

2010 ANNUAL REPORT



Town of Charlestown
New Hampshire

ANNUAL REPORTS

Of the Selectboard
And
Other Town Officers

CHARLESTOWN, N.H.



For the Year Ending
December 31, 2010

"The Town of Charlestown prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) The Town of Charlestown is an equal opportunity provider and employer."

TABLE OF CONTENTS

Abatements.....	26
Ambulance Department.....	62
Auditor's Report.....	22
Births.....	65
Budget 2011.....	10
Building Inspector/Deputy Health Officer.....	60
Cemetery Department.....	46
Comparative Statement of Appropriations & Expenditures.....	18
Conservation Commission.....	55
Deaths.....	66
Department of Revenue Administration – 2010 Tax Rate.....	17
Detailed Statement of Expenditures.....	33
Emergency Management.....	64
Fire Department.....	63
General Fund Balance Sheet.....	20
Health Officer.....	59
Health & Human Services.....	58
Heritage Commission.....	53
Historical Society.....	54
Home Health Care, Hospice & Community Services.....	57
Librarian's Report.....	47
Library Trustees' Report.....	50
Library Trustees Treasurer's Report.....	48
Marriages.....	68
Office Hours/Meeting Dates/Holiday Schedules.....	2
Planning Board.....	56
Police Department.....	61
Recreation Committee.....	51
Schedule of Town Owned Property.....	21
Selectboard.....	1
Statement of Debt.....	19
Summary Inventory of Valuation.....	12
Tax Collector.....	24
Town Clerk.....	28
Town Meeting 2010 Minutes.....	13
Town Meeting 2011 Deliberative Session.....	9
Town Officers & Committees.....	3
Town Warrant – 2011.....	6
Treasurer's Report.....	29
Tree Committee.....	52
Trustees of Trust Funds.....	42
Wastewater Department.....	74
Water Department.....	72
Water/Wastewater Fund Balance Sheet.....	76
Water/Wastewater Superintendent's Report.....	71

REPORT OF THE SELECTBOARD

Without question, the highlight of 2010 from a municipal standpoint was the completion of the long needed new building for our Police Department. After several years and the evaluation of numerous proposals the Board feels that the Town and its voters got it right in developing a plan for the right building at the right cost. Originally planned as a “bare bones” building at a cost of \$350,000, the Town benefited from donations totaling well over \$100,000 in additional cash, materials and labor from over 55 residents, businesses and organizations which helped us to add a number of important upgrades that will allow the building to meet the Department’s needs for many years to come. The Selectboard extends its sincere thanks to all who provided the additional support that made this fine new facility possible.

A second major project undertaken by the Town in 2010 was the replacement of the Fling Road Bridge over Clay brook. This project is funded almost completely with state funds and cost the Town’s property tax payers virtually nothing. Unfortunately, the project did not progress as quickly as planned and will not be completed until the spring of 2011. However once complete it will restore an important link in the Town’s highway system.

Other significant infrastructure projects included the replacement of water mains on the upper portion of Old Claremont Road and the continuation of drainage and paving work in the Beaudry Development. We are hopeful that paving can be completed in both areas in 2011.

Looking forward to 2011, we are planning a Town-wide revaluation of all real estate for tax assessment purposes. Not only is such a project required by State law every 5 years, it is also important to keep property tax assessments fair and equitable for all tax payers. Unlike previous revaluations, the 2011 project will consist of a statistical update of property values based on sales over the past several years rather than a full “measure and list” of all properties. This methodology can be done at a cost of about one quarter of a full measure and list project and will still result in updated property values that accurately and fairly reflect the current market. We expect that a full measure and list revaluation will be necessary in 2016 at a cost in excess of \$200,000 and are therefore recommending a warrant article establishing a capital reserve fund for this purpose to avoid the significant tax impact of raising the entire amount in a single year.

Despite a number of factors that are beyond our control we have endeavored to present a lean and frugal budget for 2011. Among the additional costs beyond our control are the mandatory revaluation, increases in the cost of insurance, operating and maintenance costs for the new police station and, of particular concern, the downshifting of certain State costs to the Town. All in all, the proposed operating budget is up just under 4% for 2011 however even if all special warrant articles are adopted, the total town appropriations we propose will be lower than in 2010 which should result in a lower Town tax rate.

In closing we wish to thank all of the volunteers who give of their time to serve on the Town’s various boards and committees as well as the Town staff for their hard work and dedication. We hope that the entire Town joins us in giving these individuals the thanks they deserve.

Brenda Ferland, Chair

Steve Neill

Doug Ring

OFFICIAL OFFICE HOURS/MEETING DATES

SELECTMEN'S OFFICE (Bakery Building)

Weekdays: 8:00 A.M. to 4:00 P.M., except holidays

MEETINGS: first and third Wednesday, 7:00 P.M.

Tel. 826-4400

Fax 826-3709

TOWN CLERK/TAX COLLECTOR'S OFFICE

Monday: 8:00 A.M. to 1:00 P.M. and 1:30 to 6:00 P.M.

Tuesday through Friday: 8:00 A.M. to 1:00 P.M. and

1:30 to 4:00 P.M., except holidays – Library/Municipal Bldg

Tel. 826-5821

BUILDING DEPARTMENT (Bakery Building)

Monday and Wednesday: 4:00 P.M. to 6:00 P.M.

Tel. 826-4400

HEALTH AND HUMAN SERVICES (Library/Municipal Bldg)

Tuesday and Thursday: 8:30 A.M. to 1:00 P.M.

Other days on-call

Tel. 826-5266

1-800-894-8400

PLANNING BOARD OFFICE (Bakery Building, downstairs)

Monday through Friday: 8:00 A.M. to 4:00 P.M.

MEETINGS: first and third Tuesday, 7:00 P.M. (Community Room)

Tel. 826-5368

Fax 826-3709

TRANSFER STATION

Tuesday, Friday and Saturday: 8:00 A.M. to 4:30 P.M.

Wednesday: 9:30 A.M. to 6:00 P.M.

Tel. 826-3201

CONSERVATION COMMISSION (Community Room)

MEETINGS: third Monday of each month: 7:00 P.M.

RECREATION COMMITTEE (Bakery Building, downstairs)

MEETINGS: first Tuesday of each month: 7:00 P.M.

EMERGENCY PHONE NUMBERS

Police, Ambulance and Fire – 911

(Police Department – non-emergency – 826-5747)

2011 HOLIDAY SCHEDULE

Friday December 31 – New Years Day (Observed)

Monday September 5 – Labor Day

Monday February 21 – Presidents Day

Thursday November 24 – Thanksgiving Day

Monday May 30 – Memorial Day

Friday November 25 – Day after Thanksgiving

Monday July 4 – Independence Day

Monday December 26 – Christmas (Observed)

TOWN OFFICERS AND COMMITTEES

Selectboard	Steven Neill	2011
	Douglas Ring	2012
	Brenda Ferland, Chair	2013
Health & Human Services	Community Alliance	
Chief of Police	Edward C. Smith	Appointed
Animal Control Officer	Police Dept	Appointed
Treasurer	Joan Kuncik	2012
Town Clerk/Tax Collector	Debra J. Clark	2011
Office Manager	Jessica Dennis	Appointed
Health Officer	Patricia Henderson	Appointed
Building Inspector	Jon LeClair	Appointed
Deputy Building Inspector/ Deputy Health Officer	Bud Von Ahnen Jr.	Appointed
Moderator	Albert St. Pierre	2012
Supervisors of Checklist	Nancy Houghton	2011
	Joan Kuncik	2012
	Vacant	2014
Administrative Assistant to Selectboard/ Planning & Zoning Administrator	David M. Edkins	Appointed
Highway/Transfer Station Superintendent	Keith Weed	Appointed
Water/Wastewater Superintendent	David Duquette	Appointed
Trustees of Trust Funds	Barbara M. Jones	2011
	Patricia Royce	2012
	William Sullivan	2013
Cemetery Trustees	Aare Ilves	2011
	Anton Zutter	2012
	Victoria Sargent	2013

TOWN OFFICERS AND COMMITTEES

Librarian	Sandra Perron	Appointed
Assistant Librarian	Holly Shaw	Appointed
Library Trustees	James Fowler, Chair	2011
	Robin Forsaith, Treas.	2011
	Eric Lutz	2012
	Kara Lee	2012
	Sheila Beck, Vice Chair	2012
	Donna Campbell	2012
	Diana Bushway, Secretary	2012
Trustees-Medical Building Association	Kenneth Place	2011
	John Murray	2012
	Eric Lutz	2013
Fire Chief	Gary Wallace	2011
Ambulance Director	Michelle Desilets	Appointed
Emergency Mgt. Dir.	Charles Baraly	Appointed
Deputy Emergency Mgt. Dir.	Ronald Greenleaf	Appointed
Conservation Commission	Steven Neill	Ex-Officio
	Charles St. Pierre	2011
	Woodrow Prouty	2011
	Travis Royce	2012
	Richard Holmes, Chair	2012
	James Fowler	2013
	Steven Dumont	2013
Alternates	Michael Francis	2012
	Ann Tarmey	2013
Finance Committee	Patricia Royce	2011
	Thomas Minickiello	2011
	Robert Davis	2011
	Richard St. Pierre	2012
	David Richardson	2012
	Edna "Emmy" Green (Resigned)	2012
	Judith Baraly	2013
	Roger Thibodeau, Chair	2013
	Robert Beaudry	2013

TOWN OFFICERS AND COMMITTEES

Recreation Committee	Gabriel Bailey, Chair	2011
	Patrick Connors	2011
	Gerald Best	2011
	Arthur Grenier	2011
	Lynne Fisk, Secretary	2013
	Eric Murdoch	2013
	Doug Ring	Ex-Officio
Recreation Director	Craig Fairbank	Appointed
Highway Advisory Board	Frank McKane	2011
	Cedric Fisk	2011
	Barry Metcalf	2012
	David Richardson (Resigned)	2012
	Bruce Putnam, Chair	2013
	Thomas Minickiello (Resigned)	2013
Planning Board	Steven Neill	Ex-officio
	Robert Frizzell, Chair	2011
	Eric Lutz	2011
	Sharon Francis, Vice Chair	2012
	Patricia Royce	2012
	Roger Thibodeau	2013
	Andrew Jellie	2013
Alternates	Herb Greenwood	2011
	James Jenkins	2013
Zoning Board of Adjustment	Andrew Jellie, Vice Chair	2011
	Harold Ames	2011
	Terri Fisk, Chair	2012
	Kenneth Place	2012
	Kenneth Arkell, Secretary	2013
Heritage Commission	Douglas Ring	Ex-officio
	Wesley Van Velsor, Chair	2011
	Joyce Higgins	2011
	Eric Lutz, Secretary	2012
	Barbara Jones	2012
	Carol Clark	2013
	Walter Spilsbury, Jr	2013
Alternates	Aare Ilves	2013
Capital Improvement Committee	Brenda Ferland	2011
	Roger Thibodeau	2011
	Barry Metcalf	2012
	Robert Beaudry	2013
	Andrew Jellie	2013

**STATE OF NEW HAMPSHIRE
TOWN OF CHARLESTOWN
2011 ANNUAL TOWN MEETING WARRANT**

TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN, NEW HAMPSHIRE who are qualified to vote in Town affairs,

TAKE NOTICE AND BE WARNED that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on **Wednesday, February 9, 2011 commencing at 6:30 P.M. in the Town Hall at 19 Summer Street** and on **Tuesday, March 8, 2011 commencing at 8:00 A.M. in the Community Room at the Silsby Library/Municipal Building.** At the second session, voting on all warrant articles will be by Official Ballot commencing at 8:00 A.M. and concluding at 7:00 P.M. unless the Town Meeting votes to keep the polls open to a later time.

ARTICLE 1. To elect the necessary Town Officers for their respective terms.

ARTICLE 2. To see if the Town will vote to accept the reports of the various Town Officers and to take proper action thereon.

ARTICLE 3. To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$4,275,480 which represents \$3,558,055 for the Town operating budget, \$444,302 for the Water Fund operating budget and \$273,123 for the Sewer Fund operating budget.

Should this article be defeated, the default operating budget shall be \$4,167,176 which is the same as last year's budget*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

*The default budget represents \$3,448,683 for the Town operating budget, \$360,428 for the Water Fund operating budget, and \$358,065 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 4. To see if the Town will vote to authorize the Selectboard to enter into a 5 year lease-purchase agreement for the acquisition of a new ambulance at a total cost of \$187,300 and to raise and appropriate the sum of \$37,460 as the first year's payment toward said lease-purchase. Future annual payments in years 2-5 would be continue to be \$37,460. The lease-purchase agreement shall contain a non-appropriation or "escape" clause providing that should the scheduled lease payment not be appropriated in future years, the equipment will be returned to the lessor with no further obligations or liabilities on behalf of the Town. (Majority vote required.)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 5. To see if the Town will vote to raise and appropriate, by special warrant article, the sum of \$60,000 for the purpose of constructing and equipping a new building on Town owned land on Briggs Hill Road for the use of the Fall Mountain Emergency Food Shelf and other appropriate Town functions. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the building is completed or December 31, 2012, whichever is sooner.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 6. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of a reappraisal of all real estate in the town for tax assessment purposes, as required by law every 5 years and anticipated to take place in the year 2016, and to raise and appropriate the sum of \$25,000 to be placed in the fund.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 7. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of future Highway Heavy Equipment purchases and to raise and appropriate the sum of \$25,000 to be placed in the fund.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 8. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$6,800 for the continuation of the regularly scheduled transportation services provided by the Community Alliance of Human Services.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 9. To see if the Town will vote to raise and appropriate, by special warrant article, the sum of \$2,000 for the purpose of continuing the compilation and publication of an updated Town History. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the updated Town History is completed or December 31, 2012, whichever is sooner.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 10. To see if the Town will vote to increase the Optional Veterans Tax Credit from the current \$250 to \$400 pursuant to the provisions of RSA 72:28. The qualifying criteria for said exemption shall remain unchanged as specified in said statute.

ARTICLE 11. To see if the Town will vote to convert the Town's elected Recreation Committee to an appointed Recreation Commission, in order to comply with the provisions of RSA 35-B. Said Commission shall consist of 9 members including one ex-officio Selectboard member. This article, if adopted, will take effect after the next annual town meeting in 2012.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$3,000 for aquatics classes for Charlestown seniors at the Edgar May Recreation Center in Springfield, VT. **(By Petition)**

The Selectboard does not recommend this appropriation.

The Finance Committee does not recommend this appropriation.

ARTICLE 13. Shall the Town vote to authorize the selectboard to place the ambulance service out for bid to ensure a higher percentage of answered calls, a more timely response in answering the calls, with a result of cost savings and improved service for the town. **(By Petition)**

ARTICLE 14. To transact any other business that may legally come before the meeting.

Given under our hands and seal this 31st day of January 2011.

Charlestown Selectboard

Brenda Ferland, Chair
Steven A. Neill
Douglas Ring

**TOWN DELIBERATIVE MEETING
CHARLESTOWN, NEW HAMPSHIRE**

February 9, 2011

To the inhabitants of the Town of Charlestown, New Hampshire who are qualified to vote in Town Affairs,

Take notice and be warned that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on Wednesday, February 9, 2011 commencing at 6:30 PM in the Town Hall at 19 Summer Street and on Tuesday, March 8, 2011 commencing at 8:00 AM in the Community Room at the Silsby Library/Municipal Building. At the second session, voting on all warrant articles will be by Official Ballot commencing at 8:00 AM and concluding at 7:00 PM unless the Town Meeting votes to keep the polls open to a later time.

Albert St. Pierre, Moderator, opened the meeting with the Pledge of Allegiance. He read his rules for the meeting and then introduced the town officials at the two head tables, our road agent, our two local representatives to Concord and reporters from the local papers. Mr. St Pierre then read the opening paragraphs of the warrant and opened consideration of the articles.

ARTICLE 1. No discussion as this article is automatically on the Official Ballot.

ARTICLE 2. Presented and seconded as read. Albert St. Pierre recognized four former town officials that had passed since the last town meeting, Carol Bashaw-, ballot clerk, Charlene Comstock-town clerk-tax collector, Cecil Fisk-moderator and Robert Stone-moderator, selectboard member. He wanted to recognize their service to our town in past years.

ARTICLE 3: Presented and seconded as read.

An amendment to the budget was presented and seconded, to increase the total budget by \$5,000 to \$4,280,480. This sum represents \$3,563,055 for the Town operating budget, \$444,302 for the Water Fund operating budget and \$273,123 for the Sewer Fund operating budget. A voice vote on the amendment passed. The Moderator closed consideration of the article after discussions.

ARTICLES 4 THROUGH 13: Presented and seconded as read with the Moderator closing consideration of the articles after discussions.

ARTICLE 14: Robert Beaudry wanted to remind everyone of the Fall Mountain School District's deliberative meeting at 6:30 PM on February 10, 2011.

Moderator, Albert St Pierre, adjourned the 2011 Charlestown Deliberative Meeting at 8:45 PM, after asking if there was any other business to come before the meeting.

A true copy, Attest:



Debra J Clark
Town Clerk

BUDGET FOR 2011

	BUDGET 2010	ACTUAL 2010	BUDGET 2011
<u>GENERAL GOVERNMENT</u>			
Executive	94,372	91,294	103,782
Election Reg. & Vital	4,640	4,174	4,346
Financial Administration	245,598	242,170	261,280
Revaluation of Property	-	-	65,800
Legal Expense	7,000	16,911	7,000
Personal Administration - Health Reimbursement	55,602	46,522	-
Planning & Zoning	49,142	47,531	52,315
General Government Buildings	137,019	126,118	165,611
Cemeteries	86,363	78,781	84,841
Insurance	44,500	46,893	50,900
Advertising & Reg. Assoc	15,472	13,574	14,258
Total General Government	739,708	713,968	810,133
<u>PUBLIC SAFETY</u>			
Police Department	581,271	567,740	649,979
Ambulance	92,460	80,958	95,295
Fire Department	137,618	146,410	143,262
Building Inspection	15,997	12,909	13,841
Emergency Management	750	840	1,500
Total Public Safety	828,096	808,857	903,877
<u>PUBLIC WORKS</u>			
Highways & Streets	1,039,962	1,036,706	1,085,715
Street Lighting	27,500	28,069	27,800
Trees	1,500	1,411	2,031
Solid Waste Disposal	252,467	208,915	244,199
Total Public Works	1,321,429	1,275,101	1,359,745
<u>HEALTH & WELFARE</u>			
Pest Control	1,000	783	1,000
Health Agencies	50,401	48,019	56,565
Administration & Direct Assist	56,350	65,599	68,493
Total Health & Welfare	107,751	114,401	126,058
<u>CULTURE & RECREATION</u>			
Recreation	50,329	43,943	68,493
Library	112,149	109,238	113,510
Heritage Commission	3,000	3,127	3,500
Total Culture & Recreation	165,478	156,308	185,503
<u>CONSERVATION</u>	600	543	600
<u>DEBT SERVICE</u>	13,000	2,481	13,000
<u>CAPITAL EXPENDITURES</u>	246,430	209,390	173,632
<u>TOWN BUDGET</u>	3,318,126	3,281,049	3,572,548
<u>ARTICLES RECOMMENDED</u>	370,300	370,300	156,260
<u>SEWER</u>	357,530	343,747	273,123
<u>WATER</u>	359,893	330,182	444,302
<u>TOTAL of 3 FUNDS</u>	\$ 4,405,849	\$ 4,325,278	\$ 4,446,233

BUDGET FOR 2011

	BUDGET 2010	ACTUAL 2010	BUDGET 2011
<u>SOURCES OF REVENUE</u>			
<u>TAXES</u>			
Land Use Change Taxes	1,000	-	1,000
Timber Taxes	4,300	4,765	4,000
Payment in Lieu of Taxes	11,000	12,263	13,000
Interest & Penalties on Delinquent Taxes	128,000	142,049	140,000
Excavation Tax	2,600	2,602	3,000
<u>LICENSES, PERMITS & FEES</u>			
Business Licenses & Permits	1,745	1,245	1,300
Motor Vehicle Permit Fees	700,000	644,859	650,000
Building Permits	12,000	13,561	10,000
Other Licenses, Permits & Fees	8,000	9,929	9,500
From Federal Government	-	-	
<u>FROM STATE</u>			
Shared Revenues	-	-	-
Meals & Rooms Tax Distribution	217,768	217,768	217,768
Highway Block Grant	143,367	143,367	159,698
State/Federal Forest Land Reimbursement	2,260	2,260	2,300
Other (Including RR Tax)	56,570	93,497	42,935
<u>CHARGES FOR SERVICES</u>			
Income from Departments	250,000	300,694	250,000
Other Charges	-	-	-
<u>MISCELLANEOUS REVENUES</u>			
Sale of Municipal Property	-	43,604	16,000
Interest on Investments	910	898	1,000
Other - Rent	5,350	5,437	5,300
<u>INTERFUND OPERATING TRANSFERS IN</u>			
Sewer	357,530	357,530	273,123
Water	359,893	359,893	444,302
Special Revenue Funds	-	-	-
From Capital Reserve Funds	5,300	2,628	-
Trust & Fiduciary Funds	18,978	18,993	15,500
<u>OTHER FINANCING SOURCES</u>			
Produced from Long Term Bonds & Notes	-	-	-
Voted from F/B	-	308,999	-
Fund Balance (Surplus)	-	-	-
<u>TOTAL REVENUE & CREDITS</u>	<u>\$ 2,286,571</u>	<u>\$ 2,686,841</u>	<u>\$ 2,259,726</u>

	PRIOR YEAR	ENSUING YEAR
Appropriations Recommended	4,121,527	4,275,480
Special Warrant Articles Recommended	370,300	156,260
Individual Warrant Articles Recommended	-	-
Total Appropriations Recommended	<u>4,491,827</u>	<u>4,431,740</u>
Estimated Revenues & Credits	<u>2,241,178</u>	<u>2,259,726</u>
Estimated Amount of Taxes to be Raised	<u>\$ 2,250,649</u>	<u>\$ 2,172,014</u>

2010 SUMMARY INVENTORY (MS-1)

LAND BUILDINGS	ACRES	ASSESSED VALUATION	TOTAL TAXABLE
Value of Land Only			
A. Current Use	14,444	\$ 1,737,816	
B. Conservation Restriction Assessment	377	21,654	
C. Historic Barns	0.2	100	
D. Residential Land	3,851	45,902,764	
E. Commercial/Industrial	578	5,344,036	
F. Total of Taxable Land	19,250		\$ 53,006,370
G. Tax Exempt & Non-taxable	2,563		5,216,800
Value of Buildings Only			
A. Residential		\$ 165,989,924	
B. Manufactured Housing		28,099,300	
C. Commercial/Industrial		31,439,376	
D. Historic Barns	5	12,800	
E. Total of Taxable Buildings			\$ 225,541,400
F. Tax Exempt & Non-taxable			19,307,900
Public Utilities - Electric			\$ 9,117,390
Valuation before Exemptions	NUMBER		\$ 287,665,160
Blind Exemption	2	\$ 30,000	
Elderly Exemption	31	765,500	
Totally & Permanently Disabled Ex.	12	100,000	
Total Dollar Amount of Exemptions		\$ 895,500	
Net Valuation on which Tax Rate for Municipal, County and Local Education			\$ 286,769,660
Less Public Utilities			\$ 9,117,390
Net Valuation on which Tax Rate for State Education Tax is Computed			\$ 277,652,270

**TOWN ELECTION
CHARLESTOWN, NEW HAMPSHIRE
MARCH 9, 2010**

Moderator, Albert St. Pierre, declared the polls open at 8:00 AM for the 2010 Town and School elections after reading the beginning of the posted warrant. He announced that absentee ballots would be cast at 1:00 PM and any others sent by mail before 5:00 would be cast at that time.

The results of the balloting for the 2010 Town election are as follows:

Regular Cast Ballots	963
Absentee Cast Ballots	<u>35</u>
Total Ballots Cast	1000

ARTICLE 1.

Selectboard for Three Years	Brenda Ferland	758*
Chief of Fire Department for One Year	Gary Wallace	891*
Moderator for Two Years	Albert St. Pierre	892*
Trustee of the Trust Funds for Three Years	William Sullivan	832*
Medical Building Trustee for Three Years	Eric Lutz	831*
Cemetery Trustee for Three Years	Victoria Sargent	829*
Library Trustee for Two Years	Kara Lee	779*
	Eric Lutz	714*
Finance Committee for Three Years	Judith Baraly	757*
	Robert N. Beaudry	714*
	Roger Thibodeau	735*
Planning Board for Three Years	Andy Jellie	704*
	Kenneth Moore	398
	Roger Thibodeau	528*
Highway Advisory Board for Three Years	Thomas Minickiello	653*
	Bruce A. Putnam	776*
Recreation Committee for Three Years	Lynne Fisk	782*
	Carol McShane	736*
	Eric Murdock (write-in)	13*
Recreation Committee for Two Years	Aare Ilves (write-in) <i>Declined</i>	8*
	Eric Lutz (write-in) <i>Declined</i>	8*

ARTICLE 2. “Shall the town vote in favor of the adoption of the amendment to the existing town zoning ordinance as proposed by the planning board?” (This amendment would add optional “lot size averaging” provisions to the ordinance providing for greater design flexibility and the preservation of open space in new subdivisions.)

577 YES 386 NO

ARTICLE 3. “Shall the town vote to accept the reports of the various Town Officers and to take proper action thereon?”

829 YES 128 NO

ARTICLE 4. “Shall the town vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$4,139,915 which represents \$3,422,492 for the Town operating budget, \$359,893 for the Water Fund operating budget and \$357,530 for the Sewer Fund operating budget?”

Should this article be defeated, the default operating budget shall be \$4,005,708 which is the same as last year’s budget*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

*The default budget represents \$3,317,278 for the Town operating budget, \$338,559 for the Water Fund operating budget, and \$349,871 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

**The Selectboard recommends this appropriation.
The Finance Committee recommends this appropriation.**

661 YES 314 NO

ARTICLE 5. “Shall the town vote to raise and appropriate, by special warrant article, the sum of \$350,000 for the purpose of constructing and equipping a new Police Station at the site of the existing Fire Station?” This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the building is completed or December 31, 2012, whichever is sooner. (Majority Vote Required)

**The Selectboard recommends this appropriation.
The Finance Committee recommends this appropriation.**

685 YES 296 NO

ARTICLE 6. “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$7,000 for the continuation of the regularly scheduled transportation services provided by the Community Alliance of Human Services?”

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

790 YES

185 NO

ARTICLE 7. “Shall the town vote to raise and appropriate, by special warrant article, the sum of \$7,300 for the purpose of compiling an updated Town History and to authorize the withdrawal of \$5,300 from the Capital Reserve Fund created for that purpose?” The balance of \$2,000 is to come from general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the updated Town History is completed or December 31, 2012, whichever is sooner. (Majority vote required.)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

607 YES

339 NO

ARTICLE 8. “Shall the town vote, by special warrant article, to raise and appropriate the sum of \$6,000 to provide rental assistance for the Charlestown branch of the Fall Mountain Food Shelf?”

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

757 YES

193 NO

ARTICLE 9. “Shall the Town vote to authorize the Selectboard to appoint one of its members on an annual basis to be a non-voting liaison member of the Recreation Committee, in addition to the nine (9) elected members?”

626 YES

298 NO

ARTICLE 10. “Shall the town vote to discontinue the Town of Charlestown Landfill Closure Fund established by passage of Article 7 on the 1998 Town Meeting Warrant for the purpose of officially closing and capping the former Town landfill?” No funds were ever deposited in this account and it is no longer deemed necessary.

792 YES

145 NO

ARTICLE 11. “Shall the town vote to authorize the Selectboard to convey 0.03 acres of Town owned land north of the Town Water Barn to Norman C. Cobb in exchange for 0.01 acres, in a boundary line adjustment to correct the encroachment of the Water Barn building onto Mr. Cobb’s land?” Said boundary line adjustment is shown on a survey prepared by DiBernardo Associates, LLC, dated October 4, 2001 and revised October 19, 2009 which plan is subject to Planning Board approval.

787 YES

144 NO

ARTICLE 12. “Shall the town vote to approve the following resolution to be forwarded to our State Representative(s), our State Senator, the Speaker of the House and the Senate President?”

Resolved: The citizens of New Hampshire should be allowed to vote on an amendment to the New Hampshire Constitution that defines “marriage”.

(By Petition)

620 YES

305 NO

A true copy, Attest:



Debra J. Clark
Charlestown Town Clerk

**DEPARTMENT OF REVENUE ADMINISTRATION
2010 TAX RATE CALCULATION**

Town Portion

Gross Appropriations	\$ 4,510,215	
Less: Revenues	2,595,570	
Less: Shared Revenues	-	
Add: Overlay	25,092	
War Service Credits	<u>90,150</u>	
Approved Town Tax Effort	\$ 2,029,887	
Municipal Tax Rate		7.08

School Portion

Regional School Apportionment	\$ 9,845,596	
Less: Adequate Education Grant	(5,103,062)	
Less: State Education Taxes	<u>(606,771)</u>	
Approved School (s) Tax Effort	\$ 4,135,763	
Local Education Tax Rate		14.42
Equalized Valuation Tax Rate	2.19	
Equalized Valuation (no utilities)	\$ 606,771	
	\$277,064,332	
Divided by Local Assessed Valuation (no utilities)	\$277,652,270	
State School Rate		2.19

County Portion

Due to County	\$ 792,668	
Less: Shared Revenues	-	
Approved County Tax Effort	\$ 792,668	
County Tax Rate		2.76
Combined Tax Rate		<u>\$ 26.45</u>

Total Property Taxes Assessed	\$ 7,565,089
Less: War Service Credits	(90,150)
Total Property Tax Commitment	<u>\$ 7,474,939</u>

Proof of Rate

<u>Net Assessed Valuation</u>	<u>Tax Rate</u>	<u>Assessment</u>
State Education Tax	277,652,270	2.19
All Other Taxes	286,769,660	24.26
		<u>\$ 7,565,089</u>

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

Fiscal Year Ending December 31, 2010

Appropriation Title	Approp Amount	Receipts & Reimbs.	Total Amount Available	Expenses	Unexp'n'd Balance	Overdraft
Executive	\$ 94,372		\$ 94,372	\$ 91,294	\$ 3,078	
Elect/Regis/Vital Recs.	4,640	757	5,397	4,931	466	
Financial Administration	245,598	92	245,690	242,262	3,428	
Legal	7,000		7,000	16,911		9,911
Personnel Administration	55,602		55,602	46,381	9,221	
Planning & Zoning	49,142		49,142	47,531	1,611	
General Gov't Buildings	137,019		137,019	126,118	10,901	
Cemeteries	86,363		86,363	78,781	7,582	
Insurance	44,500		44,500	46,893		2,393
Regional Associations	15,472		15,472	13,574	1,898	
Police	581,271	9,634	590,905	577,374	13,531	
Ambulance	92,460		92,460	80,958	11,502	
Fire	137,618		137,618	146,410		8,792
Code Enforcement	15,997		15,997	12,909	3,088	
Emergency Management	750		750	841		91
Highways & Bridges	1,039,962	256,613	1,296,575	1,293,319	3,256	
Street Lights	27,500		27,500	28,069		569
Tree Maintenance	1,500		1,500	1,411	89	
Transfer Station	252,467		252,467	208,915	43,552	
Pest Control	1,000		1,000	783	217	
Health Agencies	50,401		50,401	48,019	2,382	
General Assistance	56,350		56,350	65,599		9,249
Parks & Recreation	50,329		50,329	43,943	6,386	
Library	112,149	9,451	121,600	118,689	2,911	
Heritage Commission	3,000		3,000	3,128		128
Conservation Commission	600		600	543	57	
Debt/Principal/Interest	13,000		13,000	2,481	10,519	
Capital	246,430		246,430	209,390	37,040	
Sub-total	\$ 3,422,492	\$ 276,547	\$ 3,699,039	\$ 3,557,457	\$ 172,715	\$ 31,133
Articles	\$ 370,300	-	\$ 370,300	\$ 370,300	-	-
TOTAL GENERAL FUND	\$ 3,792,792	\$ 276,547	\$ 4,069,339	\$ 3,927,757	\$ 172,715	\$ 31,133
Water Fund	\$ 359,893	-	\$ 359,893	\$ 330,182	\$ 29,711	-
Wastewater Fund	\$ 357,530	\$ 2,541	\$ 360,071	\$ 346,288	\$ 13,783	-
Consolidated Funds	\$ 4,510,215	\$ 279,088	\$ 4,789,303	\$ 4,604,227	\$ 216,209	\$ 31,133
Net Unexpended	\$ 185,076					

STATEMENT OF DEBT

December 31, 2010
Showing Annual Maturities of Outstanding and
Long-Term Notes

WATER/WASTEWATER IMPROVEMENT 2001

USDA - Rural Utilities Service

4.50%

Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	25,780.18	36,299.82	62,080.00
2012	26,953.35	35,126.65	62,080.00
2013	28,179.90	33,900.10	62,080.00
2014	29,462.26	32,617.74	62,080.00
2015	30,802.98	31,277.02	62,080.00
2016	32,204.70	29,875.30	62,080.00
2017	33,670.22	28,409.78	62,080.00
2018	35,202.42	26,877.58	62,080.00
2019	36,804.35	25,275.65	62,080.00
2020	38,479.18	23,600.82	62,080.00
2021	40,230.22	21,849.78	62,080.00
2022-2030	455,266.07	103,426.85	558,692.92
	<u>\$ 813,035.83</u>	<u>\$ 428,537.09</u>	<u>\$ 1,241,572.92</u>

WATER/WASTEWATER IMPROVEMENT 2002

USDA - Rural Utilities Service

4.50%

Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	24,773.00	37,647.00	62,420.00
2012	25,888.00	36,532.00	62,420.00
2013	27,053.00	35,367.00	62,420.00
2014	28,270.00	34,150.00	62,420.00
2015	29,542.00	32,878.00	62,420.00
2016	30,872.00	31,548.00	62,420.00
2017	32,261.00	30,159.00	62,420.00
2018	33,713.00	28,707.00	62,420.00
2019	35,230.00	27,190.00	62,420.00
2020	36,815.00	25,605.00	62,420.00
2021	38,472.00	23,948.00	62,420.00
2022-2031	493,714.00	130,177.00	623,891.00
	<u>\$ 836,603.00</u>	<u>\$ 473,908.00</u>	<u>\$ 1,310,511.00</u>

BALANCE SHEET

GENERAL FUND
as of December 31, 2010

	<u>Beginning of Year</u>	<u>* End of Year</u>
<u>Current Assets</u>		
Cash and equivalents	\$ 1,811,992	\$ 2,612,452
Investments	10,693	10,726
Taxes receivable	1,063,100	1,251,599
Accounts receivable	51,428	115,219
Intergovernmental	14,609	12,349
Interfund receivable	103,021	(32,709)
Tax deeded property subject to resale	10,611	23,776
Total Assets	<u>\$ 3,065,454</u>	<u>\$ 3,993,412</u>
<u>Current Liabilities</u>		
Accounts payable	\$ 7,142	\$ 10,238
Other liabilities - TAN's due	-	1,000,000
Intergovernmental-payable	1,702	1,533
Interfund payable	1,885,289	2,042,944
Escrow & perf. dep.	2,395	2,395
Deferred revenue	1,687	1,687
Total Liabilities	\$ 1,898,215	\$ 3,058,797
<u>Fund Balance</u>		
Reserved for Encumbrances	155,034	25,697
Reserved for Special Purposes	10,611	23,776
General funds	1,001,594	885,142
Total Fund Balances	\$ 1,167,239	\$ 934,615
Total Liabilities & Fund Balance	<u>\$ 3,065,454</u>	<u>\$ 3,993,412</u>

* These figures subject to audit

SCHEDULE OF TOWN-OWNED PROPERTY

	Description	Acreage	Map/Lot	Value
L/B	Bakery Building	0.12	118-080	182,500
L/B	Lovers Lane Well - Bull Run	16.56	105-001	79,200
L/B	58 Michael Ave	3.10	106-056	33,100
Land	Birch Drive	0.11	236-002	7,900
L/B	Borough Road	0.12	223-011	19,200
Land	Borough Road	20.9	220-001	30,200
L/B	Forest Hill Cemetery	8.90	118-137	39,200
Land	Pinecrest Cemetery	7.80	114-009	41,500
Land	Hubbard Hill Cemetery	0.46	208-001	2,200
L/B	Hope Hill Cemetery	10.70	207-027	50,600
L/B	North Charlestown Well	0.22	210-012	91,000
Land	Hall's Pond Road	121.00	230-008	52,400
Land	North Hemlock Road Well	5.60	228-006	31,400
Land	North Hemlock Road Reservoir	165.00	229-021	284,600
Land	North Hemlock Road Reservoir	29.00	229-020	78,200
L/B	Wastewater Treatment Facility	20.00	235-019	2,188,700
Land	Unity Stage Road	0.96	210-049	13,800
L/B	East St. Swimming Pool	13.35	119-020	221,600
Land	East St. Tennis Court	0.44	118-198	32,000
Land	South of Transfer Station	29.20	117-076	73,000
L/B	Fire Station	0.47	117-057	325,700
L/B	Town Hall & Water Department	0.25	118-111	435,400
Land	Briggs Hill Road	0.51	118-148	24,400
L/B	Highway Garage	0.79	118-009	111,300
L/B	Library/Municipal Building	0.72	118-079	551,500
L/B	Medical Center	0.32	118-179	197,300
Land	Off South Hemlock Road	53.00	242-002	105,400
L/B	Transfer Station	5.10	116-041	36,100
Land	Chase Circle	2.48	103-021	29,400
L/B	Patch Park	14.00	112-018	63,300
Land	Egypt Road	0.07	210-057	1,800
Land	Borough Road	1.50	223-003	23,200
L/B	Springfield Road Pump Station	0.38	234-003	70,800
Land	South Main Street	0.12	235-006	9,900
Land	Hall's Pond Road	19.00	223-007	58,200
Land	E/S Old Springfield Road	8.00	116-034	41,900
L/B	Claremont Road	12.90	116-042	89,200
Land	Claremont Road	0.37	213-001	23,500
Land	Off Hall's Pond Road	46.00	230-007	22,400
Land	Off North Hemlock Road	2.00	228-005	23,300
L/B	Ambulance Building - Springfield Road	0.34	113-014	146,800
L/B	Wheeler Rand Road	1.40	213-026	28,400
Land	Unity Stage Road	11.00	214-007	35,900
L/B	Police Station	3.80	117-056	460,600
Land	Wheeler Rand Road	2.40	210-063	28,500
Land	Morse Hill Road	0.91	209-013	24,600
Building	82 Salt Shed Road	0.00	213-019-001	1,000
Building	5 Breakneck Hill Road	0.00	233-051-001	1,000
Building	89 Morways Park	0.00	109-007-0089	21,300
Building	159 Morways Park	0.00	109-007-0159	61,200
Building	14 Windy Acres	0.00	207-077-0014	31,600
	TOTAL	641.37		6,637,200

2009 INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Charlestown as of and for the year ended December 31, 2009, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 17 to the financial statements, management has not disclosed a liability and all other related information for other post employment benefits in governmental activities. Accounting principles generally accepted in the United States of America require that other post employment benefits be disclosed on the government-wide financial statements which would possibly result in liabilities, reduce the net assets, and change the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net assets and expenses of the governmental activities is not reasonably determinable.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Charlestown as of December 31, 2009, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Charlestown as of December 31, 2009, and the respective changes in financial position thereof for the year ended in conformity with accounting principles generally accepted in the United States of America.

The budgetary comparison information is not required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The Town of Charlestown has not presented a management's discussion and analysis that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 13, 2010 on our consideration of the Town of Charlestown's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Charlestown's basic financial statements as a whole. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Plodzik & Sanderson – Professional Association

TAX COLLECTOR'S REPORT

January 1, 2010 - December 31, 2010

DEBITS	2010 Levy	2009 Levy	2005 Levy
UNCOLLECTED TAXES			
BEGINNING OF YEAR			
Property Tax		725536.34	
Land Use Change Tax		200.76	
Utility Charges		74678.78	32.49
Utility Interest		27.93	
TAXES COMMITTED			
Property Tax	7,479,482.36		
Land Use Change Tax	400.00		
Excavation Tax	2,602.42		
Yield Tax	4,838.19		
Utility Charges	656,603.23		
Adjustment		41.00	
OVERPAYMENTS			
Property Tax-Refunds	677.61		
Utility-Refunds	139.60	31.05	
2011 Property Prepays	7,664.65		
2011 Utility Prepays	569.75		
Interest	6,917.76	58,073.66	5.70
TOTAL DEBITS	\$8,159,895.57	\$858,589.52	\$38.19
CREDITS			
REMITTED TO TREASURER			
Property Tax	6,680,732.92	304,721.19	
Yield Tax	4,765.32		
Excavation Tax	2,602.42		
Interest & Costs	6,810.57	58,060.15	5.70
Utility Charges	559,063.28	40,939.63	32.49
Conversion to Lien		454,425.79	
ABATEMENTS			
Property Tax	10,498.27	401.32	
Utility Charges	11,440.00		
Utility Interest		41.44	
UNCOLLECTED TAXES END OF YEAR			
Property Tax	796,593.43		
Property Tax Interest	107.19		
Yield Tax	72.87		
Utility Charges	86,809.30		
Land Use Change	400.00		
TOTAL CREDITS	\$8,159,895.57	\$858,589.52	\$38.19

TAX COLLECTOR'S REPORT

January 1, 2010 - December 31, 2010

DEBITS	2009 Levy	2008 Levy	2007 Levy	2006 Levy
Unredeemed Liens Balance Beginning of Fiscal Year		257,948.68	107,304.51	1,109.63
Interest & Costs Beginning of Fiscal Year			1,172.32	396.00
Liens Executed During Fiscal Year	494,623.41			
Interest & Costs Collected (After Lien Execution)	9,072.48	22,141.08	37,459.05	411.54
Refunds	50.00			
TOTAL DEBITS	\$503,745.89	\$280,089.76	\$145,935.88	\$1,917.17
CREDITS REMITTED TO TREASURER				
Redemptions	129,775.44	93,028.37	96,643.00	851.20
Interest & Costs Collected (After Lien Execution)	9,072.48	21,985.89	37,886.37	543.54
Abatements of Unredeemed Liens	45.68	36.67		
Liens Deeded to Municipality	8,633.28	8,022.36	7,120.54	
Unredeemed Liens End of Year	356,219.01	156,861.28	3,540.97	258.43
Unredeemed Int/Costs End of Year		155.19	745.00	264.00
TOTAL CREDITS	\$503,745.89	\$280,089.76	\$145,935.88	\$1,917.17

ABATEMENTS OF TAX COLLECTOR

January 1, 2010 - December 31, 2010

REAL ESTATE

Willis, Ruth	<u>\$36.67</u>
Total Abatements for 2008 Levy	\$36.67

Knox, Peter	\$401.32
McCusker, Richard & Rachel	<u>45.68</u>
Total Abatements for 2009 Levy	\$447.00

Balcom, James	\$340.74
Beaudry, Trish	136.25
Charlestown, Town of	845.82
Chestnut Hill Village, LLC	2,056.47
Davis, Lance & Beattie, Ilene	81.07
Fournier, Leo	112.32
Fuller, Gary & Heidi	702.99
Hodgkins, Michael & Moore, Kenneth	294.90
LeDrew, Richard & Anne Marie	1,473.27
Patterson, Robert	1,338.35
Poisson, Virginia	196.87
Putnam, Travis	358.20
Spencer, Troy	158.72
Stanley, Henry & Lucille	2,233.74
Vaszil, Joan	60.11
Worthley, Thomas & Anne	<u>108.45</u>
Total Abatements for 2010 Levy	\$10,498.27

WATER

Forcier, Stephen & Sue Ann (interest)	<u>\$41.44</u>
Total Abatements for 2009 Levy	\$41.44

Nor Pac Enterprises	\$62.40
Whelen Reality LLC	<u>55.00</u>
Total Abatements for 2010 Levy	\$117.40

SEWER

Bushway, Robert & Ruth	\$69.00
Donald Chabot Trustee	7,103.20
Donald Chabot Trustee, M&D Irrevocable Trust	4,001.00
Kinney, Lawrence	99.40
Whelen Reality LLC	<u>\$50.00</u>
Total Abatements for 2010 Levy	\$11,322.60

ABATEMENTS OF SELECTBOARD'S OFFICE

January 1, 2010 - December 31, 2010

REAL ESTATE

Cobb, Christopher & Donovan, Maureen	\$	1,005.23
Gowen, Clare		455.44
Jordan, Vincent & Virginia		1,427.91
Merrill, Daniel		1,746.69
Snelling, Steven & Laura		188.39
Snide, Louella		1,387.78
Szalucka, Joyce		636.92
Total Abatements for 2009	\$	6,848.36
Frost, Delbert & Shirley	\$	424.38
Poisson, Virginia		196.87
Spadaro, Susan & Ronald		10.05
Wetherby, Duane & Jean		63.48
Total Abatement for 2010	\$	694.78

WATER

Nationstar Mortgage, LLC	\$	325.60
Walpole Cabinetry, LLC		66.60
Total Abatements for 2010	\$	392.20

SEWER

Walpole Cabinetry, LLC	\$	93.60
Total Abatements for 2010	\$	93.60

TOWN CLERK REPORT
January 1, 2010 - December 31, 2010

MOTOR VEHICLES

PERMITS ISSUED (approx)	6600	
Registrations		\$632,164.74
Titles		2,330.00
E-Reg Fees		217.80
Municipal Agent Fees		15,410.00
		\$650,122.54

DOGS

REGISTERED	1201	
State Fees		\$2,610.50
Town Fees		4,776.00
Town Fines		3,253.00
		\$10,639.50

MARRIAGES

ISSUED	31	
State Fees		\$1,238.00
Town Fees		217.00
		\$1,455.00

VITAL RECORDS

ISSUED	199	
State Fees		\$1,584.00
Town Fees		706.00
		\$2,290.00

FILING FEES

Misc Filings		\$48.00
UCC		1485.00
Misc Fees		6.66
Overlay		57.50
		\$1,597.16

REMITTED TO TREASURER **\$666,104.20**

TREASURER'S REPORT

January 1, 2010 - December 31, 2010

State of New Hampshire

Shared Revenue Grant/Rooms & Meals	\$126,741.32
Fling Road Project	\$331,805.27
Forest Land Reimbursement	\$2,259.86
	<hr/>
	\$460,806.45

Highway Department

State of New Hampshire- Highway Block Grant	\$143,367.23
FEMA Reimbursement	\$3,242.88
Recycling Reimbursement	\$625.42
	<hr/>
	\$147,235.53

Transfer Station

Permits	\$40,230.00
Demo And Trash	58,097.00
Recycling	33,810.26
	<hr/>
	\$132,137.26

Police Department

Dispatch and Special Services	\$20,353.63
Reports	825.00
Court Fines & Restitutions	1,653.72
Short Term Disability Reimbursement	1,230.02
	<hr/>
	\$24,062.37

Ambulance Department

Payments By Insurance Companies	\$86,414.70
Payments By Individuals	7,503.05
	<hr/>
	\$93,917.75

Fire Department

Reports And Inspections	\$375.00
Reimbursement For Fires	106,087.70
	<hr/>
	\$106,462.70

Building, Planning and Zoning

Building Permits	\$13,560.78
Application Fees	1,715.00
Reimbursements-Ads, Certified Letters, Expense	863.74
Planning Board Prints and Copies	134.75
	<hr/>
	\$16,274.27

TREASURER'S REPORT

January 1, 2010 - December 31, 2010

Selectmen's Office

Town History and Copies	\$1,356.69
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Health & Human Services

Payment For Liens	\$2,530.92
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Cemetery Department

Cemetery Lots	\$5,650.00
Recording Fees for Deeds	24.00
Fees for Opening Graves	1,250.00
From Trustee of Trust Funds-Perpetual Care & General Maintenance	10,978.32
Miscellaneous	259.62
	<hr/>
	\$18,161.94

Recreation Department

Swimming Pool-Admission Fees & Lessons	\$9,238.00
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Insurance Department

Reimbursement for Health Insurance	\$20,317.51
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Rental of Town Properties

Town Hall	\$3,225.00
Municipal Building	995.00
Patch Park Deposits	1,300.00
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	\$5,520.00

Town Clerk

Registrations, Title & Registration Fees	\$650,122.54
UCC, Election & Miscellaneous Fees	1,485.00
Vital Records- Fees to Town	706.00
Vital Records- Remitted To State	1,584.00
Marriage License-Fees To Town	217.00
Marriage License-Remitted To State	1,238.00
Dog License & Fines	8,029.00
Dog License-Remitted To State	2,610.50
Miscellaneous	112.16
	<hr/>
	\$666,104.20

TREASURER'S REPORT

January 1, 2010 - December 31, 2010

Tax Collector

2011 Property Taxes	\$7,497.70
2010 Property Taxes & Interest	6,678,512.80
2009 Property Taxes & Interest	768,834.28
Redeemed Property Taxes, Interest & Costs	377,116.14
Redeemed Utility Taxes & Interest	21,612.65
Yield Tax & Interest	5,001.23
Excavation Activity Tax & Interest	2,602.42
Miscellaneous	51.84
	<hr/>
	\$7,861,229.06

Miscellaneous

Junkyard Permits & Other Licenses	\$425.00
Water & Sewer Department-Reimbursed to General Fund	810,352.84
Proceeds of Tax Anticipation Notes	1,500,000.00
Bank Interest less Service Charges	642.38
In Lieu of Taxes	12,262.91
Bond for Posted Road	4,000.00
Balance from CEDA Park Infrastructure account	5.56
Election & Registrations from FMRS	757.08
Returned Check Collected Fees	307.95
Sale of Property	43,682.44
Reimbursement from Heritage Commission	1,371.90
Library	15,839.55
Miscellaneous	2,646.09
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	\$2,392,293.70

Balance as of January 1, 2010	\$1,818,518.04
Receipts	11,957,648.35
Less Disbursements	(11,165,929.20)
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Balance as of December 31, 2010	\$2,610,237.19

Accounts Held by the Treasurer

General Fund Checking Account	Conn. River Bank	\$2,610,237.19
Reclamation Bond Certificate of Deposit	Conn. River Bank	2,215.24
Banknorth Investment Account	Banknorth	10,726.44
		<hr/>
Total Funds Available for the General Fund		\$2,623,178.87

Conservation Commission-Money Market Account	Conn. River Bank	\$41,201.46
Conservation Commission-Certificate of Deposit	Conn. River Bank	\$13,576.64

TREASURER'S REPORT

January 1, 2010 - December 31, 2010

Recreation Department-Special Fund Checking Account	Conn. River Bank	\$7,409.39
Town of Charlestown Water Department-Money Market	Conn. River Bank	\$142,797.83
Water Department-Investment Account	Banknorth	8,859.50
Total Funds Available for Water Department		<u>\$151,657.33</u>
Town of Charlestown Sewer Department-Money Market	Conn. River Bank	\$2,125.39
Sewer Department-Investment Account	Banknorth	869.37
Total Funds Available for Sewer Department		<u>\$2,994.76</u>
Old Home Day Association Checking Account	Conn. River Bank	\$12,241.35
Charlestown Heritage Commission	Conn. River Bank	\$3,815.57
CEDA Park Infrastructure Account	Conn. River Bank	\$0.00
Police Department Special Revenue Account	Conn. River Bank	\$14,532.80

2010 DETAILED STATEMENT OF EXPENDITURES

GENERAL GOVERNMENT

EXECUTIVE OFFICE

Selectmen - Clerk/Receptionist Full Time	16,756.01
Selectmen - Secretary	8,481.03
Selectmen - Salaries - Selectboard	8,400.00
Selectmen - Health/Disability Insurance	1,972.42
Selectmen - FICA/Medicare	2,572.31
Selectmen - NH Retirement System	1,534.86
Selectmen - Unemployment/Workers' Comp	253.77
Selectmen - Dental Insurance	73.19
Selectmen - Telephone	1,211.44
Selectmen - Printing, Ads	1,130.22
Selectmen - Dues, Subscriptions, Education	262.36
Selectmen - Office Supplies	1,683.69
Selectmen - Miscellaneous	1,745.76
Adm Assist - Salary	31,380.56
Adm Assist - Secretary	2,872.98
Adm Assist - Health/Disability Insurance	3,670.44
Adm Assist - FICA/Medicare	2,518.05
Adm Assist - NH Retirement System	2,874.43
Adm Assist - Unemployment/Workers' Comp	134.32
Adm Assist - Dental Insurance	111.56
Adm Assist - Telephone	699.85
Adm Assist - Dues, Subscriptions	318.22
Adm Assist - Copier	265.00
Adm Assist - Computer, Software	96.49
Adm Assist - Books, Periodicals, Misc	274.81
Total Executive	\$ 91,293.77

ELECTION, REGISTRATION, & VITAL STATISTICS

Salaries - Ballot Clerks	2,033.38
Salaries - Supervisors & Moderator	1,447.90
FICA/Medicare	159.27
Printing & Supplies	533.42
Total Elections & Registration	\$ 4,173.97

FINANCIAL ADMINISTRATION

Salary - Bookkeeper	50,560.00
Health/Disability Insurance	3,985.56
FICA/Medicare	3,751.24
NH Retirement System	4,631.29
Unemployment/Workers' Comp	487.99
Dental Insurance	184.08
Auditing Services	15,800.64
Fixed Assets Management	1,200.00
Town Report	1,000.00
Education & Training	334.64
Postage	7,279.18
Tax Sale Expenses	556.16
Trust Funds - Treasurer	2,000.00
Trust Funds - FICA/Medicare	153.00
Trust Funds Fees	83.76
Trust Funds Miscellaneous	506.03
Assessing Services	19,940.86
TC-TX - Collector	29,258.03
TC-TX - Part Time Salaries	35,954.48
TC-TX Overtime	13.91
TC-TX - Health/Disability Insurance	7,566.75
TC-TX - FICA/Medicare	5,409.09

2010 DETAILED STATEMENT OF EXPENDITURES

TC-TX - NH Retirement Systems	3,627.79
TC-TX - Unemployment/Workers' Comp	346.24
TC-TX - Telephone	1,196.07
TC-TX - Education	768.08
TC-TX - Dues & Subscriptions	85.00
TC-TX - General Expenses	1,280.13
TC-TX - Office Supplies	2,184.42
TC-TX - Mortgage Search	9,640.00
TC-TX - MV Agent Fees	8,100.00
Treasurer - Salary	4,075.00
Treasurer - FICA/Medicare	311.72
Treasurer - Bank Fees	747.35
Treasurer - Office Supplies	68.28
Data Processing - Software Support	18,780.12
Data Processing - Hardware Upgrades	302.97
Total Financial Administration	\$ 242,169.86
LEGAL EXPENSES	
Town Attorney	16,910.63
Total Legal Expenses	\$ 16,910.63
PERSONNEL ADMINISTRATION	
Health Reimbursements	46,521.78
Total Personnel Administration	\$ 46,521.78
PLANNING & ZONING	
Planning & Zoning Director	31,380.56
Secretary Part Time	2,618.93
Health/Disability Insurance	3,670.44
FICA/Medicare	2,498.52
NH Retirement System	2,874.43
Unemployment/Workers' Comp	134.34
Dental Insurance	111.56
Telephone	699.86
Publication Expenses	1,223.88
Education, Mileage Reimbursement	363.82
Dues, Resource Materials, and Supplies	486.47
Copier Expense	265.00
Computer Expense	121.49
Postage	742.33
ZBA Publication Expenses	197.65
ZBA General Supplies	93.50
ZBA Postage	48.40
Total Planning & Zoning	\$ 47,531.18
GENERAL GOVERNMENT BUILDINGS	
Custodian	16,106.63
Disability Insurance	118.35
FICA/Medicare	1,232.22
Unemployment/Workers' Comp	984.11
Municipal Building - Mowing	2,334.30
Municipal Building - Electricity	12,455.40
Municipal Building - Heating Oil	5,812.23
Municipal Building - Water/Sewer	984.30
Municipal Building - Maintenance & Repair	13,071.26

2010 DETAILED STATEMENT OF EXPENDITURES

Town Hall - Electricity	1,247.15
Town Hall - Heating Oil	6,281.17
Town Hall - Water/Sewer	294.55
Town Hall - Maintenance & Repair	2,028.10
Ambulance - Mowing	538.65
Ambulance - Electricity	3,030.35
Ambulance - Heating	1,935.09
Ambulance - Water/Sewer	258.95
Ambulance - Maintenance & Repair	995.80
Fire Station - Electricity	2,319.22
Fire Station - Heating Oil	4,776.88
Fire Station - Water/Sewer	652.55
Fire Station - Maintenance & Repair	5,182.61
Highway - Electricity	2,153.49
Highway - Heating Oil	6,836.25
Highway - Water/Sewer	388.00
Highway - Maintenance & Repair	3,359.06
Transfer Station - Mowing	1,275.00
Transfer Station - Electricity/Heating	3,788.28
Transfer Station - Water/Sewer	254.50
Transfer Station - Maintenance & Repair	5,749.81
Recreation - Mowing	8,350.00
Recreation - Patch Park - Electricity	474.67
Recreation - Patch Park - Water/Sewer	272.30
Recreation - Facility Maintenance & Repair	1,774.88
Recreation - Pool Electricity	1,176.55
Recreation - Water/Sewer	2,301.50
Bakery Building - Electricity/Heat	2,423.74
Bakery Building - Water/Sewer	267.85
Bakery Building - Maintenance & Repair	2,493.44
Community Bulletin Board - Electricity	65.84
Cemetery - Electricity	73.43
Total General Government Buildings	\$ 126,118.46
Encumbered - Claremont Glassworks - \$2,180.00	

CEMETERY DEPARTMENT

Sexton	32,340.00
Salaries - Part Time	13,748.00
Salaries - Part Time Clerical	4,377.58
FICA/Medicare	3,860.68
Unemployment/Workers' Comp	1,973.88
Telephone	871.83
Equipment Maintenance	2,341.70
Miscellaneous	1,257.27
Gasoline	2,965.41
Monument Repairs	3,700.00
Road Repairs	3,759.59
Loam, Seed	2,068.11
Fence Maintenance	550.39
Vehicle Repair	779.37
Uniforms	443.98
Trees	2,950.00
Improvements	793.40
Total Cemeteries	\$ 78,781.19
Encumbered - Austin Memorials - \$1,500.00	
Encumbered - D & E Tree Service - \$900.00	
Encumbered - Go Green Landscapes - \$320.00	
Encumbered - JCL - \$450.00	

2010 DETAILED STATEMENT OF EXPENDITURES

INSURANCE - Property, Liability	46,892.55
Total Insurance	\$ 46,892.55

ADVERTISING & REGIONAL PLANNING

NH Municipal Association - Dues	2,857.21
Upper Valley Lake Sunapee	5,977.40
Meeting Waters YMCA	1,200.00
Old Home Day	2,000.00
Web Site Coordinator - Part Time	1,429.68
FICA/Medicare	109.37
Total Advertising & Regional Planning	\$ 13,573.66
Total General Government	\$ 713,967.05

PUBLIC SAFETY

POLICE DEPARTMENT

Salaries - Full Time	273,000.79
Salaries - Part Time	108,274.15
Overtime	8,010.76
Health/Disability Insurance	48,755.32
FICA/Medicare	17,146.23
NH Retirement System	37,155.99
Unemployment/Workers' Comp	11,100.59
Dental Insurance	3,593.36
Telephone/Fax	7,268.35
Regional Prosecutor	14,548.00
Subscriptions/Journals	980.84
Alarm Monitoring	465.00
Ammunition	972.00
Office Supplies	2,073.12
Office Equipment	829.00
Conference/Trade Seminar	465.72
Postage	88.00
General Expenses	3,053.54
Training	481.00
Gasoline	14,252.13
Vehicle Maintenance & Repair	3,456.95
Radio Communications	1,005.00
Uniforms	2,091.41
Contracts	7,543.28
Special Detail	2,490.55
Special Detail Overtime	(1,644.24)
Special Detail FICA/Medicare	282.80
Total Police	\$ 567,739.64
Encumbered - Depot Home Center - \$429.99	

AMBULANCE DEPARTMENT

Director	3,000.00
Officers	6,000.00
Salaries - Part Time	25,847.25
FICA/Medicare	2,665.88
Unemployment/Workers' Comp	3,311.00
Telephone/Fax	2,131.07
Billing Service	2,490.50
Medical Supplies	11,926.57
Medications/ALS	2,601.35
Medical Equipment	2,687.29

2010 DETAILED STATEMENT OF EXPENDITURES

ZOLL Service Contract	3,030.50
Dues/Subscriptions	754.21
Courses/Training	1,610.00
Mileage Reimbursement	363.10
Office Supplies	1,926.77
Postage	68.63
Miscellaneous	1,541.18
Gasoline/Diesel	2,616.08
Vehicle Maintenance	3,456.48
Uniforms	2,930.07
Total Ambulance	\$ 80,957.93
FIRE DEPARTMENT	
Chief	5,200.00
Assistance Chief	2,000.00
Inspector Part Time	189.00
Salaries - Part Time	39,314.69
FICA/Medicare	3,572.78
Unemployment/Workers' Comp	2,128.90
Medical Expenses	110.00
Telephone	3,325.07
Dispatching Services	34,636.00
Equipment Maintenance	27,338.65
Dues & Subscriptions	904.00
Training	1,454.11
Gasoline/Diesel	1,825.14
Vehicle Repair	10,623.88
Radio Communications	503.23
Uniforms	278.74
General Expenses	8,470.17
Personal Equipment	1,909.66
SCBA Maintenance	2,625.64
Total Fire Department	\$ 146,409.66
CODE ENFORCEMENT/BUILDING INSPECTOR	
Building Inspector	9,261.00
FICA/Medicare	708.53
Unemployment/Workers' Comp	838.23
Building Inspection Expense	528.14
Education	517.48
Mileage Reimbursement	1,055.98
Total Code Enforcement	\$ 12,909.36
EMERGENCY MANAGEMENT	
Total Emergency Management	\$ 840.47
Total Public Safety	\$ 808,857.06
HIGHWAY ROAD PROJECTS	
Curbs, Drains, and Sidewalks	5,433.56
Paving	393,303.33
Total Road Projects	\$ 398,736.89
HIGHWAY OPERATION BUDGET	
Public Works Administration	2,139.72
Salaries - Full Time	239,378.15
Salaries - Part Time	888.00
Overtime	13,999.93

2010 DETAILED STATEMENT OF EXPENDITURES

Health/Disability Insurance	51,564.19
FICA/Medicare	18,870.66
NH Retirement System	23,395.29
Unemployment/Worker's Comp	16,864.32
Dental Insurance	3,364.03
Mowing	3,367.05
Roadside Mowing	3,275.00
Telephone	1,862.70
Engineering - Mapping	13,238.19
Educational Programs	546.25
Signs	1,514.95
Office Supplies	91.32
Technology, Internet, & Computers	770.94
Reconstruction General	15,651.78
Crack Sealing	65,130.00
Safety Striping	3,792.00
Calcium Chloride	9,937.50
Gasoline/Diesel	27,283.58
Street Sweeping	9,450.00
Oil/Grease	2,349.56
Vehicle Maintenance & Repair	39,983.38
Tires, Tubes, Chains, and Batteries	3,588.35
Uniforms	5,291.02
Culverts	7,213.20
Sand & Gravel	4,783.39
Equipment Rental	10,469.22
Supplies, Tools & Equipment	5,276.60
Snow & Ice Supplies	23,310.80
Sidewalk - Winter Maintenance	3,416.00
Trees	5,912.46
Total Highway Operating Department	\$ 637,969.53
Total Highway	\$ 1,036,706.42
Encumbered - McLead/Baileys Springs - \$2,600.00	

STREET LIGHTS

Total Street Lights	\$ 28,068.68
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TREE MAINTENANCE

Salaries - Part Time	371.25
FICA/Medicare	28.42
Tree Maintenance	1,010.90
Total Tree Maintenance	\$ 1,410.57

TRANSFER STATION

Public Works Administration	2,139.72
Salaries - Full Time	5,299.20
Salaries - Part Time	53,104.31
Overtime	612.11
FICA/Medicare	4,542.99
NH Retirement Systems	2,298.44
Unemployment/Workers' Comp	5,239.83
Telephone	1,453.83
Equipment	6,010.09
Facility Improvements	5,544.28
Dues, Subscriptions, Education, & Licenses	1,432.90
Supplies & Miscellaneous	1,797.49
Office Supplies	548.25

2010 DETAILED STATEMENT OF EXPENDITURES

Gasoline/Diesel	20,394.45
Vehicle Expense	6,623.33
Scale Maintenance	1,198.00
Uniforms	496.69
Recycling	3,816.69
Demolition	19,416.65
Trash Disposal	62,025.49
Landfill Closure Monitoring	4,919.95
Total Transfer Station	\$ 208,914.69
Total Public Works	\$ 1,275,100.36
Encumbered - Overhead Door - \$4,100.00	
Encumbered - Peabody's Electric - \$620.00	

ANIMAL CONTROL

Animal Services	355.00
Ads, Postage, Printing, Food	427.92
Total Animal Control	\$ 782.92

HEALTH AGENCIES

Home Health Care	24,500.00
Sullivan Nutrition	2,900.00
Sullivan County Hospice	500.00
Community Youth Advocates	2,500.00
Southwestern Community Services	4,000.00
Samaritans	350.00
West Central Behavioral Health	7,350.00
Community Alliance - Transportation Services	4,800.00
Salary Health Officer	616.00
FICA/Medicare	47.13
Unemployment/Workers' Compensation	149.06
Mileage Reimbursement	201.00
Miscellaneous	105.59
Total Health Agencies	\$ 48,018.78

GENERAL ASSISTANCE

Telephone	641.47
Community Alliance	14,934.96
Office Supplies	223.96
Medical - Clients	145.65
Electricity - Clients	986.53
Food - Clients	5,037.97
Rent - Clients	40,557.23
Fuel - Clients	1,283.78
Other Expenses - Clients	1,787.10
Total General Assistance	\$ 65,598.65
Total Health & Welfare	\$ 114,400.35

RECREATION & CULTURE

PARKS & RECREATION

Salary - Director Part Time	5,923.06
FICA/Medicare	453.01
Unemployment/Workers' Compensation	410.02
Director Telephone	262.06
Director Expenses	152.99
Program Supplies	1,100.33
Parks Maintenance	2,613.91
Swimming Pool - Lifeguards	22,498.00

2010 DETAILED STATEMENT OF EXPENDITURES

Swimming Pool - Overtime	316.93
Swimming Pool - FICA/Medicare	1,745.34
Swimming Pool - Unemployment/Workers' Compensation	1,464.01
Swimming Pool - Telephone	400.91
Swimming Pool - Supplies	6,052.10
Swimming Pool - Guard Training	550.00
Total Parks & Recreation	\$ 43,942.67
LIBRARY	
Librarian	35,669.20
Assistant Librarian	22,282.20
Salaries - Part Time	22,017.81
Life/Disability Insurance	584.83
FICA/Medicare	6,186.71
NH Retirement System	3,267.33
Unemployment/Workers' Compensation	578.80
Telephone	1,083.77
Supplies	1,249.03
Computer Expenses	617.20
Postage	169.36
Equipment	36.98
Dues, Subscriptions	705.00
Miscellaneous	185.54
Education/Workshops	722.12
Travel Reimbursement	648.25
Conservation	129.43
Programs & Displays	37.01
Literacy Program	907.75
General Fund Books	2,502.51
Transfer to Library Tech Trust Fund	1,000.00
Books Trustees Trust Fund	8,657.40
Total Library	\$ 109,238.23
HERITAGE COMMISSION	
Heritage Commission Trees	1,308.03
Heritage Commission	1,819.47
Total Heritage Commission	\$ 3,127.50
Total Recreation & Culture	\$ 156,308.40
CONSERVATION COMMISSION	542.99
Total Conservation Commission Expense	\$ 542.99
DEBT	
TAN Interest	2,480.68
Total Debt Service	\$ 2,480.68
SPECIAL ARTICLES	
Town History Update	7,300.00
Fall Mountain Food Shelf	6,000.00
Community Alliance - Transportation	7,000.00
Police Station	350,000.00
Total Special Articles	\$ 370,300.00
Non-Lapsing Articles - Police Station- \$6,477.17	
Non-Lapsing Articles - Town History Update - \$4,671.90	

2010 DETAILED STATEMENT OF EXPENDITURES

CAPITAL OUTLAY

Lease Purchase - Fire & Highway Trucks	116,304.56
Cemetery - Leaf Blower	3,300.00
Cemetery - Truck	18,087.00
Transfer Station - Roof for Recycling facilities	24,137.35
Highway - Garage Addition	29,549.33
Police - Vehicle	18,012.00
Total Capital Outlay	<u>\$ 209,390.24</u>
Encumbered - Peabody's Electric - \$1,425.22	
GRAND TOTAL 2010 EXPENDITURES	<u>\$ 3,651,347.13</u>
GRAND TOTAL 2010 ENCUMBRANCE	<u>\$ 25,674.28</u>

TRUSTEES OF TRUST FUNDS
FORM MS -9 REPORT OF THE COMMON AND RETAINED INCOME FUNDS

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning Year	New Funds Created	Expended	Reimburse Broker fees	Gains/ Losses
1974	Maude E Prouty- Worth	Assistance	Stks/Bds	20,646.36			(136.22)	(185.95)
1862	Porter Widow Fund	Assistance	Stks/Bds	56,759.31			5.68	(891.28)
1974	Maude E Prouty	Books	Stks/Bds	30,964.53			3.10	(486.19)
1979	Sayce Fund Library	Books	Stks/Bds	1,537.35			0.15	(24.08)
1961	Care/North Charlestown	Cemetery	Stks/Bds	9,108.17			0.91	(142.99)
1995	General Maintenance	Cemetery	Stks/Bds	58,442.07	6,750.00		6.25	(990.13)
1882	Horace Metcalf	Cemetery	Stks/Bds	360.09			0.04	(5.66)
1881	Perpetual Care 1881-1995	Cemetery	Stks/Bds	298,180.30			29.82	(4,682.42)
1925	Charles H Hoyt	Cemetery	Stks/Bds	14,544.70			1.46	(228.39)
1993	Emma Hunt	Conservation	Stks/Bds	4,424.55			0.45	(69.50)
1896	Silsby Public Library	General	Stks/Bds	146,216.83			14.62	(2,296.13)
2009	Charles H Hoyt	Land Care	Stks/Bds	0.00			0.00	0.00
2000	Patch Park Gift Fund	Recreational	Stks/Bds	1,200.16			0.11	(18.82)
1979	Dorothy Sayce	Recreational	Stks/Bds	1,533.02			0.15	(24.11)
1969	Ernest A Bixby	Scholarship	Stks/Bds	115,867.85	1,240.00	(2,000.00)	11.64	(1,831.36)
1995	Pride in Charlestown	Scholarship	Stks/Bds	15,878.81		(500.00)	1.55	(247.31)
1979	Sayce Fund	Scholarship	Stks/Bds	1,533.02			0.15	(24.09)
1772	Swan Fund	Scholarship	Stks/Bds	2,854.01			0.28	(44.79)
1920	Charles H Hoyt	Streets	Stks/Bds	44,988.28			4.50	(706.47)
1988	James Hearne	Town Hall	Stks/Bds	1,983.38			0.21	(31.20)
1979	Dorothy Sayce	Trees	Stks/Bds	3,620.33			0.35	(56.87)
1967	Mary A Sherwood	Trees	Stks/Bds	2,575.28			0.26	(40.42)

Grand Total Common Fund & Retained Income Fund	833,218.39	7,990.00	(2,500.00)	(54.54)	(13,028.17)
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REPORT OF THE TOWN RESERVES

	How Invested	Principal				Gain/ Loss Sales
		Balance Beginning of Year 1-Jan-10	New Funds	Tfr fr Inc	Expended	
Silsby Library Technology	Money Market	5,392.08	1,000.00	0.00	(6,000.00)	0.00
Swimming Pool Rehabilitation (previously called Recreational Facility)	Money Market	0.00	0.00	0.00	0.00	0.00
Town History Capital Reserve	Money Market	4,999.33	0.00	0.00	(4,000.00)	0.00
Landfill Closure Fund	Money Market	0.00	0.00	0.00	0.00	0.00
Total		10,391.41	1,000.00	0.00	(10,000.00)	(0.12)

TRUSTEES OF TRUST FUNDS
TOWN OF CHARLESTOWN, NEW HAMPSHIRE ON DECEMBER 31, 2010

Balance End Year	Income Balance Beginning of year	% % % %	Gains/ Losses	Additions	Income During year	Expended During Year	Income Balance End of Year	Total Principal & Income End of Year
20,324.19	19,453.34	0.0261	(2.17)		683.21	(1,700.25)	18,434.13	38,758.33
55,873.71	12,117.06	0.0718	(1.32)		1,498.27	(4,605.96)	9,008.05	64,881.77
30,481.44	928.17	0.0392			758.34	(928.19)	758.32	31,239.76
1,513.42	46.06	0.0019			37.65	(46.07)	37.64	1,551.07
8,966.04	7,769.96	0.0115	(0.95)		301.23		8,070.24	17,036.37
64,208.19	1,740.05	0.0601			1,527.78	(1,740.05)	1,527.78	65,735.96
354.47	2,005.01	0.0005	(0.25)		28.96		2,033.72	2,388.16
293,527.70	8,938.27	0.3771			7,302.33	(8,938.27)	7,302.33	300,830.02
14,317.77	22,266.17	0.0184	(2.72)	305.28	579.86	(300.00)	22,848.59	37,166.35
4,355.50	3,624.67	0.0056	(0.44)		144.82		3,769.05	8,124.54
143,935.32	4,383.01	0.1849			3,580.79	(4,383.02)	3,580.78	147,516.12
0.00	305.28	0.0000			0.00	(305.28)	0.00	0.00
1,181.45	12.95	0.0000			29.57		42.52	1,223.95
1,509.06	1,696.25	0.0019	(0.21)		54.60		1,750.64	3,259.70
113,288.13	3,501.08	0.1088	(0.43)		2,869.31	(1,500.00)	4,869.96	118,158.08
15,133.05	2,012.48	0.0195	(0.25)		403.83		2,416.06	17,550.11
1,509.11	186.58	0.0019	(0.02)		39.45		226.01	1,735.10
2,809.50	346.82	0.0036	(0.04)		73.41		420.19	3,229.71
44,286.31	46,764.75	0.0569	(5.72)		1,572.11		48,331.14	92,617.40
1,952.37	1,063.44	0.0025	(0.13)		59.27		1,122.58	3,074.95
3,563.81	1,990.81	0.0046	(0.24)		108.73		2,099.30	5,663.09
2,535.09	1,340.67	0.0033	(0.16)		76.59		1,417.10	3,952.19

825,625.69	142,493.83	1.00	(15.05)	305.28	21,730.04	(24,447.09)	140,067.05	965,692.74
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TOWN OF CHARLESTOWN, NH ON DECEMBER 31, 2010

Balance End of Year 31-Dec-10	Balance Beginning of Year 1-Jan-10	Income			Balance Income End of Year 31-Dec-10	Total Principal & Income 31-Dec-10
		% % % % Dec	Earned Income	Expended		
392.08	575.13	0.24	1.44	(500.00)	76.58	468.66
0.00	161.52	0.08	0.09	0.00	161.61	161.61
999.33	315.18	0.68	1.09	0.00	316.27	1,315.60
0.00	0.00	0.00	0.00	0.00	0.00	0.00
1,391.41	1,051.83	1.00	55.30	(500.00)	554.46	1,945.87

TRUSTEES OF TRUST FUNDS
MS-10 REPORT OF THE COMMON AND RETAINED INCOME FUNDS

# SHS	HOW INVESTED DESCRIPTION OF INVESTMENT	ADDITIONS		PRINCIPAL		
		BALANCE BEG YEAR 1-Jan-10	PURCHASES	CASH CAPTIAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES
<u>NOTES AND BONDS</u>						
50000	Federal Home Loan Bank 2.875% 3/11/2011	50,209.65				50,209.65
75000	Federal Home Loan Bank 2.75% 3/12/2010	75,564.00			75,000.00	0.00
50000	Federal Home Loan Bank 3.125% 6/10/2011	49,733.48				49,733.48
25000	Federal Home Loan Bank 1.15% 3/22/2012	0.00	25,015.05		25,000.00	0.00
50000	Federal Home Loan Bank 2.25% 4/13/2012	49,872.30				49,872.30
25000	Federal Home Loan Bank 1.25% 7/30/2012	0.00	25,007.86			25,007.86
25000	Federal Farm Credit Bank 1.45% 8/17/2012	0.00	25,001.06		25,000.00	0.00
50000	Federal Home Loan Bank 1.52% 12/28/2012	0.00	50,000.00			50,000.00
25000	Federal Farm Credit Bank 1.700% 12/15/2014	0.00	25,000.00			25,000.00
25000	Federal Home Loan Bank 3.125% 07/12/2017	0.00	25,000.00			25,000.00
50000	Bellsouth Cap Fd CP 7.75% 2/15/10	49,875.00			50,000.00	0.00
50000	Hewlett Packard 4.50% 3/1/2013	50,010.00				50,010.00
25000	US Bancorp 3.15% 3/4/2015	0.00	25,392.25			25,392.25
<u>MUTUAL FUNDS - FIXED INCOME FUNDS</u>						
9958.054	Vanguard Fixed Income Secs GNMA Port #36	100,192.50	3,373.18			103,565.68
<u>COMMON STOCKS</u>						
150	3M	0.00	13,146.63			13,146.63
800	AT&T Inc	2,127.86				2,127.86
100	Air Products & Chemical Inc	0.00	7,183.99			7,183.99
250	Abbott Laboratories	10,930.00				10,930.00
100	Apache Corp	0.00	9,637.71			9,637.71
300	Bank of America Corp	14,982.00				14,982.00
300	BP PLC ADR	20,073.00			9,602.78	0.00
300	ChevronTexaco Corp	15,756.00				15,756.00
250	CVS Corp	7,279.65				7,279.65
300	Disney Co.,Walt	7,799.43				7,799.43
500	Dominion Res Inv Va New	3,697.93				3,697.93
300	Emerson Electric	13,134.00				13,134.00
96.016	Frontier Communications	0.00	171.45		717.22	0.00
200	FPL Group Inc (Name Change to Nextera Energy)	8,599.98				0.00
600	General Electric Co	28,728.00				28,728.00
400	Intel Corp	12,652.00				12,652.00
200	Int'l Business Machines	16,859.20				16,859.20
100	IShare S&P MidCap Ind 400	6,472.99				6,472.99
125	Ishare S&P SmallCap 600	6,218.75				6,218.75
300	Johnson & Johnson	13,687.50				13,687.50
200	McDonalds Corp	9,553.32	3,173.50			12,726.82
300	Merck & Co	14,664.00				14,664.00
400	Microsoft Corp	13,934.00				13,934.00
200	Nextera Energy Inc (formerly FPL Group)	0.00				8,599.98
500	Nokia Corp	10,935.00			4,774.92	0.00
150	Pepsico, Inc.	10,310.70				10,310.70
500	Pfizer Inc	9,777.94				9,777.94
250	Plum Creek Timber	9,030.00				9,030.00
300	Proctor & Gamble	19,551.00				19,551.00
500	Spectra Energy Corp	7,776.00	3,173.50			9,949.91
500	U S Bankcorp Del (Spinoff from US Bankcorp)	12,745.47				12,745.47
300	United Technologies Corp	15,285.00				15,285.00
50	Vanguard Emerging Markets ETF	0.00	2,346.90			2,346.90
400	Verizon Communications (Spinoff from Verizon)	2,714.99				2,543.54
450	Wells Fargo & Company	14,617.75				14,617.75
	GS Federal FD #520	67,868.00				0.00
	Northern Trust Govt Select #848	0.00				25,459.82
	TOTAL PRINCIPAL	833,218.39	242,623.08	0.00	190,094.92	(16,539.64)
<u>RETAINED INCOME</u>						
	25000 Federal Home Loan Bank 3.125% 6/10/2011					
	10000 Federal Home Loan Bank 2.06% 9/19/2012					
	25000 Federal Home Loan Bank 1.52% 12/28/2012					
	25000 Federal Farm Credit Bank 1.700% 12/15/2014					
	25000 Federal Home Loan Bank 1.15% 3/22/2012					
	GS Fin'l Square Income #465					
	GS Federal Fund #520					
	Northern Trust Prim #848 Income					
	Northern Trust Prime #886 Income					
	Fees Paid to The New Hampshire Trust Company					
	TOTAL		0.00	0.00	0.00	0.00
<u>COMBINED COMMON TRUST FUND AND</u>						
	RETAINED INCOME FUND	833,218.39	242,623.08	0.00	190,094.92	(16,539.64)

TRUSTEES OF TRUST FUNDS
TOWN OF CHARLESTOWN NEW HAMPSHIRE ON DECEMBER 31, 2010

INCOME					PRINCIPAL ONLY		
BALANCE BEG YEAR	INCOME RECEIVED DURING YR	EXPENDED DURING YEAR	GAINS LOSSES	BALANCE END OF YEAR	BEG OF YEAR FAIR MKT VALUE	UNREALIZED ANNUAL GAINS/LOSSES	END OF YEAR FAIR MKT VALUE
	1,437.48				51,234.50		50,250.00
	1,031.25				75,375.00		0.00
	1,562.50				51,375.00		50,578.13
	143.75						0.00
	1,125.00				50,906.50		51,125.00
	78.13						25,273.44
	113.78						0.00
	567.89						50,812.50
							24,960.94
							25,039.06
	1,937.50				50,399.00		0.00
	2,250.00				53,008.00		53,518.00
	227.50				0.00		25,717.78
	3,411.49				102,600.10		106,949.50
	157.50						12,945.00
	1,344.00				22,424.00		23,504.00
	147.00						9,095.00
	430.00				13,497.50		11,977.50
	30.00						11,923.00
	12.00				4,518.00		4,002.00
	252.00				17,391.00		0.00
	852.00				23,097.00		27,375.00
	87.52				8,052.50		8,692.50
	105.00				9,675.00		11,253.00
	915.01				19,460.00		21,360.00
	405.00				12,780.00		17,151.00
	0.00						0.00
	100.00				10,564.00		0.00
	252.00				9,078.00		10,974.00
	252.00				8,160.00		8,412.00
	500.00				26,180.00		29,352.00
	95.67				7,241.00		9,069.00
	92.14				6,840.00		8,558.75
	633.00				19,323.00		18,555.00
	424.50				9,366.00		15,352.00
	456.00				10,962.00		10,812.00
	220.00				12,192.00		11,164.00
	300.00						10,398.00
	205.44				6,425.00		0.00
	279.00				9,120.00		9,799.50
	360.00				9,095.00		8,755.00
	420.00				9,440.00		9,362.50
	565.62				18,189.00		19,299.00
	475.00				8,204.00		12,495.00
	100.00				11,255.00		13,485.00
	509.97				20,823.00		23,616.00
	0.00						2,407.30
	764.98				13,252.00		14,312.00
	90.00				12,145.50		13,945.50
	0.00				67,818.00		0.00
	0.00						25,459.82
	25,718.62			0.00	871,465.60		909,085.72
	24,866.75	781.26		24,866.75			
	10,000.00	206.00		10,000.00			
	0.00	283.94		25,000.00			
	0.00			25,000.00			
	0.00	143.75		0.00			
	78,123.74	9.64		0.00			
	29,503.34	9.52		0.00			
	0.00	14.93		55,200.50			
	0.00	10.35		0.00			
	(5,447.97)						
142,493.83	(3,988.58)	0.00	(15.05)	140,067.05	0.00		0.00
142,493.83	21,730.04	0.00	0.00	140,067.05	871,465.60		909,085.72

TRUSTEES OF TRUST FUNDS

NEW CEMETERY ACCOUNTS - 2010

FH (FOREST HILL) - HH (HOPE HILL) - PC (PINECREST)

STC (ST. CATHERINE) - G (GRAVES)

<u>DATE</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>CEM</u>	<u>SECT - LOT</u>	<u>G</u>
12-Mar	Piletz, Walter/Debra	500	STC	D-So, 9AB	2
11-May	LeClair, Jon/Joanne	1000	HH	Sec 8, 7A	1
	LeClair, Jessica		HH	Sec 8, 7B	1
	Newton, Tessa		HH	Sec 8, 7C	1
	Undesignated		HH	Sec 8, 7D	1
8-Apr	Benson, Shirley	500	HH	Sec 14, 92AB	2
30-Apr	Hall, Jason	250	PC	Sec 4, 221C	1
4-Aug	Wright, Shirley	250	PC	Sec 11, 1239A	1
17-Sep	Haley, Ernest		PC	Sec 4, 217B	1
14-Nov	St. Pierre, Victor/Nancy	1000	HH	Sec 8, 11ABCD	4
	Ford, Jonathan/Hillary		HH		
23-Nov	Doolittle, Barbara, Raymond	500	HH	Sec 11, 58CD	2
	Erik, Leslie, Kyle				
29-Nov	Morway Sr, Robert/Patricia	500	HH	Sec 8, 29CD	2
	Havlir, Morway,Curtis families				
	TOTALS	\$ 4,500.00			19

Patricia J. Royce, Acting Treasurer

Trustees of Trust Funds

CEMETERY DEPARTMENT

We bought a 2003 GMC Sierra 3500 truck with four-wheel drive and a dump body this year. The new leaf vacuum for the truck is working well and was a big time saver this fall.

In Forest Hill we finished stump grinding and loamed and seeded the areas. We resurfaced some of the roads and plan to continue with more next year.

We started on an ongoing process of repairing old monuments, with some done in Hope Hill this year and more scheduled in Forest Hill next year.

There was an incident of vandalism in Forest Hill where about 10 stones were knocked over, but we were able to put most back in place.

The section corner posts were painted and numbers replaced on some of them. We worked to control a grub infestation in Pine Crest and spread two tons of donated lime in Hope Hill.

The Trustees prepared a design for the flagpole area in Pine Crest and have a contract to lay a circle of paving stones there in 2011. The restored Hope Hill fountain is working flawlessly.

The Cemetery Department office was moved to the ground floor of the Bakery Building this year. In 2010 there were 23 burials, and 16 lots were sold

Respectfully submitted,

Cemetery Trustees

Victoria (Vicki) Sargent

Anton (Tony) Zutter

Aare Ilves

ANNUAL LIBRARIAN'S REPORT

Circulation:	Adult books	5,990	New Patrons	276
	Junior Books	5,285	Collection	21,395
	Magazines	234	Materials Added	809
	Audio Books	548	Library visits	291/wk
	Video/DVD	3,126	ILL – Loaned	402
			ILL – Borrowed	585
TOTAL		15,183	Computer Use	85/wk

The Library received an additional USDA grant during 2010 for the purchase of new Public Access Computers and new computer furniture. In addition to Wi-Fi, we now have 6 new computers. Two computers will continue to run Windows 2000 XP and 4 are running Windows 7. We were also able to purchase new metal shelving for the Youth book collection with proceeds from the grant.

We were awarded a grant from the Children's Literacy Foundation consisting of \$2,000.00 of new Children and Youth books for our collection.

The number of Library visits per week is up by 7% over last year. We are currently serving the residents of the Sullivan County Nursing home by loaning large print titles from our collection. These books are distributed to interested residents by Betty Reavis.

Our knitters for the *Warm Up America* campaign, organized by Holly Shaw, lovingly made 18 afghans which were distributed to the residents at Peaceful Harvest Rest Home.

I would like to thank the Library Trustees, our Pathways volunteers, the Charlestown Garden Club, Charlestown Rotary, Charlestown tree committee, The Laurie Hasset Memorial Fund, the many who donate books for our summer book sale and Library collection and all of you who support the Library with your patronage throughout the year.

Sandra Perron
Director

SILSBY FREE PUBLIC LIBRARY

Treasurer's Report for 2010

Unrestricted Checking Account

Balance Forward 12/31/09	\$4208.34
Income	
NH Humanities Council – Grants	\$237.50
Donation IMO Laurie Kathryn Hassett	\$150.00
Donation from Charlestown Women's Club	\$100.00
Total Income	\$487.50
Expenses	
Renovations - Shelving	\$1965.00
Renovations – Table Repair	\$75.00
Program Speaker Fees	\$237.50
Supplies	\$162.96
Employee Holiday Appreciation	\$220.00
Total Expenses	\$2660.46
Balance on hand 12/31/10	\$2035.38

Savings Account – copier/fax supplies and maintenance

Balance Forward 12/31/09	\$2457.29
Interest	\$5.45
Deposits – Fax/Copier Income	\$660.51
Service Contract	-\$355.00
Balance on hand 12/31/10	\$2768.25

SILSBY FREE PUBLIC LIBRARY

Treasurer's Report for 2010

Acquisitions Account

Balance Forward 12/31/09		\$4000.19
	Income	
Income from Trust Fund		\$5357.28
Vanguard Dividends		\$239.23
Book/Video Replacements		\$135.96
Non-Resident Fees		\$100.00
Book Sale Revenues		\$280.10
Cash Donations		\$84.00
Donation from Patricia Meader		\$20.00
Donation from Charlestown Historical Society		\$50.00
Donation from Cynthia Knight		\$20.00
Donation from Peter Tobin		\$50.00
Donation IMO Tabitha Royce		\$30.00
Donation IMO Beverly Royce		\$20.00
Donation IMO Jackie Kasprzak		\$40.00
Blish Fund – CD interest		\$139.00
Kinson Fund – CD interest		\$91.00
Centennial Fund – CD interest		\$44.00
Total Income		\$6700.57
	Expenses	
Books/Videos/Periodicals		\$8808.96
Total Expenses		\$8808.96
Balance on hand 12/31/09		\$1891.80

Other Accounts

CSB Money Market Account 8479089	12/31/10	\$656.77
Wesley & Rosie Hunt Trust - Managed by Vanguard Wellesley Income Fund		\$4,633.10
Edward Jones Investments, Britta Blish Mem. Fund		\$3,000.00
Edward Jones Investments, Eloise Kinson Mem. Fund		\$2,282.90
Edward Jones Investments, Centennial Fund		\$1,300.00

Robin Forsaith, Treasurer

SILSBY FREE PUBLIC LIBRARY TRUSTEES

The library trustees met ten times in 2010. Meetings were held on the second Tuesday of each month at 4:00 P.M. except July and December. The treasurer prepared monthly reports throughout the year. The meetings are open to the public.

We saw a large increase of library usage during 2010. The library offers resources and programming for the communities needs. Resources include books, magazines, newspapers, internet access, Wi-Fi capabilities, copier, fax, reference materials, DVD's videos, puzzles, games and a display case for local artists. New book titles and other resources are available on line.

The library held various programs benefiting all ages: for children, a weekly story hour with craft, a summer reading program; for older ages, summer camp crafts; for newborns, Read to Me Gift Packets. Also, the library held story walks along Main St. The library had knitters building squares for Warm-Up America. Through the New Hampshire Humanities Council the library offered, "Through the Eye of the Camera: the changing rural world of New Hampshire in the Thirties" and The Pontine Theater performed a program of Christmas poetry. We also presented the River Voices poetry reading, Friday Flicks and participated in the Town Wide Yard Sale with our annual book sale.

The library also had some renovations done. The trustees spent two days putting together and installing new shelving. Also, through a USDA grant the library replaced its old public access computers with six new computers and new software and work stations. We look forward to working with the town to further preserve the library building for the communities use.

We look forward to another year of growth and improvement in the services we provide the town free of charge. Thank you for your patronage, suggestions and support.

James Fowler, Chairperson Board of Trustees
Silsby Free Public Library

RECREATION COMMITTEE

2010 was a busy year for the Recreation Committee. We saw many changes to the department's personnel. Most noticeably – Scott Hagland stepped down from the position of Recreation Director this past summer. We thank him for his dedication and service. We would also like to acknowledge both Aaron Perkins, who moved on to college, and Carol McShane who also stepped down from the committee this year. Both put in numerous hours and showed a great dedication to our town's recreation programs. All of you will be missed!

These changes left the need for a new Recreation Director. I would like to introduce myself to those who have not yet met me. My name is Craig Fairbank. I was born and raised in Charlestown and am a 1993 graduate of Fall Mt Regional High School. I currently live and work here in town. I accepted this new position in September and welcomed the challenge of introducing new activities and initiating new programs, while maintaining the integrity of our current offerings.

Our year began this spring with baseball and softball. A new set of dugouts were unveiled at the recently dedicated Laurie St. Pierre Softball Field. Without Laurie's tireless commitment to the young girls who participate in the minor and major softball programs, our teams would not compete at the high level that they do. The Charlestown Pool entertained many daily swimmers who enjoyed relief from the summer heat. And many novice swimmers improved their skills with the lessons offered at our facility. Watch for the return of Summer Pool Parties this season!

The fall began with a very successful soccer season. We had over 80 first and second graders who registered to play and learn new skills. We held a Jamboree in October for these younger players with 32 area teams participating. Laurie St. Pierre kept everyone moving and kicking in the right direction. We thank her and her team of volunteers for their efforts and enthusiasm. We also held a soccer tournament in November at Patch Park. Charlestown was host to 12 teams, in 2 age levels, from 4 neighboring towns. A special thanks to Gerry Best and Justin Parrott for making this such a successful event.

Patch Park was also the "place to be" on Sunday mornings this fall. If you got up early and didn't mind the cold – you could watch a dedicated group of men compete on the grid iron in the second season of the Connecticut Valley Flag Football League.

We moved into the winter season with over 100 boys and girls, in grades 2-8, participating in the basketball program. With a greater number of kids than in years past, our teams were large and age diverse. For the first time we were able to field a boy's team of 6th, 7th, and 8th graders, as well as a girl's team of 7th and 8th graders. We also hosted a February vacation basketball tournament for the 3rd and 6th grades. Once again, a special thanks to Laurie St. Pierre, who brought her dedication and expertise to insure that all ran smoothly.

The 28th Annual Charlestown Winter Carnival was held January 29-February 6. The festivities began with the annual Recreation Dept vs. Police/Fire Dept basketball game. It was a very competitive, back and forth game until the Recreation Dept took the lead and never looked back. Pick-up volleyball, candy bar bingo, movie night and a free-throw contest rounded out the first week's events.

Roller skating led off the Carnival's final weekend. The always highly anticipated broom hockey tournament was loads of fun for participants and provided lots of laughs for spectators. We had 8 teams competing on some of the slickest ice seen in a long time. Broom ball may have taken a back seat to this year's exciting new event, however – the 1st Annual Fire & Ice Chili Cook-Off! In its rookie year – the competition had 16 entries serving up chili and cornbread. Over 70 carnival-goers

RECREATION COMMITTEE

lined up to sample them all and vote for their favorite. The fun rolled into the night as partiers braved the weather and cut a rug at the annual snowball dance. I think it is safe to say that because of the time and energy put in by all those that volunteered – this year’s Carnival was a huge success. We are already looking forward to next year!

In closing, I would just like to thank all of the parents, grandparents, caretakers, family, and friends who take the time to support our children by getting them to practices, games, and special events. I would also like to recognize all of the volunteers that give their time as umpires, referees, organizers, helpers in our concession stands, etc. Some have already been mentioned by name, but there are many more of you. Also, a big thank you goes to all of the local businesses who sponsor our sports teams when asked. None of these programs would be possible without all of you!

Respectfully submitted,
Craig Fairbank
Recreation Director

TREE COMMITTEE

The Charlestown Community Tree Committee had another busy and productive year in 2010. Three new elm trees were planted in our town: two on River Street and one on Sullivan Street. We also planted four shrubs on Main Street and six junipers at the Jug Handle. We had a very dry summer, so our trees and shrubs needed much watering. The Tree Committee hired two students to assist in this task under the supervision of a committee member. We extend our thanks to those residents and businesses who generously donate their water.

Our most ambitious effort this year and next is the “Main Street Beautification Project” to improve the area between the sidewalk and the street in front of the Community Bulletin Board and Dan’s Max Saver. We conducted a well-attended public meeting in August to present our draft plan, and many citizens offered great suggestions. One community member who stepped up was Steven Dumont, an architect, who since August has worked with the committee on a voluntary basis. With his assistance, we have completed our plan and presented it to the Selectboard. Thank you to Steven for his efforts and expertise.

The Charlestown Community Tree Committee lost one of its members this fall. Jackie Kasprzak was an active member since our inception. We are so grateful for her love of nature and trees and her friendship, sense of humor, and hard work. A memorial tree will be planted in Swan Common in her honor next spring.

All these projects have been accomplished by a core membership of five to six people. We would love to have other interested community members join us in our efforts to beautify the town.

Respectfully submitted,
Aare Ilves, Chairman
Judy Murray, Vice-Chair
Patricia Royce, Secretary
James Fowler
Eric Lutz

HERITAGE COMMISSION

Two Thousand Ten has been a very busy and rewarding year for the Charlestown Heritage Commission. We have maintained our commitment to staying focused on protecting the historic character of the town. The projects that we worked on are designed to enhance the awareness of our unique town which we hope will build justifiable pride amongst Charlestown's residents.

The largest single undertaking of the Heritage Commission is the third town history which will cover a period of approximately fifty-five years, continuing from the second town history which ended with the year 1955. This is a tremendous project for such a small group as we are. We are fortunate to have several highly qualified members who have the ability to head up this project. We had hoped to have more volunteers than have come forth so far. This will, undoubtedly delay our targeted publishing date. Accuracy will not be compromised.

In the past three years, the Charlestown Heritage Commission has sponsored an essay contest for the seventh graders at Charlestown Middle School. For the essay they were required to contact and arrange for an interview with a long time resident of Charlestown to learn history first hand and to write their essay based on what they learned from the interview. The winners, there are four, are presented with a cash award at a ceremony during the June Historical Society meeting attended by their family and people they interviewed. The essay contest has gained so much interest that the Heritage Commission has made it an annual event. Activities such as this do spark interest in the town as well as history in general.

Another rewarding project that the Charlestown Heritage Commission has accomplished this year is the replacement of the "Welcome to Charlestown" signs located at the North and South ends of the Historic District on Main Street. The original signs were placed by the Charlestown Women's Club to commemorate the designation of Main Street, Charlestown, to the National Register. These signs served the town well, but reached a point beyond repair. The North Charlestown signs commemorating the Historic District that the Heritage Commission placed last year have been accepted well so it was decided to use the same design for Charlestown as well as the same sign maker, Dennis Tier of Dummerston, Vermont. The signs were installed by the Boy Scouts of Troop 31 followed by a dedication ceremony in September.

The Heritage Commission's contribution to the Old Home Day Parade turned into a very enjoyable event for us. It gave us an opportunity to bring out the Civil War cannon owned by the town. Thanks to the generosity of Bob Graves of Walpole who provided a pair of oxen to pull the cannon, and Lynn and Jay Fisher of North Charlestown who provided a pair of horses and a wagon so several members of the Charlestown Heritage Commission could ride, and who were appropriately dressed in blue. We tried to create a level of authenticity for the occasion.

Also during Old Home Day we had a table at the entrance of the Town Hall where we handed out genealogy forms and other information to promote the third history of Charlestown.

The Heritage Commission has been a regular contributor to "Our Town" providing historically based articles of interest to the people of Charlestown. Our meetings are open to the public. We meet monthly every fourth Tuesday at 7:00 p.m. at the Bakery Building.

Respectfully submitted,
Charlestown Heritage Commission Members
Wesley Van Velsor, Chair

Carol Clark	Eric Lutz
Joyce Higgins	Terry Spilsbury
Barbara Jones	Aare Ilves, altn.

HISTORICAL SOCIETY

During this past calendar year the Society was able to put on a dozen programs for members and guests. These meetings continue to be held on the third Sunday of the month at 2 pm in the Town Hall. As 2010 was another Old Home Day year we did not have a cemetery walk. Instead we concentrated on putting a float together for the parade. It was decorated with antique furnishings, a rocking chair and grandma reading to the grandkids. The float was pulled by long time member Cecil Fisk on his tractor for the last time as it turned out.

During the same month, we hosted the New Hampshire Graveyard Association and Joyce Higgins made a presentation about Charlestown's five cemeteries. Then we participated in the Town wide yard sale and thanks to Verlie Washburn, who donated a lot of household goods and furniture, we had a very successful day capped by raffling of a children's size John Deere tractor. Thanks to a generous donation by Joan DeBrine we were able to get the school house repainted and we also had the shingles on the roof re-oiled with time donated by Bob Morell and Charlie Baraly.

The most memorable program was held at the Fort by showing open hearth cooking. The Society donated the cleaning of the hearth chimneys and Holly Shaw demonstrated the old fashioned ways of cooking and baking using wood and coals in a hearth. She was able to answer many questions from Society members as well as visitors to the Fort who came from a re-enactment activity held that afternoon.

Early in the year the Society became aware that two powder horns which had been given to the Fort were being auctioned off. As the Board did not want to lose these treasures to other parts of the country generous donors were found who purchased these horns and gave them to the Town for safekeeping.

The most intense effort for the year consisted of work on updating Charlestown's History. Hundreds of genealogies were collected for people who live (or have lived) in Charlestown. Articles have been written on changes that happened over the past fifty-five (55) years. Interviews have been held with long time residents and town records have been researched to update the names of officials who served in various capacities. During 2011 the intent is to conclude the writing and the collecting of family records so we can go to a publisher with the final draft document.

Respectfully submitted,
Eric Lutz, President

CONSERVATION COMMISSION

The Charlestown Conservation Commission meets on the third Monday of each month at 7:00 PM in the Community Room below the library. The public is always invited to attend.

The Commission was very active this year in maintaining and promoting the towns hiking trails. The Commission joined with the Upper Valley Trails Alliance and listed our trails on their new program entitled Upper Valley Trails Finder. By going to their website www.localmotion.org/trails/ you can find all our trails mapped out with directions on how to access, length of trails and much other pertinent information along with pictures. A great deal of time was spent this spring gathering and compiling this information along with our annual trail maintenance.

In an effort to educate landowners on some of the benefits of establishing a conservation easement on their property the Commission purchased sixty five copies of a book entitled "Conserving Your Land – Options for NH Landowners" and a copy was sent along with a return postcard indicating degree of interest to all landowners having twenty acres or more of property under "current use". An informational meeting with personnel dealing in conservation easements is planned for the spring of 2011.

Annual projects the Commission was involved with included the semi-annual Adopt-a-highway clean-up along Rt. 12, and the yearly monitoring of the LCIP (Land Conservation Investment Program) easements held by the town.

The Commission also sponsors Green-up day the first Saturday in May of each year. Many thanks to the people who volunteered their time picking up trash and to the local businesses and the VFW for their time and donations in providing a feed for the volunteers. As in past years, the Commission teamed up with the Litterfree New Hampshire program that supplied bags and a checklist to run the project and upon our completing the project the town received fifty lilac bushes that will be planted around town in the spring of 2011.

The Commission reviewed several wetlands applications that were submitted to the State of NH, Department of Environmental Services.

Respectfully submitted,
Richard Holmes
Chairman

PLANNING BOARD

The Planning Board met a total of 18 times during 2010, which was another quiet year in terms of development activity in Charlestown. The number of development applications remained low; no doubt the result of the continued economic downturn that has been felt nationwide. There was somewhat less subdivision activity than last year, and a few more Site Plan Review applications, most for the expansion or relocation of existing businesses. In total, the Board considered 20 different applications in 2010 including:

- 4 subdivisions creating 6 new lots;
- 8 site plan review applications; 1 for a new business and 7 for the expansion or relocation of existing businesses;
- 3 sign permits;
- 5 boundary adjustments between existing lots

The Board is not proposing any new zoning amendments for the 2011 Town Meeting ballot but may consider the possible amendment of the Subdivision and Site Plan Review Regulations later in 2011.

The Board would like to remind residents that if they plan a subdivision, boundary adjustment, commercial enterprise, home business, or would like to erect a sign, they should come to the Planning & Zoning office and get a copy of the appropriate town regulations and forms to guide their application.

The Planning Board meets at 7:00PM on the first and third Tuesday of each month in the Community Room at the Silsby Library/Municipal Building. All meetings are open to the public and citizen participation is encouraged. The Planning & Zoning office is located on the lower floor of the Bakery Building (11 Depot Street) and is open weekdays from 8:30 AM – 4:00 PM. The office phone number is 826-5368.

Charlestown Planning Board:

Robert Frizzell, Chair
Sharon Francis, Vice Chair
Steven Neill, Ex-Officio
Patricia Royce
Andy Jellie
Eric Lutz
Roger Thibodeau
Herb Greenwood, Alternate
Jim Jenkins, Alternate

Planning & Zoning Staff:

David Edkins, Planning & Zoning Administrator
Regina Borden, Recording Secretary

HCS – HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES

Report to the Town of

CHARLESTOWN

2010

Annual Report

In 2010, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Charlestown. The following information represents HCS's activities in your community over the past twelve months.

Service Report

Services Offered	Services Provided
Nursing.....	1,613 Visits
Physical Therapy.....	541 Visits
Occupational Therapy.....	111 Visits
Medical Social Work	273 Visits
Home Health Aide	1,326 Visits
Chronic Care	5,762 Hours
Health Promotion Clinics	24 Clinics

Total Unduplicated Residents Served: 175

Prenatal and well child care, hospice services, the Age in Motion program and regularly scheduled "Nurse Is In" clinics and Foot Care clinics are also available to residents. Town funding partially supports these services.

Financial Report

The actual cost of all services provided in 2010 with all funding sources is projected to be \$948,539.00.

These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 2011, we recommend an appropriation of \$24,500.00 to continue to be available for home care services in Charlestown.

For information about services, residents may call (603) 826-3322 or 1-800-541-4145, or visit www.HCSservices.org.

Thank you for your continuing support of home care services.

HEALTH & HUMAN SERVICES

The Charlestown Department of Health and Human Services handled more than 1070 contacts regarding Town Assistance during 2010. The majority of these contacts did not result in applications for assistance. Most contacts were inquiries regarding available services and were referred to other organizations and agencies that handle non-emergency situations. Referrals were routinely made to the service providers listed here.

- NH Department of Health and Human Services
 - TANF
 - Food Stamps
 - Medicaid
 - Child Care
 - Emergency Referral
 - NH 2-1-1 help referral
- Southwestern Community Services
 - Fuel Assistance
 - Winterization
 - Electric Assistance Program
 - Security Deposit Guarantee Program
 - Rental Assistance Program
 - Homeless Prevention Programs
 - Homeless Shelter
 - WIC
- Social Security Administration
 - Supplemental Security Income
 - Social Security Disability Insurance
 - Retirement Benefits
 - Medicare
- NH Employment Security
 - Job Searches
 - Unemployment Insurance
- Charlestown Food Pantry
- Charlestown Area Christmas Fund and Food Packages
- Local Churches
- SERVE New England (Food Co-op)
- Partners in Health
 - Medication Bridge Program (Pharmaceutical company assist)
- Community Alliance Transportation Services

One hundred seventy (170) Charlestown families received direct assistance with housing expenses, fuel bills, electric bills, medication and food during 2010. This number has nearly doubled each year for the past two years. Whenever possible, applicants were referred to outside sources for assistance, saving the taxpayers additional expenses. Although not all applicants are eligible to receive assistance through the town, staff consistently looks for alternative solutions when Town Assistance is not an option. Applicants are encouraged to work out solutions to their problems through direct negotiation with utility companies, fuel companies

HEALTH & HUMAN SERVICES

and landlords to make payment arrangements on back bills owed, thus reducing dependence on Town Assistance. Some residents managed to repay the Town for the help they received.

The Community Alliance of Human Services (CAHS) is dedicated to promoting independence and quality of life. Adhering to those principals, staff works to promote and encourage self-sufficiency in all Town Assistance applicants while ensuring that the NH laws governing Town Assistance as the Overseer of the Poor are followed. As part of providing oversight of Town Assistance, CAHS maintains membership in the NH Local Welfare Administrators Association. This organization provides guidance, resources and training on all subjects pertaining to Town Assistance. Staff attends regular meetings to stay informed of policy, guidelines, laws and procedures that govern Town Assistance. Staff also routinely attends meetings with area service providers to stay informed of the most current available services and supports to supplement or replace dependence on Town Assistance.

The Community Alliance of Human Services appreciates the opportunity to provide oversight of Town Assistance to Charlestown residents. We look forward to continuing in our position as Overseer of the Poor, providing necessary emergency relief to those who qualify while continuing to access outside resources when available, thus fulfilling our fiduciary responsibilities to the taxpayers of Charlestown while meeting our obligation to assist those families and individuals in need.

Respectfully submitted,
G. Michael Sanborn
Town Welfare Administrator

HEALTH OFFICER

This past year was a little slower than my first as I continue to learn the rules and regulations involved with my responsibilities. I was able to attend several training sessions held at the NH State Department of Health, which I found to be very informative and helpful.

In 2010, I performed four licensed day care inspections, one sewer system inspection/complaints, followed up on eight complaints of various health related issues ranging from mold to unsanitary living conditions.

I am working closely with the Public Health Network for Sullivan County to work on disaster plans for our region. We are continuously looking for volunteers to participate in the Medical Reserve Corps, which is a pool of volunteers who receive professional training to help in emergency disasters or mass vaccinations. Please contact me if you are interested.

I work on a per diem or as needed basis so I don't have any set office hours but if you should need to reach me for any reason, please feel free to call the Selectboard's office at 826-4400 and they will be sure to get a message to me.

Respectfully submitted,
Patti Henderson RN
Charlestown Health Officer

BUILDING / FIRE INSPECTOR

As Building / Fire and Deputy Health Inspector it has been a pleasure to work with the citizens of Charlestown. In general the citizens comply with the rules and regulations of ICC and cooperate in obtaining permits through the Selectboard's Office. A list of rules and permit fees are available to anyone. The State ICC books are available for review in the Selectboard's Office and the Library for interested parties.

The Town of Charlestown is a member of ICC (International Code Council), The National Fire Protection Association (NFPA). National Electrical Code and NH Building Official Association.

In 2010 there were 140 Building Permits issued for additions, alterations and renovations to residential and commercial structures. Several permits were issued for upgrading of electrical services and plumbing. Two permits were issued for construction of frame homes and several permits for manufactured homes. I work closely with contractors, electricians and plumbers to bring all structures up to State and IRC/IBC codes. I attended code update meetings as they became available. We adopted the updated codes 2009 and also NEC 2011.

As of January 1st, 2011 it will be required that all manufactured housing new and old being moved or re-located in town will require hard wired smoke detectors with battery back-up in each sleeping area and hallways, CO detectors will also be required.

It is now mandatory to file an application to install oil burning equipment (RSA 153:5). All new outdoor wood boilers, pellet stoves, and indoor wood, pellet stoves require a fire inspection permit. Additionally, inspections for foster/day care and Town buildings are done on a regular basis.

We issued several oil burner permits, indoor and outdoor pellet stove permits and permits were taken out for foster/day care and other types of fire inspections. Permit fees in 2010 brought in \$13,560.78 to offset the costs associated with building inspections.

Please note that any new homes, additions, basement finish or interior closed wall construction with rough plumbing or electrical concealed, must be inspected before the wall finish is installed. A final inspection is required before occupancy.

FIRE RAPID ENTRY SYSTEM (Knox Box) has been added as a requirement to new two-family, multi-family and commercial buildings.

The position of Building Inspector/Code Enforcement Officer is part-time only. As such, I am available two days each week in the office, Mondays and Wednesdays from 4:00 PM to 6:00 PM. For inspections, I'm usually available most days by calling the office, with follow up on the same day or next day by leaving a message at 826-4400.

Respectfully submitted,
Jon B. LeClair
Building/Deputy Health/Fire Inspector

POLICE DEPARTMENT

The year 2010 saw many changes with the Police Department. Most notably was the construction of a new Police Station at 2 Claremont Road-just north of the Fire Station.

I wish to thank all local businesses and citizens who went above and beyond their tax bill and donated time, energy, materials and money to enable us to add numerous additional features to the building. Without your support, we could never have done it. I'd also like to thank the workers-one and all for their tireless, meticulous effort. Be proud of what you've accomplished. I know we are.

Your Police Department answered over 5300 calls for service last year which resulted in 109 arrests. We also covered 94 accidents. Additionally, we issued 1256 motor vehicle warnings and wrote 90 summons. We engaged in directed patrols for speed enforcement through the summer as well as three separate DWI enforcement patrols over three selected weekends. This was all in cooperation with other Towns and paid for through the NH Highway Safety Agency. Additionally, we dispatched nearly 900 calls for service for the Towns of Unity, Acworth and Langdon.

We assisted with safety concerns and traffic control for the Town's Annual Winter Carnival, the Memorial Day parades, the Old Home Days, Yard Sale Day as well as other functions such as the Rotary Penny Sale, Election Days and funerals.

Our goals for this year are to finish "settling into" the new building, install our Radio Repeater on the new tower above Birch Drive, continue our Kids and Cops Program and work with all Departments in simulated emergency drills.

We appreciate all the support we've received this past year and look forward to serving you in the future.

Respectfully submitted,
Edward C. Smith
Chief of Police

AMBULANCE DEPARTMENT

2010 proved to be another busy year for the ambulance service. Our call volumes remained high, about seventy more than last year. The service has been able to continue providing mutual aid for our neighbors as well. We have welcomed several new members onto our service, they have been trained and are ready to report to duty. There has also been a change in roles of Director. Jerry Beaudry is now Assistant Director of Operations, along with Tom Grant. We would like to thank Jerry for his outstanding leadership and efforts in making this ambulance service a class act. Currently our roster shows 17 members. It is a pleasure to work with such a wonderful group of people who bring so much to our service.

Our ambulance service members are trained at the EMT Basic, EMT Intermediate, and EMT Paramedic level. Intermediate and Paramedic level trained EMTs are able to provide Advanced Life Support (ALS), which can truly make a difference in life and death situations. ALS is a skill that others often call on for mutual aid to provide to their patients. Advanced Life Support providers that work for a volunteer service, like Charlestown Ambulance, are hard to find. We are truly grateful and lucky to have such a dedicated bunch of individuals.

At the Charlestown Ambulance our goal is to provide the level of service and expertise that one would expect with a full time professionally paid ambulance service. Only, we like to do this with a small town part-time price and friendly local neighbors.

Again we would like to thank everybody for the donations to the ambulance service and continued support of our yearly fundraiser. These funds allow us to purchase specialized equipment, training supplies, and other items to benefit the service. We would also like to express our humble thanks for all of the lovely notes and letters sent to us from patients and their families. It's those little things that remind us why we continue to do what we do, even if it is in the middle of the night! Your thoughts go a long way in supporting our efforts in providing the best possible service. We look forward to another successful year and wish everybody a healthy and safe 2011.

Respectfully submitted,
Michelle A.G. Desilets, NREMT-Basic
Director of Operations
Charlestown Ambulance

FIRE DEPARTMENT

We have been fortunate to have a quieter year than some of the past ones hopefully due to the fact that people have used caution with their wood stoves.

We had one serious forest fire in September that lasted four days and burned over ten acres. This fire involved calling for assistance from several area towns and the state forest rangers to bring it under control. It ended up causing quite an overrun in the payroll budget and added expenses related to it. On the brighter side, the State of New Hampshire will return half of the cost of this fire to the town.

We also have had a committee that has been working hard to put together a new fire truck for the town. This truck will be state of the art with several features that are new to firefighting and the safety of the firefighters such as a compressed air foam system and a six man cab so all firefighters can ride in safety and comfort in cold weather. We will be having an open house and demonstration of this piece of apparatus in the spring. We are planning on this truck arriving around the first of March.

We have also been working with Fire Mutual Aid on the installation of a new communication tower on the hill overlooking town. This tower is now up and running and has helped us in receiving emergency calls.

At this time I would like to thank Mr. John Olson of Whelen Engineering for all his support of the Fire Department in its many projects such as the land for the communication tower, the lighting on the new fire truck and several other projects that benefit the town.

I would also like to thank all the firefighters, Town departments, the girls in the town office and everyone else that has supported the Fire Department over the past years.

It has been a pleasure to serve as your Fire Chief for eleven years. I have decided to retire as the Fire Chief this year and let the younger people step up. Again thank you for your support.

Respectfully Submitted,
Gary R. Wallace
Fire Chief

EMERGENCY MANAGEMENT

This year Charlestown Emergency Management has had a year of rebirth and appears in the Town Report for the first time. Our objectives are to mitigate, plan for, respond to and recover from disasters. These disasters may be manmade or natural, and the plans are coming together to respond to those issues.

Charles Baraly, the Director of Emergency Management, has appointed an Assistant Director, Ronald Greenleaf Jr. There has also been a completion in the development of the Town of Charlestown Emergency Operation Plan. This completion brings us up to date for the first time in 14 years. The Emergency Management Office, which is located at the Fire Department, has been transformed into a functional work space. This is due to a donation of a new computer by the fire department, and a two computer screen set up from a Cornish resident. In the event of a disaster our computer system will provide us with the capabilities to maintain contact with the state Emergency Operations Center while still being able to process our local needs.

One of the greatest advances this year has been the bringing of the internet into the department. Our desire is to provide the vital information for both public and private entities, and for individuals to be as safe and as resilient as possible. To assist with this, a website has been established at www.CharlestownEM.com. The e-mail address for Director Baraly is director@CharlestownEM.com, and is operational. The website currently has a few functional pages with more to come as the Emergency Management Department continues to solidify this site. The front page of the site will have a posting of any instructions for a current emergency if one exists. When the site is complete there will be volunteer opportunities, educational material, and public information available.

For the 2011 year we have many objectives. We will be starting to create the Emergency Management Grant Program for our community. The program will include all of the town departments: Police, Fire, Ambulance and Highway. Our intent is to utilize the substantial skills of our town personnel and obtain the necessary pieces of equipment. The department will be targeting power for emergencies and specific departmental equipment that is needed. Education and the 5 Year NIMS Training Program will also be a focus this year. Training is required for every level of responder in addition to the Selectboard, Town Administrator and specified roles.

We encourage anyone within the community who has questions to please utilize the email addresses on the web site. We are also able to receive messages through the answering machine at the Fire Department.

Respectfully submitted,
Ronald Greenleaf Jr.
Assistant Director of Emergency Management

BIRTHS 2010

CHILD'S NAME	DOB	PLACE OF BIRTH	PARENTS
Pelton, Arianna Joy	1/9/2010	Claremont, NH	Pelton, Jonathon & Morrie, Paige
Bakis, Owen McAllister	1/15/2010	Claremont, NH	Bakis, Ryan & Johnson, Bethany
Ebelt, Stella Patience	1/16/2010	Claremont, NH	Ebelt, Terry & Stanley, Priscilla
Williams, Owen James Charles	1/23/2010	Lebanon, NH	Williams, Desiree
Thibodeau, Anyia Rayne	2/8/2010	Manchester, NH	Thibodeau, Joshua & Jessica
Hall, Alicia Leah	2/17/2010	Lebanon, NH	Hall, Jeffrey & Foster, April
Hall, Madison Amber	2/17/2010	Lebanon, NH	Hall, Jeffrey & Foster, April
Guyette, Liana Claire	2/24/2010	Claremont, NH	Guyette, Erik & Fuller, Heather
Hoisington, Angel Skye	3/7/2010	Lebanon, NH	Hoisington, Shawn & Crystal
Shepa, Sophia Faith	3/22/2010	Claremont, NH	Shepa Jr, John & O'Neil, Heather
Westover, Sophia Grace	3/31/2010	Keene, NH	Westover, Christopher & Saunders, Melissa
Tiebout, Suzanna Christine	4/2/2010	Keene, NH	Tiebout, Robert & Tara
Marcotte, Savannah Dawn Louise	4/20/2010	Claremont, NH	Marcotte, Nathen & Dannielle
Carter, Nora Jame	4/22/2010	Claremont, NH	Carter, Joey & Heather
Dupont, Chloe-Anne Joy	4/25/2010	Lebanon, NH	Dupont, Cory & Meganne
Fairbrother, Bella Marie	4/27/2010	Claremont, NH	Fairbrother, Joshua & Manning, Jessica
Bushway, Gabryelle Rose	4/29/2010	Lebanon, NH	Bushway, Shawn & Wallace, Amber
Weeden, Liam Thomas	4/29/2010	Lebanon, NH	Weeden, Thomas & Preseau, Julie
Streeter, Sarah Campbell	4/30/2010	Claremont, NH	Streeter, John & Mary
Lee, Taeshaun Anthony	5/6/2010	Lebanon, NH	Lee, Kevill & Young, Margaret
Smith, Lucian Gabriel	5/19/2010	Claremont, NH	Smith, Shaun & Heather
Grace, Morgan Timothy	5/25/2010	Keene, NH	Grace Jr., Howard & Lacey
Green, Alexis Rose	6/4/2010	Lebanon, NH	Green, Mark & Cobb, Tiffany
Nieters, Jada Lynn	6/12/2010	Claremont, NH	Nieters, Michael & Brown, Stephanie
McIlwain, Courtney Renee	7/16/2010	Lebanon, NH	McIlwain, Shirley
Purington, Makayla Rose	7/20/2010	Claremont, NH	Serbian, Heather
Metcalf, Hannah Kay	8/5/2010	Claremont, NH	Metcalf, Eric & Jody
Cormier, Colton Leon	8/18/2010	Keene, NH	Cormier, Dana & Erika
White, Matilda Rene	8/20/2010	Claremont, NH	White, Shilo & Magoon, Heather
Bowman, Hunter Matthew	9/6/2010	Claremont, NH	Bowman, Matthew & Galloway, Jessica
Herrington, Olivia Lee	9/12/2010	Keene, NH	Herrington, Michael & Michelle
McDonough, Kinley Ella	10/25/2010	Claremont, NH	McDonough, Thomas & Brittani
Shand, Olliver Maddux	11/18/2010	Claremont, NH	Shand, Jamie & Christee

DEATHS 2010

DECEASED	DATE	PLACE
Carey, Laretta	1/8/2010	Charlestown, NH
Tuttle Sr, Vernard	1/20/2010	Charlestown, NH
Helie, Jon	2/20/2010	Charlestown, NH
Stearns, Marion	2/26/2010	Charlestown, NH
Lavanture, Clifford	2/27/2010	Charlestown, NH
Swinyer, Eleanor	2/28/2010	Unity, NH
Goodrich, Robert	2/28/2010	Lebanon, NH
Crowley, Lena Carlisle	3/3/2010	Unity, NH
Johnson, Vena	3/6/2010	Charlestown, NH
Fidelski, Julia	3/15/2010	Hartford, VT
Short, Charlotte	3/24/2010	Charlestown, NH
Matheson, William	3/26/2010	Charlestown, NH
Vrazel, Violet	3/28/2010	Charlestown, NH
Wetherby, Gordon	4/2/2010	Lebanon, NH
Farren, Lloyd	4/3/2010	Westmoreland, NH
Bentley, Lorraine	4/4/2010	Charlestown, NH
Tenney, Gloria	4/5/2010	Keene, NH
Comstock, Charlene	4/8/2010	Charlestown, NH
Weaver Jr, Kenneth	4/8/2010	Westmoreland, NH
Newton, Tessa Ann	5/6/2010	Charlestown, NH
Lindblade Sr, Eric	5/28/2010	Charlestown, NH
Royce, Beverly	6/1/2010	Lebanon, NH
Adams, Walden	6/11/2010	Lebanon, NH
Laber, Ferris	7/1/2010	Claremont, NH
Blake, Desmond	8/5/2010	Charlestown, NH
Murdoch, William	8/5/2010	Charlestown, NH
Lavoie, Roderic	8/19/2010	Charlestown, NH
Lavoie, Bettina	8/19/2010	Charlestown, NH
Haley, Ernest	8/21/2010	Newport, NH
Hill, Larry	8/26/2010	Lebanon, NH
Hammond, Gerald	8/29/2010	Lebanon, NH
Greenwood, Raymond	9/3/2010	Keene, NH
Speidel, Carole	9/10/2010	Claremont, NH
Fife, Deborah	9/17/2010	Lebanon, NH
Bent, Doris	9/19/2010	Claremont, NH
Wilcox, Alta	9/28/2010	Charlestown, NH
Morway Sr, Robert	10/13/2010	Claremont, NH
Kasprzak, Jacqueline	10/20/2010	Lebanon, NH
Buswell, Ina	10/29/2010	Claremont, NH
Page, Lawrence	10/30/2010	Lebanon, NH
Zielinski, Edward	11/1/2010	Charlestown, NH
Pierce, Helen	11/8/2010	Charlestown, NH

DEATHS 2010

DECEASED	DATE	PLACE
Bedard, Edward	11/11/2010	Charlestown, NH
Hobbs, Jennie	11/23/2010	Lebanon, NH
Doolittle, Raymond	11/23/2010	Westmoreland, NH
Stone, Robert	11/23/2010	Claremont, NH
Wilcox Sr, Jearold	11/30/2010	Springfield, VT
Nash, Arveen	12/1/2010	Unity, NH

DEATHS 2009

Davis, Alice	3/16/2009	Unity, NH
Schumann, Dorothy	4/10/2009	Franklin, NH

MARRIAGES 2010

SPOUSES	RESIDENCE	Place of Marriage	Date
Daniels, Kevin F Arsenault, Steven R	Charlestown, NH Charlestown, NH	Charlestown, NH	1/1/2010
Leavitt, David M Berube, Regina	Charlestown, NH Charlestown, NH	Claremont, NH	1/23/2010
St Pierre, Antonio P Laux, Theresa	Charlestown, NH Charlestown, NH	Charlestown, NH	2/3/2010
Stanley, Christopher R Beam, Eva J	Charlestown, NH Charlestown, NH	Walpole, NH	2/20/2010
Vire, Justin L Olmstead, Brittany L	Charlestown, NH Charlestown, NH	Charlestown, NH	3/4/2010
Caldwell, Stewart D Forbes, Jennifer L	Charlestown, NH Charlestown, NH	Charlestown, NH	3/25/2010
Merritt, Kevin C Russell, Beverley D	Charlestown, NH Charlestown, NH	Charlestown, NH	4/17/2010
Betz, Jennifer L Powers, Jason A	Charlestown, NH Charlestown, NH	Charlestown, NH	5/22/2010
Connor, Stanley D Melco, Sabina N	Charlestown, NH Charlestown, NH	Washington, NH	5/29/2010
Champney, Cameron A Adams, Amanda C	Charlestown, NH Claremont, NH	Claremont, NH	5/30/2010
Hoyt, Benjamin J Gendron, Meghan E	Charlestown, NH Charlestown, NH	Walpole, NH	6/5/2010
Fucci, Natalie M Fry, Alfred J	Charlestown, NH Charlestown, NH	Lebanon, NH	6/19/2010
Halberg, Van L Dattola, Toni N	Charlestown, NH Charlestown, NH	Claremont, NH	6/25/2010
Putnam, Eric D St Pierre, Shannon L	Walpole, NH Charlestown, NH	Charlestown, NH	6/26/2010

MARRIAGES 2010

SPOUSES	RESIDENCE	Place of Marriage	Date
Hall, Jeffrey A Foster, April A	Charlestown, NH Charlestown, NH	Charlestown, NH	6/26/2010
Adams, Travis C Zachary, Nicole A	Charlestown, NH Charlestown, NH	Charlestown, NH	7/3/2010
Mack, Karissa E Barry, Christopher R	Charlestown, NH Charlestown, NH	Claremont, NH	7/10/2010
Thibodeau, Jason A Dostie, Andrea E	Charlestown, NH Charlestown, NH	Deerfield, NH	7/24/2010
St Sauveur, Raymond A Schettino, Linda M	Charlestown, NH Charlestown, NH	Unity, NH	7/31/2010
Blaine, Rachel A Wilson, Dale A	Charlestown, NH Charlestown, NH	Walpole, NH	7/31/2010
Marvin, Pamela A Page, Michelle	Charlestown, NH Charlestown, NH	Claremont, NH	8/21/2010
Russell, Brett A Decoteau, Kylie M	Charlestown, NH Charlestown, NH	Claremont, NH	8/28/2010
Lambert, Nathan J St Pierre, Brittany C	Charlestown, NH Charlestown, NH	Walpole, NH	8/28/2010
Smallwood, Travis J Dings, Alyssa M	Charlestown, NH Charlestown, NH	Charlestown, NH	9/4/2010
Davis, Montgomery J Joslyn, Olnette L	Charlestown, NH Charlestown, NH	Charlestown, NH	9/12/2010
Bailey, Frederick G Kostandin, Tessie M	Charlestown, NH Charlestown, NH	Newport, NH	9/25/2010
Howard, Phillip L O'Brien-Tanguay, Susan	Claremont, NH Charlestown, NH	Claremont, NH	10/10/2010
Levingston, Hal J Silver, Nicole M	Charlestown, NH Charlestown, NH	Newport, NH	10/16/2010

MARRIAGES 2010

SPOUSES	RESIDENCE	Place of Marriage	Date
Colburn, Jason P Mitchell, Melissa M	Charlestown, NH Charlestown, NH	Charlestown, NH	10/24/2010
Mallory, Kiera S Blaine, Harrison J	Charlestown, NH Charlestown, NH	Charlestown, NH	10/30/2010
Smith, Deena L Holman, Richard S	Charlestown, NH Gulf Breeze, FL	Charlestown, NH	12/20/2010

WATER & WASTEWATER DEPARTMENT

The Water and Wastewater had a very productive year, many projects and maintenance issues have been completed. Water quality is very high on both ends from drinking purity to discharge to the river and back to nature.

Projects completed in 2010:

- Added three new fire hydrants
- Replaced one fire hydrants
- Flushed hydrants twice this year
- Installed one meter pit
- Repaired water leak on Emile Ave
- Repaired water leak on Scotts Drive
- Repaired two water leaks on Almar Street
- Repaired water leak on Main Street
- Responded to twelve customer leaks and three frozen lines
- Cleaned high pressure jetted west side sewer mains
- Cleaned high pressure jetted some east side sewer mains
- Four new water connections
- One new sewer connection
- Responded to 68 customer work requests
- Produced 20,610,600 cubic feet of water or 154,167,293 gallons of water
- Reclaimed, treated and put back to nature 82,580,000 gallons of wastewater
- Passed all water and wastewater testing and toxicities
- Wastewater treatment average with 98.9% pollution removal
- Passed all water and wastewater compliance inspections and reports
- Backflow Prevention Program 2010 is complete and updated
- Spill Prevention Plan 2010 is complete and updated
- Collection System evaluation and documentation for CMOM (Collection Maintenance and Operations Manual) EPA regulations complete for 2010
- Emergency action plan and CMOM program sent to EPA & DES
- New five year discharge permit for the wastewater treatment system
- Inspections of Charlestown water dams 2010 good shape
- Small repair on Halls Pond Dike
- New air blower system installed at the Wastewater Treatment Facility
- New 6" water line on Old Claremont Road from Hidden Acres north is complete

Respectfully submitted,
David P. Duquette
Superintendent Water and Wastewater

WATER DEPARTMENT

Balance on hand January 1, 2010 – Money Market	\$	290,758.37
Banknorth - Savings		8,832.00
		\$ 299,590.37

Deposits:

Rents - Current	\$	310,415.00
Rents - Prior Years		39,731.07
Rents Paid in Advance/Overpaid		323.77
Interest on Delinquent Accounts		3,694.62
Connections - Current		1,920.00
Meters - Current		450.47
Interest on Investments		3,155.50
Returned checks & other bank fees		(293.06)
TOTAL	\$	359,397.37
	\$	658,987.74

Disbursements:

Public Works Administration	\$	2,139.72
Clerical		8,378.00
Treasurer		1,250.00
Water Commissioners		3,300.00
Water Collector		3,042.76
Admin. Health/Disability Ins		986.30
Admin. FICA/Medicare		1,361.01
Admin. Retirement		1,242.13
Admin Dental		481.17
Software Support		2,695.64
Educational Programs		276.00
Office Supplies, Equip, Comp		292.97
Postage		1,549.73
Water Tests		2,352.51
Salaries Full Time		65,292.28
Salaries Part Time		645.26
Overtime		5,099.31
Health/Disability Insurance		13,235.45
Health Reimbursement		5,039.18
FICA/Medicare		5,130.78
NH Retirement		6,471.27
Unemployment/Workers' Comp		3,454.22
Dental Insurance		162.16
Telephone		7,779.20
Electricity		33,234.50

Heating Oil/Propane	4,902.05	
Building Maintenance	2,867.03	
Property, Vehicle Insurance	5,144.50	
Dues/Fees/Courses	428.49	
Equipment	5,241.71	
Gasoline	3,504.95	
Vehicle Maintenance and Repair	1,803.48	
Uniforms	959.24	
Audit	2,199.68	
Mowing	3,145.00	
General Expenses	2,904.15	
Safety Equipment	1,272.21	
Arsenic Filtration System	6,044.12	
Meter Installation & Repair	4,101.75	
Line Installation & Repair	6,120.69	
Fire Hydrant Replacement	4,000.00	
Alarm Monitoring	22.50	
Plant Maintenance & Repair	5,173.37	
Chemicals	17,312.60	
Booster Station Maintenance	1,169.35	
Dam Maintenance	1,278.72	
Debt Principal/Interest	45,795.40	
Capital Projects	29,899.48	
Total 2010 Expenses	\$ 330,182.02	
2009 Expenses paid in 2010	677.63	
	\$ 330,859.65	
Reimbursed to General Fund	\$ 500,352.84	
Due from General Fund	\$ 155,325.57	
Money Market - December 31, 2010	\$ 142,797.83	
Investment Banknorth	\$ 8,859.50	
Rents billed out in 2010 (less abatements)	\$ 358,447.67	
Connections, jobs, etc. billed	\$ 2,010.47	

WASTEWATER DEPARTMENT

Balance on hand January 1, 2010 - Money Market	\$	9,786.98
Banknorth - Savings		866.71
		\$ 10,653.69

Deposits:

Rents - Current	\$	247,304.79
Rents - Prior Years		34,989.30
Rents - Paid in Advance/Overpaid		277.03
Interest on Delinquent Accounts		3,237.56
Connections - Current		750.00
Dumping Fees – Current		12,520.00
Dumping Fees – Prior Years		536.00
Interest on Investments - less fees		182.81
LGC - Reim. Sewer backup		2,540.92
	\$ 302,338.41	\$ 312,992.10

Disbursements:

Public Works Administration	\$	2,139.72
Clerical		8,378.00
Treasurer		1,250.00
Sewer Commissioners		3,300.00
Sewer Collector		3,042.76
Salaries Full Time		65,094.25
Overtime		4,538.08
Part Time Salaries		66.58
Health/Disability Insurance		14,221.77
Health Reimbursement		5,039.17
FICA/Medicare		6,395.80
NH Retirement		7,634.04
Dental Insurance		643.34
Unemployment/Workers' Comp		1,256.08
Audit		2,199.68
Mowing		3,395.00
Telephone		4,811.89
Lab Fees		5,842.75
Electricity		37,506.75
Heating Oil		8,049.16
Building Maintenance		3,527.13
Software Support		2,695.64
Property, Vehicle Insurance		4,373.86
Educational Programs		213.49
Line Installation & Repair		6,368.69
Office Supplies		322.70
Postage		1,549.73

Equipment	1,254.79	
Gasoline	3,504.93	
Lagoon Maintenance	3,894.81	
Vehicle Maintenance & Repair	1,272.54	
Uniforms	877.85	
General Expenses	1,772.69	
Weed Kill	1,575.00	
Safety Equipment	926.84	
Debt Principal/Interest	47,664.60	
Tests	2,244.63	
Chemicals	2,296.39	
Capital Projects	72,605.89	
Total 2010 Expenses	\$ 343,747.02	
2009 Expenses paid in 2010	426.45	
	\$ 344,173.47	
Reimbursed General Fund	\$ 310,000.00	
Due to General Fund	\$ 113,487.02	
Money Market - Dec. 31, 2010		\$ 2,125.39
Investment Banknorth		\$ 869.37
Rents billed out in 2010 (less abatements)	\$ 286,777.96	
Connections, jobs, billed (less abatements)	\$ 13,920.00	

BALANCE SHEET
WATER & WASTEWATER FUNDS

December 31, 2010

	<u>Beginning of Year</u> Water	<u>End of Year*</u> Water	<u>Beginning of Year</u> Wastewater	<u>End of Year*</u> Wastewater
<u>Assets</u>				
Cash & Equivalents	\$ 290,758	\$ 142,798	\$ 9,787	\$ 2,125
Investments	8,832	8,859	866	869
Receivables - rents	41,439	50,883	34,974	39,473
Interfund Receivable	-	-	-	-
Other Receivables	-	360	-	114
Prepaid Items	-	-	-	-
Total Assets	<u>\$ 341,029</u>	<u>\$ 202,900</u>	<u>\$ 45,627</u>	<u>\$ 42,581</u>
<u>Liabilities & Fund Balance</u>				
Accounts Payable	\$ -	\$ 678	\$ -	\$ 426
Interfund Payable	14,656	(155,326)	77,687	113,487
Deferred Revenue	-	-	-	-
Total Liabilities	\$ 14,656	\$ (154,648)	\$ 77,687	\$ 113,913
<u>Fund Balance</u>				
Reserved for Encum	-	-	-	-
Unreserved Fund Bal	326,373	357,548	(32,060)	(71,332)
Total Fund Balances	\$ 326,373	\$ 357,548	\$ (32,060)	\$ (71,332)
Total Liabilities & Fund Balances	<u>\$ 341,029</u>	<u>\$ 202,900</u>	<u>\$ 45,627</u>	<u>\$ 42,581</u>

* These figures subject to audit