CHHDC Meeting (approved)

Nov 28, 2023

Present: Duane Wetherby, Tamara Golden, Phil Turner, Evelyn and Paul Beliveau, Joanne Hipp

Meeting called to order at 7:10 pm

**Minutes** of the last meeting reviewed. Phil moved to accept the minutes after a couple grammatical corrections, Evelyn seconded, all in favor.

**Treasurer Report:** Phil earlier this week sent the town treasurer an email requesting that the budgeted amount for 2023 be deposited into the commission’s account. (With the RSA supporting that we keep that money.) Will budget be cut as before if money isn’t spent, Evelyn asked? Tamara suggested we let town know (when next year’s budget is requested) that there were two projects slated for 2023 but we couldn’t get the workers to complete it, but the money is still allocated for spring project completion. New budget will be needed for 2024 projects.

**Old Business:**

**Design Guidelines:** Phil says he didn’t get back to Lyssa, but was thinking that we should focus on ordinance first and then leave the guidelines for 2024. The neighborhood guidelines seem to be for a town that does not have a national register district.

**Ordinance:**

Notice of Public Hearing by Jan 4th. Hearing by Jan 15

Tamara will ask Patti how far in advance notices have to go out, and will plan accordingly. Meeting with the Planning Board on 5th of December and based on that will plan to send out public notices in December. Tamara will also ask Liz for a current list of property owners in the district so we can send out notices of the public hearing (Post Meeting Note: Tamara talked with Patty and Liz the next day and found out that this will be part of the town hearing – not a separate hearing as with the past attempt at the ordinance. Liz will be sending out the notifications.)

**New Business:**

**Budget:** Duane says he has not gotten an email from town requesting budget amount yet; he will talk with Patty tomorrow.

**Next Meeting:** As usual, there will be no regular December meeting dur to the holidays. We will meet with the Planning Board on Dec. 5th (all commission members who can make it), but otherwise our next commission meeting will be on the 4th Tuesday of January 20204.

Phil moved to adjourn the meeting; Evelyn seconded; meeting adjourned at 8:10 pm.

Respectfully submitted,

Tamara Golden

Secretary