,649.88
Unemployment/Workers' Comp	212.95
Dental Insurance	267.59
Auditing Services	16,999.81
Fixed Assets Management	1,200.00
Town Report	1,035.41
Education & Training	280.25
Postage	8,421.83
Tax Sale Expenses	4,538.18
Trust Funds - Treasurer	2,000.00
Trust Funds - Part Time Salaries	240.00
Trust Funds - FICA/Medicare	153.00

2011 DETAILED STATEMENT OF EXPENDITURES

Trust Funds Fees	27.00
Trust Funds Miscellaneous	410.24
Assessing Services	17,643.71
TC-TX - Collector	36,200.84
TC-TX - Part Time Salaries	32,317.50
TC-TX - Health/Disability Insurance	12,474.18
TC-TX - FICA/Medicare	5,657.70
TC-TX - NH Retirement Systems	3,744.92
TC-TX - Unemployment/Workers' Comp	337.51
TC-TX - Telephone	960.69
TC-TX - Education	1,139.81
TC-TX - Dues & Subscriptions	85.00
TC-TX - General Expenses	1,274.14
TC-TX - Office Supplies	3,190.95
TC-TX - Mortgagee Search	10,345.00
TC-TX - MV Agent Fees	8,100.00
Treasurer - Salary	5,000.00
Treasurer - FICA/Medicare	382.52
Treasurer - Bank Fees	868.22
Treasurer - Office Supplies	21.14
Data Processing - Software Support	15,179.33
Data Processing - Hardware Upgrades	657.98
Total Financial Administration	\$ 258,891.62
Encumbered - Plodzik & Sanderson -\$7,998.00	

REVALUATION OF PROPERTY

Revaluation of Property	65,611.70
Total Revaluation of Property	\$ 65,611.70
Encumbered - Vision Government Solutions - \$2,000.00	

LEGAL EXPENSES

Town Attorney	15,297.58
Total Legal Expenses	\$ 15,297.58

PLANNING & ZONING

Planning & Zoning Director	31,665.92
Secretary Part Time	2,413.22
Health/Disability Insurance	6,102.72
FICA/Medicare	2,513.77
NH Retirement System	2,899.34
Unemployment/Workers' Comp	114.15
Dental Insurance	285.64
Telephone	669.70
Publication Expenses	726.14
Education, Mileage Reimbursement	102.72
Dues, Resource Materials, and Supplies	230.44
Copier Expense	759.35
Computer Expense	275.00
Postage	800.00
ZBA Publication Expenses	97.37
ZBA Education & Training	30.00
ZBA Postage	25.00
Total Planning & Zoning	\$ 49,710.48

2011 DETAILED STATEMENT OF EXPENDITURES

GENERAL GOVERNMENT BUILDINGS

Custodian	16,731.52
Disability Insurance	130.44
FICA/Medicare	1,278.58
Unemployment/Workers' Comp	660.06
Municipal Building - Mowing	2,850.32
Municipal Building - Electricity	9,188.72
Municipal Building - Heating Oil	10,444.46
Municipal Building - Water/Sewer	824.10
Municipal Building - Maintenance & Repair	16,798.81
Town Hall - Electricity	1,193.69
Town Hall - Heating Oil	9,024.69
Town Hall - Water/Sewer	258.95
Town Hall - Maintenance & Repair	4,525.67
Police - Electricity	3,528.42
Police - Heating Oil	2,123.11
Police - Water/Sewer	361.30
Police - Maintenance & Repair	1,279.23
Ambulance - Mowing	674.96
Ambulance - Electricity	2,790.73
Ambulance - Heating	1,730.49
Ambulance - Water/Sewer	276.75
Ambulance - Maintenance & Repair	2,670.88
Fire Station - Electricity	2,504.29
Fire Station - Heating Oil	9,356.36
Fire Station - Water/Sewer	473.40
Fire Station - Maintenance & Repair	4,802.42
Highway - Electricity	2,943.64
Highway - Heating Oil	7,880.36
Highway - Water/Sewer	142.40
Highway - Maintenance & Repair	4,633.18
Transfer Station - Mowing	1,670.09
Transfer Station - Electricity/Heating	3,341.37
Transfer Station - Water/Sewer	254.50
Transfer Station - Maintenance & Repair	4,274.78
Recreation - Mowing	10,395.32
Recreation - Patch Park - Electricity	429.85
Recreation - Patch Park - Water/Sewer	272.30
Recreation - Pool Electricity	1,368.90
Recreation - Water/Sewer	1,678.50
Bakery Building - Electricity/Heat	3,242.01
Bakery Building - Water/Sewer	263.40
Bakery Building - Maintenance & Repair	10,915.43
Community Bulletin Board - Electricity	66.45
Cemetery - Electricity	74.83
Total General Government Buildings	\$ 160,329.66
Encumbered - Normand Beaudry Construction - \$665.50	
Encumbered - Judd Electric - \$298.70	
Encumbered - Revered Painting - \$5,375.00	
Encumbered - Depot Home Center - \$4,154.54	

2011 DETAILED STATEMENT OF EXPENDITURES

CEMETERY DEPARTMENT

Sexton	30,850.00
Salaries - Part Time	14,035.00
Salaries - Part Time Clerical	3,356.55
FICA/Medicare	3,690.52
Unemployment/Workers' Comp	1,865.56
Telephone	730.63
Equipment Maintenance	3,204.34
Miscellaneous	1,233.24
Equipment Rental	990.00
Gasoline	3,855.09
Monument Repairs	3,500.00
Road Repairs	2,146.25
Loam, Seed	1,212.28
Fence Maintenance	204.89
Vehicle Repair	985.15
Uniforms	202.44
Trees	2,500.00
Improvements	134.50
Total Cemeteries	\$ 74,696.44
Encumbered - Austin Memorials - \$2,500.00	

INSURANCE - Property, Liability	46,241.88
Total Insurance	\$ 46,241.88

ADVERTISING & REGIONAL PLANNING

NH Municipal Association - Dues	2,953.11
Upper Valley Lake Sunapee	6,079.02
Meeting Waters YMCA	1,200.00
Old Home Day	1,000.00
Web Site Coordinator - Part Time	1,265.71
FICA/Medicare	96.79
Total Advertising & Regional Planning	\$ 12,594.63
Total General Government	\$ 787,237.37

PUBLIC SAFETY

POLICE DEPARTMENT

Salaries - Full Time	294,950.93
Salaries - Part Time	97,014.25
Overtime	7,718.17
Health/Disability Insurance	90,419.15
FICA/Medicare	16,509.05
NH Retirement System	46,932.40
Unemployment/Workers' Comp	7,425.47
Dental Insurance	3,390.79
Telephone/Fax	6,434.27
Regional Prosecutor	15,091.00
Subscriptions/Journals	963.03
Alarm Monitoring	465.00
Ammunition	965.56
Office Supplies	1,960.80
Office Equipment	255.00

2011 DETAILED STATEMENT OF EXPENDITURES

Conference/Trade Seminar	238.87
Postage	88.00
General Expenses	3,307.34
Training	652.00
Gasoline	19,217.33
Vehicle Maintenance & Repair	3,708.51
Radio Communications	1,214.50
Uniforms	2,565.94
Contracts	8,853.15
Special Detail	(2,958.48)
Special Detail Overtime	4,238.76
Special Detail FICA/Medicare	81.92
Total Police	\$ 631,702.71

AMBULANCE DEPARTMENT

Director	3,000.00
Officers	8,000.00
Salaries - Part Time	23,984.03
FICA/Medicare	2,676.46
Unemployment/Workers' Comp	2,296.83
Telephone/Fax	1,825.80
Billing Service	2,201.50
Medical Supplies	6,293.34
Medications/ALS	3,425.41
Medical Equipment	1,171.17
ZOLL Service Contract	3,075.50
Dues/Subscriptions	619.20
Courses/Training	1,300.00
Mileage Reimbursement	979.23
Office Supplies	1,915.78
Postage	29.00
Miscellaneous	643.00
Gasoline/Diesel	2,638.97
Vehicle Maintenance	5,835.16
Uniforms	76.96
Total Ambulance	\$ 71,987.34

FIRE DEPARTMENT

Chief	5,200.00
Assistance Chief	2,000.00
Inspector - Part Time	493.50
Fire Wardens - Part Time	750.00
Salaries - Part Time	29,007.80
FICA/Medicare	2,865.01
Unemployment/Workers' Comp	3,284.11
Medical Expenses	624.99
Telephone	2,659.83
Dispatching Services	36,730.00
Equipment Maintenance	26,124.82
Dues & Subscriptions	1,190.00
Training	1,986.18
Gasoline/Diesel	2,136.21

2011 DETAILED STATEMENT OF EXPENDITURES

Vehicle Repair	9,132.49
Radio Communications	7,929.43
Uniforms	519.86
General Expenses	6,386.44
Personal Equipment	5,548.68
SCBA Maintenance	1,126.33
Total Fire Department	\$ 145,695.68
Encumbered - S.G. Reed - \$515.00	
Encumbered - Valley Fire - \$5,509.00	

CODE ENFORCEMENT/BUILDING INSPECTOR

Building Inspector	6,226.50
FICA/Medicare	476.38
Unemployment/Workers' Comp	578.66
Building Inspection Expense	342.97
Education	389.00
Mileage Reimbursement	441.39
Total Code Enforcement	\$ 8,454.90

EMERGENCY MANAGEMENT

Telephone	269.12
EOC Equipment	159.00
Office Supplies	403.22
Training	388.08
Gasoline Reimbursement	239.87
General Expenses	55.84
Total Emergency Management	\$ 1,515.13
Total Public Safety	\$ 859,355.76

HIGHWAY ROAD PROJECTS

Curbs, Drains, and Sidewalks	11,254.35
Paving	282,137.81
Total Road Projects	\$ 293,392.16

HIGHWAY OPERATION BUDGET

Public Works Administration	2,159.04
Salaries - Full Time	240,115.01
Salaries - Part Time	4,464.00
Overtime	21,997.93
Health/Disability Insurance	91,738.51
FICA/Medicare	19,366.87
NH Retirement System	24,189.49
Unemployment/Worker's Comp	17,334.59
Dental Insurance	2,313.59
Mowing	3,975.15
Roadside Mowing	4,000.00
Telephone	1,576.64
Engineering - Mapping	20,035.50
Educational Programs	518.40
Signs	2,666.90
Office Supplies	222.57
Technology, Internet, & Computers	729.98

2011 DETAILED STATEMENT OF EXPENDITURES

Reconstruction General	12,133.19
Crack Sealing	74,441.78
Safety Striping	4,105.95
Calcium Chloride	11,868.82
Gasoline/Diesel	42,929.43
Hazardous Waste Removal	294.45
Street Sweeping	9,780.00
Oil/Grease	2,461.27
Vehicle Maintenance & Repair	40,525.85
Tires, Tubes, Chains, and Batteries	4,488.79
Uniforms	6,937.78
Culverts	6,987.38
Sand & Gravel	9,910.90
Equipment Rental	14,133.96
Supplies, Tools & Equipment	5,380.01
Snow & Ice Supplies	47,186.65
Sidewalk - Winter Maintenance	1,050.00
Trees	3,700.00
Total Highway Operating Department	\$ 755,720.38
Total Highway	\$ 1,049,112.54
Encumbered - E.W. Sleeper - \$972.18	
Encumbered - Right Angle Engineering PLLC - \$4,200.00	
Encumbered - Ralph L Osgood, Inc - \$516.50	

STREET LIGHTS

Street Lighting	26,017.58
Total Street Lights	\$ 26,017.58

TREE MAINTENANCE

Salaries - Part Time	276.00
FICA/Medicare	21.11
Tree Maintenance	1,549.35
Total Tree Maintenance	\$ 1,846.46

TRANSFER STATION

Public Works Administration	2,159.04
Salaries - Full Time	16,960.08
Salaries - Part Time	48,122.10
Overtime	109.14
Health/Disability Insurance	5,309.76
FICA/Medicare	5,081.06
NH Retirement Systems	1,939.71
Unemployment/Workers' Comp	2,653.29
Dental Insurance	45.46
Telephone	1,096.70
Equipment	10,448.86
Facility Improvements	106.00
Dues, Subscriptions, Education, & Licenses	2,538.75
Supplies & Miscellaneous	1,684.78
Office Supplies	391.37
Gasoline/Diesel	24,022.94
Vehicle Expense	6,735.64

2011 DETAILED STATEMENT OF EXPENDITURES

Scale Maintenance	6,909.19
Uniforms	392.75
Recycling	5,147.58
Demolition	21,167.87
Trash Disposal	57,033.13
Landfill Closure Monitoring	4,281.75
Total Transfer Station	\$ 224,336.95
Total Public Works	\$ 1,301,313.53

ANIMAL CONTROL

Animal Services	629.35
Damage by Dogs	20.00
Ads, Postage, Printing, Food	428.29
Total Animal Control	\$ 1,077.64

HEALTH AGENCIES

Home Health Care	24,500.00
Sullivan Nutrition	2,900.00
Sullivan County Hospice	500.00
Community Youth Advocates	2,500.00
Southwestern Community Services	4,000.00
Samaritans	350.00
West Central Behavioral Health	7,350.00
Community Alliance - Transportation Services	5,000.00
Fall Mountain Food Shelf Rent	6,000.00
Salary Health Officer	1,044.00
FICA/Medicare	79.87
Unemployment/Workers' Compensation	134.03
Mileage Reimbursement	372.19
Miscellaneous	56.85
Total Health Agencies	\$ 54,786.94

GENERAL ASSISTANCE

Telephone	564.09
Community Alliance	15,382.92
Office Supplies	54.83
Electricity - Clients	3,569.29
Rent - Clients	28,851.58
Fuel - Clients	8,697.66
Other Expenses - Clients	1,796.35
Total General Assistance	\$ 58,916.72
Total Health & Welfare	\$ 114,781.30

RECREATION & CULTURE

PARKS & RECREATION

Salary - Director Part Time	9,999.98
FICA/Medicare	764.94
Unemployment/Workers' Compensation	717.89
Director Telephone	297.78
Director Expenses	560.99
Program Supplies	2,032.79
Parks Maintenance	5,202.01

2011 DETAILED STATEMENT OF EXPENDITURES

Swimming Pool - Lifeguards	13,393.70
Swimming Pool - Overtime	63.75
Swimming Pool - FICA/Medicare	1,029.51
Swimming Pool - Unemployment/Workers' Compensation	1,067.04
Swimming Pool - Telephone	217.19
Swimming Pool - Supplies	17,492.68
Total Parks & Recreation	\$ 52,840.25
Encumbered - Ringscape Pool & Spa - \$9,600.00	
Encumbered - JayPro - \$629.00	

LIBRARY

Librarian	36,734.60
Assistant Librarian	24,622.81
Salaries - Part Time	24,394.34
Life/Disability Insurance	697.56
FICA/Medicare	6,498.95
NH Retirement System	3,363.46
Unemployment/Workers' Compensation	353.02
Telephone	759.15
Supplies	1,096.64
Computer Expenses	875.44
Postage	169.00
Equipment	247.97
Dues, Subscriptions	734.58
Miscellaneous	105.70
Education/Workshops	796.15
Travel Reimbursement	471.93
Conservation	250.00
Programs & Displays	49.88
Literacy Program	944.02
General Fund Books	2,490.88
Transfer to Library Tech Trust Fund	1,000.00
Books Trustees Trust Fund	6,374.50
Total Library	\$ 113,030.58

HERITAGE COMMISSION

Heritage Commission Trees	1,463.32
Heritage Commission	2,000.00
Total Heritage Commission	\$ 3,463.32
Total Recreation & Culture	\$ 169,334.15

CONSERVATION COMMISSION

	531.55
Total Conservation Commission Expense	\$ 531.55

DEBT

TAN Interest	7,769.16
Total Debt Service	\$ 7,769.16

SPECIAL ARTICLES

Town History Update	2,000.00
Community Alliance - Transportation	6,800.00

2011 DETAILED STATEMENT OF EXPENDITURES

Revaluation Capital Reserve	25,000.00
Highway Heavy Equipment Capital Reserve	25,000.00
Total Special Articles	\$ 58,800.00
Non-Lapsing Articles - Town History Update - \$1,610.50	

CAPITAL OUTLAY

Lease Purchase - Fire & Highway Trucks	113,107.56
Cemetery - Trailer	6,000.00
Highway - Truck	10,000.00
Fire - Generator	7,561.11
Police - Vehicle	20,438.24
Police - Radio	5,000.00
Total Capital Outlay	\$ 162,106.91
Encumbered - Peabody's Electric - \$1,425.22	

GRAND TOTAL 2011 EXPENDITURES **\$ 3,461,229.73**

GRAND TOTAL 2011 ENCUMBRANCE **\$ 50,538.92**

TRUSTEES OF TRUST FUNDS
FORM MS -9 REPORT OF THE COMMON AND RETAINED INCOME FUNDS

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning Year	New Funds Created	Expended	Reimburse Broker fees	Gains/ Losses
1974	Maude E Prouty- Worth	Assistance	Stks/Bds	20,324.19				(609.37)
1862	Porter Widow Fund	Assistance	Stks/Bds	55,873.71				(1,675.41)
1974	Maude E Prouty	Books	Stks/Bds	30,481.44				(913.90)
1979	Sayce Fund Library	Books	Stks/Bds	1,513.42				(45.28)
1961	Care/North Charlestown	Cemetery	Stks/Bds	8,966.04				(268.92)
1995	General Maintenance	Cemetery	Stks/Bds	64,208.19	2,500.00	(556.78)		(1,857.98)
1882	Horace Metcalf	Cemetery	Stks/Bds	354.47				(10.63)
1881	Perpetual Care 1881-1995	Cemetery	Stks/Bds	293,527.70				(8,801.79)
1925	Charles H Hoyt	Cemetery	Stks/Bds	14,317.77				(429.25)
1993	Emma Hunt	Conservation	Stks/Bds	4,355.50				(130.62)
1896	Silsby Public Library	General	Stks/Bds	143,935.32				(4,316.16)
2000	Patch Park Gift Fund	Recreational	Stks/Bds	1,181.45				(35.33)
1979	Dorothy Sayce	Recreational	Stks/Bds	1,509.06				(45.28)
1969	Ernest A Bixby	Scholarship	Stks/Bds	113,288.13	310.00			(3,447.28)
1995	Pride in Charlestown	Scholarship	Stks/Bds	15,133.05	707.50			(453.72)
1979	Sayce Fund	Scholarship	Stks/Bds	1,509.11				(45.28)
1772	Swan Fund	Scholarship	Stks/Bds	2,809.50				(84.35)
1920	Charles H Hoyt	Streets	Stks/Bds	44,286.31				(1,328.05)
1988	James Hearne	Town Hall	Stks/Bds	1,952.37				(58.63)
1979	Dorothy Sayce	Trees	Stks/Bds	3,563.81				(106.88)
1967	Mary A Sherwood	Trees	Stks/Bds	2,535.09				(75.95)

Grand Total Common Fund & Retained Income Fund	825,625.63	3,517.50	(556.78)	0.00	(24,740.06)
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REPORT OF THE TOWN RESERVES

	How Invested	Principal				Gain/ Loss Sales
		Balance Beginning of Year 1-Jan-11	New Funds	Tfr fr Inc	Expended	
Silsby Library Technology	Money Market	392.08	1,000.00	0.00	0.00	0.30
Swimming Pool Rehabilitation (previously called Recreational Facility)	Money Market	0.00	0.00	0.00	0.00	0.00
Town History Capital Reserve	Money Market	999.33	1,371.90	0.00	0.00	0.50
Town Revaluation	Money Market	0.00	25,000.00	0.00	0.00	4.51
Highway Heavy Equipment		0.00	25,000.00	0.00	0.00	4.51
Total		1,391.41	52,371.90	0.00	0.00	9.82

TRUSTEES OF TRUST FUNDS
TOWN OF CHARLESTOWN, NEW HAMPSHIRE ON DECEMBER 31, 2011

Balance End Year	Income Balance Beginning of year	% % % %	Gains/ Losses	Additions	Income During year	Expended During Year	Income Balance End of Year	Total Principal & Income End of Year
19,714.82	18,434.13	0.0245	19.46	1,800.00	669.33		20,922.92	40,637.74
54,198.30	9,008.05	0.0674	9.47		1,401.74	(2,600.00)	7,819.26	62,017.56
29,567.54	758.32	0.0368			714.10	(758.32)	714.10	30,281.64
1,468.14	37.64	0.0018			35.46	(37.65)	35.45	1,503.59
8,697.12	8,070.24	0.0108	8.49		293.26		8,371.99	17,069.11
64,293.43	1,527.78	0.0800			1,517.41	(1,533.57)	1,511.62	65,805.05
343.84	2,033.72	0.0004	2.14		29.31		2,065.17	2,409.01
284,725.91	7,302.33	0.3542			6,876.58	(7,302.33)	6,876.58	291,602.49
13,888.52	22,848.59	0.0173	23.73		568.00	(300.00)	23,140.32	37,028.84
4,224.88	3,769.05	0.0053	3.97		140.90		3,913.92	8,138.80
139,619.16	3,580.78	0.1737			3,372.01	(3,580.79)	3,372.00	142,991.16
1,146.12	42.52	0.0014	0.04		28.09		70.65	1,216.77
1,463.78	1,750.64	0.0018	1.84		53.40		1,805.88	3,269.66
110,150.85	4,869.96	0.1370	5.13		2,690.27	(5,300.00)	2,265.36	12,416.21
15,386.96	2,416.06	0.0191	2.54		388.44	(500.00)	2,307.04	17,694.83
1,463.83	226.01	0.0018	0.24		37.68		263.93	1,727.76
2,725.15	420.19	0.0034	0.44		70.16		490.79	3,215.94
42,958.26	48,331.14	0.0534	50.87		1,507.16	(7,800.00)	42,089.17	85,047.43
1,893.72	1,122.58	0.0024	1.18		56.77	(350.00)	830.53	2,724.25
3,456.93	2,099.30	0.0043	2.21		105.15		2,206.66	5,663.59
2,459.14	1,417.10	0.0031	1.49		73.98		1,492.57	3,951.71

803,846.40	140,066.13	1.00	133.24	1,800.00	20,629.20	(30,062.66)	132,565.91	836,413.14
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TOWN OF CHARLESTOWN, NH ON DECEMBER 31, 2011

Balance End of Year 31-Dec-11	Balance Beginning of Year 1-Jan-11	Income			Balance Income End of Year 31-Dec-11	Total Principal & Income 31-Dec-11
		% % % % Dec	Earned Income	Expended		
1,392.38	76.58	0.03	8.96	0.00	85.54	1,477.92
0.00	161.61	0.00	0.98	0.00	162.59	162.59
2,371.73	316.28	0.05	16.48	0.00	332.76	2,704.49
25,004.51	0.00	0.46	152.71	0.00	152.71	25,157.22
25,004.51	0.00	0.46	152.71	0.00	152.71	25,157.22
53,773.12	554.47	1.00	331.84	0.00	886.31	54,659.44

TRUSTEES OF TRUST FUNDS
MS-10 REPORT OF THE COMMON AND RETAINED INCOME FUNDS

# SHS	HOW INVESTED DESCRIPTION OF INVESTMENT	ADDITIONS		PRINCIPAL		BALANCE END YEAR 31-Dec-11	
		BALANCE BEG YEAR 1-Jan-11	PURCHASES	CASH CAPTIAL GAINS	PROCEEDS FROM SALES		GAINS/LOSSES FROM SALES
<u>NOTES AND BONDS</u>							
50000	Federal Home Loan Bank 2.875% 3/11/2011	50,209.65			50,000.00	(209.65)	0.00
50000	Federal Home Loan Bank 3.125% 6/10/2011	49,733.48			50,000.00	266.52	0.00
50000	Federal Home Loan Bank 2.25% 4/13/2012	49,872.30					49,872.30
25000	Federal Home Loan Bank 1.25% 7/30/2012	25,007.86					25,007.86
50000	Federal Home Loan Bank 1.52% 12/28/2012	50,000.00					50,000.00
25000	Federal Farm Credit Bank 1.700% 12/15/2014	25,000.00			25,000.00		0.00
25000	Federal Home Loan Bank 2.25% 10/14/2015	0.00	25,000.00		25,000.00		0.00
25000	Federal Home Loan Bank 3.125% 07/12/2017	25,000.00			25,000.00		0.00
25000	Federal Home Loan Bank 2.340% 11/09/2018	0.00	25,000.00				25,000.00
25000	Federal Home Loan Bank 2.280% 12/07/2018	0.00	25,000.00				25,000.00
50000	Hewlett Packard 4.50% 3/1/2013	50,010.00					50,010.00
25000	US Bancorp 3.15% 3/4/2015	25,392.25					25,392.25
20000	IBM 1.950% 07/22/2016	0.00	20,238.00				20,238.00
<u>MUTUAL FUNDS - FIXED INCOME FUNDS</u>							
10073.301	Vanguard Fixed Income Secs GNMA Port #36	103,565.68		199.16		1,274.63	104,840.31
<u>COMMON STOCKS</u>							
150	3M	13,146.63					13,146.63
800	AT&T Inc	2,127.86					2,127.86
100	Air Products & Chemical Inc	7,183.99					7,183.99
250	Abbott Laboratories	10,930.00					10,930.00
100	Apache Corp	9,637.71					9,637.71
300	Bank of America Corp	14,982.00			3,672.53	(11,309.47)	0.00
300	ChevronTexaco Corp	15,756.00					15,756.00
250	CVS Corp	7,279.65					7,279.65
300	Disney Co.,Walt	7,799.43					7,799.43
500	Dominion Res Inv Va New	3,697.93					3,697.93
300	Emerson Electric	13,134.00	9,222.59				22,356.59
0	General Electric Co	28,728.00			8,975.83	(19,752.17)	0.00
300	General Mills Inc	0.00	11,452.28				11,452.28
400	Intel Corp	12,652.00					12,652.00
400	Int'l Business Machines	16,859.20			9,204.82	4,990.02	12,644.40
100	IShare S&P MidCap Ind 400	6,472.99					6,472.99
125	Ishare S&P SmallCap 600	6,218.75					6,218.75
300	Johnson & Johnson	13,687.50					13,687.50
200	McDonalds Corp	12,726.82					12,726.82
300	Merck & Co	14,664.00					14,664.00
400	Microsoft Corp	13,934.00					13,934.00
200	Nextera Energy Inc (formerly FPL Group)	8,599.98					8,599.98
200	Pepsico, Inc.	10,310.70	3,188.50				13,499.20
500	Pfizer Inc	9,777.94	3,874.00				13,651.94
325	Plum Creek Timber	9,030.00	3,221.80				12,251.80
300	Proctor & Gamble	19,551.00					19,551.00
400	Realty Income Corporation	0.00	13,414.40				13,414.40
500	Spectra Energy Corp	9,947.91					9,947.91
500	U S Bankcorp Del (Spinoff from US Bankcorp)	12,745.47					12,745.47
300	United Technologies Corp	15,285.00					15,285.00
100	Vanguard Emerging Markets ETF	2,346.90	2,534.40				4,881.30
400	Verizon Communications (Spinoff from Verizon)	2,543.54					2,543.54
450	Wells Fargo & Company	14,617.75					14,617.75
100	Wisdom Tree Emerging Mkts Equity Incomd Fd	0.00	5,110.15				5,110.15
	Northern Trust Govt Select #848	25,459.82					78,017.60
	TOTAL PRINCIPAL	825,625.69	147,256.12	199.16	196,853.18	(24,740.12)	803,846.29
<u>RETAINED INCOME</u>							
	25000 Federal Home Loan Bank 3.125% 6/10/2011						
	10000 Federal Home Loan Bank 2.06% 9/19/2012						
	25000 Federal Home Loan Bank 1.52% 12/28/2012						
	25000 Federal Farm Credit Bank 1.700% 12/15/2014						
	15000 Federal Home Loan Bank 2.25% 10/14/2015						
	25000 Federal Home Loan Bank 1.15% 3/22/2012						
	25000 Federal Farm Credit Bank 2.00% 11/29/2017						
	15000 Federal Home Loan Bank 2.34% 11/09/2018						
	GS Fin'l Square Income #465						
	GS Federal Fund #520						
	Northern Trust Prim #848 Income						
	Northern Trust Prime #886 Income						
	Fees Paid to The New Hampshire Trust Company						
	TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
<u>COMBINED COMMON TRUST FUND AND</u>							
	<u>RETAINED INCOME FUND</u>	825,625.69	147,256.12	199.16	196,853.18	(24,740.12)	803,846.29

TRUSTEES OF TRUST FUNDS
New Cemetery Accounts - 2011

FH (Forest Hill), HH (Hope Hill), PC (Pinecrest), SC (St. Catherine)
 G (graves)

<u>DATE</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>CEM</u>	<u>SEC/LOT</u>	<u>G</u>
Jan 31	Davis, Robert/Joanie	\$250	HH	Sec 8, 23B	1
April 12	Decker, Scott/Belinda	500	HH	Sec 10, 358AB	2
June 16	Nadeau, Marcel/Gisele	250	SC	So, Row L, 3C	1
Aug 23	Sylvester, Theodore	250	PC	Sec 4, 235A	1
Sept 26	Boynton, John/Elaine	250	HH	Sec 10, 363A	1
Nov 16	O'Leary, Daniel, Deborah, John J., John P.	1,000	SC	So, Row E, 7AB	2
TOTALS		\$2,500			8

The following lots were refunded by request:

April 27	Patnode, Bonnie	233.45	PC	Sec 5, 246D	1
Aug 26	Wilson, Michael	329.12	PC	Sec 2, 1275CD	2

Patricia J. Royce, Treasurer
 Trustees of Trust Funds

CEMETERY DEPARTMENT

Ron LeClair is the new Trustee, joining Anton Zutter and Victoria Sargent

An enclosed trailer was purchased after three quotes were viewed, with Jim's Captown being the better price for our budget.

Paving stones were put into place around the flagpole in Pinecrest.

Forest Hill had five old monuments repaired and placed upright, this is an ongoing project.

Wayne Bingham, Sexton and Ken Durgin have all five cemeteries groomed for the Memorial Day events and continue to do so during the summer, along with painting buildings, fences, repairing roads, and tending trees that need to be removed.

There were 33 burials and six lots sold in 2011.

Respectfully Submitted,
 Cemetery Trustees
 Victoria (Vicki) Sargent
 Anton (Tony) Zutter
 Ronald (Ron) LeClair

ANNUAL LIBRARIAN'S REPORT

Circulation:	Adult books	5,419	New Patrons	182
	Junior Books	4,580	Collection	20,914
	Magazines	284	Materials Added	741
	Audio Books	404	Library visits	256/wk
	Video/DVD	2,190	ILL – Loaned	322
	eBook	60	ILL – Borrowed	565
	OverDrive audio	94	Computer use	51/wk
TOTAL		13,031		

During this year we ventured into the realm of downloadable books with a subscription to OverDrive. Library patrons can now download audio or eBooks to their own devices, such as Kindle or other eReaders, iPods and MP3 players.

Through grants from NEA, NH Humanities Council, and the Kids, Books & the Arts Program we were able to host 4 performances during 2011: Pontine Theatre, balladeer John Perrault, storyteller Odds Bodkin and humorist Rebecca Rule.

We've been moving furniture - again. Our Children's area has moved into the large front room. We now have the space to use lower shelving which makes it easier for the children to select their own books and includes a story time area and several craft tables. The smaller side room will house our reference collection and can be used for meetings and quiet study.

During November we were awarded a matching grant from the Libri Foundation. \$350.00 raised from book sales during this year was matched with \$700.00 from the Foundation for the purchase of children's books. Also we were selected to receive an additional \$350.00 in math and science books for the Y collection. Thank you to all who supported our sales effort making this matching grant possible.

I would like to thank the Library Trustees, our Pathways volunteer, the Charlestown Womens' Club, Charlestown Rotary, The Laurie Hassett Memorial Fund, all who donated books for our summer book sale and Library collection, the great knitters in the *Warm Up, America* program. and all of you who support the Library with your patronage.

Sandra Perron
Director

SILSBY FREE PUBLIC LIBRARY
Treasurer's Report for 2011

Unrestricted Checking Account

Balance Forward 12/31/10		\$2,035.38
	Income	
NH Humanities Council – Grants		\$250.00
Donation IMO Laurie Kathryn Hassett		\$200.00
Total Income		\$450.00
	Expenses	
Program Speaker Fees		\$592.00
Supplies		\$80.88
Employee Holiday Appreciation		\$200.00
Total Expenses		\$872.88
Balance on hand 12/31/11		\$1612.50

Savings Account – copier/fax supplies and maintenance

Balance Forward 12/31/10		\$2,768.25
Interest		\$3.45
Deposits – Fax/Copier Income		\$711.69
Service Contract		-\$355.00
Service Charge		-\$0.15
Balance on hand 12/31/11		\$3127.74

Acquisitions Account

Balance Forward 12/31/10		\$1,891.80
	Income	
Income from Trust Fund		\$4376.76
Vanguard Dividends		\$137.98
Book/Video Replacements		\$388.24
Non-Resident Fees		\$25.00
Book Sale Revenues		\$336.30
Cash Donations		\$79.55
Donation IMO Beverly Royce		\$15.00
KBA Grant		\$300.00
Blish Fund – CD interest		\$108.27
Kinson Fund – CD interest		\$68.09
Centennial Fund – CD interest		\$66.56
Total Income		\$5901.75
	Expenses	
Books/Videos/Periodicals		\$6882.85
Supplies		\$191.48
Total Expenses		\$7074.33
Balance on hand 12/31/11		\$719.22

SILSBY FREE PUBLIC LIBRARY
Treasurer's Report for 2011

Other Accounts

CSB Money Market Account 8479089	12/31/11	\$657.21
Wesley & Rosie Hunt Trust - Managed by Vanguard Wellesley Income Fund		\$4,633.10
Edward Jones Investments, Britta Blish Mem. Fund		\$3,000.00
Edward Jones Investments, Eloise Kinson Mem. Fund		\$2,282.90
Edward Jones Investments, Centennial Fund		\$1,300.00

Robin Forsaith, Treasurer

SILSBY FREE PUBLIC LIBRARY TRUSTEES

The library trustees met ten times in 2011. Meetings were held on the second Tuesday of each month at 4:00 P.M. except July and December. The treasurer prepared monthly reports throughout the year. The meetings are open to the public.

Once again, we saw a large increase of library usage during 2011. The library offers resources and programming for the communities needs. Resources include books, magazines, newspapers, internet access, Wi-Fi capabilities, copier, fax, reference materials, DVD's, videos, puzzles, games and a display case for local artists. Check our web page for new book titles and other resources.

The library held various programs benefiting all ages: for children, a pre-school story hour, a summer reading program. Kids, Books and the Arts grant helped pay for an *Odds Bodkins* performance. The library had knitters building squares for Warm-Up America. The Pontine Theater presented *The Story of a Bad Boy*. John Perrault through the NHHC brought his program *Spring Poets* to the library. Perhaps the most popular program was noted New Hampshire storyteller, Rebecca Rule's "That Reminds Me of a Story..." We also presented the River Voices poetry reading, and participated in the Town Wide Yard Sale with our annual book sale.

The Town hired an inspector who completed a comprehensive survey of the library building's physical condition. Many maintenance discrepancies were noted. The library staff with help from the highway department personnel swapped the reference section and the children's room. This added more room to the children's area for programs and crafts.

The library added a new resource this year. We have *Overdrive* up and running. *Overdrive* allows patrons to download audio books or ebooks to their own readers or MP3 players. We also have two MP3 players and a kindle for patron use.

The librarian and assistant librarian attended the three day New England Library Association conference. They came back with many ideas to improve library services.

We look forward to another year of growth and improvement in the services we provide the town free of charge. Thank you for your patronage, suggestions and support.

James Fowler, Chairperson Board of Trustees
Silsby Free Public Library

HISTORICAL SOCIETY

The society had an eventful year; in addition to the monthly meetings, a number of major events took place. In June, under the able chairmanship of Patricia Ahern, an antique show and sale was held on the lawn of the Spilsbury house on Main Street. The historic setting proved to be the perfect location for the show, which was well attended, and plans are to hold the event every year. The proceeds allowed the establishment of a special fund toward future acquisition of a historic building for the historical society.

The most memorable meeting was the picnic at the schoolhouse, where a sudden major rainstorm blew down our tents and forced us, soaking wet, to seek refuge in the school.

A second special project was the restoration of the scale-model trolley that once graced the Trolley Stop Restaurant on Main Street. As his Eagle Scout project, Kaleb Staples restored the trolley, which had been in poor condition, to its original color, had missing hardware replicated, rebuilt and strengthened the framework, and did hundreds of other necessary things. The Historical Society is now in proud possession of the trolley, and is searching for an appropriate place in town where it can be on permanent display.

Jim Hogancamp of Keene gave wonderful memorabilia of Pudge Fisk, his lifelong friend, for our archives. Other people donated items which we sold at our booth at the Town wide yard sale, one of our major annual fundraisers.

The Historical Society received and responded to many requests for genealogical assistance and other historical information. We were asked to provide information to the state of New Hampshire about the historic railroad culvert in North Charlestown, which underwent repair.

C.H.S. worked in partnership with other town organizations, by providing historical research and facts for the upcoming *Third History of Charlestown* to the Charlestown Heritage Commission. We also hosted the winners of the Middle School essay contest, sponsored by the same commission, as the prize-winning essays were presented at the June meeting of the Historical Society. We joined with the Town Hall Committee to work on the Town Hall update--the installation of a sprinkler system and smoke alarms, assisting them in obtaining an LCHIP grant, and in hosting a craft sale as a fundraiser for the Town Hall Committee

Thanks to Joan DeBrine's generous donation, we were able to have the schoolhouse painted, and several school groups spent the day there in old-fashioned learning mode.

The society would like to express its gratitude to all those who helped us during the year by giving us items for our archives, monetary donations, their time, or helped us in any way in our mission to preserve the history of Charlestown. So many have been of assistance that it would take more space than we have to list all of them. We will confine ourselves to a special thanks to Maureen and Terry Spilsbury for allowing C.H.S. to use their lawn for the antique show, and to Ray and Rosie Hull, who have cut the lawn at the District No. 8 Schoolhouse and watched over the little building for many years.

Joyce Higgins, President

TOWN HALL COMMITTEE

Following the example set in the 1970's by the late Jim Hearne, the Town Hall Committee was reactivated in August in response to the closing of the second floor hall to public access. The Selectboard action was the result of an unfavorable Fire Safety study done earlier in the year. Many of the issues; the need for safe egress, fire suppression doors and equipment had been cited in earlier studies and Jim's leadership had accomplished many improvements through the early 1980's. Our Town Hall was placed on the National Register of Historic Buildings in 1983 through the volunteer efforts of Gladness Luce.

Since 1986, however, occupancy of the upper hall was limited to under 50 persons due to the absence of a fire sprinkler system and this severely limited use of the area. The River Theater Company, a non-profit community theater, had begun renovations to the upstairs and was devastated that their home base was now closed to the public. The Town Hall Committee was formed as a coalition of the building's major users: the Historical Society, Rotary Club, Town of Charlestown, River Theater Company and its steward, the Heritage Commission. The president or chairperson of each organization forms the Executive Board which will ensure the renewal and protection of this fine building for future generations.

2011 Accomplishments:

- Selected by NH Preservation Alliance for the 2011 *Seven to Save* Program
- Applied for and awarded \$50,000 matching grant from NH Land and Community Heritage Investment Program to begin the Town Hall Project
- Increased public awareness of the need for a fire sprinkler system and fire alarm in order for the Town Hall to continue to be used for public meetings and private celebrations. Held several Open House events and an Arts & Crafts Expo during the fall to raise funds toward the matching requirement.

By the end of 2011, we raised \$7,594.95 in cash and pledges plus \$733.84 in goods and services to cover operating expenses. We have applied for community grants and have \$10,000 in pending applications plus a warrant article is on the ballot for the Town's contribution of \$20,000. The Town will benefit from increased rental opportunities of the upper hall, a vibrant community theater and maintaining the level of safety needed to protect its residents.

The support of individuals, businesses, local organizations and the Town government is needed to achieve the matching funds for the LCHIP grant of \$50,000 and to raise sufficient funds to cover the estimated costs of alarm, sprinkler and second floor egress of \$120,000. Please continue to send your donations to the Committee in care of the Historical Society, PO Box 159, Charlestown.

The THC meets each Saturday morning at 10 am in the Historical Society Archives to plan events and work on projects that will help us achieve our goal: a safe and accessible Town Hall. Please join us.

Submitted by Judi Baraly, THC

TREE COMMITTEE

The Community Tree Committee's principal project this past year was the long-awaited beautification of Main Street in front of Dan's Max Saver and the Community Bulletin Board. This included decorative paving between the street and sidewalk, a planter box with granite siding, a boxwood hedge, ground cover and flowers.

This project could not have been accomplished without major donations from the Charles H. Hoyt Trust Fund and Dan's Max Saver. We also received many other donations, in both cash and labor, from other businesses and individuals. In particular, we thank Steven Dumont for his expertise and many hours of work in preparing the design.

Another project we completed this year was planting a spruce tree (donated by her family) on Swan Common in memory of Jackie Kasprzak. We replaced several damaged shrubs and planted lilacs on the hillsides behind the police station and at two separate locations along Main Street.

Routine maintenance continued as usual: pruning and fertilizing trees, picking up fallen branches, and watering during the summer (with our student helper).

Our proposed projects for 2012 include: installing a plaque in Jackie's memory near the new tree, curbstone and plantings around the historical sign at the north end of Main Street, another maple on East Street, and possibly some movable planter boxes with flowers for the area in front of Dan's Max Saver.

We always welcome additional people to work with us on the Community Tree Committee to help beautify our town.

Respectfully Submitted,
Aare Ilves (Chairman)
Judy Murray (Vice-Chair)
Patricia Royce (Secretary)
James Fowler
Eric Lutz

HERITAGE COMMISSION

The Charlestown Heritage Commission enjoyed another productive year in 2011, continuing several ongoing projects and initiating several new projects. Our focus is to promote and protect the distinctive historic character of the town, enhancing awareness of its historic resources, and building pride and enjoyment in the use and preservation of those characteristics amongst Charlestown's residents.

Our most important current project is to bring to culmination in 2012 the 6-year long project of publishing a Third History of the Town of Charlestown. Beginning in 2007, town voters authorized funds to support the research, development, data collection, and transcription of articles and genealogies that will fill this long awaited volume. As of this writing, most of this information has already been brought to draft form, though more will still be collected and refined over the next few months. Our goal is to close the drafting stage by mid-year, and move aggressively forward in an intense editing process, so as to get the book to our publishers and into print in the second half of the year. Hopefully, books will be available by the Christmas season late in 2012, with an initial print run of 1,000 copies. These books will be hardbound heirloom quality volumes very much in the same style and tradition of the First History (1876) and the Second History (1955), to be read and enjoyed for generations to come. To enable funding all the costs of publication in advance, voters are being asked to support one last warrant article this year, with the expectation that all the costs of getting to publication will ultimately be recovered in full to the town through sales of these books over the coming years.

Also during 2011, we commissioned a local artisan, James Purrington, to design and build a unique and durable park bench for placement in front of the Silsby Library. The 8-foot long bench can comfortably seat 4 people and has been much praised since appearing late fall. With this success, we are planning to place several more benches along Main Street during 2012, each in a distinctive design. Ultimately, we plan to install about 10 benches in and around the village Historic District in those places where they will best serve walkers and others looking to pause in comfort and enjoy our public spaces.

Over the summer and early fall of 2011, the Heritage Commission supported the Tree Committee, which implemented a redesign and landscaping of the area in front of the town's signboard and Dan's Max Saver, giving that section of our historic street-scape a much needed face-lift. We intend to take a further significant step in this vein during 2012 by curbing and landscaping the southwest corner of the intersection at Main Street and Bridge Street, enhancing the appearance to those entering the village from the north. Almost certainly, this will become one of the additional bench sites.

You will read elsewhere in this report about the important initiatives to preserve the town's two most significant historic public buildings, the Town Hall (fire code compliance) and the Silsby Library (mortar renewal), both of which the Heritage Commission strongly endorses and supports. Much can and must be done to prepare these two much used and much loved buildings for another century of enjoyment. We intend to place historic plaques on these two structures this year.

Other projects that the Heritage Commission actively monitors and supports include the placement of our historic Civil War era cannon in a weather protected display booth to the street side of the Police Station as well as the recent renaissance of the Fort at Number 4.

Finally, to promote awareness of our town's special history and culture amongst our youth, the Heritage Commission will again sponsor a 7th Grade essay contest at Charlestown Middle School. The top placed essayists will again be invited to present their essays at a meeting of the Historical Society late spring.

The Heritage Commission meets monthly on the fourth Tuesday at 7pm at the Bakery Building. Our meetings are open to the public, and anyone wishing to become involved would be most welcomed.

Respectfully submitted,
Charlestown Heritage Commission Members
Terry Spilsbury, Chair
Carol Clark Eric Lutz
Joyce Higgins Wesley Van Velsor
Barbara Jones Sue Richardson, altn.

RECREATION COMMITTEE

2011 was a busy year for the Recreation Committee. We saw many changes to the department's personnel, with the departure of – Gerry Best, Rob Henning, and Raymond Hull. All put in numerous hours and showed a great dedication to our Town's recreation programs. All of you will be missed!

These changes left the need for some new members and for the first time we have reached out via a classified ad to try and fill our three open positions. The Charlestown Recreation Department is a group of nine volunteers who have the task of establishing, maintaining and running the youth and adult recreation activities. Please, if you have an interest stop in to one of our monthly meetings, the first Tuesday of every month at 7pm at the Selectman's Office and sit in and express your interest. We would be glad to have you.

Our year began this spring with some rules and field size changes to the baseball and softball seasons. The little league lengthened their base path and moved their pitcher's mound back, causing us to bring in the heavy equipment and the skilled help of St. Pierre, Inc. to get us ready for the season. The Charlestown Pool was a bit delayed in opening due to some broken pipes. With a lot of help from the Town Water and Highway departments it was up and running in no time. As promised the summer pool parties returned this year with one at the beginning of the season with great success. Many swimmers enjoyed a little water volleyball, (thanks to all those on my winning team). Mother Nature played havoc resulting in the cancelation of the second party. As always many new swimmers learned or improved their swimming skills with our very successful swim lessons.

The fall began with a very successful soccer season. We had over 80 first and second graders who registered to play and learn new skills. With a very large group of our little soccer stars it sometimes over looked that we have a lot of participation in the older groups from third to sixth grade both boys and girls. Mother Nature once again reared her angry face with the Halloween

snow storm this year causing us to cancel our annual fall soccer tournament. Here is hoping for next year....

Patch Park was also the “place to be” on Sunday mornings this fall. If you got up early and didn’t mind the cold – you could watch a dedicated group of men compete on the grid iron in their third season of the Connecticut Valley Flag Football League.

We moved into the winter season with over 100 boys and girls, in grades 1-8, participating in the basketball program. With a greater number of kids than in years past, our teams were large and age diverse. With a glitch in the game scheduling process, Charlestown was left out of this meeting that takes place in another town, this left us scrambling to get our teams games with other towns. We thank all of our youth and their parents for being patient through this process that we have taken steps to insure it will not happen again. We also hosted a February vacation basketball tournament for the 3rd and 6th grades. Once again, a special thanks to Laurie St.Pierre, who brought her dedication and expertise to insure that all ran smoothly.

The 29th Annual Charlestown Winter Carnival was held January 21st-29th. Being a week earlier this year we tried to avoid a conflict with other area events. The festivities began with the annual Recreation department vs. Police/Fire department basketball game. It was a very competitive, back and forth game even going to sudden death overtime with the Police/Fire dept. team edging out a one point win. Pick-up volleyball, candy bar bingo, movie night and a free-throw contest rounded out the first week’s events.

Roller skating led off the Carnival’s final weekend. The highly anticipated broom hockey tournament was loads of fun for participants and provided lots of laughs for spectators. We had 6 teams competing on asphalt this year with our mild winter and all the efforts, ice was just not in the cards this year but the games still went on and a champion was still crowned. Broom ball may have taken a back seat again to the – 2nd Annual Fire & Ice Chili/Chowder Cook-Off! In its second year – the competition had 19 entries serving up chili and chowder. Over 150 carnival-goers lined up to sample them all and vote for their favorite. The fun rolled into the night as partiers cut a rug at the annual snowball dance. I think it is safe to say that because of the time and energy put in by all those that volunteered – this year’s Carnival was a huge success. We are already looking forward to next year!

In closing, I would just like to thank all of the parents, grandparents, caretakers, families, and friends who take the time to support our children by getting them to practices, games, and special events. I would also like to recognize all of the volunteers that give their time as umpires, referees, organizers, helpers in our concession stands, etc. Some have already been mentioned by name, but there are many more of you. Also, a big thank you goes to all of the local businesses who sponsor our sports teams when asked. None of these programs would be possible without all of you!

Craig Fairbank
Recreation Director

CONSERVATION COMMISSION

The Charlestown Conservation Commission meets on the third Monday of each month at 7:00PM in the Community Room below the library. The public is invited to attend.

The Commission was very active this year in maintaining and promoting the towns hiking trails. The Commission joined with the Upper Valley Trails Alliance and our trails are listed on their program entitled Upper Valley Trails Finder. By going to their website www.localmotion.org/trails/ you can find all our trails mapped out with directions on how to access, length of trails and other pertinent information along with pictures. Trail maps are also available in the Selectboard office.

The Commission applied for two grants through the Aquatic Resource Mitigation (ARM) program. With the large number of applicants we were not successful in our quest.

The Commission started a project of remarking the Town Forest boundaries this year. The Halls Pond and Reservoir lot boundaries have been completed and the Sams Hill forest will be done in the spring. The Commission also did a deed search for a right-of-way into the Sams Hill forest. Anyone having any information on a right-of-way notify the Commission.

Annual projects the Commission was involved with included the semi-annual Adopt-a-highway clean-up along Rt. 12, and the yearly monitoring of the LCIP (Land Conservation Investment Program) easements held by the town.

The Commission also sponsors Green-up day the first Saturday in May of each year. Many thanks to the people who volunteered their time picking up trash and to the local businesses and the VFW for their time and donations in providing a feed for the volunteers.

The Commission reviewed several wetlands applications that were submitted to the State of NH, Department of Environmental Services.

Respectfully submitted
Richard Holmes
Chairman

AMBULANCE DEPARTMENT

At the Charlestown Ambulance our goal is to provide top notch care to our patients, and support our community and neighbors. In 2011 we had another busy year in Charlestown. We were also able to provide mutual aide coverage for our neighbors, as they have done for us. In addition, the ambulance personnel participated in many community activities over the past year.

Some of our volunteer activities consist of participating in the Memorial Day Parade, supporting a reenactment at the Fort at #4, Charlestown's first Public Safety Day, Touch-A-Truck, Stuff an Ambulance for the Charlestown food shelf, and the second grade Kids & Cops program at our two elementary schools. It was a pleasure working next to members of all ages in our town, and to give back to the community!

Again we would like to thank everyone for their donations to the ambulance service and continued support of our yearly fundraiser. These funds allow us to purchase specialized equipment, training supplies, and other items that benefit the service and our town. The lovely notes and cards sent to us by patients and their families are appreciated and serve as reminders of why we do what we do. It's because of you, our neighbors, that we strive to provide the best possible care. It is always a pleasure to serve the town, provide patient care, and participate in community activities. We look forward to another successful year and wish everybody a healthy and safe 2012.

Respectfully submitted,
Michelle Desilets, NREMT-Basic
Director of Operations
Charlestown Ambulance Service

POLICE DEPARTMENT

This year was our first in the new building and was a learning curve for us all. We learned that shoveling six inches of snow off from seventy-five feet of walkway a couple of times a shift was an unpleasant task at best and purchased a small, sidewalk snow blower from Reggie & Jan. We also learned that no matter how many signs there are that read "ONE WAY", folks are still going to come in the "out". I'm certain that as times go on, we'll work our way through these insignificant issues. As a Department, we've had a greater flexibility in how we are able to conduct business. One of the rooms at the new building is designated as a multi-purpose/multi-agency room and has seen use from several agencies as well as a meeting room for regional intelligence meetings and for training. We continue our Kids & Cops Program with the 2nd graders and hope to expand on this program this year with some new topics. Our statistical numbers stayed about the same as 2010 with over 6100 calls for service.

What's ahead? It is our hope that we can tap into some Grant money to help with a hard-wired booking room camera by the end of the year. We also plan to work on the downstairs portion of the building, dividing the section into a more permanent booking room and adding evidence and storage rooms.

We all look forward to the challenges of 2012 and thank you all for your continuing support.

Respectfully submitted,
Edward C. Smith
Police Chief

FIRE DEPARTMENT

During 2011 the Fire Department responded to 169 calls. Forty-six of those calls were related to MVA (Motor Vehicle Accidents), representing slightly under a third of the department's activity. An additional 13 calls were building fires. Thirty-five calls were for a variety of alarms. The Fire Department responded to six cover assignments during 2011 in neighboring towns. The remaining calls fall under a variety of categories to include, downed wires, electrical hazards, flammable liquid spills, assistance to the ambulance, chimney fires, public assist calls, etc. The Forest Fire season was relatively quiet this year, primarily due to the abundance of rain we received.

We did however have two major structure fires. The first one was at 3:00 am on the morning of April 30 at 187 Michael Avenue. First arriving units found the entire second floor of a two story single family residence fully involved with fire through the roof, reaching several feet into the sky. We laid down 1,200 feet of large diameter hose straight up Michael Avenue to the first Engine on the scene. Because of the tenuous nature of the water supply, we decided to secure a second source of water for the scene. This was accomplished by requesting a Tanker Shuttle (numerous tanker trucks) with additional pumper trucks and manpower, from our neighboring communities. This request was flawlessly executed by the SWNHFMA (South Western New Hampshire Fire Mutual Aid) dispatch and the responding fire companies. Within minutes Mutual Aid companies began arriving with the additional help we needed. The fire was brought under control allowing for some personal family items to be saved. It was the first real test for Charlestown's new 54 Engine 1.

The second major structure fire occurred at 2:00 pm on a hot August 2nd afternoon, on the Wheeler Rand Road in North Charlestown. With heavy black smoke visible from Route 12, a responding Charlestown fire officer asked SWNHFMA for an immediate second alarm upgrade. Upon arrival on the scene, we found the garage totally engulfed in flames and the roof completely gone. Fire had spread into the house and was rapidly advancing through the home. Again SWNHFMA (South Western New Hampshire Mutual Aid) dispatch and the responding fire companies flawlessly executed their assignments. The first engine to arrive on the scene was from the Claremont Fire Department. They immediately commenced their fire attack through the front door of the house and stopped the advance of the fire. Because we were outside the town's hydrant system, we needed to secure a water supply. Running out of water at this point in the fire would have been disastrous. Again, Mutual Aid set in motion the equipment, resources, and manpower necessary.

It should be noted that the Charlestown Fire Department's successes, in part, are due to the professional and dependable partners that assist the department numerous times every year. South Western New Hampshire Fire Mutual Aid dispatching and coordinating fire emergency responses for small towns like Charlestown is essential.

In conclusion, I would like to say that it is an honor to serve as your Fire Chief, and a privilege to have been part of such a group of professional fire fighters for the past 40 years. The coming year will offer more challenges, and the people of Charlestown need to know that their Fire Department is up to the task.

Respectfully yours,
Edward Blanc, Chief

EMERGENCY MANAGEMENT

During 2011 we continued to improve our ability to respond during emergencies by attracting a core of shelter volunteers and began training in the event of situations where residents would require temporary shelter. I spoke at a monthly meeting of the Charlestown Ecumenical Network as they are exploring what role they could play in assisting our efforts.

We opened the Emergency Operations Center (EOC) at the Fire Station twice during 2011 and were fully prepared to meet the needs of the community. The first event was the March 7th ice storm that closed down several roads and caused power outages in North Charlestown, the Hemlock Road area and South Charlestown. Water was supplied to households unable to get to the Fire Station plus a warming area set up for residents displaced by the storm. We provided hot coffee, charging stations for cell phones and had contact with other agencies if extended shelter was needed. The Highway Department made quick work of removing debris and re-opening roads and the power companies managed to restore power quickly.

The second event was the threat caused by Tropical Storm Irene and Charlestown was fortunate to escape with just minor damage to Patch Park, the boat landing and river banks. Our Emergency Operations team began meeting on August 26 and involved Town Highway and Water departments, the Selectboard, Fire Chief, Police Chief and Ambulance Director. On August 27th these departments organized their people and we were prepared for any emergency. While the Fire Chief did not put any men on duty, several volunteer firefighters stood ready to assist at the station. The storm was monitored at the EOC throughout Sunday and radio communications were tested. We were fortunate to escape Irene's impact that caused Vermont such damage and learned a lot from both our preparations and Vermont's experiences.

Our thanks go out to the EOC volunteers and its Sheltering Team who makes themselves available during emergency situations and participate in the year-round training.

Charles E. Baraly, Emergency Management Director
Ron Greenleaf, Assistant Director

HEALTH OFFICER

In 2011, I performed one licensed day care inspection, followed up on six complaints regarding malfunctioning septic systems and ten other health complaints ranging from overflowing trash bins to unsanitary living conditions. With the arrival of Tropical Storm Irene in August, I found myself following up on three complaints regarding mold in apartments where water had seeped in but, overall, I think our town faired pretty well during the storm.

I am working closely with the Public Health Network for Sullivan County to work on disaster plans for our region. On June 17, 2011, I participated in a Point of Distribution (POD) exercise at the Mount Sunapee State Lodge. During this exercise many volunteers from our region, who are members of the planning committee for the Public Health Network for Sullivan County, ran a practice drill in preparation for a mass distribution of any vaccines or medications that may be needed during a major illness outbreak. The exercise went very well and we were able to work out the areas of concern before a real disaster occurs. We are continuously looking for volunteers to participate in the Medical Reserve Corps, which is a pool of volunteers who receive professional training to help in emergency disasters or mass vaccinations. Please contact me if you are interested.

I work on a per diem or as needed basis so I don't have any set office hours but, if you should need to reach me for any reason, please feel free to call the Selectmen's office at 826-4400 and they will be sure to get a message to me.

Respectfully Submitted,
Patti Henderson, RN
Charlestown Health Officer

HEALTH & HUMAN SERVICES

Community Alliance of Human Services (CAHS) is pleased to provide a report on the activity within the Health and Human Services Department for Charlestown for the year ending December 31, 2011. During 2011 CAHS staff assigned to administer the Town's welfare program received more than 800 requests for town assistance from individuals living in Charlestown. Not all applicants requesting assistance were eligible to receive financial support from the Town. Staff consistently looked for alternative solutions when town assistance was not an option. The majority of 2011 contacts did not result in a formal application. In most instances staff was able to make referrals to other organizations and agencies that offered the needed resources without needing to access Town funds.

During the year staff also represented the Town at a variety of meetings and/or symposiums held around the State that addressed topics and legal issues related to administering assistance in New Hampshire. As a result staff were well aware of the myriad of programs and supports that might be accessed in lieu of direct assistance and could redirect applicants to those programs as appropriate.

Referrals were routinely made throughout the year to service providers that included:

- NH Department of Health and Human Services
- Southwestern Community Services
- Social Security Administration
- NH Employment Security
- Charlestown Food Pantry
- Charlestown Area Christmas Fund and Food Packages
- Local Churches
- SERVE New England (Food Co-op)
- Partners in Health
- Community Alliance Transportation and Volunteer Driver Programs

Ninety-three (93) Charlestown families received direct assistance with housing expenses, fuel bills, electric bills, medication and food during 2011. Applicants were encouraged to work out solutions or negotiate directly with utility companies, fuel companies, and landlords to make payment arrangements whenever possible, reducing dependence on Town assistance. Several residents also were able to repay the Town for the help they had received in the past.

CAHS appreciates the opportunity to provide administrative oversight of this program for Charlestown residents and we look forward to continuing our relationship with the Town for many years to come.

Respectfully submitted,
Alecia Farquhar
Town Welfare Administrator

FRIENDLY MEALS

2011 provided the Friendly Meals folks with another year of fun and good times together. We are enjoying our 24th year of breaking bread together every Tuesday and Thursday at approximately 11 o'clock at the Alstead Fire Station. People come from all the towns to enjoy delicious home cooked, full course meals cooked and served with love. The people who come enjoy being together and enjoy each others company. Many of those who come live alone and it feels good to be with others and have a good hot meal. The Friendly Meals is food for the body and their spirit.

We have an awesome crew of dedicated faithful volunteers from all the towns. Many have been volunteering for most of if not all of the 24 years. The volunteers prepare and transport the food, set up the meal site, do all the clean up, serve the meals, prepare all the meals on wheels, and then volunteers deliver the meals on wheels. These fantastic groups of dedicated caring people have brought much joy and love in to the lives of others.

In 2011 we provided 25,391 meals to individuals in all the five towns of the Fall Mountain area. We average delivering 170 to 180 meals each Tuesday and Thursday to people in all the towns. Many people are able to still stay in their homes and have good food because of the meals. The meals on wheels also provides someone stopping by to say hello and chat for a bit. They look forward to having a visitor and a good meal. We are thankful for all the time and love that goes into making all this happen twice a week.

The Friendly Meals is entirely supported by local donations. We do not receive any state or federal assistance, but we do get some government surplus. All donations are used to purchase food or supplies to serve the food. We are grateful for the many people and groups that donate to us and help make the Friendly Meals possible. The Friendly Meals like the Foodshelf has no administrative expenses.

We also appreciate the delicious fresh vegetables donated by the local farmers and growers, which the people loved. Fresh veggies are so healthy for our people and they taste so good.

We are also participating in the Feinstein Foundation Million Dollar Challenge Against Hunger for the 15th year. All monetary donations and each food donation will count toward the grant. The Challenge is from March 1 to April 30. We hope and pray we will do well.

We are so thankful to the Town of Alstead for the use of the Alstead Fire Station these 24 years and for the use of the building on Bragg Lane for our kitchen. It has been a wonderful gift that has touched the lives of so many people over these years. We are also grateful to the Town of Langdon for donating space adjacent to the Foodshelf for us to store the Friendly Meals food before we bring it to the kitchen in Alstead. It works so well.

Thank you for your continued support. Many people are blessed by the meals program. We are grateful for your caring and love for these 24 years. It means so much.

2012 will be another wonderful year together every Tuesday and Thursday.

Respectfully Submitted,
Mary Lou Huffling

FALL MOUNTAIN EMERGENCY FOOD SHELF

The beautiful spirit of generosity and caring was very much alive in 2011 in the Fall Mountain and surrounding area especially during the holiday season. It felt like a miracle to be part of the tremendous love and caring that was given to the Foodshelf and to those we serve.

In 2011 the number of people needing help with food was greater than ever. We had new families coming for help almost every day we were open. In spite of the low amount of food available at the NH Food bank and the rising cost of food, thanks to the love and generosity of so, so many people of all ages everyone who came to the Foodshelf left with a good supply of nutritious food and knowing that people care about their well being. In 2011, 9,843 times families came to the Foodshelf sites for food. These families included 33,459 individuals. We provided them with food for approximately 1,003,770 meals. We were also able to provide 913 families with Thanksgiving dinner boxes and 698 families with Christmas boxes. People were thrilled to receive the wonderful food filled boxes. Many left with tears in their eyes.

We and those we serve greatly appreciate our towns for their support. We are grateful to the towns of Langdon and Charlestown for providing space for our sites. Both sites serve us and our clients well. They are very accessible for clients and for the truck loads of food we bring in. They are a gift that helps so many. We appreciate the other Town's donations helping with the purchase of food. It is so heartwarming to think of the many, many local families and individuals, local businesses, churches (many who do a monthly food collection), organizations, our schools and their staffs, Girl Scouts, Boy scouts, 4-H Groups and others who did tremendous monetary and food collections. We couldn't have met the need without their tremendous support.

For the fourth year we had Grow a Row for the Foodshelf program. It was a tremendous success. So many local farmers and families regularly brought in a wide variety of fresh local grown vegetables and fruits. People were so excited to have fresh veggies and fruits to eat. Many families canned and/or froze some veggies and fruits for the winter. What a gift to so many of their neighbors. Local farmers and growers are already talking about their plans for fruits and veggies for the Foodshelf this year. It will be great. Local grown is the best.

We are benefiting greatly from a wonderful new program, Fresh Rescue, provided by Feeding America and Shaw's Supermarket. It has been such a blessing in this time of such great need. Also we are doing Fresh Rescue with Black River Produce. The Great Provider is always taking care of us and those we help.

Everything we do to help our neighbors at the Foodshelf is possible because of the tremendous love and dedication of our many volunteers who give so much of themselves and their time to helping others. Everyone works hard to make it all happen from trucking all the food, ordering, shopping, stocking shelves and freezers, helping the clients, and all that makes it all come together in a very positive way and everyone who comes to us needy gets a good supply of food.

For the 15th year we will once again be participating in the Feinstein Foundation Million Dollar Challenge Against Hunger. The challenge is from March 1 to April 30. All monetary donations and each donated food item counts as a dollar toward the proportional matching grant. People are always so generous during this time. It always helps us so much. Hopefully there will be many food drives. The food items add up quickly.

Thank you all for the support you have given us over these 30 plus years. 2012 will be another wonderful year of caring and helping our needy neighbors.

Respectfully Submitted,
Mary Lou Huffling

HCS – HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES

Report to the Town of

CHARLESTOWN

2011

Annual Report

In 2011, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Charlestown. The following information represents HCS's activities in Charlestown during the past twelve months.

Service Report

Services Offered	Services Provided
Nursing.....	1,066 Visits
Physical Therapy.....	361 Visits
Occupational Therapy.....	100 Visits
Medical Social Work	61 Visits
Home Health Aide	501 Visits
Child Health and Prenatal Care	11 Hours
Chronic Care	5,329 Hours
Health Promotion Clinics	30 Hours

Total Unduplicated Residents Served: 149

Prenatal and well child care, hospice services, regularly scheduled "Nurse Is In" clinics and Foot Care clinics are also available to residents. Town funding partially supports these services.

Financial Report

The actual cost of all services provided in 2011 with all funding sources is \$677,787.00.

These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 2012, we request an appropriation of \$24,500.00 to continue to be available for home care services in Charlestown.

For information about services, residents may call (603) 826-3322 or 1-800-541-4145, or visit www.HCSservices.org.

Thank you for your continuing support of home care services.

WEST CENTRAL BEHAVIORAL HEALTH
Affiliate of the Department of Psychiatry, Dartmouth Medical School

Dear Charlestown residents,

In fiscal year 2011, West Central Behavioral Health received an appropriation of \$7,350 from the Town of Charlestown. We are grateful for your contribution and pleased to inform you that it helped us provide free or discounted behavioral health services to residents of Charlestown who are uninsured or underinsured.

Last year, West Central Behavioral Health provided 5,897 hours of therapeutic services and \$45,568 in free or discounted care to 255 Charlestown residents, including 91 children and 164 adults.

We are committed to providing the highest quality mental health services to clients in our region, regardless of their ability to pay. To sustain our commitment to some of our most vulnerable neighbors, we are again asking the towns and cities we serve to support us in providing these essential services. To achieve this goal, we are requesting an FY2012 appropriation of \$7,350 from the Town of Charlestown.

West Central Behavioral Health is the state-designated Community Mental Health Center for Charlestown, as well as a broader area that includes Sullivan and southern Grafton counties. *Our mission is to reduce the burden of mental illness and improve the quality of life in our community. We commit ourselves to providing mental health services that are safe, effective, patient-centered, timely and efficient.*

Our clients suffer from a range of chronic disorders and illnesses, including psychosis, schizophrenia and bipolar disorder. Our clients also battle all forms of addiction, as well as anxiety, depression, divorce- or relationship-related stress and other debilitating---but highly treatable---conditions. We work with people of all ages in outpatient clinics, homes, nursing homes, correctional facilities, schools and residential supported living programs, offering a variety of counseling, psychiatric, case management and emergency services.

A contribution of \$7,350 for FY2012 will help West Central Behavioral Health continue serving the Charlestown residents who rely on our services. Thank you for your support.

Sincerely,

Heidi Postupack
Director of Development
West Central Behavioral Health

BUILDING / FIRE INSPECTOR

As Building / Fire and Deputy Health Inspector it has been a pleasure to work with the citizens of Charlestown. In general the citizens comply with the rules and regulations of ICC and cooperate in obtaining permits through the Selectboard's Office. A list of rules and permit fees are available to anyone. The State ICC books are available for review in the Selectboard's Office and the Library for interested parties.

The Town of Charlestown is a member of ICC (International Code Council), The National Fire Protection Association (NFPA). National Electrical Code and NH Building Official Association.

In 2011 there were 101 Building Permits issued for additions, alterations and renovations to residential and commercial structures. Several permits were issued for upgrading of electrical services and plumbing. Three permits were issued for construction of frame homes and several permits for manufactured homes. I work closely with contractors, electricians and plumbers to bring all structures up to State and IRC/IBC codes. I attended code update meetings as they became available. We adopted the updated codes 2009 and also NEC 2011.

As of January 1st, 2011 it will be required that all manufactured housing new and old being moved or re-located in town will require hard wired smoke detectors with battery back-up in each sleeping area and hallways, CO detectors will also be required.

It is now mandatory to file an application to install oil burning equipment (RSA 153:5). All new outdoor wood boilers, pellet stoves, and indoor wood, pellet stoves require a fire inspection permit. Additionally, inspections for foster/day care and Town buildings are done on a regular basis.

We issued several oil burner permits, indoor and outdoor pellet stove permits and permits were taken out for foster/day care and other types of fire inspections. Permit fees in 2011 brought in \$5,360.72 to offset the costs associated with building inspections.

Please note that any new homes, additions, basement finish or interior closed wall construction with rough plumbing or electrical concealed, must be inspected before the wall finish is installed. A final inspection is required before occupancy.

FIRE RAPID ENTRY SYSTEM (Knox Box) has been added as a requirement to new two-family, multi-family and commercial buildings.

The position of Building Inspector/Code Enforcement Officer is part-time only. As such, I am available two days each week in the office, Mondays and Wednesdays from 4:00 PM to 6:00 PM. For inspections, I'm usually available most days by calling the office, with follow up on the same day or next day by leaving a message at 826-4400.

Respectfully submitted,
Jon B. LeClair
Building/Deputy Health/Fire Inspector

PLANNING BOARD

The Planning Board met a total of 17 times during 2011, which was the quietest year in recent memory in terms of development activity in Charlestown. The number of development applications remained low; no doubt the result of the continued economic downturn that has been felt nationwide. In total, the Board considered 15 different applications in 2011 including:

- 1 two-lot subdivision;
- 6 site plan review applications; 3 for new businesses in existing buildings, 2 for the expansion of existing facilities and 1 new industrial building;
- 4 sign permits;
- 4 boundary adjustments among existing lots

The Planning Board is proposing one amendment to the Zoning Ordinance on this year's ballot which would clarify and update the Town's sign regulations. Much of this amendment simply reorganizes the existing regulations to make them more coherent and clear. There are, however several substantive changes including:

- Temporary signs for civic, community and charitable events would no longer require a permit if erected not more than two weeks prior to the event,
- New provisions allowing standardized, off-premises directional signs for local businesses,
- Increasing maximum size of certain signs along high speed sections of Route 12 from 50 to 80 square feet provided certain conditions are met.

The Board would like to remind residents that if they plan a subdivision, boundary adjustment, commercial enterprise, home business, or would like to erect a sign, they should come to the Planning & Zoning office and get a copy of the appropriate town regulations and forms to guide their application.

The Planning Board meets at 7:00PM on the first and third Tuesday of each month in the Community Room at the Silsby Library/Municipal Building. All meetings are open to the public and citizen participation is encouraged. The Planning & Zoning office is located on the lower floor of the Bakery Building (11 Depot Street) and is open weekdays from 8:30 AM – 4:00 PM. The office phone number is 826-5368.

Charlestown Planning Board:

Robert Frizzell, Chair
Sharon Francis, Vice Chair
Steven Neill, Ex-Officio
Patricia Royce
Rosie Smith-Hull
Andy Jellie
Roger Thibodeau

Alternates:

Eric Lutz
Jim Jenkins

Planning & Zoning Staff:

David Edkins, Administrator
Regina Borden, Recording Secretary

BIRTHS 2011

CHILD'S NAME	DOB	PLACE OF BIRTH	PARENTS
Royce, Elyn Snow	1/2/2011	Claremont, NH	Royce, Tanner & April
Bascom, Ashlyn Jane	3/5/2011	Charlestown, NH	Bascom, Aaron & Moriah
Markham, Hendrix Joeseeph	3/29/2011	Keene, NH	Markham, Rafe & Tucker, Elizabeth
Spaulding, Christopher Liam	3/31/2011	Claremont, NH	Spaulding, Christopher & Tracy
Wood, Esme Fawn Louise	4/16/2011	Claremont, NH	Wood, Jeremy & Tandra
Meier, Kailey May	4/20/2011	Claremont, NH	Meier Jr, Robert & Catherine
Klebes, Ivy Winter	5/14/2011	Lebanon, NH	Klebes, Joshua & Diane
Pierson, Aubree Marie	6/1/2011	Keene, NH	Pierson, Christopher & Charlene
Greenleaf, Rebecca Diane	6/22/2011	Keene, NH	Greenleaf III, Ronald & Amanda
Mallory-Hartmann, Autumn Tessa	6/24/2011	Claremont, NH	Mallory, Kimberlee
Mallory-Hartmann, Serenity Star	6/24/2011	Claremont, NH	Mallory, Kimberlee
Bashaw, Chelsea May	6/25/2011	Keene, NH	Bashaw, David & Rebecca
Bactad, Malachi Riley	7/7/2011	Claremont, NH	Bactad, Neil & Takes, Alicia
Lambert, Cashton Nathan	7/14/2011	Peterborough, NH	Lambert, Nathan & Brittany
Allen, Danicka Elizabeth-Mae	7/21/2011	Claremont, NH	Allen, Jared & Beyor, Autumn
Levesque-Ramsey, Alexander Philip	7/22/2011	Claremont, NH	Levesque, Joseph & Ramsey, Jeri
Sawchik, Vyctoria Diamond Mary	7/28/2011	Claremont, NH	Sawchik, Alyssa
Nott, Chauncey Lemuel	7/28/2011	Claremont, NH	Nott, Lemeul & Hammond, Jessica
Bragg, Aurora Rose	8/16/2011	Claremont, NH	Bragg, Craig & Graboski, Zoe
Mitchell, Ember Aurora Bryson	8/20/2011	Concord, NH	Mitchell, Eric & Bryson, Tara
Dean, Rayden Angus	9/3/2011	Keene, NH	Dean, John & Kangas, Jennifer
Barry, Kayden Isaac	9/13/2011	Claremont, NH	Barry, Christopher & Karissa
Brehio, Madison Jane	9/15/2011	Claremont, NH	Brehio, Joshua & Christine
Richards, Daniel Scott	10/1/2011	Claremont, NH	Richards, Chelsea
Leclair, Bentley Joseph	11/7/2011	Keene, NH	LeClair, Joseph & Zehr, Megan
Clark, Madison Renee	11/14/2011	Keene, NH	Kennett, Angela
Adams-Paquin, Gabriel Hazard	11/18/2011	Claremont, NH	Paquin, Christopher & Adams, Emily

DEATHS 2011

DECEASED	DATE	PLACE
Wilder Jr, Raymond	1/1/2011	Titusville, FL
Grondin, Marjorie	1/12/2011	Charlestown, NH
Fisk, Cecil	1/13/2011	Springfield, VT
Nadeau, Gisele	1/16/2011	Claremont, NH
Coull, Joyce	1/29/2011	Claremont, NH
Kay, Frank	1/30/2011	Keene, NH
Bashaw, Carol	2/5/2011	Lebanon, NH
Tenney, Marlyne	2/17/2011	Springfield, VT
Cushman, Gloria	2/18/2011	Claremont, NH
Barnard, Pauline	2/18/2011	Unity, NH
Brown, Elizabeth	2/26/2011	Lebanon, NH
Thomas, Dorlo	3/13/2011	Westmoreland, NH
Ferland, Carol	3/24/2011	Concord, NH
Poellot, Helen	3/31/2011	Claremont, NH
Lamothe, Linda	3/26/2011	Lebanon, NH
Hicks Sr, Richard	4/9/2011	Charlestown, NH
Wenblad, Carl	4/20/2011	Charlestown, NH
Black Sr, Robert	4/25/2011	Charlestown, NH
Decker, Belinda	5/3/2011	Charlestown, NH
Blake, Frank	5/8/2011	Springfield, VT
Wallace, Kathleen	5/29/2011	Keene, NH
Greenwood, Herbert	6/5/2011	Lebanon, NH
Melillo Sr, Michael	6/9/2011	Charlestown, NH
Patterson, Marion	6/10/2011	Claremont, NH
Moore, Michael	7/12/2011	Charlestown, NH
Martin, Florence	7/17/2011	Unity, NH
Bennett, Robert	8/17/2011	Charlestown, NH
Sylvester, Theodore	8/20/2011	Hartford, VT
Cuthbert, Corinne	8/28/2011	Springfield, VT
Beaudry, Ethel	9/12/2011	Claremont, NH
Mundle, Carole	10/22/2011	Lebanon, NH
Jefts, Russell	11/2/2011	Newport, NH
Crossman, Christopher	11/28/2011	Charlestown, NH
Bashaw, Patricia	12/10/2011	Claremont, NH
Johnson, Irene	12/15/2011	Claremont, NH
Tidd, Edward	12/21/2011	Charlestown, NH

MARRIAGES 2011

SPOUSES	RESIDENCE	PLACE OF MARRIAGE	DATE
Simpson, Jared C Haynes, Sarah J	Circle Pines, MN Charlestown, NH	Plainfield, NH	1/8/2011
Flaig, Richard J Paskerta, Alicia L	Charlestown, NH Charlestown, NH	Lebanon, NH	05/21/2011
Ventura, Marino Furman, Abigail A	Charlestown, NH Charlestown, NH	Walpole, NH	5/22/2011
Neilsen, William G Grasso, Amanda J	Walpole, NH Charlestown, NH	Cornish, NH	6/2/2011
Wilkins, William T Eno, Amy B	Charlestown, NH Charlestown, NH	Unity, NH	6/18/2011
Shepard, Michael L Aldrich, Tiffany L	Charlestown, NH Charlestown, NH	Claremont, NH	7/2/2011
Lashway, Brian E Lawrence, Lisa K	Charlestown, NH Charlestown, NH	Bartlett, NH	7/9/2011
Lacasse Jr, Paul D King, Shelly E	Charlestown, NH Charlestown, NH	Croydon, NH	7/16/2011
St Pierre, Jacob E Neuhausser, Kaylee A	Charlestown, NH Charlestown, NH	Charlestown, NH	8/13/2011
Durnford, James M Blodgett, Darcie A	Dover, NH Dover, NH	Hanover, NH	8/20/2011
Hammond, Scott G Vance, Rachel A	Charlestown, NH Charlestown, NH	Croydon, NH	9/10/2011
Glynn, Norman J Pillsbury, Laura L	Charlestown, NH Charlestown, NH	Hampton, NH	9/15/2011
Baker, Mark A Bigelow, Amber A	Charlestown, NH Charlestown, NH	Charlestown, NH	09/17/2011

MARRIAGES 2011

SPOUSES	RESIDENCE	PLACE OF MARRIAGE	DATE
Daignault, Ray M Weck, Debra A	Charlestown, NH Charlestown, NH	Claremont, NH	10/15/2011
Bush, Joshua A Davis, Heather I	Charlestown, NH Charlestown, NH	Lempster, NH	10/29/2011
Wallace, Gary R Harlen, Debra J	Charlestown, NH Charlestown, NH	Claremont, NH	11/1/2011
Morel, Billy R Boughton, Melissa A	Charlestown, NH Charlestown, NH	Charlestown, NH	11/12/2011
O'Brien, William K McNamara, Shanna H	Charlestown, NH Charlestown, NH	Swanzy, NH	11/19/2011
Tingler, Sarah J Miguel Ibarra, Agustin A	Charlestown, NH Charlestown, NH	Charlestown, NH	12/24/2011
Twitchell, Donald E Meier, Dawn M	Charlestown, NH Charlestown, NH	Charlestown, NH	12/31/2011

WATER & WASTEWATER DEPARTMENT

The Water and Wastewater had a very productive year, many projects and maintenance issues have been completed. Water Quality is very high on both ends of the spectrum. From drinking water purity to the discharge back to nature.

Projects Completed in 2011:

- Added five new fire hydrants.
- Replaced three fire hydrants.
- Flushed hydrants twice this year.
- Installed one meter pit.
- Repaired water leak on Huntley Ave.
- Repaired water leak on Chestnut Hill Drive.
- Repaired two water leaks on Almar Street.
- Repaired water leak on Kinson Lane, Briggs Hill Road.
- Repaired water leak on Acworth Road.
- Repaired water leak on Snumshire Lane.
- Repaired water leak on Garden Street.
- Responded to five customer leaks and three frozen lines.
- Cleaned high pressure jetted west side sewer mains.
- Cleaned high pressure jetted some east side sewer mains.
- Three new water connections.
- One new sewer connection.
- Responded to 62 customer work requests.
- Produced 19,307,353 cubic feet of water or 144,419,000 gallons of water.
- Reclaimed, treated and put back to nature 96,274,000 gallons of wastewater.
- Passed all water and wastewater testing and toxicities.
- Wastewater treatment average with 99.0% pollution removal.
- Passed all water and wastewater compliance inspections and reports.
- Backflow Prevention Program 2011 complete and updated.
- Spill Prevention Plan 2011 complete and updated.
- Collection System evaluation and documentation for CMOM (Collection Maintenance and Operations Manual) EPA regulations complete 2011.
- Emergency action plan and CMOM program accepted by EPA & DES.
- Inspections of Charlestown water dams 2011 good shape.
- New 6" water line on Meadow Road to Almar Street is complete.
- Arsenic removal system is performing well in North Charlestown.
- New Drinking Water Booster Station and service along North Hemlock Road.

Respectfully Submitted,
David P. Duquette
Superintendent Water and Wastewater

BALANCE SHEET
WATER & WASTEWATER FUNDS

December 31, 2011

	<u>Beginning of Year</u> Water	<u>End of Year*</u> Water	<u>Beginning of Year</u> Wastewater	<u>End of Year*</u> Wastewater
<u>Assets</u>				
Cash & Equivalents	\$ 149,829	\$ 335,541	\$ 2,125	\$ 145,034
Investments	8,859	-	869	-
Receivables - rents	50,238	76,063	49,156	82,312
Interfund Receivable	146,098	-	-	-
Other Receivables	-	-	-	-
Prepaid Items	-	-	-	-
Total Assets	<u>\$ 355,024</u>	<u>\$ 411,604</u>	<u>\$ 52,150</u>	<u>\$ 227,346</u>
<u>Liabilities & Fund Balance</u>				
Accounts Payable	\$ 741	\$ -	\$ 5,028	\$ -
Interfund Payable	-	118,227	130,416	281,177
Deferred Revenue	-	-	-	-
Total Liabilities	\$ 741	\$ 118,227	\$ 135,444	\$ 281,177
<u>Fund Balance</u>				
Reserved for Encum	-	4,696	-	701
Unreserved Fund Bal	354,283	288,681	(83,294)	(54,532)
Total Fund Balances	\$ 354,283	\$ 293,377	\$ (83,294)	\$ (53,831)
Total Liabilities & Fund Balances	<u>\$ 355,024</u>	<u>\$ 411,604</u>	<u>\$ 52,150</u>	<u>\$ 227,346</u>

* These figures subject to audit

WATER DEPARTMENT

Balance on hand January 1, 2011 – Money Market	\$	149,829.83
Banknorth - Savings		8,859.50
		\$ 158,689.33

Deposits:

Rents - Current	\$	289,722.10
Rents - Prior Years		22,657.08
Rents Paid in Advance/Overpaid		90.13
Interest on Delinquent Accounts		2,731.52
Connections - Current		2,072.50
Meters - Current		1,191.84
Interest on Investments		1,266.31
Banknorth - Savings account closed		8,870.78
Returned checks & other bank fees		60.15
TOTAL	\$	328,662.41
	\$	487,351.74

Disbursements:

Public Works Administration	\$	2,159.04
Clerical		5,996.44
Treasurer		1,250.00
Water Commissioners		3,300.00
Water Collector		3,063.58
Admin. Health/Disability Ins		1,933.07
Admin. FICA/Medicare		1,188.97
Admin. Retirement		1,161.41
Admin Dental		183.62
Software Support		1,885.37
Educational Programs		858.00
Office Supplies, Equip, Comp		837.76
Postage		1,159.00
Water Tests		3,572.65
Salaries Full Time		77,859.50
Salaries Part Time		1,573.39
Overtime		5,301.74
Health/Disability Insurance		26,397.55
FICA/Medicare		6,108.95
NH Retirement		7,982.56
Unemployment/Workers' Comp		2,214.98
Dental Insurance		553.47
Audit		2,200.10
Mowing		3,577.40

Telephone	4,950.67	
Heating Oil/Propane	5,407.78	
Electricity	32,364.44	
Building Maintenance	3,303.35	
Property, Vehicle Insurance	4,371.46	
Dues/Fees/Courses	400.00	
Equipment	3,236.16	
Gasoline	5,040.98	
Vehicle Maintenance and Repair	1,051.37	
Uniforms	1,314.86	
General Expenses	2,543.46	
Safety Equipment	671.24	
Arsenic Filtration System	7,453.41	
Meter Installation & Repair	5,080.32	
Line Installation & Repair	7,425.79	
Fire Hydrant Replacement	4,500.00	
Alarm Monitoring	686.65	
Plant Maintenance & Repair	4,926.54	
Chemicals	13,020.01	
Booster Station Maintenance	1,047.00	
Dam Maintenance	1,150.00	
Debt Principal/Interest	61,005.00	
Capital Projects	78,081.68	
Total 2011 Expenses	\$ 411,350.72	
2010 Expenses paid in 2011	740.79	
	\$ 412,091.51	
Reimbursed to General Fund	\$ 152,407.64	
Due to General Fund	\$ 118,227.00	
Money Market - December 31, 2011		\$ 335,541.00
Rents billed out in 2011 (less abatements)	\$ 338,316.38	
Connections, jobs, etc. billed (less abatements)	\$ 3,344.34	

WASTEWATER DEPARTMENT

Balance on hand January 1, 2011 - Money Market	\$	2,125.39
Banknorth - Savings		869.37
		\$ 2,994.76

Deposits:

Rents - Current	\$	236,265.47
Rents - Prior Years		17,363.51
Rents - Paid in Advance/Overpaid		82.24
Interest on Delinquent Accounts		1,599.67
Connections - Current		894.00
Dumping Fees – Current		3,793.00
Interest on Investments - less fees		207.32
Banknorth - Savings account closed		870.75
	\$	261,075.96
	\$	264,070.72

Disbursements:

Public Works Administration	\$	2,159.04
Clerical		6,282.30
Treasurer		1,250.00
Sewer Commissioners		3,300.00
Sewer Collector		3,063.58
Salaries Full Time		49,077.27
Overtime		2,203.99
Health/Disability Insurance		19,545.68
FICA/Medicare		4,915.51
NH Retirement		6,036.75
Dental Insurance		542.93
Unemployment/Workers' Comp		1,038.04
Audit		2,200.09
Mowing		3,577.29
Telephone		3,859.66
Lab Fees		5,850.03
Electricity		34,700.66
Heating Oil		14,999.72
Building Maintenance		4,450.31
Software Support		1,800.88
Property, Vehicle Insurance		3,716.62
Educational Programs		780.00
Line Installation & Repair		2,776.90
Alarm Monitoring		449.37
Office Supplies		837.77
Postage		1,159.00
Equipment		790.47
Gasoline		3,360.63

Lagoon Maintenance	3,691.22	
Vehicle Maintenance & Repair	699.72	
Uniforms	800.13	
General Expenses	1,887.66	
Weed Kill	1,050.00	
Safety Equipment	105.68	
Debt Principal/Interest	63,495.00	
Tests	2,679.09	
Chemicals	3,300.10	
Capital Projects	4,000.00	
Total 2011 Expenses	\$ 266,433.09	
2010 Expenses paid in 2011	5,028.30	
	\$ 271,461.39	
Reimbursed to General Fund	\$ 123,146.44	
Due to General Fund	\$ 281,177.00	
Money Market - Dec. 31, 2011		\$ 145,034.00
Rents billed out in 2011 (less abatements)	\$ 287,249.43	
Connections, jobs, billed (less abatements)	\$ 6,077.00	

NOTES

