

**Board Present:** Alan Putnam – Chair, Bill Rescsanski, Alissa Bascom, Keith Weed, Richard Carter, Patty Chaffee

**Alternate:** Lenny Ostasiewski

**Public Present:** James Carter, Joseph Cobb, Sharon Francis, Paul & Evelyn Belliveau, Tamara Golden, Terry Spilsbury

Alan Putnam called the meeting to order at 7:00pm.

*Lenny Ostasiewski sat as a voting member for this meeting in Mr. Hassett's place.*

### **Approval of minutes of December 19, 2023**

Ms. Bascom amended lines 31 & 32 to read “Ms. Bascom stated that RSA 664:17 does not refer to political signs on personal/private property, and is not in the purview of the Charlestown Sign Ordinance.”

Motion by Mr. Rescsanski to approve the meeting minutes of December 19, 2023, as amended, seconded by Mr. Carter.

7-0-0, motion approved.

### **Applications:**

1. 2024-Sign-001 – 213 Main Street – Cobb Co LLC

The applicant explained that the proposal is for a vinyl sign with a white background and orange letters, 2.5'x5', placed above one of the existing windows. This will be attached to the building with eye hooks.

Ms. Emerson explained that the property was granted a variance in 2012 for 68 s.f. of signs on the property. There is currently 57 s.f. of signage on the property, leaving 11 s.f. available. Chair Putnam asked the applicant if he would consider making the proposed sign smaller in size to meet the variance. The applicant stated that making the sign smaller may make the name of the company too small to see.

Chair Putnam stated that the Board does not generally allow for banner-type signs and asked if a different material would be considered. Ms. Bascom agreed that other signs on the building are wooden, and this sign should match these.

Motion by Ms. Bascom to accept the sign application, contingent that the size be reduced to 11 s.f. to stay within the Zoning variance of 2012 parameters, and that it become a permanent wooden/high quality material sign within 8 weeks, seconded by Mr. Rescsanski.

7-0-0, motion approved.

### **Continued Business:**

1. Historic District Ordinance

Tamara Golden stated that work has been done to identify the intent of the ordinance and review the proposed language. The final draft language will be submitted to the Board by the 9<sup>th</sup>, prior to the public hearing on the 16<sup>th</sup>.

2. Proposed Sign Ordinance

Chair Putnam opened a public hearing for this item.

The Board reviewed the proposed revised Sign Ordinance. Ms. Bascom suggested combining and reorganizing some of the items in Section B.

The Board agreed to hold an additional public hearing on this item on the 16<sup>th</sup> in order to allow for additional discussion this evening.

Board members and members of the public made comments and proposed revisions to the Ordinance.

Mr. Rescsanski asked if the Board is able to regulate signs on private property. There was discussion around this topic. Ms. Emerson stated that certain items are civil issues.

The public hearing for this item was closed.

**Administration:**

None at this time.

**New Business:**

None at this time.

**Communications:** None at this time.

Motion by Mr. Rescsanski to adjourn at 8:22pm, seconded by Mr. Ostasiewski.  
7-0-0, motion approved. Meeting adjourned.

Respectfully submitted,

Kristan Patenaude  
Recording Secretary