

2008 ANNUAL REPORT



Cover Design by Jill and Tim Hanson Charlestown, NH

Town of Charlestown New Hampshire

DEDICATION

The Selectboard has decided to dedicate the 2008 Town Report to James Aldrich. Jim's presence will surely be missed at the Transfer Station and the Board would like to thank Jim for his nine plus years of dedicated service to the Town of Charlestown.

Jim came to work for the Town after driving tractor trailer trucks for 25 years. When that business closed, Jim started his career at the Charlestown Transfer Station. His knowledge and continuing education to remain a Level Four operator at the Transfer Station has been a great asset to the Town. Jim's wife, Faye, has expressed his continued enjoyment working for the Town and with its residents.

Jim is hoping to spend his retirement years by enjoying time with his grandchildren. He and Faye have started an internet based antique business. Retirement will allow him to devote more time to the business and attend more flea markets to collect antiques and prepare them for resale on the internet. More free time will also allow Jim to help care for his father-in-law who recently moved back to New Hampshire.

The Board would like to express their deepest appreciation for Jim's dedication and dependability over the years, and wish him the very best in his future endeavors'.

ANNUAL REPORTS

Of the Selectboard
And
Other Town Officers

CHARLESTOWN, N.H.



For the Year Ending
December 31, 2008

"The Town of Charlestown prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) The Town of Charlestown is an equal opportunity provider and employer."

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REPORT OF THE SELECTBOARD

Despite the economic challenges we have all faced, 2008 was another busy and what we believe to be a productive year for the Selectboard.

The Town has seen considerable success in obtaining grant funding for a number of important projects including:

- a \$500,000 Community Development Block Grant to replace waterlines into the existing CEDA Industrial Park and the construction of a new road and utilities into CEDA's new Gristmill Industrial Park,
- replacement of windows and other renovations in the Library with a \$19,000 grant from USDA Rural Development,
- a \$100,000 grant from the Safe Routes to School Program which will allow the Town to construct a new sidewalk on East Street Extension from Paris Avenue to the Primary School along with new signage and in school programs that will encourage school children to walk or bike to school safely,
- a \$21,000 USDA Rural Development Grant that funded the purchase and installation of a new grinder pump at the Old Springfield Road sewer pump station.

We wish to thank the Town staff for their efforts in bringing these much need dollars to Charlestown. Looking forward, we are hopeful that additional grant funding will be forthcoming, especially from the Economic Stimulus package which, as we write this, is currently making its way through Congress.

On the public safety front, the Board adopted an ordinance, with support from the State Department of Transportation, which prohibits passing on the right along Main Street. The Board had reports from numerous residents regarding "near misses" involving both vehicles and pedestrians when motorists attempt to pass on the right where the vehicle in front of them stops to make a turn. The Board responded with an Ordinance addressing what has become a serious safety issue. New signs will be erected shortly warning motorists that passing on the right is prohibited and substantial fines will be imposed for violation.

Another public safety project was undertaken to enhance New Hampshire's E-911 systems. The N.H. Bureau of Emergency Communications is mapping out the Town using a GPS coordinate system, locating driveway entrances and fire hydrant locations. This has been done in response to the increasing number of residents who rely solely on cellular phones and have no land lines, making it more difficult to locate them when placing an emergency call. The Town and its emergency services will be provided with copies of the mapping products at no cost to the Town.

With voter approval, a new truck was purchased for transportation of solid waste from the Transfer Station to the final disposal sites. There were improvements to the recycling area and in the near future a new building will be put in place for the re-use of clothing and books. At the request of several residents, the Board has implemented a recycle sticker for Town residents who want to use the facility solely for recycling purposes. The new sticker, with a fee of only \$5.00 is good for two years of use. Like the regular Transfer Station stickers, the "Recycling Only" stickers can be purchased at the Selectboard Office (bring your car registration). Regrettably, the Board has also said goodbye to Jim Aldrich who has worked at the Transfer Station for many years. We appreciate his dedicated service and wish him the best for the future

The Board would like to thank all the residents who gave there time to serve on the Town's many Boards and Committees. Without them our job would be much more difficult. The Charlestown Rotary also deserves a special word of thanks for their efforts and funds on behalf of the Town, especially in the on-going improvements to the Town Hall

Looking toward 2009, the Selectboard has made a concerted effort to present voters with a level funded budget proposal resulting in no increase to the town's portion of the tax rate. It was a difficult decision,- but the Board decided in light of the economy we had keep the interests of the taxpayers foremost in developing the budget. Thank you to all the employees and department heads for their cooperation and sacrifice in this difficult time.

For the first time in many years voters will note that the recommendations of the Selectboard and Finance Committee do not appear on several warrant articles and ballot questions, including the budget, as result of a recent statewide ruling on this practice by the Attorney General's office. The Board however wishes to make its support for these articles clear; including the budget, the plans for a new Police Station and a lease-purchase plan for a new fire truck as opposed to conventional bonding.

OFFICIAL OFFICE HOURS/MEETING DATES

SELECTMEN'S OFFICE (Bakery Building)

Weekdays: 8:00 A.M. to 4:00 P.M., except holidays

Tel. 826-4400

MEETINGS: first and third Wednesday, 7:00 P.M.

Fax 826-3709

TOWN CLERK/TAX COLLECTOR'S OFFICE

Monday: 8:00 A.M. to 1:00 P.M. and 1:30 to 6:00 P.M.

Tel. 826-5821

Tuesday through Friday: 8:00 A.M. to 1:00 P.M. and

1:30 to 4:00 P.M., except holidays – Library/Municipal Bldg

BUILDING DEPARTMENT (Bakery Building)

Monday and Wednesday: 1:00 P.M. to 2:00 P.M. and

4:30 P.M. to 6:00 P.M.

Tel. 826-4400

HEALTH AND HUMAN SERVICES (Library/Municipal Bldg)

Tuesday and Thursday: 8:30 A.M. to 1:00 P.M.

Tel. 826-5266

Other days on-call:

1-800-894-8400

PLANNING BOARD OFFICE (Bakery Building, downstairs)

Monday through Friday: 8:00 A.M. to 4:00 P.M.

Tel. 826-5368

MEETINGS: first and third Tuesday, 7:00 P.M.

Fax 826-3709

TRANSFER STATION

Tuesday through Saturday: 8:00 A.M. to 4:30 P.M.

Tel. 826-3201

Wednesday: 9:30 A.M. to 6:00 P.M.

CONSERVATION COMMISSION (Community Room)

Third Monday of each month: 7:00 P.M.

RECREATION COMMITTEE (Town Hall)

First Tuesday of each month: 7:00 P.M.

EMERGENCY PHONE NUMBERS

Police, Ambulance and Fire – 911

(Police Department – non-emergency – 826-5747)

2009 HOLIDAY SCHEDULE

Thursday January 1 – New Years Day

Monday September 7 – Labor Day

Friday January 2 – Day after New Years

Thursday November 26 – Thanksgiving Day

Monday May 25 – Memorial Day

Friday November 27 – Day after Thanksgiving

Friday July 3 – Independence Day

Friday December 25 – Christmas Day

TOWN OFFICERS & COMMITTEES

Selectmen	Brenda Ferland Jon LeClair Steven Neill	2009 2010 2011
Health & Human Services	Community Alliance	
Chief of Police	Edward C. Smith	Appointed
Animal Control Officer	Police Dept	Appointed
Treasurer	Joan Kuncik	2009
Town Clerk/Tax Collector	Debra J. Clark	2011
Office Manager	Jessica Dennis	Appointed
Health Officer	Patricia Henderson	Appointed
Building Inspector/ Deputy Health Officer	Bud Von Ahnen Jr.	Appointed
Deputy Building Inspector	Jon LeClair	Appointed
Moderator	Albert St. Pierre	2011
Supervisors of Checklist	Alissa Bascom Joan Kuncik Patricia Pickul	2009 2012 2014
Administrative Assistant to Selectboard/ Planning & Zoning Administrator	David M. Edkins	Appointed
Highway Supervisor	Keith Weed	Appointed
Water/Wastewater Supervisor	David Duquette	Appointed
Trustees of Trust Funds	Ernest Parsons Curt Clough Barbara M. Jones	2009 2010 2011
Cemetery Trustees	Anton Zutter Victoria Sargent Aare Ilves	2009 2010 2011
Librarian	Sandra Perron	Appointed
Assistant Librarian	Holly Shaw	Appointed
Library Trustees	Diana Bushway – V. Chair Sheila Beck –Sec. Jaqueline Kasprzak Donna Campbell	2009 2009 2009 2009

TOWN OFFICERS & COMMITTEES

	Eric Lutz, Chair	2010
	Robin Forsaith, Trea.	2011
	James Fowler	2011
Trustees-Medical Association	John Murray	2009
	Eric Lutz	2010
	Kenneth Place	2011
Fire Chief	Gary Stoddard	2009
Ambulance Director	Jerry Beaudry	Appointed
Emergency Mgt. Dir.	Charles Baraly	Appointed
Conservation Commission	Steve Neill	Ex-Officio
	Dick Holmes - Chair	2009
	Travis Royce	2009
	James Fowler	2010
	Gary Bascom	2010
	Charles St. Pierre	2011
	Woodrow Prouty	2011
Alternates:	Ann Tarmey	2010
Finance Committee	David Richardson, Chair	2009
	Richard St. Pierre	2009
	Emmy Green	2009
	Susan Laware	2010
	Judith Baraly	2010
	Robert Beaudry	2010
	Patricia Royce	2011
	Thomas Minickiello	2011
	Robert Davis	2009
Recreation Committee	David Mix	2009
	Shaun Chase, Asst. Dir.	2009
	Robert Stoddart (resigned)	2009
	Scott Bushway	2010
	Lynne Fisk, Sec.	2010
	Scott Hagland, Chair	2011
	Kelly Stoddart (resigned)	2011
	Carol McShane	2009
	Jessica Hagland	2009
Recreation Director	William MacDonald	Appointed

TOWN OFFICERS & COMMITTEES

Highway Advisory Board	David A. Richardson	2009
	Barry Metcalf	2009
	Bruce Putnam - Chair	2010
	Thomas Minickiello	2010
	Frank McKane	2011
	Cedric Fisk	2009
Planning Board	Brenda Ferland	Ex-officio
	Sharon Francis Vice Chair	2009
	Patricia Royce	2009
	Doug Ring	2010
	Kenneth Moore	2010
	Robert Frizzell - Chair	2011
	Eric Lutz	2011
Alternates:	Andrew Jellie	2009
	Herb Greenwood	2009
	Linda Stewart	2010
Zoning Board of Adjustment	Kenneth Place - Chair	2009
	Terri Fisk – Vice Chair	2009
	Barbara Jones, Sec	2010
	Kenneth Arkell	2010
	Andy Jellie	2011
Alternates:	Patricia Cormack	2009
	Harold Ames	2010
	Roger Thibodeau	2011

**STATE OF NEW HAMPSHIRE
TOWN OF CHARLESTOWN
2009 ANNUAL TOWN MEETING WARRANT**

**TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN, NEW HAMPSHIRE
who are qualified to vote in Town affairs,**

TAKE NOTICE AND BE WARNED that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on **Wednesday, February 4, 2009 commencing at 6:30 P.M. in the Town Hall at 19 Summer Street** and on **Tuesday, March 10, 2009 commencing at 8:00 A.M. in the Community Room at the Silsby Library/Municipal Building.** At the second session, voting, on all warrant articles will be by Official Ballot commencing at 8:00 A.M. and concluding at 7:00 P.M. unless the Town Meeting votes to keep the polls open to a later time.

ARTICLE 1. To elect the necessary Town Officers for their respective terms.

ARTICLE 2. Are you in favor of the adoption of Amendment No. 1 as proposed by the planning board for the town zoning ordinance as follows: Adds certain segments of the Little Sugar River, Jabe Meadow Brook, Beaver Brook and Clay Brook to the streams subject to the provisions of the Comprehensive Shoreland Protection Act as provided in RSA 483-B.

ARTICLE 3. Are you in favor of the adoption of Amendment No. 2 as proposed by the planning board for the town zoning ordinance as follows: Regulates the long-term occupancy of recreational vehicles and campers.

ARTICLE 4. Are you in favor of the adoption of the Small Wind Energy Systems Ordinance as proposed by the planning board to establish a permitting process to accommodate small wind energy systems under RSA 674:66 while protecting public health, safety and welfare? (If this Ordinance is passed by the voters, it will take effect on July 11, 2009 and be administered by the local building inspector.)

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$595,000 for the purpose of constructing and equipping a new Police Station at the site of the existing Fire Station. Of said sum, \$100,000 is to be appropriated from fund balance, not to be raised through new taxation. The remainder of said sum (\$495,000) is to be raised through the issuance of serial bonds or notes under and in compliance with the provisions of the Municipal Finance Act (RSA 33:1 et seq. as amended). And further to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to take such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Charlestown; and furthermore, to authorize the Selectboard to apply for, accept, and expend such state, federal and private grant funds, if any there be, to assist in the funding of this project. **(3/5 ballot vote required)**

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 6. To see if the Town will vote to accept the reports of the various Town Officers and to take proper action thereon.

ARTICLE 7. To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$3,955,090 which represents \$3,318,126 for the Town operating budget, \$337,450 for the Water Fund operating budget and \$299,514 for the Sewer Fund operating budget.

Should this article be defeated, the default operating budget shall be \$3,920,407 which is the same as last year's budget*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

*The default budget represents \$3,305,396 for the Town operating budget, \$309,925 for the Water Fund operating budget, and \$305,086 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

ARTICLE 8. To see if the Town will vote to authorize the Selectboard to enter into a ten year lease-purchase agreement for the purpose of leasing a Pierce Combination Pumper for the Fire Department and to raise and appropriate the sum of \$64,000 as the first annual payment for this lease. Future annual lease payments would remain at approximately \$64,000. Upon completion of the lease, the Town of Charlestown will own the equipment outright. This lease contains an escape clause allowing the Town to terminate the lease if a future Town Meeting does not appropriate the annual lease payment. **(Majority vote required.)**

ARTICLE 9. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$4,300 for the continuation of the "on-demand" transportation services provided by the Community Alliance of Human Services and on-call service to medical appointments outside of Sullivan County provided by the American Red Cross.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 10. To see if the Town will vote to raise and appropriate, by special warrant article, the sum of \$1,000 to be placed in the Capital Reserve Fund established at the 2005 annual Town Meeting for the purpose of compiling an updated Town History.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 11. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$6,000 to provide rental assistance for the Charlestown branch of the Fall Mountain Food Shelf.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 12. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$10,000 to be jointly administered by the Selectboard and Recreation Committee to support the continued participation of Charlestown children, adults, families and seniors in the services, programs and facilities at the Southern Vermont Recreation Center in Springfield, Vermont. **(By Petition)**

The Selectboard does not recommend this appropriation.

The Finance Committee does not recommend this appropriation.

ARTICLE 13. To see if the Town will vote, under RSA 674:5, to authorize the Selectboard to appoint a Capital Improvements Program Committee to prepare and amend a program of municipal capital improvements projected over at least six years solely to aid the Selectboard and Finance Committee in their preparation of the annual budget. The Committee shall consist of two (2) Planning Board members, two (2) Finance Committee members one (1) Highway Advisory Board member and one (1) Selectboard member.

ARTICLE 14. Shall the Town vote to adopt the provisions of RSA 36-A:4-a, I(b) to authorize the conservation commission to expend funds for contributions to ‘qualified organizations’ for the purchase of property interests, or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property?

ARTICLE 15. Shall the Town vote to adopt the provisions of RSA 36-A:4-a, I(a) to authorize the conservation commission to expend funds to purchase interests in land outside the boundaries of our municipality, subject to the approval of the governing body, where it is determined that such a purchase would have direct and tangible benefits to the Town of Charlestown?

ARTICLE 16. To transact any other business that may legally come before the meeting.

Given under our hands and seal this 21st day of January 2009.

Charlestown Selectboard

Brenda Ferland
Jon B. LeClair
Steven A. Neill

TOWN DELIBERATIVE MEETING CHARLESTOWN, NEW HAMPSHIRE

February 4, 2009

To the inhabitants of The Town of Charlestown, New Hampshire who are qualified to vote in Town affairs.

Take Notice and be warned that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on Wednesday, February 4, 2009 commencing at 6:30 P.M. in the Town Hall at 19 Summer Street and on Tuesday, March 10, 2009 commencing at 8:00 A.M. in the Community Room at the Silsby Library/Municipal Building. At the second session, voting, on all warrant articles will be by Official Ballot commencing at 8:00 A.M. and concluding at 7:00 P.M. unless the Town Meeting votes to keep the polls open to a later time.

Moderator Albert St. Pierre called the meeting to order at 6:30 PM and lead us in the reciting of the Pledge of Allegiance. He introduced the town officials at the head table, as well as himself. He went through his rules for the meeting stating they were not necessarily Robert's Rules and his last ruling was "be nice". Albert welcomed the two reporters from the local papers. He then read the opening paragraphs of the warrant and commenced with the articles.

- ARTICLE 1: No discussion as this article is automatically on the ballot.
- ARTICLE 2: No discussion as this article is automatically on the ballot.
- ARTICLE 3: No discussion as this article is automatically on the ballot.
- ARTICLE 4: No discussion as this article is automatically on the ballot.
- ARTICLE 5: Presented and seconded as read with the Moderator closing consideration after discussions.
- ARTICLE 6: Presented and seconded as read with the Moderator closing consideration after discussions.
- ARTICLE 7: Presented and seconded as read with the Moderator closing consideration after discussions.
- ARTICLE 8: Presented and seconded as read with the Moderator closing consideration after discussions.
- ARTICLE 9: Presented and seconded as read with the Moderator closing consideration after discussions.
- ARTICLE 10: Presented and seconded as read with the Moderator closing consideration after discussions.
- ARTICLE 11: Presented and seconded as read with the Moderator closing consideration after discussions.
- ARTICLE 12: Presented and seconded as read with the Moderator closing consideration after discussions.
- ARTICLE 13: Presented and seconded as read with the Moderator closing consideration after discussions.
- ARTICLE 14: Presented and seconded as read with the Moderator closing consideration after discussions.
- ARTICLE 15: Presented and seconded as read with the Moderator closing consideration after discussions.
- ARTICLE 16: Fred Poisson brought to our attention that former selectboard member James Sauchuk had recently died and asked for a moment of silence.

The deliberative meeting was adjourned by the Moderator at 8:05 PM.

A true copy, Attest:



Debra J. Clark
Charlestown Town Clerk

BUDGET FOR 2009

	BUDGET 2008	ACTUAL 2008	BUDGET 2009
<u>GENERAL GOVERNMENT</u>			
Executive	119,999	121,396	120,034
Election Reg. & Vital	5,026	5,458	2,261
Financial Administration	242,485	236,228	243,253
Legal Expense	7,500	6,225	7,000
Planning & Zoning	49,734	47,940	49,666
General Government Buildings	173,093	152,751	154,094
Cemeteries	85,000	87,627	84,159
Insurance	46,000	42,085	46,000
Advertising & Reg. Assoc	10,789	10,738	13,507
Total General Government	739,626	710,448	719,974
<u>PUBLIC SAFETY</u>			
Police Department	605,177	603,501	611,291
Ambulance	84,457	75,277	84,477
Fire Department	121,566	145,686	122,615
Building Inspection	15,419	15,714	15,741
Emergency Management	750	603	750
Total Public Safety	827,369	840,781	834,874
<u>PUBLIC WORKS</u>			
Highways & Streets	1,046,429	1,035,828	1,069,671
Street Lighting	27,000	30,422	31,000
Trees	2,000	1,860	1,500
Solid Waste Disposal	319,057	297,915	309,306
Total Public Works	1,394,486	1,366,025	1,411,477
<u>HEALTH & WELFARE</u>			
Pest Control	1,650	217	1,000
Health Agencies	46,612	46,456	46,861
Administration & Direct Assist	49,300	42,023	49,300
Total Health & Welfare	97,562	88,696	97,161
<u>CULTURE & RECREATION</u>			
Recreation	55,911	53,509	56,063
Library	110,452	96,960	112,069
Heritage Commission	4,000	3,974	3,500
Total Culture & Recreation	170,363	154,443	171,632
<u>CONSERVATION</u>	600	231	600
<u>DEBT SERVICE</u>	15,000	7,892	13,000
<u>CAPITAL EXPENDITURES</u>	75,197	60,063	69,408
<u>TOWN BUDGET</u>	3,320,203	3,228,579	3,318,126
<u>ARTICLES RECOMMENDED</u>	14,000	14,000	606,300
<u>SEWER</u>	304,732	304,722	299,514
<u>WATER</u>	309,505	312,711	337,450
<u>TOTAL -3 FUNDS</u>	\$ 3,948,440	\$ 3,860,012	\$ 4,561,390

BUDGET FOR 2009

	BUDGET 2008	ACTUAL 2008	BUDGET 2009
<u>SOURCES OF REVENUE</u>			
<u>TAXES</u>			
Land Use Change Taxes	10,000	4,048	2,000
Timber Taxes	3,000	4,713	2,000
Payment in Lieu of Taxes	10,200	10,692	10,800
Interest & Penalties on Delinquent Taxes	110,000	138,202	120,500
Excavation Tax	4,631	4,631	4,000
<u>LICENSES, PERMITS & FEES</u>			
Business Licenses & Permits	2,600	1,635	1,500
Motor Vehicle Permit Fees	736,000	723,608	729,000
Building Permits	8,000	8,730	9,000
Other Licenses, Permits & Fees	10,000	9,202	10,000
From Federal Government	24,136	24,136	-
<u>FROM STATE</u>			
Shared Revenues	49,351	49,351	49,351
Meals & Rooms Tax Distribution	217,922	217,922	217,922
Highway Block Grant	134,704	134,240	137,691
State/Federal Forest Land Reimbursement	2,216	2,216	2,000
Other (Including RR Tax)	39,837	39,837	39,837
<u>CHARGES FOR SERVICES</u>			
Income from Departments	300,000	292,635	300,000
Other Charges	-	-	-
<u>MISCELLANEOUS REVENUES</u>			
Sale of Municipal Property	15,440	15,440	1,000
Interest on Investments	3,200	3,257	3,400
Other - Rent	27,400	28,543	2,000
<u>INTERFUND OPERATING TRANSFERS IN</u>			
Sewer	304,732	319,594	299,514
Water	309,505	322,384	337,450
Special Revenue Funds	-	-	-
Trust & Fiduciary Funds	17,000	16,798	26,000
<u>OTHER FINANCING SOURCES</u>			
Produced from Long Term Bonds & Notes	-	-	559,000
Voted from F/B	-	72,500	100,000
Fund Balance (Surplus)	-	-	-
<u>TOTAL REVENUE & CREDITS</u>	<u>\$ 2,339,874</u>	<u>\$ 2,444,314</u>	<u>\$ 2,963,965</u>

	PRIOR YEAR	ENSUING YEAR
Appropriations Recommended	3,934,440	3,955,090
Special Warrant Articles Recommended	5,216,500	606,300
Individual Warrant Articles Recommended	-	64,000
Total Appropriations Recommended	9,150,940	4,625,390
Estimated Revenues & Credits	2,419,374	2,963,965
Estimated Amount of Taxes to be Raised	<u>\$ 1,647,232</u>	<u>\$ 1,661,425</u>

2008 SUMMARY INVENTORY (MS-1)

LAND BUILDINGS	ACRES	ASSESSED VALUATION	TOTAL TAXABLE
Value of Land Only			
A. Current Use	14,404	\$ 1,498,302	
B. Conservation Restriction Assessment	406	14,836	
C. Historic barns	0.2	100	
D. Residential Land	3,809	45,325,764	
E. Commercial/Industrial	607	5,401,236	
F. Total of Taxable Land	19,225		\$ 52,240,238
G. Tax Exempt & Non-taxable	2,663		5,216,800
Value of Buildings Only			
A. Residential		\$ 163,873,924	
B. Manufactured Housing		27,801,600	
C. Commercial/Industrial		32,448,676	
D. Historic Barns	5	12,800	
E. Total of Taxable Buildings			\$ 224,137,000
F. Tax Exempt & Non-taxable			19,015,300
Public Utilities - Electric			\$ 5,524,410
Valuation before exemptions	NUMBER		\$ 281,901,648
Blind Exemption	5	\$ 71,000	
Elderly Exemption	34	899,800	
Totally & Permanently Disabled Ex.	13	170,000	
Total Dollar Amount of Exemptions		\$ 1,140,800	
Net Valuation on which Tax Rate for Municipal, County and Local Education			\$ 280,760,848
Less Public Utilities			\$ 5,524,410
Net Valuation on which Tax Rate for State Education Tax is Computed			\$ 275,236,438

2008 TOWN ELECTION

Tuesday, March 11, 2008

The polls were declared open by Moderator, Albert St. Pierre, at 8:00 AM for the 2008 Town and School Elections. He read the beginning of the posted warrant and declared that absentee ballots would be cast at 1:00 PM with any absentee ballots received by mail would be opened after 5:00 PM.

Albert St. Pierre declared the polls closed at 7:02 PM.

The results of the balloting for the 2008 Town Elections are as follows:

Absentee Ballots cast	22
Regular Ballots cast	885

Debra J. Clark
Charlestown Town Clerk

ARTICLE 1.

Selectboard for Three Years

Thomas Minickiello	356
Steven Neill	442*

Chief of Fire Department for One Year

Gary Stoddard	787*
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Moderator for Two Years

Albert St.Pierre	800*
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Town Clerk/Tax Collector for Three Years

Debra Clark	826*
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Checklist Supervisor for Six Years

Patricia Pickle	774*
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Trustee of the Trust Funds for Three Years

Barbara Jones	792*
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Medical Building Trustee for Three Years

Kenneth Place	757*
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Library Trustee for Three Years

Robin Forsaith	706*
James Fowler	620*

Library Trustee for One Year

Dianna Bushway (write-in)	18*
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Cemetery Trustee for Three Years

Aare Ilves	718*
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Highway Advisory Board for Three Years

	Francis McKane	735*
Planning Board for Three Years		
	Bob Frizzell	659*
	Eric Lutz	554*
	Fred Poisson	250
Planning Board for One Year		
	Patricia Royce	543*
	Robert Davis "Doc"	284
Finance Committee for Three Years		
	Thomas Minickiello	458*
	Patricia Royce	686*
Recreation Committee for Three Years		
	Kelly Stoddart	689*
	Scott Hagland	618*
Recreation Committee for One Year		
	David Mix	733*

ARTICLE 2. "Shall the Town elect to raise and appropriate the sum of \$4,700,000 for the purpose of constructing, furnishing and equipping a new Public Safety Building to house the Fire, Police and Ambulance Departments at the site of the existing Fire Station at 1 Main Street; said sum to be raised by the issuance of serial bonds or notes under and in compliance with the provisions of the Municipal Finance Act (RSA 33:1 et seq. as amended) and to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to take such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Charlestown; and furthermore, to authorize the Selectboard to apply for, accept, and expend such state, federal and private grant funds, if any there be, to assist in the funding of this project?"

(3/5 ballot vote required)

Selectboard recommends this appropriation

Finance Committee recommends this appropriation

YES 290

NO 588

ARTICLE 3. "Shall the Town vote to raise and appropriate the sum of \$477,500 for the purchase of a new Pierce Combination Pumper Truck for the Fire Department; \$200,000 of said sum to be raised by the issuance of serial bonds or notes under and in compliance with the provisions of the Municipal Finance Act (RSA 33:1 et seq. as amended) and to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to take such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Charlestown?"

The reminder of said sum (\$277,500) is to be appropriated from fund balance with no portion of said sum to be raised by taxes; and furthermore, to authorize the Selectboard to apply for, accept, and expend such state, federal and private grant funds, if any there be, to assist in the funding of this purchase and to authorize the Selectboard to sell, trade or other wise dispose of the town's 1980 American LaFrance pumper with any proceeds from such sale to be used to defray the cost of the new pumper.

(3/5 ballot vote required)

Selectboard recommends this appropriation

Finance Committee recommends this appropriation

YES 466

NO 409

ARTICLE 4. "Shall the Town vote to accept the reports of the various Town Officers and to take proper action thereon?"

YES 734

NO 128

ARTICLE 5. "Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$3,934,440 which represents \$3,320,203 for the Town operating budget, \$309,505 for the Water Fund operating budget and \$304,732 for the Sewer Fund operating budget?"

Should this article be defeated, the default operating budget shall be \$3,711,392 which is the same as last year's budget*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

*The default budget represents \$3,139,986 for the Town operating budget, \$296,521 for the Water Fund operating budget, and \$274,885 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

YES 531

NO 331

ARTICLE 6. "Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$5,000 to be jointly administered by the Selectboard and Recreation Committee to support the continued participation of Charlestown children, adults, families and seniors in the services, programs and facilities at the new Southern Vermont Recreation Center in Springfield, Vermont?"

The Selectboard recommends this appropriation.

The Finance Committee does not recommend this appropriation.

YES 488

NO 378

ARTICLE 7. “Shall the Town vote, by special warrant article, to accept and appropriate the sum of \$25,000 as donated by the Katherine Brenton Estate for the purpose of further renovation of the Library and other projects as approved by the Library Trustees, all expenditures to be consistent with the donor’s intentions and no portion of this sum to be raised by general taxation?”

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

YES 753

NO 110

ARTICLE 8. “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$2,000 for the support of the Community Alliance of Human Services’ Public Transportation Services program?”

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

YES 628

NO 219

ARTICLE 9. “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$2,000 for the support of A Community Resource Network’s (ACORN) programs to support those affected by HIV/AIDS and Hepatitis C?”

The Selectboard does not recommend this appropriation.

The Finance Committee does not recommend this appropriation.

YES 229

NO 617

ARTICLE 10. “Shall the Town vote to raise and appropriate, by special warrant article, the sum of \$1,000 to be placed in the Capital Reserve Fund established at the 2005 annual Town Meeting for the purpose of compiling an updated Town History?”

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

YES 559

NO 290

ARTICLE 11. “Shall the Town vote to adopt the following Resolution?”

“Resolved: We the citizens of Charlestown, NH believe in a New Hampshire that is just and fair. The property tax has become unjust and unfair. State leaders who take a pledge for no new taxes perpetuate higher and higher property taxes. We call on our State Representatives, our State Senator and our Governor to reject the “Pledge”, have an open discussion covering all options and adopt a revenue system that lowers property taxes.”

YES 689

NO 147

ARTICLE 12. “Shall the Town vote to make English the only official language of the Town?”
(By Petition)

YES 686

NO 153

ARTICLE 13. “Shall we delegate the duties and responsibilities of the cemetery trustees to the board of selectmen?” (By Petition)

YES 319

NO 498

ARTICLE 14. “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$6,000 for the rent of the Charlestown branch of the Fall Mountain Food Shelf?” (By Petition)

The Selectboard recommends this appropriation.

The Finance Committee does not recommend this appropriation.

YES 450

NO 387

ARTICLE 15. “Shall we rescind the provisions of RSA 40:13 (known as SB 2), as adopted by the town of Charlestown on March 12, 1996, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law?”

(By Petition; 3/5 ballot vote required)

The Selectboard recommends this article.

YES 304

NO 528

ARTICLE 16. “Shall the town adopt the provisions of RSA 32:14-RSA 32:23 establishing a formal budget committee? Said committee shall be composed of nine members to be elected at large?” The intent of this article is to formalize the structure and duties of a budget committee as set forth in the state RSAs. (By Petition)

The Selectboard does not recommend this article.

YES 317

NO 510

ARTICLE 17. To transact any other business that may legally come before the meeting.

DEPARTMENT OF REVENUE ADMINISTRATION
2008 TAX RATE CALCULATION

Town Portion

Gross Appropriations	\$	3,973,440	
Less: Revenues		2,419,374	
Less: Shared Revenues		28,297	
Add: Overlay		43,497	
War Service Credits		93,900	
Approved Town Tax Effort	\$	1,663,166	
Municipal Tax Rate			5.92

School Portion

Regional School Apportionment	\$	9,468,944	
Less: Adequate Education Grant		(5,099,661)	
Less: State Education Taxes		(610,172)	
Approved School (s) Tax Effort	\$	3,759,111	
Local Education Tax Rate			13.39
Equalized Valuation Tax Rate	2.14		
Equalized Valuation (no utilities)		\$	610,172
		\$285,127,243	
Divided by Local Assessed Valuation (no utilities)		\$275,236,438	
State School Rate			2.22

County Portion

Due to County	\$	786,899	
Less: Shared Revenues		(9,123)	
Approved County Tax Effort	\$	777,776	
County Tax Rate			2.77
Combined Tax Rate			<u>24.30</u>

Total Property Taxes Assessed	\$	6,810,225
Less: War Service Credits		(93,900)
Total Property Tax Commitment	\$	<u>6,716,325</u>

Proof of Rate

<u>Net Assessed Valuation</u>		<u>Tax Rate</u>	<u>Assessment</u>
State Education Tax	275,236,438	2.22	610,172
All Other Taxes	280,760,848	22.08	6,200,053
			<u>\$ 6,810,225</u>

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

Fiscal Year Ending December 31, 2008

Appropriation Title	Approp Amount	Receipts & Reimbs.	Total Amount Available	Expenses	Unexp'n'd Balance	Overdraft
Executive	\$ 119,999	\$ 553	\$ 120,552	\$ 121,949		\$ 1,397
Elect/Regis/Vital Recs.	5,026	624	5,650	6,082		432
Financial Administration	242,485	629	243,114	236,857	6,257	
Legal	7,500	215	7,715	6,440	1,275	
Planning & Zoning	49,734	5	49,739	47,945	1,794	
General Gov't Buildings	173,093	165	173,258	152,916	20,342	
Cemeteries	85,000		85,000	87,627		2,627
Insurance	46,000		46,000	42,085	3,915	
Regional Associations	10,789		10,789	10,739	50	
Police	605,177	8,585	613,762	612,086	1,676	
Ambulance	84,457		84,457	75,277	9,180	
Fire	121,566	5,730	127,296	151,416		24,120
Code Enforcement	15,419		15,419	15,714		295
Emergency Management	750		750	603	147	
Highways & Bridges	1,046,429	1,241	1,047,670	1,037,069	10,601	
Street Lights	27,000		27,000	30,422		3,422
Tree Maintenance	2,000		2,000	1,860	140	
Transfer Station	319,057	2,500	321,557	300,415	21,142	
Pest Control	1,650		1,650	217	1,433	
Health Agencies	46,612		46,612	46,456	156	
General Assistance	49,300	1,787	51,087	43,810	7,277	
Parks & Recreation	55,911	15	55,926	53,524	2,402	
Library	110,452	75	110,527	97,035	13,492	
Heritage Commission	4,000		4,000	3,974	26	
Conservation Commission	600		600	231	369	
Debt/Principal/Interest	15,000	79	15,079	7,971	7,108	
Capital	75,197		75,197	60,063	15,134	
Sub-total	\$ 3,320,203	\$ 22,202	\$ 3,342,405	\$ 3,250,783	\$ 123,916	\$ 32,293
Articles	\$ 14,000		\$ 14,000	\$ 14,000		
TOTAL GENERAL FUND	\$ 3,334,203	\$ 22,202	\$ 3,356,405	\$ 3,264,783	\$ 123,916	\$ 32,293
Water Fund	\$ 309,505	\$ 7,032	\$ 316,537	\$ 319,743		\$ 3,206
Wastewater Fund	\$ 304,732	\$ 21,944	\$ 326,676	\$ 326,666	\$ 10	
Consolidated Funds	\$ 3,948,440	\$ 51,178	\$ 3,999,618	\$ 3,911,192	\$ 123,926	\$ 35,499
Net Unexpended	\$ 88,427					

BALANCE SHEET

GENERAL FUND
as of December 31, 2008

	<u>Beginning of Year</u>	<u>* End of Year</u>
<u>Current Assets</u>		
Cash and equivalents	\$ 1,655,751	\$ 1,972,176
Investments	10,325	10,615
Taxes receivable	779,495	1,095,472
Accounts receivable	11,913	29,062
Intergovernmental	64,136	-
Interfund receivable	99,095	60,319
Tax deeded property subject to resale	10,611	10,611
Total Assets	<u>\$ 2,631,326</u>	<u>\$ 3,178,255</u>
<u>Current Liabilities</u>		
Accounts payable	\$ 25,175	\$ 45,526
Intergovernmental-payable	1,380,066	2,137,531
Interfund payable	17,247	1,179
Escrow & perf. dep.	300	-
Deferred revenue	2,961	2,961
Total Liabilities	\$ 1,425,749	\$ 2,187,197
<u>Fund Balance</u>		
Reserved for Encumbrances	266,997	25,743
Reserved for Special Purposes	10,611	10,611
General funds	927,969	954,704
Total Fund Balances	\$ 1,205,577	\$ 991,058
Total Liabilities & Fund Balance	<u>\$ 2,631,326</u>	<u>\$ 3,178,255</u>

* These figures subject to audit

STATEMENT OF DEBT

December 31, 2008
Showing Annual Maturities of Outstanding and
Long-Term Notes

WATER/WASTEWATER IMPROVEMENT 2001

USA - Rural Utilities Service

4.50%

Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2009	\$ 23,584.84	\$ 38,495.16	\$ 62,080.00
2010	24,658.09	37,421.91	62,080.00
2011	25,780.18	36,299.82	62,080.00
2012	26,953.35	35,126.65	62,080.00
2013	28,179.90	33,900.10	62,080.00
2014	29,462.26	32,617.74	62,080.00
2015	30,802.98	31,277.02	62,080.00
2016	32,204.70	29,875.30	62,080.00
2017	33,670.22	28,409.78	62,080.00
2018	35,202.42	26,877.58	62,080.00
2019	36,804.35	25,275.65	62,080.00
2020-2030	533,975.25	148,877.45	682,852.70
	<u>\$ 861,278.54</u>	<u>\$ 504,454.16</u>	<u>\$ 1,365,732.70</u>

WATER/WASTEWATER IMPROVEMENT 2002

USA - Rural Utilities Service

4.50%

Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2009	\$ 22,685.00	\$ 39,735.00	\$ 62,420.00
2010	23,706.00	38,714.00	62,420.00
2011	24,773.00	37,647.00	62,420.00
2012	25,888.00	36,532.00	62,420.00
2013	27,053.00	35,367.00	62,420.00
2014	28,270.00	34,150.00	62,420.00
2015	29,542.00	32,878.00	62,420.00
2016	30,872.00	31,548.00	62,420.00
2017	32,261.00	30,159.00	62,420.00
2018	33,713.00	28,707.00	62,420.00
2019	35,230.00	27,190.00	62,420.00
2020-2031	568,999.00	179,732.00	748,731.00
	<u>\$ 882,992.00</u>	<u>\$ 552,359.00</u>	<u>\$ 1,435,351.00</u>

SCHEDULE OF TOWN-OWNED PROPERTY

	Description	Acreage	Map/Lot	Value
L/B	Bakery Building	0.12	118-080	182,500
L/B	Lovers Lane Well - Bull Run	16.56	105-001	79,200
L/B	58 Michael Ave	3.10	106-056	33,100
Land	Birch Drive	0.11	236-002	7,900
L/B	Borough Road	0.12	223-011	19,200
Land	Borough Road	20.9	220-001	30,200
L/B	Forest Hill Cemetery	8.90	118-137	39,200
Land	Pinecrest Cemetery	7.80	114-009	41,500
Land	Hubbard Hill Cemetery	0.46	208-001	2,200
L/B	Hope Hill Cemetery	10.70	207-027	50,600
L/B	North Charlestown Well	0.22	210-012	83,400
Land	Hall's Pond Road	121.00	230-008	52,400
Land	North Hemlock Road Well	5.60	228-006	31,400
Land	North Hemlock Road Reservoir	165.00	229-021	284,600
Land	North Hemlock Road Reservoir	29.00	229-020	78,200
L/B	Wastewater Treatment Facility	20.00	235-019	2,188,700
Land	Unity Stage Road	0.96	210-049	13,800
L/B	East St. Swimming Pool	13.35	119-020	221,600
Land	East St. Tennis Court	0.44	118-198	32,000
Land	South of Transfer Station	29.20	117-076	73,000
L/B	Fire Station	0.47	117-057	325,700
L/B	Town Hall & Water Department	0.25	118-111	435,400
Land	Briggs Hill Road	0.51	118-148	24,400
L/B	Highway Garage	0.79	118-009	111,300
L/B	Library/Municipal Building	0.72	118-079	551,500
L/B	Medical Center	0.32	118-179	197,300
Land	Off South Hemlock Road	53.00	242-002	105,400
L/B	Transfer Station	5.10	116-041	36,100
Land	Chase Circle	2.48	103-021	29,400
L/B	Patch Park	14.00	112-018	63,300
Land	Egypt Road	0.07	210-057	1,800
Land	Borough Road	1.50	223-003	23,200
L/B	Springfield Road Pump Station	0.38	234-003	70,800
Land	South Main Street	0.12	235-006	9,900
Land	Hall's Pond Road	19.00	223-007	58,200
Land	E/S Old Springfield Road	8.00	116-034	41,900
L/B	Claremont Road	12.90	116-042	89,200
Land	Claremont Road	0.37	213-001	23,500
Land	Off Hall's Pond Road	46.00	230-007	22,400
Land	Off North Hemlock Road	2.00	228-005	23,300
L/B	Ambulance Building - Springfield Road	0.34	113-014	146,800
L/B	Wheeler Rand Road	1.40	213-026	28,400
Land	Unity Stage Road	11.00	214-007	35,900
Land	Claremont Road	3.80	117-056	33,500
Land	Wheeler Rand Road	2.40	210-063	28,500
Land	Wheeler Rand Road - current use value	112.00	213-028	14,588
Land	Morse Hill Road	0.91	209-013	24,600
Building	82 Salt Shed Road	0.00	213-019-001	1,000
Building	5 Breakneck Hill Road	0.00	233-051-001	1,000
TOTAL		753.37		6,102,988

2007 INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Charlestown as of and for the year ended December 31, 2007, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Charlestown as of December 31, 2007, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Town of Charlestown has not presented a management's discussion and analysis that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

The budgetary comparison information is not required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Charlestown's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Plodzik & Sanderson – Professional Association

TOWN CLERK REPORT
January 1, 2008 - December 31, 2008

MOTOR VEHICLES

PERMITS ISSUED	7316	
Registrations		\$ 704,948.41
Titles		2,632.00
Municipal Agent Fees		16,027.50
		<hr/>
		\$ 723,607.91

DOGS

LICENSES ISSUED	1122	
State Fees		\$ 2,564.00
Town Fees		4,690.00
Town Fines		2,292.00
		<hr/>
		\$ 9,546.00

VITAL RECORDS (Birth, Death, Marriage)

State Fees		\$ 2,860.00
Town Fees		991.00
		<hr/>
		\$ 3,851.00

FILING FEES

Uniform Commercial Codes		\$ 1,635.00
Misc Filing		40.00
Misc Fees		46.24
		<hr/>
		\$ 1,721.24

REMITTED TO TREASURER

\$ 738,726.15

TAX COLLECTOR'S REPORT

January 1, 2008 - December 31, 2008

DEBITS

UNCOLLECTED TAXES

BEGINNING OF YEAR

	2008 Levy	2007 Levy	2005 Levy
Property Tax		487,013.57	
Land Use Change Tax		4,602.58	
Yield Tax		2,543.45	
Utility Charges		87,724.66	125.75

TAXES COMMITTED

Property Tax	6,742,845.31		
Land Use Change Tax	6,680.00		
Yield Tax	2,322.20	2,390.84	
Excavation Tax	4,631.00		
Utility Charges	660,189.32		

OVERPAYMENTS

Property Tax	5,347.36		
Utilities	190.67		
2009 Real Estate Prepays	6,703.86		
2009 Utility Prepays	575.51		
Tax Interest	4,099.78	36,226.84	
Utility Interest	1,078.57	8,022.91	32.49

TOTAL DEBITS

\$ 7,434,663.58	\$ 628,524.85	\$ 158.24
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CREDITS

2008 Levy

2007 Levy

2005 Levy

REMITTED TO TREASURER

Property Tax	6,007,710.79	298,407.12	
2009 Property Tax Prepays	6,703.86		
Land Use Change Tax	4,500.00	4,602.58	
Yield Tax	1,008.99	4,418.81	
Excavation Tax	4,631.00		
Interest & Costs	5,178.35	44,188.52	32.49
Utility Charges	559,965.13		62.51
2009 Utility Prepays	575.51		
Conversion to Lien		275,651.62	

ABATEMENTS

Property Tax	20,274.84	305.94	
Utility Charges	21,614.95	436.21	
Yield Taxes		452.82	
Property Interest		61.23	

UNCOLLECTED TAXES END OF YEAR

Property Tax	720,207.04		
Land Use Change Tax	2,180.00		
Yield Tax	1,313.21		
Excavation Tax			
Utility Charges	78,799.91		63.24

TOTAL CREDITS

\$ 7,434,663.58	\$ 628,524.85	\$ 158.24
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TAX COLLECTOR'S REPORT

January 1, 2008 - December 31, 2008

DEBITS	LEVIES			
	2007	2006	2005	2004
Unredeemed Liens Balance				
Beginning of Fiscal Year	-	198,865.29	123,777.30	1,692.60
Unredeemed Cost/Interest	-	-	2,392.24	139.70
Liens Executed During Fiscal	304,382.03	-	-	-
Interest & Costs Collected (After Lien Execution)	6,702.85	22,098.65	43,889.75	866.13
TOTAL DEBITS	\$ 311,084.88	\$ 220,963.94	\$ 170,059.29	\$ 2,698.43

CREDITS REMITTED TO TREASURER

Redemptions	94,799.23	71,965.08	122,347.28	1,692.60
Interest & Costs Collected (After Lien Execution)	6,702.85	21,430.22	46,158.99	1,005.83
Abatements of Unredeemed Liens	2,021.02	1,219.12	458.53	-
Unredeemed Liens End of Year	207,561.78	125,681.09	971.49	-
Unredeemed Int/Costs End of	-	668.43	123.00	-
TOTAL CREDITS	\$ 311,084.88	\$ 220,963.94	\$ 170,059.29	\$ 2,698.43

ABATEMENTS OF TAX COLLECTOR

January 1, 2008 - December 31, 2008

REAL ESTATE

Rowe Sr., Michael	\$	1,175.11	
Boston & Maine Railroad Corp.		259.51	
Total Abatements for 2005 & 2006 Levies	\$	1,434.62	
Charlestown, Town of	\$	255.94	
Farris, Edward & Lana		18.50	
Haynes Trustees, Philip & Barbara		61.23	Int.
MaCleay Prentiss Properties		50.00	
New England Central Railroad		1,350.20	
Rowe Sr., Michael		652.32	
Total Abatements for 2007 Levy	\$	2,388.19	
Bacon, Romaine & Gerald and Cannon, Audrey	\$	984.15	
Barton, Randy & Kari		1,529.73	
Chamberlain, Patricia		92.28	
Charlestown, Town of		127.97	
Frost, Delbert & Shirley		450.88	
Kennett, Joseph		224.18	
Merrill, Kurt & Kristin		2,041.06	
New England Central Railroad		589.28	
New England Power Company		66.38	
Rowe Sr., Michael		287.16	
United States Postal Service		13,881.77	
Total Abatements for 2008 Levy	\$	20,274.84	

YIELD TAX

Bailey, Patrick & Karen	\$	452.82
Total Abatements for 2007 Levy	\$	452.82

UTILITY LIEN

Poisson, Virginia	\$	243.03
Total Abatements for 2006 Levy	\$	243.03

ABATEMENTS OF TAX COLLECTOR

January 1, 2008 - December 31, 2008

WATER

Poisson, Virginia	\$ 121.75
Jordan, Marlene	68.45
Gagnon, L. Carol	33.30
Total Abatements for 2007 Levy	\$ 223.50
Bigelow, Donald & Amber	\$ 99.40
Bissell Construction	75.30
Chamberlain, Kevin & Lisa	7.40
Charlestown, Town of	384.30
Deutsche Bank National Trust	173.40
NARJE LLC	110.00
Schroeder, David & Tammy	1,638.60
Streeter, Harry	1,618.25
Van Velsor, Edward & Elaine	75.85
Whelen Realty LLC	4,900.65
Total Abatements for 2008 Levy	\$ 9,083.15

SEWER

Poisson, Virginia	\$ 116.51
Jordan, Marlene	96.20
Total Abatements for 2007 Levy	\$ 212.71
Bigelow, Donald & Amber	\$ 112.40
Bissell Construction	93.80
Chamberlain, Kevin & Lisa	10.40
Charlestown, Town of	512.80
Kinney, Lawrence	185.80
NARJE LLC	100.00
Schroeder, David & Tammy	2,275.60
Streeter, Harry	2,247.00
Van Velsor, Edward & Elaine	106.60
Whelen Realty LLC	6,887.40
Total Abatements for 2008 Levy	\$ 12,531.80

ABATEMENTS - SELECTMEN'S OFFICE

January 1, 2008 - December 31, 2008

REAL ESTATE

Babbitt, Lynwood & Lillian	\$	818.27
Higgins, Charles & Joyce		340.83
Moore, Kenneth		818.21
Snelling, Steven & Laura		683.38
Total Abatements for 2006	\$	2,660.69

REAL ESTATE

Babbitt, Lynwood & Lillian	\$	708.05
Higgins, Charles & Joyce		293.85
Moore, Kenneth		706.86
Snelling, Steven & Laura		451.23
Stoddart, Kelly & Jackson, Donald		387.72
Whitehouse Jr., Harold		538.26
Total Abatements for 2007	\$	3,085.97

REAL ESTATE

21st Mortgage Corporation	\$	510.27
Boucher, Marcel & Sandra		2.26
Countrywide Tax Services		893.80
Dovenmuehle Mortgage		1,297.02
Hayes, Jane		224.18
Homecomings Financial		515.16
Russell Jr., Gary & Angela		196.01
Snide, James & Linda		14.53
Washington Mutual Home Loans		1,694.13
Total Abatements for 2008	\$	5,347.36

WATER

Brown, Stacie	\$	19.06
Total Abatements for 2007	\$	19.06
Lefebvre, Alan & Bonnie	\$	190.67
Total Abatements for 2008	\$	190.67

SEWER

Snelling, Randall & Stanley-Snelling, Rebecca	\$	97.13
Total Abatements for 2008	\$	97.13

TREASURER'S REPORT

January 1, 2008 to December 31, 2008

State of New Hampshire

Shared Revenue Grant/Rooms & Meals	\$ 304,692.70
Forest Land Reimbursement	2,215.75
Railroad Tax	39,837.00
	<hr/>
	\$ 346,745.45

Highway Department

State of New Hampshire- Highway Block Grant	\$ 134,239.90
2005 FEMA Reimbursement	64,136.48
Recycling Reimbursement	1,661.43
Air Compressor Rebate	180.00
Reimbursement From Insurance Co.	929.66
	<hr/>
	\$ 201,147.47

Transfer Station

Permits	\$ 38,840.00
Demo And Trash	51,996.50
Recycling	39,852.00
Reimbursement from State For Heater	2,500.00
Payment for STD	100.57
	<hr/>
	\$ 133,289.07

Police Department

Reimbursement for Special Services & Dispatch Services	\$ 19,217.90
Reports	915.00
Court Fines & Restitutions	1,837.00
Reimbursements	711.50
Pistol Permits	25.00
Reimbursement from Insurance Co. for Vehicle Damage	228.64
2007 Receivable	16.00
	<hr/>
	\$ 22,951.04

Ambulance Department

Payments by Insurance Companies	\$ 85,785.71
Payments by Individuals	5,787.11
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	\$ 91,572.82

Fire Department

Reports and Inspections	\$ 725.00
Training Reimbursement	59.35

TREASURER'S REPORT

January 1, 2008 to December 31, 2008

Reimbursement for Fires	4,906.41
Forestry Tool Grant	764.00
	<hr/>
\$	6,454.76

Building, Planning and Zoning

Building Permits	\$ 9,122.62
Application Fees	1,255.00
Reimbursements-Ads, Certified Letters, Expense	619.06
Rebate for Supplies	5.00
Zoning Board	50.00
	<hr/>
\$	11,051.68

Selectmen's Office

Town History and Copies	\$ 728.83
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Health & Human Services

Payment for Liens	\$ 3,007.41
Reimbursement for Propane-Sullivan County Nutrition	385.00
	<hr/>
\$	3,392.41

Cemetery Department

Cemetery Lots	\$ 1,900.00
Recording Fees for Deeds	52.50
Fees for Opening Graves	1,950.00
From Trustee of Trust Funds-Perpetual Care & General Maintenance	16,798.16
Perpetual Care & General Maintenance Funds	6,450.00
Restitution for Damages	42.73
	<hr/>
\$	27,193.39

Recreation Department

Swimming Pool-Admission Fees & Lessons	\$ 6,887.00
Reimbursement for Supplies	38.80
Reimbursement for Damages	165.00
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\$	7,090.80

Insurance Department

Reimbursement for Health Insurance	\$ 554.34
Reimbursement for Clay Brook Well	7,005.07
Reimbursement from St. Pierre, Inc.	131.48
	<hr/>
\$	7,690.89

TREASURER'S REPORT

January 1, 2008 to December 31, 2008

Rental Property

Town Hall	\$ 1,825.00
Municipal Building	1,170.00
Patch Park Deposits	1,100.00
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	\$ 4,095.00

Town Clerk

Registrations, Title & Registration Fees	\$ 723,607.91
UCC, Election & Miscellaneous Fees	1,721.24
Vital Records	2,096.00
Marriage License-Fees to Town	273.00
Marriage License-Remitted to State	1,482.00
Dog License & Fines	6,982.50
Dog License-Remitted to State	2,563.50
	<hr/>
	\$ 738,726.15

Tax Collector

2009 Property Taxes	\$ 6,703.86
2008 Property Taxes & Interest	6,003,502.15
2007 Property Taxes & Interest	522,868.69
Redeemed Property Taxes, Interest & Costs	347,016.91
Redeemed Utility Taxes & Interest	19,085.17
Yield Tax	5,490.46
Overpayment/Property Taxes, Received & Refunded	5,347.36
Excavation Activity Tax & Interest	4,631.00
Current Use Tax & Interest	9,107.13
	<hr/>
	\$ 6,923,752.73

Miscellaneous

Junkyard Permits & Other Licenses	\$ 325.00
Water & Sewer Department-Reimbursed to General Fund	641,977.89
Proceeds of Tax Anticipation Notes	1,300,000.00
Bank Interest less Service Charges	2,637.66
In Lieu of Taxes	10,692.36
Bond for Posted Road	5,000.00
Reimbursement from CEDA for Legal & Advertising	755.21
Election & Registrations from FMRSD	734.00
Returned Check Collected Fees	71.49
2007 Collected Ret'd Check & 2008 Uncollected Ret'd Check	137.00
Sale of Property	15,440.24
Closeout of Water/Sewer Project Checking Acct-Reimb General Fund	1,187.53

TREASURER'S REPORT

January 1, 2008 to December 31, 2008

Reimbursement for Town Clerk	74.91
Reimbursement from Rural Dev for Muffin Monster	21,917.26
Library - Reimbursement for Dues	75.00
Miscellaneous	337.96
	<u>\$ 2,001,363.51</u>
Balance as of January 1, 2008	\$ 1,613,377.06
Receipts	10,527,246.00
Less Disbursements	(10,168,969.12)
Balance as of December 31, 2008	<u>\$ 1,971,653.94</u>

Accounts Held by the Treasurer

General Fund Checking Account	Conn. River Bank	\$ 1,971,653.94
Reclamation Bond Certificate of Deposit	Conn. River Bank	2,114.99
Banknorth Investment Account	Banknorth	<u>10,614.64</u>
Total Funds Available for the General Fund		\$ 1,984,383.57
Conservation Commission-Money Market Account	Conn. River Bank	\$ 20,300.55
Conservation Commission-Certificate of Deposit	Conn. River Bank	\$ 6,863.56
Conservation Commission-2 CDARS	Conn. River Bank	\$ 33,255.27
Recreation Department-Special Fund Checking Account	Conn. River Bank	\$ 5,542.12
Town of Charlestown Water Department-Money Market	Conn. River Bank	\$ 261,130.00
Water Department-Investment Account	Banknorth	<u>8,767.17</u>
Total Funds Available for Water Department		\$ 269,897.17
Town of Charlestown Sewer Department-Money Market	Conn. River Bank	\$ 5,537.78
Sewer Department-Investment Account	Banknorth	<u>860.32</u>
Total Funds Available for Sewer Department		\$ 6,398.10
Water/Sewer Project Checking Account	Conn. River Bank	\$ -
Old Home Day Association Checking Account	Conn. River Bank	\$ 1,047.68
Old Home Day Association Certificate of Deposit	Conn. River Bank	\$ 7,870.82
Old Home Day Association Certificate of Deposit	Conn. River Bank	\$ 3,097.53
Charlestown Heritage Commission	Conn. River Bank	\$ 2,211.23
CEDA Park Infrastructure Account	Conn. River Bank	\$ 51.79

2008 DETAILED STATEMENT OF EXPENDITURES

GENERAL GOVERNMENT

EXECUTIVE OFFICE

Selectmen - Clerk/Receptionist Full Time	16,870.00
Selectmen - Secretary	24,587.26
Selectmen - Salaries - Selectboard	8,400.00
Selectmen - Health/Disability Insurance	10,015.20
Selectmen - FICA/Medicare	3,709.89
Selectmen - NH Retirement System	3,623.39
Selectmen - Unemployment/Workers' Comp	124.67
Selectmen - Dental Insurance	86.27
Selectmen - Telephone	1,361.70
Selectmen - Printing, Ads	1,753.53
Selectmen - Dues, Subscriptions, Education	398.65
Selectmen - Office Supplies	3,020.72
Selectmen - Miscellaneous	1,275.08
Adm Assist - Salary	31,291.72
Adm Assist - Secretary	2,317.38
Adm Assist - Health/Disability Insurance	5,803.44
Adm Assist - FICA/Medicare	2,514.40
Adm Assist - NH Retirement System	2,748.34
Adm Assist - Unemployment/Workers' Comp	66.81
Adm Assist - Telephone	459.34
Adm Assist - Dues, Subscriptions	367.19
Adm Assist - Copier	125.00
Adm Assist - Computer, Software	331.47
Adm Assist - Books, Periodicals, Misc	144.65
Total Executive	\$ 121,396.10

ELECTION, REGISTRATION, & VITAL STATISTICS

Salaries - Ballot Clerks	3,184.83
Salaries - Supervisors & Moderator	1,560.04
FICA/Medicare	123.52
Printing & Supplies	589.63
Total Elections & Registration	\$ 5,458.02

FINANCIAL ADMINISTRATION

Salary - Bookkeeper	46,400.00
Salary - Part Time Bookkeeper	340.00
Health/Disability Insurance	6,538.56
FICA/Medicare	3,573.45
NH Retirement System	3,501.04
Unemployment/Workers' Comp	274.56
Dental Insurance	117.30
Auditing Services	16,213.00
Fixed Assets Management	1,200.00
Town Report	768.75
Education & Training	482.75
Postage	6,449.70
Tax Sale Expenses	16.41
Trust Funds - Treasurer	2,000.00
Trust Funds - FICA/Medicare	153.00
Trust Funds Fees	24.00

2008 DETAILED STATEMENT OF EXPENDITURES

Trust Funds Miscellaneous	450.81
Assessing Services	15,779.36
TC-TX - Collector	36,245.16
TC-TX - Part Time Salaries	28,222.36
TC-TX - Health/Disability Insurance	11,786.16
TC-TX - FICA/Medicare	5,280.56
TC-TX - NH Retirement Systems	3,504.32
TC-TX - Unemployment/Workers' Comp	175.05
TC-TX - Telephone	913.35
TC-TX - Education	1,143.98
TC-TX - Dues & Subscriptions	65.00
TC-TX - General Expenses	1,094.28
TC-TX - Office Supplies	1,718.38
TC-TX - Mortgagee Search	6,301.00
TC-TX - MV Agent Fees	8,100.00
Treasurer - Salary	4,075.00
Treasurer - FICA/Medicare	311.72
Treasurer - Bank Fees	312.30
Treasurer - Office Supplies	20.38
Data Processing - Software Support	13,869.70
Data Processing - Hardware Upgrades	8,778.16
Total Financial Administration	\$ 236,199.55

LEGAL EXPENSES

Town Attorney	6,224.58
Total Legal Expenses	\$ 6,224.58

PLANNING & ZONING

Planning & Zoning Director	31,291.72
Secretary Part Time	2,559.69
Health/Disability Insurance	5,803.44
FICA/Medicare	2,509.54
NH Retirement System	2,721.48
Unemployment/Workers' Comp	66.82
Telephone	459.37
Publication Expenses	481.21
Education, Mileage Reimbursement	366.02
Dues, Resource Materials, and Supplies	453.77
Copier Expense	125.00
Computer Expense	310.47
Postage	294.00
ZBA Publication Expenses	315.94
ZBA General Supplies	81.32
ZBA Postage	100.00
Total Planning & Zoning	\$ 47,939.79

GENERAL GOVERNMENT BUILDINGS

Custodian	18,859.72
Disability Insurance	100.81
FICA/Medicare	1,414.85
Unemployment/Workers' Comp	564.86
Municipal Building - Mowing	1,722.00

2008 DETAILED STATEMENT OF EXPENDITURES

Municipal Building - Electricity	12,612.58
Municipal Building - Heating Oil	8,854.17
Municipal Building - Water/Sewer	868.60
Municipal Building - Maintenance & Repair	7,105.41
Town Hall - Electricity	1,365.77
Town Hall - Heating Oil	9,037.53
Town Hall - Water/Sewer	263.40
Town Hall - Maintenance & Repair	1,917.62
Ambulance - Mowing	416.00
Ambulance - Electricity	3,299.26
Ambulance - Heating	1,569.96
Ambulance - Water/Sewer	299.00
Ambulance - Maintenance & Repair	1,768.14
Fire Station - Electricity	2,420.52
Fire Station - Heating Oil	8,833.03
Fire Station - Water/Sewer	872.00
Fire Station - Maintenance & Repair	2,753.07
Highway - Electricity	2,253.21
Highway - Heating Oil	10,900.54
Highway - Water/Sewer	356.85
Highway - Maintenance & Repair	4,433.50
Transfer Station - Mowing	1,130.00
Transfer Station - Electricity/Heating	3,938.72
Transfer Station - Water/Sewer	254.50
Transfer Station - Maintenance & Repair	2,208.67
Recreation - Mowing	12,575.00
Recreation - Patch Park - Electricity	368.76
Recreation - Patch Park - Water/Sewer	303.45
Recreation - Facility Maintenance & Repair	97.74
Recreation - Pool Electricity	2,011.14
Recreation - Water/Sewer	1,901.00
Bakery Building - Electricity/Heat	4,004.72
Bakery Building - Water/Sewer	263.40
Bakery Building - Maintenance & Repair	1,695.03
Community Bulletin Board - Electricity	65.49
Cemetery - Electricity	71.11
Total General Government Buildings	\$ 135,751.13
Encumbered - Nickerson Electric - \$17,000.00	

CEMETERY DEPARTMENT

Sexton	31,670.00
Salaries - Part Time	16,707.25
Salaries - Part Time Clerical	4,383.40
FICA/Medicare	4,036.21
Unemployment/Workers' Comp	1,133.84
Telephone	671.53
Equipment Maintenance	2,125.59
Miscellaneous	1,345.48
Equipment Rental	1,000.00
Gasoline	3,383.47
Loam, Seed	775.76
Fence Maintenance	486.42

2008 DETAILED STATEMENT OF EXPENDITURES

Vehicle Repair	1,415.66
Uniforms	362.52
Trees	18,130.00
Total Cemeteries	\$ 87,627.13
INSURANCE - Property, Liability	42,085.18
Total Insurance	\$ 42,085.18
ADVERTISING & REGIONAL PLANNING	
NH Municipal Association - Dues	2,857.21
Upper Valley Lake Sunapee	5,681.00
Meeting Waters YMCA	1,200.00
Old Home Day	1,000.00
Total Advertising & Regional Planning	\$ 10,738.21
Total General Government	\$ 693,419.69
PUBLIC SAFETY	
POLICE DEPARTMENT	
Salaries - Full Time	297,997.36
Salaries - Part Time	107,383.72
Overtime	6,651.36
Health/Disability Insurance	70,294.32
FICA/Medicare	17,804.18
NH Retirement System	33,900.07
Unemployment/Workers' Comp	6,406.25
Dental Insurance	1,933.15
Telephone/Fax	5,589.46
Regional Prosecutor	10,395.00
Subscriptions/Journals	500.00
Alarm Monitoring	301.00
Ammunition	1,325.00
Office Supplies	1,374.57
Office Equipment	505.73
Conferences	327.31
Postage	125.00
General Expenses	3,380.30
Training	457.00
Gasoline	20,140.47
Vehicle Maintenance & Repair	4,434.61
Radio Communications	1,523.93
Uniforms	2,608.23
Contracts	8,195.69
Special Detail	186.50
Special Detail Overtime	2,178.39
Special Detail FICA/Medicare	261.31
Total Police	\$ 606,179.91
AMBULANCE DEPARTMENT	
Director	3,000.00
Officers	6,000.00
Salaries - Part Time	28,727.50
FICA/Medicare	2,886.25

2008 DETAILED STATEMENT OF EXPENDITURES

Unemployment/Workers' Comp	1,948.21
Telephone/Fax	1,456.98
Billing Service	2,524.50
Medical Supplies	12,692.20
Medications/ALS	1,738.01
Medical Equipment	1,330.74
Dues/Subscriptions	588.27
Courses/Training	1,087.62
Mileage Reimbursement	869.28
Office Supplies	1,835.89
Postage	64.32
Miscellaneous	2,489.14
Gasoline	3,344.12
Vehicle Maintenance	1,129.72
Uniforms	1,564.36
Total Ambulance	\$ 75,277.11

FIRE DEPARTMENT

Chief	5,200.00
Assistance Chief	2,000.00
Inspector Part Time	393.50
Salaries - Part Time	39,829.30
FICA/Medicare	3,636.91
Unemployment/Workers' Comp	1,227.26
Medical Expenses	746.04
Telephone	3,581.67
Dispatching Services	29,836.00
Equipment Maintenance	13,744.27
Dues & Subscriptions	645.00
Training	2,327.53
Gasoline/Diesel	3,153.79
Vehicle Repair	24,249.40
Radio Communications	419.90
General Expenses	11,677.13
Personal Equipment	4,130.56
SCBA Maintenance	1,390.53
Total Fire Department	\$ 148,188.79

CODE ENFORCEMENT/BUILDING INSPECTOR

Building Inspector	11,464.00
FICA/Medicare	877.03
Unemployment/Workers' Comp	485.69
Building Inspection Expense	576.16
Education	325.78
Mileage Reimbursement	1,985.80
Total Code Enforcement	\$ 15,714.46

EMERGENCY MANAGEMENT

General Expenses	602.97
Total Emergency Management	\$ 602.97
Total Public Safety	\$ 845,963.24

2008 DETAILED STATEMENT OF EXPENDITURES

HIGHWAY ROAD PROJECTS

Curbs, Drains, and Sidewalks	13,252.75
Paving	274,034.98
Total Road Projects	\$ 287,287.73

HIGHWAY OPERATION BUDGET

Public Works Administration	2,134.14
Salaries - Full Time	248,544.70
Salaries - Part Time	3,122.50
Overtime	25,260.87
Health/Disability Insurance	93,209.01
FICA/Medicare	20,209.55
NH Retirement System	24,176.10
Unemployment/Worker's Comp	10,003.12
Dental Insurance	1,154.53
Mowing	2,332.00
Roadside Mowing	3,620.00
Telephone	1,844.82
Engineering - Mapping	3,751.00
Educational Program	389.00
Signs	1,627.76
Office Supplies	379.69
Technology, Internet, & Computers	160.00
Reconstruction General	13,329.21
Gravel Crushing	12,000.00
Crack Sealing	60,646.04
Safety Striping	2,974.04
Calcium Chloride	9,799.50
Gasoline/Diesel	47,551.38
Hazardous Waste Removal	569.84
Street Sweeping	8,415.00
Oil/Grease	2,158.90
Vehicle Maintenance & Repair	39,206.61
Tires, Tubes, Chains, and Batteries	3,535.00
Uniforms	4,465.57
Culverts	6,366.24
Sand & Gravel	10,445.75
Equipment Rental	18,011.25
Supplies, Tools & Equipment	12,342.12
Snow & Ice Supplies	53,045.23
Sidewalk - Winter Maintenance	1,929.56
Total Highway Operating Department	\$ 748,710.03
Total Highway	\$ 1,035,997.76

STREET LIGHTS

Street Lights	\$ 30,421.60
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TREE MAINTENANCE

Total Tree Maintenance	\$ 1,860.01
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TRANSFER STATION

Public Works Administration	2,134.14
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2008 DETAILED STATEMENT OF EXPENDITURES

Salaries - Full Time	68,224.20
Salaries - Part Time	34,352.75
Overtime	1,382.67
Health/Disability Insurance	23,077.32
FICA/Medicare	7,769.27
NH Retirement Systems	6,248.17
Unemployment/Workers' Comp	3,082.90
Dental Insurance	415.70
Telephone	1,448.64
Equipment	6,218.85
Facility Improvements	8,803.04
Dues, Subscriptions, Education, & Licenses	755.71
Supplies & Miscellaneous	1,984.85
Office Supplies	185.42
Diesel/Gasoline	31,041.64
Vehicle Expense	4,487.28
Scale Maintenance	1,944.00
Uniforms	732.23
Recycling	4,580.95
Demolition	16,783.56
Trash Disposal	68,521.03
Landfill Closure Monitoring	3,740.31
Total Transfer Station	\$ 297,914.63
Total Public Works	\$ 1,366,194.00

ANIMAL CONTROL

Animal Services	82.00
Ads, Postage, Printing, Food	134.83
Total Animal Control	\$ 216.83

HEALTH AGENCIES

Home Health Care	24,500.00
Sullivan Nutrition	4,200.00
Sullivan County Hospice	500.00
Community Youth Advocates	2,500.00
Southwestern Community Services	4,000.00
Samaritans	250.00
West Central Behavioral Health	7,700.00
Salary Health Officer	2,500.00
FICA/Medicare	191.25
Unemployment/Workers' Compensation	89.83
Miscellaneous	25.00
Total Health Agencies	\$ 46,456.08

GENERAL ASSISTANCE

Telephone	484.25
Community Alliance	13,999.32
Office Supplies	370.99
Medical - Clients	1,691.67
Electricity - Clients	3,156.69
Rent - Clients	18,592.38
Fuel - Clients	4,668.01

2008 DETAILED STATEMENT OF EXPENDITURES

Other Expenses - Clients	465.01
Total General Assistance	\$ 43,428.32
Total Health & Welfare	\$ 90,101.23

RECREATION & CULTURE

PARKS & RECREATION

Salary - Director Part Time	6,999.89
Assistant Director	999.96
FICA/Medicare	612.13
Unemployment/Workers' Compensation	233.01
Director Expenses	578.22
Parks Maintenance	4,636.55
Swimming Pool - Lifeguards	22,508.38
Swimming Pool - Overtime	759.38
Swimming Pool - FICA/Medicare	1,780.00
Swimming Pool - Unemployment/Workers' Compensation	848.80
Swimming Pool - Telephone	191.06
Swimming Pool - Supplies	13,361.76
Total Parks & Recreation	\$ 53,509.14

LIBRARY

Librarian	35,766.50
Assistant Librarian	24,103.65
Salaries - Part Time	16,166.01
Life/Disability Insurance	599.64
FICA/Medicare	5,759.52
NH Retirement System	3,125.99
Unemployment/Workers' Compensation	283.53
Telephone	839.96
Supplies	1,270.98
Computer Expenses	1,557.65
Postage	179.00
Equipment	325.03
Dues, Subscriptions	605.90
Miscellaneous	101.90
Education/Workshops	527.92
Travel Reimbursement	495.63
Programs & Displays	85.73
Literacy Program	1,177.51
General Fund Books	2,988.39
Transfer to Library Tech Trust Fund	1,000.00
Total Library	\$ 96,960.44

HERITAGE COMMISSION

Total Recreation & Culture

\$ 3,973.88
\$ 154,443.46

CONSERVATION COMMISSION

Total Conservation Commission Expense

230.80
\$ 230.80

DEBT

TAN Interest	7,891.77
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2008 DETAILED STATEMENT OF EXPENDITURES

Total Debt Service	\$ 7,891.77
SPECIAL ARTICLES	
Southern Vermont Rec Center	-
Town History Update	1,000.00
Fall Mountain Food Shelf	6,000.00
Community Alliance - Transportation	2,000.00
Total Special Articles	\$ 9,000.00
Encumbered - Sounthern Vermont Rec Center - \$5,000.00	
CAPITAL OUTLAY	
Ambulance - Zoll	37,715.31
Police - Vehicle	21,848.00
Selectboard - Miscellaneous	500.00
Total Capital Outlay	\$ 60,063.31
GRAND TOTAL 2008 EXPENDITURES	\$ 3,227,307.50
GRAND TOTAL 2008 ENCUMBRANCE	\$ 22,000.00

TRUSTEES OF TRUST FUNDS
FORM MS -9 REPORT OF THE COMMON AND RETAINED INCOME FUNDS

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning Year	New Funds Created	Reimburse Broker fees	Gains/Losses
1896	Silsby Public Library	Library	Stks/Bds	153,160.86		4.46	2,165.08
1974	Maude E Prouty	Library	Stks/Bds	32,434.84		0.94	458.11
1979	Sayce Fund Library	Library	Stks/Bds	1,608.01		0.05	23.25
1974	Maude E Prouty- Worth	Poor	Stks/Bds	21,627.29		0.63	305.81
1772	Swan Fund	Student Loan	Stks/Bds	2,987.86		0.09	41.85
1862	Porter Widow Fund	Needy	Stks/Bds	59,454.24		1.73	840.68
1920	Charles H Hoyt	Streets	Stks/Bds	47,123.82		1.37	666.27
1925	Charles H Hoyt	Mausoleum	Stks/Bds	15,234.82		0.44	215.12
1967	Mary A Sherwood	Trees	Stks/Bds	2,697.09		0.08	38.38
1881	Perpetual Care 1881-1995	Perpetual Care	Stks/Bds	312,334.58		9.09	4,416.21
1995	General Maintenance	General Maintenance	Stks/Bds	54,201.22	5,700.00	1.38	634.49
1882	Horace Metcalf	Fountain	Stks/Bds	374.94		0.01	5.83
1961	Care/North Charlestown	Cemetery	Stks/Bds	9,541.77		0.28	134.89
1969	Ernest A Bixby	Scholarship	Stks/Bds	90,125.20	27,876.61	2.62	1,270.26
1995	Pride in Charlestown	Scholarship	Stks/Bds	16,151.33		0.44	212.69
1979	Dorothy Sayce	Trees	Stks/Bds	3,794.24		0.11	53.48
1988	James Hearne	Town Hall	Stks/Bds	2,078.33		0.06	29.07
1993	Emma Hunt	Conservation Commission	Stks/Bds	4,633.33		0.13	65.11
1979	Dorothy Sayce	Pool	Stks/Bds	1,607.97		0.05	23.25
1979	Sayce Fund Student Fund	Student Loan	Stks/Bds	1,607.97		0.05	23.25
2000	Patch Park Gift Fund	Park	Stks/Bds	-		-	-

Grand Total Common Fund & Retained Income Fund

832,779.68	33,576.61	24.00	11,623.03
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REPORT OF THE TOWN RESERVES

		Principal		
How Invested		New Funds	Tfr fr Inc	Gain/Loss Sales
Silsby Library Technology	Money Market	1,000.00	0.00	0.00
Swimming Pool Rehabilitation (previously called Recreational Facility)	Money Market	0.00	0.00	0.00
Town History Capital Reserve	Money Market	1,000.00	0.00	0.00
Total		2,000.00	0.00	0.00

TRUSTEES OF TRUST FUNDS
TOWN OF CHARLESTOWN, NEW HAMPSHIRE ON DECEMBER 31, 2008

Balance End Year	Income Balance Beginning of year	% % % %	Gains/ Losses	Additions	Income During year	Expended During Year	Income Balance End of Year	Total Principal & Income End of Year
155,330.39	7,061.11	0.18			5,872.48	(7,061.11)	5,872.48	161,202.88
32,893.91	1,495.34	0.04			1,243.59	(1,495.34)	1,243.59	34,137.52
1,631.31	74.13	0.00			61.66	(74.13)	61.66	1,692.97
21,933.73	17,776.32	0.03	(7.28)		1,428.12	(685.00)	18,512.16	40,445.93
3,029.80	137.75	0.00	(0.06)		119.09		256.78	3,286.58
60,296.66	11,345.83	0.07	(4.83)		2,665.25	(2,000.00)	12,006.25	72,302.92
47,791.45	41,430.91	0.06	(17.63)		3,225.79		44,639.07	92,430.43
15,450.37	20,479.44	0.02	(8.71)		1,286.04		21,756.77	37,207.13
2,735.54	1,101.27	0.00	(0.47)		141.04		1,241.84	3,977.39
316,759.86	14,399.44	0.38			11,975.67	(14,399.44)	11,975.67	328,735.53
60,537.07	2,398.82	0.06			2,155.98	(2,398.82)	2,155.98	62,693.06
380.77	1,882.07	0.00	(0.80)		78.95		1,960.22	2,340.98
9,676.93	6,773.82	0.01	(2.88)		597.71		7,368.65	17,045.60
119,274.69	4,769.81	0.11	(0.36)	774.85	4,296.11	(3,500.00)	6,340.41	125,615.07
16,364.44	1,839.29	0.02	(0.78)		673.29	(500.00)	2,011.80	18,377.20
3,847.83	1,648.94	0.00	(0.70)		201.82		1,850.06	5,697.87
2,107.46	877.48	0.00	(0.37)		109.67		986.78	3,094.25
4,698.58	3,148.21	0.01	(1.34)		285.42		3,432.29	8,130.88
1,631.27	1,509.35	0.00	(0.64)		113.35		1,622.06	3,253.29
1,631.27	74.13	0.00	(0.03)		64.10		138.20	1,769.46
-	-	-	-				-	-

878,003.32	140,224.39	1.00	(46.88)	774.85	36,595.03	(32,113.84)	145,433.65	1,023,436.97
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TOWN OF CHARLESTOWN, NH ON DECEMBER 31, 2008

Income					Combined		
Balance End of Year 31-Dec-08	Balance Beginning of Year 1-Jan-08	% % % % Dec	Earned Income	Transfer to Prin	Balance Income End of Year 31-Dec-08	Accru. Income	Total Principal & Income 31-Dec-08
4,392.14	434.18	0.53	112.00	0.00	546.18	117.17	546.18
0.00	156.44	0.02	4.24	0.00	160.68	540.18	160.68
3,999.39	193.19	0.45	96.47	0.00	289.66	0.00	289.66
8,391.53	783.81	1.00	212.71	0.00	996.52	657.35	996.52

TRUSTEES OF TRUST FUNDS

MS-10 REPORT OF THE COMMON AND RETAINED INCOME FUNDS

		ADDITIONS		PRINCIPAL			
# SHS	HOW INVESTED DESCRIPTION OF INVESTMENT	BALANCE BEG YEAR 1-Jan-08	PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR 31-Dec-08
<u>NOTES AND BONDS</u>							
50000	US Treas Notes 4.75% 11/15/2008	50,093.75			50,000.00	(93.75)	0.00
50000	Federal Farm Credit Bank 4.75% 12/07/2009	49,956.00					49,956.00
50000	Federal Home Loan Bank 2.875% 3/11/2011	0.00					50,209.65
75000	Federal Home Loan Bank 2.75% 3/12/2010	0.00					75,564.00
50000	Federal Home Loan Bank 3.125% 6/10/2011	0.00					49,733.48
50000	Bellsouth Cap Fd CP 7.75% 2/15/10	49,875.00					49,875.00
50000	Hewlett Packard 4.50% 3/1/2013	0.00					50,010.00
50000	Lehman Brothers Hldg CP 7.875% 11/1/09	48,437.50					48,437.50
110000	Nationsbank Corp 6.375% 2/15/08	106,988.20			110,000.00	3,011.80	(0.00)
<u>MUTUAL FUNDS - FIXED INCOME FUNDS</u>							
9642.867	Vanguard Fixed Income Secs GNMA Port #36	100,192.50					100,192.50
<u>COMMON STOCKS</u>							
800	AT&T Inc	2,127.86					2,127.86
250	Abbott Laboratories	10,930.00					10,930.00
300	Bank of America Corp	14,982.00					14,982.00
300	BP PLC ADR	20,073.00					20,073.00
300	ChevronTexaco Corp	18,382.00			5,001.05	2,375.05	15,756.00
300	Citigroup Inc.	14,382.00					14,382.00
250	CVS Corp	7,279.65					7,279.65
500	Dominion Res Inv Va New	3,697.93					3,697.93
300	Emerson Electric	13,134.00					13,134.00
0	Fairpoint Communications Inc.	0.00			62.01	50.04	0.00
600	General Electric Co	28,728.00					28,728.00
400	Intel Corp	12,652.00					12,652.00
200	Int'l Business Machines	16,859.20					16,859.20
300	Johnson & Johnson	13,687.50					13,687.50
0	McGraw Hill Cos Inc	1,906.25			8,186.14	6,279.89	0.00
300	Merck & Co	14,664.00					14,664.00
400	Microsoft Corp	13,934.00					13,934.00
500	Nokia Corp	10,935.00					10,935.00
150	Pepsico, Inc.	0.00					10,310.70
375	Pfizer Inc	7,481.69					7,481.69
250	Plum Creek Timber	9,030.00					9,030.00
300	Proctor & Gamble	19,551.00					19,551.00
500	Puget Energy Inc	10,728.65					10,728.65
500	U S Bankcorp Del (Spinoff from US Bankcorp)	12,745.47					12,745.47
300	United Technologies Corp	15,285.00					15,285.00
400	Verizon Communications (Spinoff from Verizon)	2,726.96					2,714.99
450	Wells Fargo & Company	14,617.75					14,617.75
	GS Federal FD #520	116,715.82					87,737.80
	TOTAL PRINCIPAL	832,779.68	0.00	0.00	173,249.20	11,623.03	878,003.32
<u>RETAINED INCOME</u>							
<u>25000</u>	Federal Farm Credit Bank 4.75% 12/07/2009						
<u>25000</u>	Federal Home Loan Bank 3.125% 6/10/2011						
<u>25000</u>	US Treas Note 4.75% 11/15/08				25,000.00	(46.88)	0.00
	GS Fin'l Square Income #465						
	GS Federal Fund #520						
	Fees Paid to The New Hampshire Trust Company						
	TOTAL		0.00	0.00	25,000.00	(46.88)	0.00
<u>COMBINED COMMON TRUST FUND AND</u>							
	<u>RETAINED INCOME FUND</u>	832,779.68	0.00	0.00	198,249.20	11,576.15	878,003.32

TRUSTEES OF TRUST FUNDS
TOWN OF CHARLESTOWN NEW HAMPSHIRE ON DECEMBER 31, 2008

INCOME					PRINCIPAL ONLY		
BALANCE BEG YEAR	INCOME RECEIVED DURING YR	EXPENDED DURING YEAR	GAINS LOSSES	BALANCE END OF YEAR	BEG OF YEAR FAIR MKT VALUE	UNREALIZED ANNUAL GAINS/LOSSES	END OF YEAR FAIR MKT VALUE
	2,375.00				50,562.50	0.00	0.00
	2,375.00				51,094.00	265.50	51,359.50
	706.77				0.00	50,328.00	50,328.00
	1,019.80				0.00	75,703.50	75,703.50
	147.57				0.00	50,515.50	50,515.50
	3,875.00				53,209.00	(2,340.50)	50,868.50
	556.25						48,401.50
	1,968.75				52,112.50	(47,112.50)	5,000.00
	3,506.25				110,215.60	(110,215.60)	0.00
	4,992.92				99,996.53	675.00	100,671.53
	1,280.00				33,248.00	(10,400.00)	22,848.00
	351.24				14,037.50	(940.00)	13,097.50
	672.00				12,378.00	(7,503.00)	4,875.00
	990.90				21,951.00	(7,344.00)	14,607.00
	820.50				32,665.50	(8,962.50)	23,703.00
	336.00				8,832.00	(6,345.00)	2,487.00
	64.50				9,937.50	(2,705.00)	7,232.50
	790.00				23,725.00	(5,315.00)	18,410.00
	369.00				16,998.00	(6,231.00)	10,767.00
	744.00				22,242.00	(11,940.00)	10,302.00
	219.00				10,664.00	(5,144.00)	5,520.00
	380.00				21,620.00	(5,300.00)	16,320.00
	538.49				20,010.00	(2,436.00)	17,574.00
	88.00				8,762.00	(8,762.00)	0.00
	456.00				17,433.00	(9,417.00)	8,016.00
	184.00				14,240.00	(6,152.00)	8,088.00
	352.83				19,195.00	(12,110.00)	7,085.00
	127.50				0.00	8,505.00	8,505.00
	480.00				8,523.75	(2,362.50)	6,161.25
	420.00				11,510.00	(2,612.50)	8,897.50
	465.00				22,026.00		19,305.00
	500.00				13,715.00	(1,475.00)	12,240.00
	849.96				15,870.00	(2,380.00)	13,490.00
	403.49				22,962.00	(8,403.00)	14,559.00
	700.00				17,476.00	(4,416.00)	13,060.00
	585.00				13,585.50	(585.00)	13,000.50
					116,715.82		87,737.80
	34,690.72			0.00	967,512.70	(146,776.62)	820,736.08
24,978.00	1,187.50			24,978.00			
24,866.75	73.79			24,866.75			
0.00	1,187.50			0.00			
81,085.56	1,835.82			81,085.56			
14,503.34	3,482.17			14,513.34			
	(5,862.47)						
145,433.65	1,904.31	0.00	0.00	145,443.65	0.00		0.00
145,433.65	36,595.03	0.00	0.00	145,443.65	967,512.70	(146,776.62)	820,736.08

TRUSTEES OF TRUST FUNDS

NEW CEMETERY ACCOUNTS - 2008

FH (FOREST HILL) - HH (HOPE HILL) - PC (PINECREST)

STC (ST. CATHERINE) - G (GRAVES)

<u>DATE</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>CEM</u>	<u>SECT - LOT</u>	<u>G</u>
15-Jan	Sylvester, W & J	150	FH	11/13A	1
16-Apr	Hosley, C	150	PC	1/1269C	1
25-Apr	Carrier, F	150	PC	1/1269D	1
6-May	Weaver, D	150	PC	0/1261A	1
	Jr. K	150	PC	0/1261B	1
29-May	Martel, R	150	PC	4/234B	1
	S	150	PC	4/234C	1
	Fischer, S	150	PC	4/234D	1
18-Jun	LaBounty, E	150	PC	4/217A	1
	Partlow, D		PC	4/217A	
	Peck, A		PC	4/217A	
19-Jun	Chambers, E & D	300	HH	11-12/65CD	2
	Repsher, M & V	300	HH	11-12/69CD	2
25-Jul	Gignac, P & L	150	HH	7/295A	1
	Gignac, J	150	HH	7/295C	1
7-Aug	Merrill, A & L	150	PC	0/1252B	1
9-Aug	Snedeker, L & C	150	PC	0/1252C	1
11-Aug	Bashaw, D & K	150	PC	11/1251C	1
16-Sep	Schroeder, R	150	PC	9/1190A	1
	D	150	PC	9/1190B	1
	T	150	PC	9/1190C	1
17-Sep	Banta, C & R	150	PC	0/1252D	1
23-Sep	Foster, R	900	HH	10/379BCD	3
			HH	10/378ABC	3
24-Sep	Fisk, C & M	300	HH	10/371AB	2
2-Oct	LeDrew, Jr. C, K	300	PC	4/218CD	2
24-Oct	Jellie, A	150	SC	S/L/6/A	1
30-Oct	Bashaw, C & P	150	PC	11/1245B	1
14-Nov	Swanson, R & A	150	PC	4/222B	1
4-Dec	Pope, R & L	150	PC	4/225D	1
5-Dec	Bennett, R & P	300	PC	11/1245CD	2
11-Dec	Paulhus, N & S	300	SC	S/c/7/CD	2
TOTALS		\$ 6,150.00			40

Barbara M. Jones, Treasurer

Trustees of Trust Funds

N-R - Non Resident

C - Cremation

SILSBY FREE PUBLIC LIBRARY TRUSTEES

The year 2008 at the Library will go down in history as one of renewal. The most visible change is the new lighting, more in style with the historic significance of the Silsby Library. We have started with the replacing of most of the windows by purchasing double pane glass and improving on insulation. This project will carry on in 2009, by using money from a USDA matching grant. Windows and doors in the newer part of the Library will be replaced and thereby lowering the cost of heating the Library space during the winter months. Also, several of the antique chairs were re-caned and valances installed above most windows.

With close to 2,000 patrons, the Trustees encouraged the presenting of special programs from poetry readings (River Voices) in April, to a history lecture by Marge Bruchac at Fort at No.4, a program on New Hampshire Cemeteries, and a well attended lecture on 400 Miles Down the Connecticut River in December. Other special activities include the meetings with Big Brothers/Big Sisters, the "Warm Up America" making afghans, the summer reading and activities program with a Medieval theme and the showing of movies on Friday afternoons.

To stay abreast of what other Libraries are doing, our Director and several of the Trustees attended the annual NHLA Conference in Concord. The learning was shared with others on the Board. Some time was spent last year on updating the Procedures Manual, and the Board meets monthly (except during the summer months) to review finances and discuss subjects on the growth and well-being of the Silsby Library. These Board meetings are open to the public, usually held on the second Wednesday of the month, and Agenda's are typically posted one week ahead of the meeting.

To encourage Library visits and to share the renovations with the public, the Trustees held an Open House during the Town Wide yard sale on, Saturday, July 19th. Together with the staff we welcome suggestions about books, periodicals, the availability of technology, the website where one can see new acquisitions, etc. This is your Library, and we hope you will use it frequently. As a resident of Charlestown there is no fee to borrow materials or to use the computer. As a visitor, the fees are very modest, and the Staff extremely helpful.

Eric F. J. Lutz,
Chairperson for the Board of Trustees

SILSBY FREE PUBLIC LIBRARY

Treasurer's Report for 2008

Unrestricted Checking Account

Balance Forward 12/31/07 **\$27,761.93**

Income

NH Humanities Council – grants	\$455.00
Donations IMO Laurie Kathryn Hassett	\$250.00
Donation for supplies	\$20.00
Reimbursement for postage	\$8.83
Refund from vendor	\$9.97
Total Income	\$743.80

Expenses

Renovations (details below)	\$9450.42
Program speaker fees	\$455.00
Craft Supplies	\$18.82
Copyright compliance for showing movies	\$295.00
Total Expenses	\$10,219.24
Balance on hand 12/31/08	\$18,286.49

Renovations Details Through 2008

(Renovations courtesy of Bequest from Kate Brenton)

Chair caning	\$300.00
Window treatments	\$1,003.14
Lighting	\$4,147.28
Windows	\$4,000.00

Savings Account – copier/fax supplies and maintenance

Balance Forward 12/31/07	\$1,924.88
Interest	\$7.48
Deposits – fax/copier income	\$775.33
Service charges	-\$6.75
Laser printer repair	-\$249.00
Service contract	-\$300.00
Balance on hand 12/31/08	\$2,151.94

SILSBY FREE PUBLIC LIBRARY

Treasurer's Report for 2008

Acquisitions Account

Balance Forward 12/31/07		\$317.98
	Income	
Income from Trust Fund		\$8,630.58
Vanguard dividends		\$224.49
Donation from Kathleen and Patrick Shaw		\$20.00
Donation from Charlestown Rotary		\$500.00
Book replacements		\$423.30
Book purchase reimbursement		\$23.79
Non-resident fees		\$60.00
Book sale revenues		\$564.45
Total Income		\$10,446.61
	Expenses	
Books		\$6,758.74
Videos		\$783.39
Periodicals		\$627.10
Book replacement to Manchester City Library		\$15.95
Total Expenses		\$8,185.16
Balance on hand 12/31/08		\$2,579.43

Other Accounts

CSB Money Market Account 8479089	12/31/08	\$653.33
Wesley & Rosie Hunt Trust -		
Managed by Vanguard Wellesley Income Fund	12/31/05	\$4,633.10
CSB CD, Britta Blish Mem. Fund, Matures 12/22/09	12/22/08	\$3,000.00
CSB CD, Eloise Kinson Mem. Fund, Matures 12/22/09	12/22/08	\$2,282.90
CSB CD, Centennial Fund, Matures 12/22/09	12/22/08	\$1,300.00

Robin Forsaith, Treasurer

ANNUAL LIBRARIAN'S REPORT

Circulation:	Adult Books	6,846	New Patrons	192
	Junior Books	6,140	Collection	25,548
	Magazines	305	Books Added	933
	Audio Books	479	Library Visits	257/wk
	Video/DVD	3,201	ILL	911
TOTAL		16,971		

With the financial situation of our country in the news, and our personal finances on our minds, I thought you might like to know what your library “tax” dollars are worth. With the average Best Seller costing about \$20.00 at Wal-Mart, we circulated about \$136,000.00 worth of books to our adult patrons. The value of our magazine circulation is \$1,200.00. Children’s hard cover books average about \$15.00 each and their circulation value is approximately \$92,000.00. With the cost of DVDs at \$29.95 retail we circulated about \$95,000.00 in videos. Our Interlibrary loan service allows us to borrow books instead of buying them for our numerous local book groups and others who need titles either too expensive, or of specific interest. We borrowed 550 books from other libraries, saving us \$11,000. The tax rate for funding the library in 2008 was around \$22.00 – the cost of one hard cover Best Seller. We are here to help during these difficult economic times and your tax dollars are hard at work here.

Our busy volunteer knitters for the *Warm Up America* campaign, organized by Holly Shaw, donated nine afghans to the homeless shelter in Claremont. A group also knits hats and mittens for the Charlestown Area Christmas fund.

We were again the site for the Big Brothers/Big Sisters organization for Charlestown.

We hosted three NH Humanities programs again this year – NH Cemeteries and Graveyards, 400 Miles Down the Connecticut and The Harriet Wilson Project. Marge Bruchac visited with us at the Fort for a follow-up to her Molly Ockett program - a wonderful presentation about other Native healers in the Northeast and their craft. During February Stacy Oshkello offered “Movement & Munchies” a nutrition and fitness program for students in grades 6-8.

Our Summer Reading Program theme for 2008 was “Catch a Dragon by the Tale” and had children reading tales of knights in armor. A group even created a reading “castle” out of appliance boxes donated by Rick’s Electric. Storyteller Simon Brooks provided the program finale.

I would like to extend a hearty thank you to all who helped the Library during this past year. Again we have a wonderful Board of Trustees who volunteer their time and energy to advocate for the Library. Many generous citizens have donated books for our annual yard sale day book sale. We received a very generous donation from The Laurie Hassett Memorial Fund, for the purchase of craft supplies for our Story Hour programs and a gift from the Charlestown Rotary, which will be used for our “Read To Me” baby book program. I would like to thank our Pathways volunteers, the Charlestown Garden Club, who keeps our garden, and all of our patrons.

Thank you all for your patronage and support throughout the year.

Sandra Perron, Librarian

CONSERVATION COMMISSION

The Charlestown Conservation Commission meets on the third Monday of every month at 7:00 PM in the Community Room below the library; the public is always encouraged to attend.

The Conservation Commission continued to do work on the Town's hiking trails. All trails in Town were monitored periodically and kept free of debris. A series of geo-caching points have been set up on the trails and we have already received many favorable comments on our trails and their condition. We would like to thank Don Highter, who once again kept the Great Meadow trail mowed during the summer months. We would again remind people trails maps are available in the Selectboard office in the Bakery Building for a \$2.00 fee.

In April and October the Conservation Commission did their semi-annual clean-up along State Route 12 from the Walpole Town line to Bowen Crossing Road. This is part of the NH DOT Adopt-a-Highway program. In conjunction with the Lions Club, the Rotary Club and a big help from the Fall Mountain HS Jr. ROTC the trash is cleaned up from the Town line to Lovers Lane Road.

Another yearly effort is sponsoring Green-up day on the first Saturday in May. This involves cleaning the Town roads. Many thanks to the people who volunteered their time, to the VFW for cooking and to the local businesses that donated goods for the cookout after the clean-up. As a result of all these efforts we received eight hundred daffodil bulbs through the Litter-Free NH program which should be making their appearance this spring.

A yearly duty of the Commission is the monitoring of the LCIP (Land Conservation Investment Program) easements.

The Commission was involved in reviewing several wetlands applications that were submitted to the State of NH, Department of Environmental Services and made several site visits regarding wetlands issues.

The Commission has been involved with the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) in creating a natural resource inventory for the Town. Work this fall involved compiling maps of natural resource features and overlaying these maps to pick out areas with high natural resource value. In the spring, these areas will be field checked and a final report and map set will be generated.

Respectfully submitted,
Richard Holmes
Chairman

HISTORICAL SOCIETY

The Charlestown Historical Society celebrated its thirtieth anniversary this year. Ruth Smith, who was one of the original members, was recognized, along with Marge Reed, also present in the early days. Meetings had been suspended around 1990, but with the assistance of the Rotary, the Society rejuvenated itself, and is very active today.

Some of the Society's activities include presenting a program every month, maintaining an archives room in the Town Hall for research, and hosting Charlestown's fourth graders at Schoolhouse No. 8 every year. The Schoolhouse is also maintained by the Society and holds open houses during the year for the public.

Last year, the third annual *Voices of the Past* cemetery walk was held, the first to take place at Hope Hill Cemetery in North Charlestown. This popular event was attended by about 80 people, and was filmed by Mike and Lucia Read, for presentation on Springfield Area Public Access television. A DVD of the walk, courtesy of the Reads, is available for rent from the Historical Society.

A special project undertaken this year was the preservation of two historic maps owned by the Society. The Society and Barbara Jones funded the project, and the maps may be seen in the archives room. They should now last for many more generations.

One of the functions of the Historical Society is assisting individuals with historical or genealogical inquiries. Every week, the Society receives requests of one sort or another. Many of the requests come by mail or email, but a surprising number of people visit Charlestown in person, and ask for help in tracing ancestors, finding graves in the cemeteries, or checking Town records. Among others, we assisted a man who is writing a book about the Old Home Day tradition in New Hampshire, a man writing a book on Livingston Stone, and another gentleman who is hoping to write an article about Jotham White, an early slave-holder here.

Two major new research sources were completed this year. The first is an index to Frizzell's *Second History of Charlestown*, compiled by Robin Van Mechelen of Bethesda, Maryland. Robin had visited Charlestown to research her Irish ancestors and was frustrated by the poor index in the book. She compiled an every-name, every-mention index of the *Second History*, donating her index to our Society so that we could benefit from its sales. The index is available for \$25 a copy, and is invaluable for anyone doing local research.

The second resource is an exhaustive index to all of Charlestown's servicemen and women, Daughters of the American Revolution and other patriotic group members, early militia members, and other notable local patriotic individuals. Many sources were consulted to compile this list, and it ranges from the Revolutionary War to the present. Questionnaires were completed by people living in Charlestown today. Copies of this index may be consulted at the Cemetery Department, Town Clerk's Office, Veterans of Foreign Wars and the Historical Society.

Our brochure is available in the display case on the front of the Town Hall, and we invite anyone interested to attend our meetings. We are always happy to accept donations of anything relating to Charlestown's past for our archives.

Joyce Higgins, President

HERITAGE COMMISSION

The Charlestown Heritage Commission has completed its fourth year of accomplishment since being re-commissioned in November 2004 by the Selectboard. We are proud of our efforts thus far.

Holding true to our mission, part of which is: to encourage preservation of historic buildings and property of historical value, encourage education of children in the importance of historic preservation, and to assist other groups in the pursuit of beautification and general improvement of the Town.

This year the Commission sponsored a “Historic Charlestown Essay Contest” the purpose of which was to promote students’ pride and interest in the historic aspects and buildings of Charlestown.

Mr. Wasserman’s seventh grade class at Charlestown Middle School submitted sixty-one essays. The chosen top three participants read their essays at the Historical Society meeting held at the Charlestown Academy Building on East Street. They also received monetary prizes for their efforts. All of the essays submitted denoted a great amount of interest in their topics.

The Commission has for several years been working with the Fall Mountain Regional High School Industrial Arts Department to create designs and art work for signs to commemorate the North Charlestown National Register District. After much deliberation and decision making, pursuing permission to place the signs, finding the appropriate sign painter, and numerous other concerns, this project is almost complete and the signs will be ready for installation in the spring.

The one item that has dominated our meetings for most of the year has been the proposed writing of a new Town History which would continue in time from the second Town History by Martha Frizzell. This will be a monumental project. The Commission is hoping to generate interest among Town residents for participation in this undertaking.

The Commission has also been working with the Tree Committee in their endeavor to plant more trees to enhance the ecology and beautification of the Town.

Respectfully submitted,

Wesley Van Velsor, Chair

CHARLESTOWN COMMUNITY TREE COMMITTEE

The mission of the Charlestown Community Tree Committee is to evaluate, maintain and replace, where necessary, the Town's publicly owned trees.

In 2008, we completed inventories of existing trees on Perry Avenue, Park Street, Summer Street, Elm Street and Swan Common. We continued the pruning and fertilizing on Main Street that we began in 2007.

Our primary focus in 2008, in addition to planting seven more elm trees, was implementing planting plans for Swan Common and the jug handle at the Route 11/12 intersection. We planted a total of 13 trees and 15 shrubs this year.

On Swan Common we built a planter near the fence and put in five globe arborvitae. Thanks to Keith Weed and the highway department, the surviving shrub was removed from the Sullivan Street triangle and replanted at Swan Common. The Tree Committee also planted a liberty elm and a red maple on the common.

After receiving permission from the State, we planted three white, three purple and one yellow lilac, and two silver leaf junipers on the hillside at the Route 11/12 intersection.

With funding from the Charles H. Hoyt Trust, we put in six more liberty elms along Main Street. On the west side, we also planted a red maple at the south end and a flowering plum in the triangle by Lower Landing Road. On the east side, we planted a pear tree in front of the Dutch Treat B&B, two fox valley white birches at Olcott Lane, and a forsythia in front of Connecticut River Bank.

Thanks to the Conservation Commission, the Rotary Club and the Lions Club for their Adopt-a-Highway cleanups and the volunteers who helped with Green-up Day, we received 800 daffodil bulbs from Litter Free New Hampshire. The Tree Committee planted bulbs in the new planter at Swan Common and at the jug handle. The rest were given to other organizations to plant throughout town.

Next year we will receive the final twelve of the liberty elms purchased by the Charles H. Hoyt Trust. Some will be planted on Park Street and the rest at other locations to be selected. We also will continue the jug handle project as we try to beautify that entrance to Town. The work goes on trying to save some of our existing trees that are not looking well. The pruning, fertilizing and general maintenance will always exist.

The Tree Committee wishes to thank the community for encouraging us and in many cases helping in our projects. We welcome all who wish to join us. It is hard work, but we manage to keep it fun. In connection with the Heritage Commission, we have set up a Heritage Fund and welcome donations to help with our projects.

Charlestown Community Tree Committee

Aare Ilves (Chair), Judy Murray (Vice-chair), Pat Royce (Secretary),
Eric Lutz, Jim Fowler, Jackie Kasprzak

RECREATION COMMITTEE

Hello from the Recreation Department. Our board consists of ten members. The positions within the committee include a part-time Director, Assistant Director, Chairman of the Board, Secretary, five Committee members and a Pool Advisor, which is a new position we added last year. With the exception of the Director and Assistant Director, these positions are filled by volunteers. I would like to take this opportunity to thank all committee members, past and present, for their commitment to the Department. Without their help, and the continued support of our sponsors none of our programs would be possible.

At this time, I would like to recognize Shaun Chase. He has, in the past, held the positions of Committee member, Director and most recently Assistant Director. He has been a wonderful asset to the Department for over 13 years. Shaun will be leaving at the end of his term. He will certainly be missed by the Board, not to mention all the people he has touched during his time on the Committee. Thank you Shaun for the wonderful job you have done. We wish you and your family the very best.

Our programs this year have gone very well. We continue to offer a full year of sports that starts off in the spring with baseball and softball, continues through summer and fall soccer, and ends with basketball. We have had an average of 100 children participating each season, with the high being 180 during our baseball/softball season. Each season is ended with a pool party.

This year we held our 26th annual Winter Carnival. While some things about the Carnival have changed over the years, for the most part it has remained a steadfast, Town wide tradition.

We have also continued our Partnership Program with the Southern Vermont Health and Recreation Center. The programs offered for the past two years include, Aqua-cise Classes, Family Swim night every second Friday of the month, and end of the season celebrations for our fall/winter sports teams. We have recently added a couple of new programs, including swim lessons for all first graders going to Charlestown Schools. The other new program added is Adult Night; this program runs on the third Friday of each month from 6:00 to 8:45 P.M. and gives adults of Charlestown access to both pools and the fitness center. We hope you can join the many residents of Charlestown that have already taken advantage of these great opportunities.

We are always looking for new ideas and ways to expand the programs we offer. Please feel free to come to one of our meetings, they are held the first Tuesday of every month at 7 pm in the Old Town Hall or contact one of the Committee members.

William MacDonald
Recreation Director

PLANNING BOARD

The Planning Board met a total of 20 times during 2008, which was one of the quietest in many years. The number of development applications was down significantly from previous years; no doubt the result of the economic downturn that has been felt nationwide. In total, the Board considered 16 different applications including:

- 2 subdivisions creating 2 new lots;
- 8 site plan applications; 6 for new businesses or facilities and 2 for the expansion, alteration or relocation of existing businesses;
- 5 sign permits;
- 1 sand & gravel excavation permit

With the completion of the Master Plan in 2007 the Board turned its 2008 planning efforts to the implementation of some of the goals and policies set out in the new Plan. This has resulted in three proposed zoning amendments being presented to the voters on the 2009 Town Meeting ballot. These amendments address such items as setbacks from certain rivers and streams consistent with the State's Comprehensive Shoreland Protection Act, restrictions on the long-term occupancy of recreational vehicles and campers and the establishment of a permitting process to accommodate small wind energy systems while protecting public health and safety. The Board feels that these are important updates to our regulations and sincerely hopes that the voters will support them.

Another major recommendation contained in the Master Plan, and a logical step in its implementation, is the development of a Capital Improvements Plan that identifies the Town's major capital needs (buildings, infrastructure, vehicles, equipment, etc.) and provides a schedule as to how these needs can be met without undue burden on the taxpayers and wild fluctuations in the tax rate. The 2009 Town Meeting Warrant contains an article that would authorize the formation of a Capital Improvement Program Committee to commence this work and the Board supports this article as a means of meeting the Town's long term capital needs within the taxpayers' ability to pay for them.

The Planning Board meets at 7:00 PM on the first and third Tuesday of each month in the Community Room at the Silsby Library/Municipal Building. All meetings are open to the public and citizen participation is encouraged. The Planning & Zoning office is located on the lower floor of the Bakery Building (11 Depot Street) and is open daily from 8:30 AM to 4:00 PM. The office phone number is 826-5368.

Charlestown Planning Board

Robert Frizzell, Chair
Sharon Francis, Vice Chair
Brenda Ferland, Ex-Officio
Kenneth Moore
Doug Ring
Patricia Royce
Eric Lutz
Linda Stewart, Alternate
Andy Jellie, Alternate
Herb Greenwood, Alternate

BUILDING/FIRE & HEALTH INSPECTOR

As Building/Fire and now Deputy Health Inspector it has been a pleasure to work with the citizens of Charlestown. In general the citizens comply with the rules and regulations of ICC and cooperate in obtaining permits through the Selectmen's Office. A list of rules and permit fees are available to anyone. The State ICC books are available for review in the Selectmen's Office and the Library for interested parties.

The Town of Charlestown is a member of ICC (International Code Council), The National Fire Protection Association (NFPA), National Electrical Code and NH Building Official Association.

In 2008 there were 158 building permits issued for additions, alterations and renovations to residential and commercial structures. Several permits were issued for upgrading of electrical services and plumbing. Two permits were issued for construction of frame homes, three modular homes and several manufactured homes. I work closely with contractors, electricians and plumbers to bring all structures up to State and IRC/IBC codes. I attended code update meetings as they became available. We adopted the updated codes 2006 and also NEC 2008.

In 2008 I attended all meetings of the Greater Sullivan County All Health Hazard Region. Patti Henderson, the New Health Officer will now attend these meetings.

It is now mandatory to file an application to install oil burning equipment (RSA 153:5). All new outdoor wood boilers, pellet stoves, and indoor wood, pellet stoves require a fire inspection permit. Additionally, inspections for foster/day care and Town buildings are done on a regular basis.

We issued several oil burner permits, indoor and outdoor pellet stove permits and permits were taken out for foster/day care and other types of fire inspections. Permit fees in 2008 brought in \$9,122.62 to offset the costs associated with building inspections.

Please note that any new homes, additions, basement finish or interior closed wall construction with rough plumbing or electrical concealed, must be inspected before the wall finish is installed. A final inspection is required before occupancy.

FIRE RAPID ENTRY SYSTEM (Knox Box) has been added as a requirement to new two-family, multi-family and commercial buildings.

The position of Building Inspector/Code Enforcement Officer is part-time only. As such, I am available two days each week in the office, Mondays and Wednesdays from 1:00 PM to 2:00 PM and 4:30 PM to 6:00 PM for inspections, I'm usually available most days by calling the office, with follow up same day or next day leaving a message.

Respectfully submitted,
Bud Von Ahnen
Building/Deputy Health/Fire Inspector

AMBULANCE DEPARTMENT

2008 was another successful year for the ambulance service, we treated 535 patients. Typically, Sundays were the busiest days of the week and Thursdays were the slowest. The busiest time of day was between 3:00 pm and 6:00 pm. Traffic accidents and fall victims were our two leading reasons for dispatch; although we treated everything from asthma and cardiac disease, to childbirth and even a patient injured by a lightning strike. We treated more men than women; 56% to 43%; the average patient age was 56. When compared to other ambulance service in our region, our response time to emergency calls was consistently under the average; according to the statewide documentation program that we utilize.

While not busy handling EMS calls the ambulance service was able to train several new EMT's, that are now licensed and working on their own. About half of our staff also went through recertification this year. Maintaining an EMS provider's license requires many hours of training and testing that must be repeated every other year. It is a difficult process for people that do this job on a part-time or volunteer basis. We are grateful for all those who continue to contribute their services.

Over the last year, we were able to upgrade our cardiac monitors and defibrillators. These devices are used to monitor patient's cardiac rhythms; they can perform electrocardiograms that can be faxed directly from the machine to the hospital using a phone line or a cell phone. In the event of a cardiac arrest the monitor can deliver an electrical shock to a patient to help restart their heart. The new monitors employ the latest cardiac resuscitation software as well, literally bringing very advanced cardiac care right to your homes. These monitors, used in conjunction with the AED's carried by the Police Department were directly responsible for saving a life earlier in the year. The Ambulance service and Police Department were able to work together to resuscitate a patient that suffered a cardiac arrest at his home. The patient was able to make a complete recovery. Nationwide out of hospital cardiac arrest survivability is only about 3%; we strive to improve those odds here in Charlestown, and so far have been doing a great job. We are very lucky to have the lifesaving equipment that we do.

In closing, I would like to thank everyone for their continued support of the ambulance service. While we hope that we do not need to visit you on an emergency call, we welcome everybody to visit us at the ambulance station anytime. If you have any questions please do not hesitate to get in touch with us.

Sincerely,

Jerry Beaudry FP-C, NREMT-Paramedic
Director of Operations
Charlestown Ambulance Service

FIRE DEPARTMENT

This year was one of the busiest brush fire seasons we have seen in all the years we can remember. We had one of the largest forest fires the Town has seen in many years, along with multiple brush, grass and woodland fires over the spring and summer. The number of fire calls this year is down but the man hours per call are up considerably.

Over the past year, 206 emergency calls were dispatched, 49 motor vehicle accidents, 18 mutual aid requests, 37 miscellaneous calls, 27 automatic fire alarms, 20 smoke investigations, 12 medical/rescue requests, 6 automobile fires, 18 brush fires, 13 structure fires and 6 fuel/chemical spills.

One of our goals for 2009 will be to replace our 1980 American LaFrance Fire Engine that is now 29 years old and currently out of service due to the pump not passing certification and unavailable parts to rebuild the pump due to the age. The truck will not pass safety inspection this spring due to other safety issues the truck has. We need to replace this truck this year as it is getting to old and unsafe to operate. If you have any questions or concerns about this truck please stop by the Fire Station any time and we will be happy to answer them for you. The Department will be looking forward to the support from all the residents to pass this article.

I would like to thank all the Town residents for your support over the years and invite you to stop by the Fire Station and see the equipment we have received over the past few years through grants and purchases. Any one of us would be glad to show you around and answer any questions you may have. We have come a long way over the past several years so please stop by any time.

I would like to thank all the members of the Fire Department and their families for all their time, effort and many hours that went into training and responding to emergency call this year.

Respectfully Submitted,
Gary Stoddard
Fire Chief

POLICE DEPARTMENT

This year we were able to maintain staffing throughout the year and added both part-time officers and dispatchers to better fill the needs of the Department.

We saw our radio communications repeater installed onto the Sheriff's communications tower in Unity.

We participated in both a Speed Enforcement Detail throughout the summer months and a DWI Enforcement Detail on selected weekends which were financed through a grant from the NH Highway Safety Agency.

The Department continues to dispatch to the Towns of Acworth, Unity and Langdon and saw the overall calls for service increase slightly from last year. We continue our emphasis on traffic enforcement based on concerns voiced by our citizens. Of the 1675 traffic violators, only about 10% actually received tickets.

Our arrests were about the same as last year with an increase in felony-level crimes.

The advent of a Regional Prosecutor has been a great success and has greatly reduced the time spent in case and trial preparations.

We've been involved in the Safe Routes to School Program and, because of the hard work of many individuals in the School District and Town; we were able to secure a Grant from the State. This will pay for programs, infrastructure and equipment.

We also continue to work with the Greater Sullivan County All Health Hazard Committee on health hazard (ie; pandemic, etc) protocol and readiness. Additionally, we continue to work on our local readiness plan in the event of a natural or man-made disaster.

We're continuing our Kids and Cops Program in the second grades teaching such issues as Stranger Danger, E-911 and Good Touch/Bad Touch. The Program culminates in a pizza party at the end of the year for all the kids at the Police Department.

We have continued our work with the Building Committee on a Police Department, based on the "voice of the citizens." We simply have no room in our existing facility making the investigating of crimes and conducting interviews an everyday challenge. This isn't the Taj Mahal; but we need some room to work effectively while balancing the needs of the Department and the best interest of the Community and its taxpayers.

Respectfully Submitted,

Edward C. Smith
Chief of Police

HCS – HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES

Report to the Town of
CHARLESTOWN
2008

Annual Report

In 2008, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Charlestown. The following information represents HCS's activities in your community over the past twelve months.

Service Report

Services Offered	Services Provided
Nursing.....	2,239 Visits
Physical Therapy.....	356 Visits
Occupational Therapy.....	45 Visits
Medical Social Work	139 Visits
Home Health Aide	2,206 Visits
Chronic Care	7,616 Hours
Outreach	11 Visits
Health Promotion Clinics	17 Clinics

Total Unduplicated Residents Served: 183

Prenatal and well child care, hospice services, the Age in Motion program and regularly scheduled "Nurse Is In" clinics and Foot Care clinics are also available to residents. Town funding partially supports these services.

Financial Report

The actual cost of all services provided in 2008 with all funding sources is projected to be \$1,081,166.00.

These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 2009, we recommend an appropriation of \$24,500.00 to continue to be available for home care services in Charlestown.

Thank you for your consideration.

HEALTH & HUMAN SERVICES

The Charlestown Department of Health and Human Services handled more than 400 client contacts during 2008. The majority of these contacts did not result in applications for assistance. Most contacts were inquiries regarding available services and were referred to other organizations and agencies that handle non-emergent situations. Referrals were routinely made to the following service providers;

- NH Department of Health and Human Services
 - TANF
 - Food Stamps
 - Medicaid
 - Child Care
- Southwestern Community Services
 - Fuel Assistance
 - Electric Assistance Program
 - Security Deposit Guarantee Program
 - Rental Assistance Program
- Social Security Administration
 - Supplemental Security Income
 - Social Security Disability Insurance
 - Retirement Benefits
 - Medicare
- NH Employment Security
 - Job Searches
 - Unemployment Insurance
- Charlestown Food Pantry
- SERVE New England
- Partners in Health
 - Medication Bridge Program

Fifty-five (55) Charlestown families received direct assistance with housing expenses, fuel bills, electric bills, medication and food during 2008. Whenever possible, applicants were referred to outside sources for assistance, saving the taxpayers additional expenses. Although not all applicants are eligible to receive assistance through the town, staff consistently looks for alternative solutions when Town Assistance is not an option. Applicants are encouraged to work out solutions to their problems through direct negotiation with utility companies, fuel companies and landlords to make payment arrangements on back bills owed, thus reducing dependence on Town Assistance. In 2008, we stayed well within the projected budget for the year.

The Community Alliance of Human Services (CAHS) is dedicated to promoting independence and quality of life. Adhering to those principals, staff works to promote and encourage self-sufficiency in all Town Assistance applicants while ensuring that the NH laws governing Town Assistance as the Overseer of the Poor are followed. As part of providing oversight of Town Assistance, CAHS maintains membership in the NH Local Welfare Administrators Association. This organization provides guidance, resources and training on all subjects pertaining to Town Assistance. Staff attends regular meetings to stay informed of policy, guidelines, laws and procedures that govern Town Assistance. Staff also routinely attends meetings with area service providers to stay informed of the most current available services and supports to supplement or replace dependence on Town Assistance.

The Community Alliance of Human Services appreciates the opportunity to provide oversight of Town Assistance to Charlestown residents. We look forward to continuing in our position as Welfare Administrator, providing necessary emergency relief to those who qualify while continuing to access outside resources when available; thus fulfilling our fiduciary responsibilities to the taxpayers of Charlestown while meeting our obligation to assist those families and individuals in need.

Respectfully submitted,

Julie I. Carson
Town Welfare Administrator

CEMETERY DEPARTMENT

We added two new trustees in 2008; Aare Ilves was elected for a three-year term and Anton Zutter was appointed to a vacated position.

The Department was busy with completing the job of removing some of the pine trees in Forest Hill and Hope Hill Cemeteries and continuing with spring cleanup, as well as the regular mowing.

The Rotary Club continued work on the fountain in Hope Hill, and the water was flowing by Independence Day. Flowers and bushes were planted around the fountain, including hydrangeas donated by the Heritage Commission.

The fence in Hope Hill Cemetery is in the process of being painted. Removal of some of the stumps in Forest Hill Cemetery is planned for next year.

The Historical Society selected Hope Hill for their annual *Voices of the Past* cemetery walk this year.

In September, the Trustees held a public hearing to consider future planting of trees and shrubs and raising the charges for cemetery lots.

In 2009, the cost per lot will be \$300 for residents and \$600 for others.

There were 39 burials in 2008, with 38 lots sold.

Cemetery Trustees,

Victoria Sargent
Aare Ilves
Anton Zutter

BIRTHS 2008

CHILD'S NAME	DOB	PLACE OF BIRTH	FATHER & MOTHER
Weidlich, Isabella Karin	01-06	Lebanon, NH	Weidlich, Steven & Hilary
Kingston, Savannah Mae	01-11	Claremont, NH	Kingston, James & Christina
Blankenship, Joseph Jacob	01-28	Lebanon, NH	Blankenship, Brian & Bean, Melinda
Croteau, Kiley Elizabeth	02-01	Keene, NH	Croteau, Lester & Tamara
Ritch, Emma Sheena	02-09	Claremont, NH	Ritch, Marshall & Hanson, Michelle
Ritch, Eva Sandra	02-09	Claremont, NH	Ritch, Marshall & Hanson, Michelle
Reynolds, Dylan Trapper	02-12	Claremont, NH	Reynolds, Trapper & Souther, Amber
Cannon, Dylan Reid Keanu	03-14	Lebanon, NH	Cannon, Eric & Beyer, Stanette
Michaud, Zachary Ryan	03-19	Claremont, NH	Michaud, Lionel & Wheeler, Tina
Guyette, Maria Rose	03-23	Claremont, NH	Guyette, Erik & Fuller, Heather
Gonet, Zarek Michael	03-25	Claremont, NH	Gonet, Michael & Chabot, Aubrey
Burroughs, Angelena Rose	04-02	Claremont, NH	Burroughs, Erik & Donna
Cheney, Alycia Marie	04-06	Claremont, NH	Cheney, Timothy & Langford, Mallory
Carter, Ashlyn Jane	04-08	Claremont, NH	Carter, Joey & Heather
Sombric, Lee Robert	04-15	Lebanon, NH	Sombric, Walter & Jorgensen, Misty
Waryas, Sophia Grace	04-21	Claremont, NH	Waryas, Charles & Kristi
Peabody, Noah Christopher	04-25	Lebanon, NH	Peabody, Christopher & Fitzsimmons, Jennifer
Bush, Madison Aleah	04-30	Keene, NH	Bush, Joshua & Jenna
Michaud, Tanner Michael	05-01	Claremont, NH	Michaud, Michael & Richardson, Jennifer
Hall, Claire Lorren	05-03	Claremont, NH	Hall, Charles & Pratt, Ashley
Wilson, Christopher Matthew	05-03	Claremont, NH	Wilson, Shawn & Robie, Jennifer
Plankey, Alexia Cassandra	05-23	Claremont, NH	Plankey, Jeffrey & McCumber, Cassandra
Boardman, Perry Kenneth	05-24	Lebanon, NH	Boardman, Adam & Day Boardman, Tina
Ferland, Jaylah Marie	06-03	Claremont, NH	Ferland, Jacqueline
Shay, Abigail Morgin	06-05	Claremont, NH	Shay, Brian & Hiscoe, Jennifer
Flood, Joey Allen	06-22	Keene, NH	Flood, Jeremiah & Egbert, Sandra
Smith, Emily Jordan	07-02	Claremont, NH	Smith, Shaun & Heather
Brehio, Brody Michael Paul	07-15	Claremont, NH	Brehio, Joshua & Christine
Pope-Lee, Maddox Scott	07-15	Keene, NH	Lee, Stephan & Pope Allison
Briere, Ashton William	07-16	Claremont, NH	Briere, Randy & Viger, Amanda
Fulton, Carson Michael	07-24	Claremont, NH	Fulton, Jason & Roberta
Snide, Peyton Alexzandra	07-30	Claremont, NH	Snide, Marcia
Dalzell, Isabella Navarra	08-13	Lebanon, NH	Dalzell, Nicholas & Lemire, Jennifer
Robbins, Brydon Steven	08-24	Keene, NH	Robbins, James & Heather
Royce, Addison Ila	08-26	Claremont, NH	Royce, Travis & Mackenzie
Morrie, Calan Anthony	09-12	Keene, NH	Morrie, Matthew & Hankins, Brittany
Harris, Clynton Evan	09-22	Lebanon, NH	Harris, Richard & Sara
Newton, Tessa Ann	09-24	Claremont, NH	Newton, Daniel & LeClair, Jessica
Bascom, Bridget Jane	10-05	Claremont, NH	Bascom, Aaron & Moriah
Cross, Nicole Elizabeth	10-19	Claremont, NH	Cross, David & Lisa
Teffner, Simon Nicholas	10-21	Lebanon, NH	Teffner, Fritz & Crystal
Harper, Jaden Ray	11-03	Lebanon, NH	Harper, Bradlee & O'Brien, Marie
Hammond, Teagan Alivia	11-20	Lebanon, NH	Hammond, Scott & Vance, Rachel
Rogers, Jared Allen	12-23	Lebanon, NH	Rogers, Timothy & Melissa

DEATHS 2008

DECEASED	DATE	PLACE OF DEATH
Beauchain, Shirley	01-30	Claremont, NH
Prescott, Clifford	02-01	Claremont, NH
Merrill, Martha	02-16	Claremont, NH
Serem, Gail	02-26	Lebanon, NH
Cromer, Carolyn	03-01	Claremont, NH
Dexter, Susan	03-16	Lebanon, NH
Kennett, Timothy	03-19	Lafayette, LA
Carleton, Oren	03-26	Charlestown, NH
Wilson, Patricia	04-14	Charlestown, NH
Warren, Arline	04-19	Charlestown, NH
Rouillard, Bertha	04-26	Charlestown, NH
Powers Sr, William	04-28	Charlestown, NH
Silver, Leola	04-28	Claremont, NH
Bakis, Mildred	05-10	Lebanon, NH
Theroux, Mary	05-13	Lebanon, NH
Beaudry, Paul	05-15	Claremont, NH
Arbuckle, Stanley	05-30	Charlestown, NH
Spalding, Raymond	05-30	Franklin, NH
Potter, Albert	06-02	Charlestown, NH
Neilsen, Alfred	06-13	Charlestown, NH
Hanson, Eda	06-15	Hudson, FL
Rowe Sr, Wayne	07-01	Springfield, VT
Haynes, Philip	07-06	Claremont, NH
Snelling, Carol	07-16	Charlestown, NH
Jarvis, Anthony	07-26	Charlestown, NH
Taylor, Gary	08-03	North Walpole, NH
Bashaw, Douglas	08-06	Lebanon, NH
Pope, Nora	08-14	Charlestown, NH
Schroeder, Genevieve	08-25	Springfield, VT
Bryant Sr, William	09-09	Charlestown, NH
Banta, Ruth	09-13	Claremont, NH
Eaton, Doris	09-21	Unity, NH
Fisk, Martha	09-24	Charlestown, NH
Ledrew Jr, Carleton	09-27	Lebanon, NH
Jellie, Arthur	10-05	Charlestown, NH
Patch, Stanley	10-11	Springfield, VT
Streeter, Pauline	10-14	Springfield, VT
Benware, Evelina	10-16	Rutland, VT
Grey, Joseph	10-19	Unity, NH
Ahern Linell, Marjorie	10-25	Lebanon, NH

DEATHS 2008

DECEASED	DATE	PLACE OF DEATH
Thurston, Arnold	10-28	Charlestown, NH
Beland, Joyce	11-01	Unity, NH
Swanson Jr, Rudolph	11-12	Charlestown, NH
Kingsley, Roy	11-30	Charlestown, NH
Pope, Louise	12-02	Claremont, NH
Toleff, Dennis	12-03	Charlestown, NH
Moore, Katherine	12-08	Charlestown, NH
Paulhus, Normand	12-09	Charlestown, NH
Patch, Helen	12-13	Charlestown, NH
Stevenson, John	12-15	Charlestown, NH
Day Sr, Charles	12-16	Charlestown, NH

MARRIAGES 2008

GROOM & BRIDE	RESIDENCE	PLACE OF MARRIAGE	DATE
Tubman, Kevin S. Murphy, Dale L.	Charlestown, NH Charlestown, NH	Charlestown, NH	01-18
Villemaire, Herbert J. Schroeder, Rianna L.	Charlestown, NH Charlestown, NH	Charlestown, NH	01-26
Stockman, Dana C. Simes, Debra L.	Charlestown, NH Charlestown, NH	Charlestown, NH	02-02
Hayward, Richard A. Boudreau, Katherine E.	Charlestown, NH Charlestown, NH	Lebanon, NH	02-04
Sherman, Peter W. Szeto, Erna C.	Charlestown, NH Charlestown, NH	Charlestown, NH	02-15
Chapman, William F. Chapman, Lorraine A.	Charlestown, NH Charlestown, NH	Charlestown, NH	03-13
Hull, Raymond A. Smith, Rose M.	Charlestown, NH Charlestown, NH	Charlestown, NH	03-15
Mclain, William A. Dennett, Marie A	Charlestown, NH Charlestown, NH	Charlestown, NH	03-29
Patterson, Edward N. Chandler, Ruth A.	Charlestown, NH Charlestown, NH	Charlestown, NH	05-26
Vartuli, Jeffrey A. Baker, Tammy L	Charlestown, NH Charlestown, NH	Croydon, NH	06-14
Mead, Charles P. Beauregard, Bonnie L.	Charlestown, NH Claremont, NH	Claremont, NH	06-21
Bellimer, Frederick J. Hulser, Jennifer W.	Newport, NH Charlestown, NH	Charlestown, NH	06-21
Rodriguez, Luis A. Martell, Tammy M.	Charlestown, NH Charlestown, NH	Charlestown, NH	06-25

MARRIAGES 2008

GROOM & BRIDE	RESIDENCE	PLACE OF MARRIAGE	DATE
Cobb, Joel A. Waddell, Tammy L.	Charlestown, NH Charlestown, NH	Charlestown, NH	06-28
Curtis, Jeffrey A. Ballou, Doreen S.	Allenstown, NH Charlestown, NH	Charlestown, NH	07-03
Brault, Roland A. Kinne, Cynthia L.	Charlestown, NH Charlestown, NH	Newport, NH	07-04
Wellington, Allen S. St. Pierre, Heather A.	Charlestown, NH Charlestown, NH	Claremont, NH	07-05
Rumrill, Roger K. Lumbra, Amy M.	Charlestown, NH Charlestown, NH	Charlestown, NH	07-19
Adams, Robert F. Welch, Esther F.	Walpole, NH Charlestown, NH	Walpole, NH	08-02
Damon-Hastings, Benjamin Smith, Bonnie A.	Charlestown, NH Charlestown, NH	Alstead, NH	08-02
Delgado, Roberto H. Donovan, Kathleen A.	Spain Charlestown, NH	Peterborough, NH	08-02
Haddad, Mohammad Shay, Heather A.	Walpole, NH Charlestown, NH	Charlestown, NH	08-04
Jacobs, Robert A. Pelton, Deborah A.	Charlestown, NH Charlestown, NH	Sunapee, NH	08-09
Martin, Andrew S. Hunkler, Kari S.	Charlestown, NH Charlestown, NH	Charlestown, NH	08-16
Colburn, Paul W. Lacasse, Stephanie J.	Charlestown, NH Charlestown, NH	Charlestown, NH	08-23
Alva, Joseph P. Ingram, Julene M.	Charlestown, NH Charlestown, NH	Charlestown, NH	08-30

MARRIAGES 2008

GROOM & BRIDE	RESIDENCE	PLACE OF MARRIAGE	DATE
Prentiss, Brian A. Donahue, Corey A.	Charlestown, NH Charlestown, NH	Charlestown, NH	09-12
Merrill, Seth A. Aiello, Corinna L.	Charlestown, NH Charlestown, NH	Charlestown, NH	09-13
Pierson, Christopher R. Williams, Charlene B.	Charlestown, NH Alstead, NH	Sullivan, NH	09-20
Barth, Frederick R. Rumrill, Shalon M.	Charlestown, NH Charlestown, NH	Charlestown, NH	09-21
Spaulding, Christopher. Ferland, Tracy M.	Charlestown, NH Charlestown, NH	Charlestown, NH	09-27
Dalzell, Nicholas R. Lemire, Jennifer A.	Charlestown, NH Charlestown, NH	Sanbornton, NH	11-01
Morrell, Kevin S. Morrell, Debra R.	Charlestown, NH Charlestown, NH	Charlestown, NH	12-21

WATER DEPARTMENT

Balance on hand January 1, 2008 – Money Market	\$	218,908.45
Banknorth - Savings		8,527.72
	\$	227,436.17

Deposits:

Rents - Current	\$	301,827.41	
Rents - Prior Years		46,837.71	
Rents Paid in Advance/Overpaid		326.20	
Interest on Delinquent Accounts		4,691.00	
Connections - Current		3,570.20	
Meters - Current		2,241.13	
Misc - pager Refund		26.85	
LGC- Reim. Well House		7,005.07	
Interest on Investments		5,129.22	
TOTAL	\$	371,654.79	\$ 599,090.96

Disbursements:

Public Works Administration	\$	2,134.14
Clerical		8,435.00
Treasurer		1,250.00
Water Commissioners		3,300.00
Water Collector		3,067.42
Admin. Health/Disability Ins		1,681.56
Admin. FICA/Medicare		1,346.48
Admin. Retirement		1,191.83
Admin Dental		43.13
Software Support		1,261.77
Educational Programs		657.50
Office Supplies, Equip, Comp		2,213.06
Postage		1,052.74
Water Tests		1,440.14
Salaries Full Time		64,930.00
Overtime		4,753.66
Health/Disability Insurance		20,727.96
FICA/Medicare		5,101.44
NH Retirement		6,090.38
Unemployment/Workers' Comp		2,037.33
Dental Insurance		418.04
Telephone		5,386.82
Electricity		27,849.74
Heating Oil/Propane		10,057.48

Building Maintenance	3,386.30	
Property, Vehicle Insurance	4,778.30	
Dues/Fees/Courses	252.50	
Equipment	4,267.47	
Gasoline	4,680.41	
Vehicle Maintenance and Repair	2,556.51	
Uniforms	755.16	
Audit	1,850.00	
Mowing	3,237.50	
General Expenses	2,538.21	
Safety Equipment	1,025.83	
Aersonic	2,249.00	
Meter Installation & Repair	5,162.62	
Line Installation & Repair	5,712.80	
Fire Hydrant Replacement	2,936.43	
Alarm Monitoring	(8.64)	
Plant Maintenance & Repair	6,469.23	
Chemicals	15,898.80	
Booster Station Maintenance	645.21	
Dam Maintenance	6,885.00	
Debt Principal/Interest	61,005.00	
Abatements & Refunds	209.73	
Total 2008 Expenses	\$ 312,711.26	
2007 Expenses Paid in 2008	2,020.49	
	\$ 314,731.75	
Reimbursed to General Fund	\$ 322,383.70	
Due to General Fund	\$ 19.06	
Money Market - December 31, 2008	\$ 261,130.00	
Investment Banknorth	\$ 8,767.17	
Rents billed out in 2008 (less abtm)	\$ 344,229.80	
Connections, jobs, etc. billed	\$ 5,991.13	

WASTEWATER DEPARTMENT

Balance on hand January 1, 2008 - Money Market	\$	5,062.14
Banknorth - Savings		836.82
	\$	5,898.96

Deposits:

Rents - Current	\$	257,311.95	
Rents - Prior Years		40,664.78	
Rents - Paid in Advance/Overpaid		364.36	
Interest on Delinquent Accounts		4,330.50	
Connections - Current		1,500.00	
Dumping Fees – Current		14,716.00	
Dumping Fees – Prior Years		513.60	
Interest on Investments - less fees		597.32	
Reim - Rural Development		21,917.26	
Misc - Pager Reim		26.85	
	\$	341,942.62	\$ 347,841.58

Disbursements:

Public Works Administration	\$	2,134.14
Clerical		8,435.00
Treasurer		1,250.00
Sewer Commissioners		3,300.00
Sewer Collector		3,067.42
Salaries Full Time		64,686.80
Overtime		4,130.11
Health/Disability Insurance		22,409.64
FICA/Medicare		6,384.39
NH Retirement		7,206.47
Dental Insurance		461.22
Unemployment/Workers' Comp		712.33
Audit		1,850.00
Mowing		3,237.50
Telephone		3,952.59
Lab Fees		5,525.30
Electricity		33,777.66
Heating Oil		13,540.41
Building Maintenance		5,329.32
Software		1,261.77
Property, Vehicle Insurance		4,062.58
Educational Programs		350.00
Line Installation & Repair		3,999.70
Alarm Monitoring		172.10
Office Supplies		1,538.56
Postage		1,027.00

Equipment	924.67		
Gasoline	4,680.42		
Lagoon Maintenance	3,362.86		
Vehicle Maintenance & Repair	2,548.84		
Uniforms	743.01		
General Expenses	1,750.57		
Weed Kill	1,560.00		
Safety Equipment	338.40		
Debt	63,495.00		
Tests	2,597.71		
Chemicals	3,677.49		
Capital Projects	15,144.25		
Abatements & Refunds	97.13		
Total 2008 Expenses	\$ 304,722.36		
2008 Expenses paid in 2009	1,670.37		
	\$306,392.73		
Reimbursed General Fund	\$ 319,594.19		
Due to General Fund	\$ 60,000.00		
Money Market - Dec. 31, 2008		\$ 5,537.78	
Investment Banknorth		\$ 860.32	
Rents billed out in 2008 (less abatements)	\$ 299,411.42		
Connections, jobs, billed (less abatements)	\$ 16,257.60		

BALANCE SHEET
WATER & WASTEWATER FUNDS
December 31, 2008

	<u>Beginning of Year</u>	<u>End of Year*</u>	<u>Beginning of Year</u>	<u>End of Year*</u>
	Water	Water	Wastewater	Wastewater
<u>Assets</u>				
Cash & Equivalents	\$ 218,908	\$ 261,130	\$ 5,062	\$ 5,538
Investments	8,528	8,767	837	860
Receivables - rents	46,912	42,476	40,804	36,974
Interfund Receivable				
Other Receivables	676	856	128	2,888
Prepaid Items				
Total Assets	<u>\$ 275,024</u>	<u>\$ 313,229</u>	<u>\$ 46,831</u>	<u>\$ 46,260</u>
<u>Liabilities & Fund Balance</u>				
Accounts Payable	\$ 1,852	\$ (169)		\$ (1,630)
Interfund Payable	456		81,841	60,000
Deferred Revenue	276	276		
Total Liabilities	\$ 2,584	\$ 107	\$ 81,841	\$ 58,370
<u>Fund Balance</u>				
Reserved for Encum	4,466			8,600
Unreserved Fund Bal	267,974	313,122	(35,010)	(20,710)
Total Fund Balances	\$ 272,440	\$ 313,122	\$ (35,010)	\$ (12,110)
Total Liabilities & Fund Balances	<u>\$ 275,024</u>	<u>\$ 313,229</u>	<u>\$ 46,831</u>	<u>\$ 46,260</u>

* These figures subject to audit

WATER & WASTEWATER DEPARTMENT

The Water and Wastewater had a very productive year, many projects and maintenance issues have been completed.

- Added six new fire hydrants
- Installed one meter pit
- Repaired water leak on Old Springfield Rd
- Repaired water leak on Almar Street
- Repaired water leak on South West Street
- Repaired water leak on Breakneck Hill
- Repaired water leak on Terrace Ave
- Repaired water leak on Lovers Lane & Springfield Rd
- Responded to eleven customer leaks
- Cleaned west side sewer mains
- Four new water connections
- Three new sewer connections
- Responded to 65 customer request
- Produced 18,456,831 cubic feet of water or 138,057,100 gallons of water
- Reclaimed, Treated and put back to nature 83,109,000 gallons of wastewater
- Passed all water and wastewater testing and toxicities
- Passed all compliance inspections and reports
- Backflow Prevention Plan created and implemented
- Spill Prevention Plan created and implemented
- Replaced old sewage grinder at the Pump Station with a Muffin Monster.
- Collection System evaluation and documentation for CMOM (Collection Maintenance and Operations Manual) EPA regulations has been created and implemented.

The Arsenic Treatment in North Charlestown has been very successful.

The Town has replaced the asbestos water line on Ceda Road from Lovers Lane Road to Whelen Park.

Removed the Lower Clay Brook Dam.

Respectfully Submitted

David P. Duquette

Superintendent Water and Wastewater

CHARLESTOWN TELEPHONE DIRECTORY

911 **EMERGENCY**
AMBULANCE - FIRE - POLICE **911**
EMERGENCY

Administrative Assistant	826-5368
Ambulance (non-emergency)	826-3686
Fire Department (non-emergency)	826-3311
Health Officer	826-4400
Health & Human Services	826-5266
Highway Garage	826-4421
Inspection Dept. (building, wiring, plumbing, fire)	826-4400
Planning and Zoning Board	826-5368
Police Department (non-emergency)	826-5747
Silsby Free Public Library	826-7793
Selectmen's Office	826-4400
Town Clerk/Tax Collector	826-5821
Transfer Station	826-3201
Water/Sewer Department	826-3179